

FY 2002-2003 APPROVED ANNUAL BUDGET



City of College Station, Texas

**CITY OF
COLLEGE STATION**

**APPROVED BUDGET
FOR FISCAL YEAR
OCTOBER 1, 2002 TO SEPTEMBER 30, 2003**

MAYOR

RON SILVIA

**JOHN HAPP, COUNCILMAN
SCOTT MEARS, COUNCILMAN
WINNIE GARNER, COUNCILMAN
JAMES MASSEY, MAYOR PRO-TEM
DENNIS MALONEY, COUNCILMAN
ANNE HAZEN, COUNCILMAN**

THOMAS E. BRYMER, CITY MANAGER

**JEFF KERSTEN, BUDGET AND STRATEGIC
PLANNING DIRECTOR**

www.ci.college-station.tx.us

CITY OF COLLEGE STATION, TEXAS

PRINCIPAL CITY OFFICIALS
OCTOBER 2002

ELECTED OFFICIALS:

MAYOR RON SILVIA
COUNCIL MEMBERS..... JAMES MASSEY, MAYOR PRO-TEM
JOHN HAPP
WINNIE GARNER
SCOTT MEARS
DENNIS MALONEY
ANNE HAZEN

CITY ADMINISTRATION:

CITY MANAGER..... THOMAS E. BRYMER
ASSISTANT CITY MANAGERGLENN BROWN
DIRECTOR OF PUBLIC UTILITIES JOHN C. WOODY
POLICE CHIEF EDGAR R. FELDMAN
FIRE CHIEF DAVID GIORDANO
DIRECTOR OF FISCAL SERVICES CHARLES CRYAN
BUDGET AND STRATEGIC PLANNING DIRECTOR JEFF KERSTEN
DIRECTOR OF PUBLIC WORKS MARK SMITH
DIRECTOR OF PARKS AND RECREATION STEPHEN C. BEACHY
DIRECTOR OF DEVELOPMENT SERVICES..... KELLY TEMPLIN
DIRECTOR OF THE OFFICE OF TECHNOLOGY
AND INFORMATION SERVICES OLIVIA BURNSIDE
DIRECTOR OF HUMAN RESOURCES..... JULIE O'CONNELL
DIRECTOR OF ECONOMIC DEVELOPMENT..... KIM FOUTZ
CITY ATTORNEY HARVEY CARGILL, Jr.
CITY SECRETARY CONNIE L. HOOKS

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of College Station, Texas for its annual budget for the fiscal year beginning October 1, 2001.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is valid for a period of one year only. We believe that our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

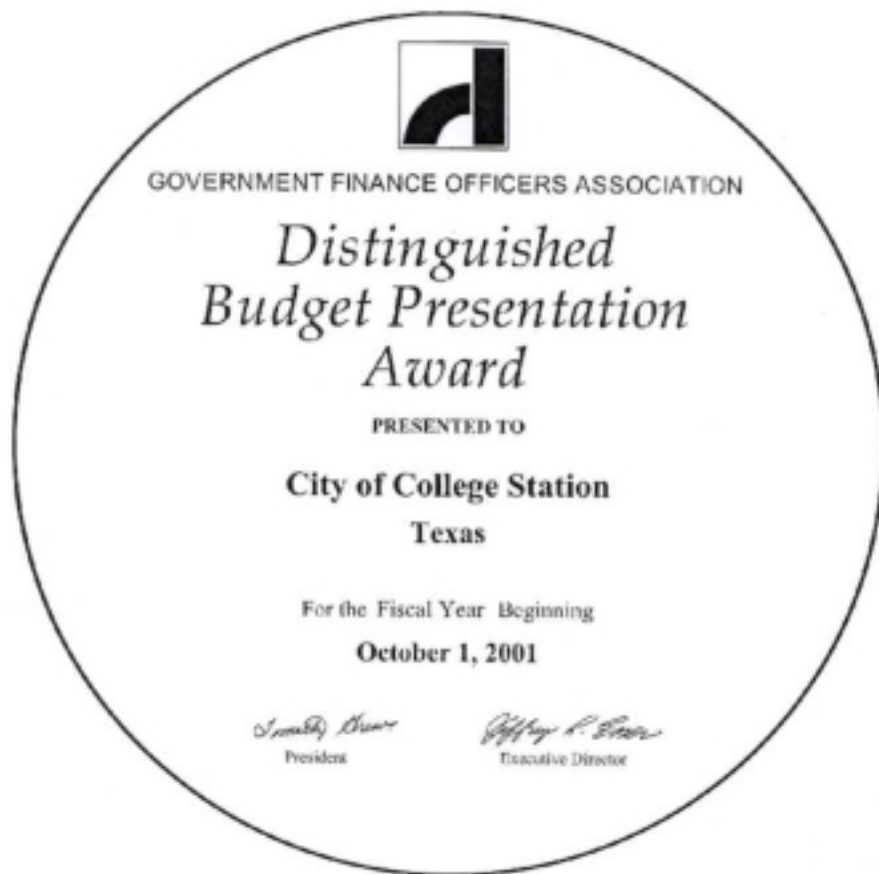


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October 14, 2002

Honorable Mayor and City Council,

In accordance with the City Charter and on behalf of the Management Team, I am pleased to present the Approved Fiscal Year (FY) 2002-2003 Annual Budget totaling \$148,570,352 for all funds. Of this amount, \$122,285,597 is proposed for operations and maintenance expenditures and \$26,284,755 is proposed for capital improvement projects. This is an overall decrease from the current year budget of 9.11%.

Areas of Emphasis

The major area of emphasis in the FY 03 approved budget is ***Excellent Core Service Delivery***. At the strategic planning retreat in May, the City Council identified providing excellent core services as the top priority. This budget provides resources to continue to provide excellent basic city services to the citizens and visitors of College Station.

Strategic Planning continues to be a driving force in the preparation of the budget. The City Mission and Vision Statements are the framework for the preparation of the strategic plan. The City Council revised the Mission and Vision Statements, resulting in a more streamlined strategic plan. The City Council also identified the key strategies they want to focus on over the next several years to move the City toward meeting the Mission and Vision Statements.

Developing the budget this year was especially challenging due to changes in the economy, and continued demands for services. As the growth in the economy has moderated, resources for new projects are limited. At the same time, a number of new key projects are scheduled that require expansion in service levels.

The approved budget provides primarily for maintaining current service levels and meeting current Council policies. It also includes limited funding to expand service levels in specific areas.

Key budget points:

- As stated earlier, the overall approved budget decreased by 9.11%.
- The overall operations and maintenance portion of the budget is projected to increase by 2.06%.
- Including just the base operations and maintenance portion (without service level adjustments) of the major operating funds in the budget, the approved budget is actually 3.5% below the FY 02 budget.
- When the base budget with service level additions and pay plan adjustments are included, this portion of the budget is 1.4% higher than the FY 02 budget.

The following outlines some of the key items included in the approved FY 03 budget by vision statement.

Vision Statement #1 - Core Services - *We will provide high quality customer focused basic city services at a reasonable cost.* The City Council identified providing core city services as the top priority at the Strategic Planning retreat. The approved budget includes over \$113 million in resources to provide core City services. These services include police, fire, and emergency management services; streets, traffic and drainage services; and the administrative services. It also includes the capital projects for each of these areas. The proposed budget includes resources to fund the second phase of three for the operations and maintenance of Fire Station #5 which is scheduled to begin operation in 2004. The approved budget also includes resources to meet utility system needs. Electric, water, wastewater, sanitation, landfill operations, and capital projects are also considered core services. The capital portion of the budget is a critical component of providing core city services. There are many capital projects currently either under construction, under design, or planned for the near future that will improve the infrastructure of the City and meet the needs of a growing community. These include several major street projects, as well as expansions to the electric, water, and wastewater systems.

Additional resources are included in the approved budget to enhance code enforcement service. An additional code enforcement officer has been approved and is funded through the Community Development Block Grant (CDBG) budget. This will provide resources for CDBG target areas and will allow the other code enforcement resources to focus on other parts of the City.

The City Council also identified promoting effective communication as a priority in the strategic planning process. This is being addressed in several ways in the approved budget. First, the approved budget includes resources to televise City Council Meetings. It has been recommended that the City move forward with outsourcing the televising of regular City Council Meetings. It has also been recommended that a long term plan be developed to address the long term solution to televising City Council Meetings specifically, and communicating with citizens through television more generally. A more detailed proposal will come back to the City Council on a long term plan for the use of television. It has also been recommended that potential future revenue increases in the telecable franchise currently being negotiated be utilized for using television to more effectively communicate. This may involve additional equipment and staff.

The approved budget also addresses promoting effective communication through the recommendation to enhance e-government. This proposal would use both existing and new resources to provide more e-government services. This will provide more City services on line. The City web page would be revamped as part of this effort.

Vision Statement #2 - Parks and Leisure Services - *We will provide a large range of recreational and cultural arts opportunities.* The approved budget includes resources to continue funding the Parks and Recreation Department at current service levels. Also included are additional resources to keep moving toward meeting the Parks Maintenance Standards adopted by the City Council. The FY 03 budget also includes the resources necessary to provide the operations and maintenance of the first phase of Veteran's Park scheduled to be complete later this year.

Vision Statement #3 - Planning and Development - *We will provide a well-planned community.* This vision statement is addressed directly through the efforts to complete revisions

to the Unified Development Ordinance. It is also addressed through the continued efforts of the City to provide planning and development services to ensure growth occurs the way the City wants it to occur. The approved budget provides resources to achieve this through the Development Services budget.

Vision Statement #4 - Economic Development - *We will provide a strong and diverse economic environment.* Economic Development initiatives are proposed to continue and resources are included in the approved FY 03 Budget. Continuation of the Hotel/Conference Center project and the development of the entire 30/60 corridor in College Station are priorities identified in the strategic planning process. The budget also includes resources to continue the development of a second business park as part of the effort to strengthen and diversify the tax base.

Key Decision Points

The approved budget has a number of key decisions the City Council considered.

The overall property (ad valorem) tax rate approved is the current tax rate of 47.77 cents per \$100 assessed valuation. The budget shifted one cent of the tax rate from the Debt Service Fund to the General Fund. The approved debt service tax rate is 28.31 cents per \$100 valuation, and the approved General Fund tax rate is 19.46 cents per \$100 assessed valuation. The additional General Fund resources from property taxes will be used to fund year two of a three year plan for the operations and maintenance costs associated with Fire Station #5. This recommendation is being made in order to provide the resources needed to continue the Fire Station #5 operations and maintenance as discussed last year. This station is scheduled to come on line in 2004.

Another key decision point surrounded wastewater and sanitation rate increases. The budget includes an approved wastewater revenue increase of six percent. This increase is the second of three increases forecasted in order to fund additional debt service resulting from the expansion of the Lick Creek Wastewater Treatment Plant. The approved budget also includes a residential sanitation rate increase of \$1.00 per month. This increase is necessary to fund a residential route approved in the FY 03 budget. Residential sanitation rates are approved to increase from \$10.70 per month to \$11.70 per month. This is one of the lowest residential sanitation rates staff has found.

Another key decision the City Council considered was the level of funding provided to outside organizations requesting resources. The City Council added funding to the approved budget for the following outside agencies. Funding was approved for the Retired Senior Volunteer Program, \$5,000; the Dispute Resolution Center, \$10,000; the African American History Museum; \$34,000; the Children's Museum of the Brazos Valley, \$30,000; and the Sister Cities, \$4,500. Also, the funding for the Noon Lions Club 4th of July Fireworks was increased from \$10,000 to \$20,000 and will be funded out of the Brazos Valley Solid Waste Management Agency Budget.

A key decision point for the City Council was how to utilize the additional resources generated through the eight position reductions in the FY 03 budget. Seven of these positions were in the General Fund and one was located in the Brazos Valley Solid Waste Management Agency budget. A complete listing of these positions can be found on pages 8 and 9 of the Executive Summary. All of the positions were vacant by October 1, and did not impact existing employees. These reductions are not anticipated to impact service level delivery. The position reductions result in savings of over \$300,000. It was recommended and approved that the City Council retain the

savings to add flexibility for the third year of the three phase approach to add resources for the operations and maintenance of Fire Station #5. The resources could also be used to offset future potential health care increases and help offset other costs in FY 03, or FY 04.

Conclusion

The following is a summary of the changes made to the proposed budget by the City Council

- General Fund Outside Agency Additions
 - Retired Senior Volunteer Program \$5,000
 - Dispute Resolution Center \$10,000
 - African American History Museum \$34,000
 - Children's Museum of the Brazos Valley \$30,000
 - Sister Cities \$4,500

These additions are included in the FY 03 General Fund Budget.

- The Noon Lions Club 4th of July Fireworks budget allocation was increased from \$10,000 to \$20,000 and will be funded out of the Brazos Valley Solid Waste Management Agency Budget.
- The Hotel/Motel Fund budget appropriation was increased to re-appropriate \$100,000 for the Wolf Pen Creek Marquee Sign that was originally included in the FY 02 budget. This project will be completed in FY 03.

\$750,000 was transferred to the Streets Capital Project Fund from the Business Park Fund in order to provide a budget appropriation for the Highway 40/Highway 6/Greens Prairie Road project.

All of these changes are included in the approved budget.

Developing the budget is a team effort that requires the participation of citizens, City Council, and city staff. We were pleased to work with the City Council in reviewing the proposed budget and make the changes the City Council wished to incorporate into the budget. The budget was reviewed with the City Council by fund over a series of three budget workshops held in the latter part of August and beginning of September.

I want to thank the staff, including the Management Team, for their effort and diligence in putting this budget together. There were many difficult decisions made as this budget was prepared. I would also like to thank the staff in the Office of Budget and Strategic Planning for the hard work, strong effort, and long hours put into this process which begins early in the calendar year. Finally, I would like to thank the City Council for providing the leadership and direction to make the decisions necessary to move the City of College Station forward.

Sincerely,



Thomas E. Brymer
City Manager

CITY OF COLLEGE STATION

2002-03 BUDGET

EXECUTIVE SUMMARY

"On behalf of the citizens of College Station, home of Texas A&M University, the City Council will promote and advance the quality of life of the community."

City of College Station Mission Statement

Vision Statements

- ***Core Services*** - We will provide high quality customer focused basic city services at a reasonable cost.
- ***Parks and Leisure Services*** - We will provide a large range of recreational and cultural arts opportunities.
- ***Planning and Development*** - We will provide a well-planned community.
- ***Economic Development*** - We will provide a strong and diverse economic environment.

The budget was also prepared in the context of the Financial Forecast. The forecast predicts the fiscal impact of current and future budgetary decisions in a five-year forecast based on a set of assumptions regarding revenues and expenditures. The budget also continues the implementation of decisions made by the City Council over the past several years.

The budget document is intended to provide decision makers with a better view of the City's resources and their utilization to accomplish the policy direction of the City Council as set out in the Strategic Plan and other policy direction. The intent is also to demonstrate the City's near term commitments and to meet the financial policies approved by the City Council. The document is also designed to show citizens the services being provided and their associated costs.

The following is a summary of the FY 03 Approved Budget.

The following is a summary of key elements included in the Fiscal Year 2002-2003 Approved Budget for the City of College Station. The budget provides the framework to implement the City's Strategic Plan that is focused on striving toward the City's Mission Statement. The 2002 fiscal year begins October 1, 2002 and ends September 30, 2003.

This document is presented by function or program as they address one of four Vision Statements, or overall goals, established by the City Council to meet the City's Mission Statement. The organization of the document allows the reader to review changes in programs as they relate to the Strategic Plan and goals the City Council has established.

The City Council continues to use a strategic planning process that sets the overall policy direction of the City of College Station, and subsequently the budget is prepared in the context of providing resources to implement the Plan. The strategic planning process will be described in more detail later in this Executive Summary.

FY 03 Approved Net Budget Summary

Fund Type	Approved Net Budget
Governmental Funds	\$42,520,396
Enterprise Funds	73,239,936
Special Revenue Funds	6,525,265
Subtotal O&M	\$122,285,597
Fund Balance/Working Cap. Transfers to CIP Subtotal	\$2,680,000
Capital Projects Subtotal	\$23,604,755
Total Approved Net Budget	\$148,570,352

Budget Format

Budget Summary Section

The approved budget is presented in four main sections. The first is the *Budget Summary*. It includes the Transmittal Letter, Executive Summary, Overall Funds Summary, and Strategic Plan Summary. This section provides the reader with a general overview of the approved budget and identifies key changes from the prior year.

Vision Statements Section

The *Vision Statements* section of the budget provides the reader with a view of the various services provided by the City and is organized around the four Council Vision Statements and the Strategic Plan. This part of the budget is designed to help show what services are being provided with the budget resources available.

Performance expectations are shown in the form of service levels and performance measures for each major activity. This information is organized by Vision Statement within the budget document. The service levels show the services that different functions and programs in the organization provide. The performance measures illustrate how well those levels of service are being met. This occurs through the creation of specific measures designed to show what levels of service are being achieved. Efforts continue to refine and improve the performance measures assuring they are meaningful.

Also included in this section is a budget summary organized by service levels. The budget summary provides a brief description of the activity, the approved budget, and the number of personnel included in the activity.

Financial Section

Following the Vision Statements is the *Financial Section* of the budget. It provides a more traditional "*fund accounting*" view of the City's budget. Fund summaries and department summaries are provided. These summaries include prior year actual revenues and expenditures, revised FY 02 budget revenues and expenditures, FY 02 year end estimates, FY 03 base departmental requests, FY 03 Approved Service Level Adjustments, and the total FY 03 approved budget.

The financial section of the document is broken into four fund types. These are *Governmental Funds*, *Enterprise Funds*, *Special Revenue Funds*, and *Internal Service Funds*.

Budget Basis

The budgets for the Governmental Funds and Special Revenue Funds are prepared on the modified accrual basis of accounting. Using this accounting method revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies beginning on page F-1.

The budgets for the Enterprise and Internal Service Funds are similarly prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

The City organization is composed of various departments or general service areas. Several departments are represented within more than one fund, i.e., the Utilities Department, known as College Station Utilities, encompasses the Electric, Water, and Wastewater Funds. Each department consists of one or more divisions and each division may have one or more activity (cost) center. Routine budget controls are exercised within activity centers at the category level (groupings of accounting objects into the items: personnel, supplies, maintenance, services, and capital). On an annual basis, fiscal control is at the Department level in the General Fund and at the fund level for other funds.

Also included in the Financial Section of the Budget is a summary of the Approved Capital Improvement Projects Budget for FY 03. This includes the General Government Capital Projects and the Utility Capital Projects. A summary of the operational impact the approved capital projects will have on the operations budget is provided.

Appendices

The fourth major section of the budget is the *Appendices*, which contains supplemental information to meet specific Charter requirements and to help the reader better understand the community. The appendices include a detail of salaries and positions approved in the budget, the Fiscal and Budgetary Policies, and other schedules necessary for a comprehensive budget document.

A shortened version of the budget, called the Citizen's Approved Budget, has also been prepared.

It provides summary information on the budget and is designed as a quick reference document.

The budget is submitted to the City of College Station City Council approximately 45 days prior to the end of the fiscal year. Copies are placed with the City Secretary and in the College Station branch library for citizen review. The approved budget is also available on the City's Internet site: www.ci.college-station.tx.us.

Strategic Planning and Budgetary Management

Strategic Planning

In December 1999, the City Council made the decision to begin a strategic planning process for College Station. This is the third year the City has used a strategic planning process. This process is designed to identify where the City Council wants the City to be in the future and determine what path will be taken to achieve that future. In May of this year, the City Council revised the City Mission Statement and Vision Statements at their annual strategic planning retreat. The City Council reduced the number of Vision Statements from eight to four. This results in a more streamlined Strategic Plan with a strong focus on providing excellent core or basic city services.

The Mission Statement and Vision Statements have provided the framework for the rest of the strategic planning process and the preparation of this approved budget.

The City Council has also identified strategies for each of the vision statements. These strategies are the more specific objectives to fulfill the vision. The City Council then ranked the strategies as a whole, and within the vision statements. Next, implementation plans were identified for each of the strategies. These implementation plans are the specific means of meeting the strategies and each of the overall vision statements identified. Each of the implementation plans includes the following information: plan leader, a brief summary, the timeframe for achieving the plan, and what resources are needed.

This budget document addresses the resources needed to carry out the implementation plans that require additional resources. The result of the May retreat was a more streamlined strategic plan outline that focuses first and foremost on core, or basic city services.

A total of 16 strategies were identified by the City Council. A draft of the Strategic Plan with these strategies and implementation plans was presented to the City Council in July. As the budget process continues, there will be further discussion of the strategic plan and the resources that will be included to implement it. The strategic plan will be revised and considered by the City Council for adoption at the time the budget is considered for adoption.

Page 29 and *Appendix L* includes a summary of the Strategic Plan.

Budgetary Management

The strategic planning and budget processes are integrated to ensure that the policy direction provided in the Strategic Plan is implemented through the budget process. A basic flow chart showing the strategic plan and budget development process may be found in the Appendices on page I-1.

The budget process begins early in the calendar year with the Budget staff preparing salary and benefit information based on the Council approved pay policy for the upcoming budget year. The process continues through the Spring and early Summer as departments prepare their budget requests. Budget requests are analyzed and reviewed, and the City Manager's Approved Budget is developed using the strategic plan and existing levels of service.

The FY 03 Approved Budget continues the practice of not appropriating funds for anticipated vacant positions. All salary and benefit amounts for regular full and part time positions are budgeted approximately three percent lower than actual salary costs, due to existing or anticipated vacancies that will occur in the year. The budget for salaries continues to meet the pay policy approved by the City Council in March 2000. Also included in the approved budget are increases in the City contribution to the health benefits fund due to increasing health care costs.

The Budget staff evaluated the current budget prior to developing target budgets for FY 03. Part of the analysis entailed identifying and reducing all "one-time" expenditures (expenditures for capital, special studies and other like items) included in current budgets. This analysis provided reductions of \$3.3 million citywide to the base budgets.

A detailed review of departmental submissions was conducted to insure that requests were complete and within the guidelines of the City Council and

the City Manager. The Budget Office prepares and provides budget estimates to all departments for many costs including salaries and benefits, equipment replacement, utilities, and other costs. All other costs were held at the FY 02 level. The base or target budgets prepared by departments are designed to provide the resources needed to maintain current service levels.

Budgets submitted by departments were reviewed to make sure they included only those things necessary to maintain existing levels of service. A review was also conducted of the City's fleet, and subsequently two vehicles were removed. This results in savings to the City because replacement and maintenance costs for the vehicles were removed from the fleet budget.

Vacant positions in the City were also reviewed in the budget process. A total of eight regular positions were identified and approved to be eliminated. This will provide savings of over \$300,000.

Items determined to be in excess of the target budget were submitted and reviewed as Service Level Adjustments (SLAs). The SLAs were reviewed by the City Manager, Assistant City Manager, Fiscal Services Director, and Budget and Strategic Planning Director. The approved list was also reviewed with affected department directors and with the Management Team as a whole. The finalized list is included in this approved budget. Also included in the budget is a list of all service level adjustments requested by departments but not included in the approved budget.

SLA's were approved to be added to the budget based on several basic criteria: a) mandates due to federal or state statutes or regulations, contractual agreements, local policies, and capital projects; b) items directly included in an implementation plan in the strategic plan document; c) items needed to continue or enhance the ability of the City to carry out the City Council's Strategic Plan; d) other items of general value to the City either as replacements or added efficiencies or improved services; e) items that maintain existing service levels approved by the City Council in light of increasing demands for service due to growth. Most of the approved service level adjustments are for one-time expenditures rather than for programs that have ongoing costs.

The strategic planning and budget processes are truly integrated and the budget is designed to become one of the implementing tools of the Strategic Plan developed by the City Council.

The following chart provides a comparison of the operating budgets of the major operating funds. The comparison shows the percent change from the Revised FY 02 Budget to the approved Base FY 03 budget. The approved base number does not include service level adjustments. Also shown is a comparison between the total approved budget including service level adjustments and the revised FY 02 Budget. This comparison shows a less than one- percent increase in the operating portion of the budget.

Operating Budget Expenditure Comparisons

Fund	Revised FY 02 Budget	Approved Base FY 03	Percent Change	Base + SLA's + Pay Plan FY 03	Percent Change
General	\$38,089,386	\$37,310,707	(2.0%)	\$38,883,229	2.1%
Combined Utility	44,014,135	41,877,837	(4.9%)	42,788,545	(2.8%)
Sanitation	3,960,442	3,772,621	(4.8%)	3,934,760	(0.7%)
BVSWMA	4,840,337	4,601,380	(4.9%)	6,512,810	34.6%
Utility Billing	1,558,560	1,599,797	2.6%	1,688,375	8.3%
Internal Services	1,966,154	1,942,101	(1.2%)	2,011,427	2.3%
Other Operating Funds	479,505	437,636	(8.7%)	459,376	(4.7%)
Totals	\$94,908,519	\$91,542,079	(3.5%)	\$96,278,522	1.4%

Fiscal and Budgetary Policies

Each year as part of the budget process, Fiscal and Budgetary Policies are reviewed. These policies are included as *Appendix F* in this document. These policies serve as the framework for preparing the budget as well as for the financial management of the City.

During the budget process each year, changes to these policies are reviewed with the City Council.

Key Areas of Emphasis

The approved budget is designed to provide resources to achieve the visions and strategies set out in the Strategic Plan.

The major area of emphasis in the FY 03 approved budget is ***Excellent Core City Service Delivery***. The top priority, or vision statement the City Council identified at the Strategic Planning retreat in May was to focus on providing excellent core City services. These services include streets, drainage, solid waste, utilities, police, and fire services.

Vision Statement #1 - Core Services

Almost 3/4, or over \$113 million, of the City's approved budget is dedicated to providing core services. This includes additional resources to operate Fire Station #5, and resources for the operations and maintenance of Veteran's Park.

The capital portion of the budget is a critical component of providing core City services. There are many capital projects currently either under construction, under design, or planned in the near future that will improve the infrastructure of the City and meet the needs of a growing community. There are a number of street projects, as well as expansions to the electric, water, and wastewater systems.

The approved budget also includes additional resources to enhance code enforcement activities. An additional code enforcement officer is approved to be funded through the Community Development Block Grant Budget. The City Council also identified promoting effective communication as a priority in the strategic planning process. This is being addressed in several ways in the approved budget. First, the approved budget includes a proposal to begin televising City Council meetings. It has been recommended that the City move forward with outsourcing the televising of the

regular City Council meetings. Also recommended is developing a long term plan to address the solution of producing City Council Meetings telecasts in-house and communicating with citizens through television more generally. It is recommended that potential future revenue increases in the tele cable franchise currently being negotiated be utilized for using telecasts more effectively. This may involve additional equipment and staff.

The approved budget also addresses promoting effective communication through the more enhanced citizen e-government opportunities. This proposal will use existing and new resources to provide more e-government services. The City web page has been approved to be modernized as part of this effort.

The challenge in the budget process this year has been to maintain excellent core city services with slower revenue growth. Efforts will continue to be made to examine all services and determine if there are improvements that can be made in the way services are provided.

Vision Statement #2 - Parks and Leisure Services

The approved budget includes resources to continue the Parks and Recreation Department at current service levels. Also included are additional resources to keep moving toward meeting the Parks Maintenance Standards adopted by the City Council. Also included in the budget are resources necessary for the operations and maintenance of the first phase of Veteran's Park.

Vision Statement #3 - Planning and Development

This vision statement is addressed through the conclusion of efforts to complete the Unified Development Ordinance. The budget also provides resources to provide planning and development services to ensure growth occurs in a responsible manner.

Vision Statement #4 - Economic Development

Continuation of the Hotel/Conference Center project and the development of the 30/60 corridor in College Station are priorities that were identified in the strategic planning process. The budget also includes resources to continue the development of a second business park as part of the effort to strengthen and diversify the tax base.

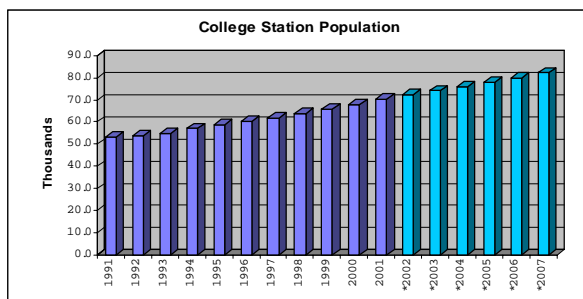
College Station: Moderating Growth

The following sections highlight some of the key factors used in the preparation of the FY 03 approved budget. These include a summary of the City's key **economic indicators**, the **financial forecast**, and a summary of the results of the **2002 citizen survey**.

Economic Indicators

College Station continues to grow, although some areas of the economy have slowed. This slower growth has a direct impact on the resources available to the City to provide services to the community. Indicators of growth include population increases, building activity, unemployment rate, ad valorem tax revenues, and sales tax revenues. The City of College Station has not experienced some of the economic downturn faced by other areas in Texas and the nation. Part of this is due to the fact that the major influence on the local economy continues to be Texas A&M University. College Station also has not seen some of the economic downturn experienced in other communities as a result of the events of last September.

The population of College Station grew throughout the 1990's. At the 1990 Census, the population of College Station was 52,456. The 2000 Census reported the population to be 67,890. This is a 29% increase in population over the past ten years. The population is projected to grow by two to three percent per year over the next five years to an estimated population of between 78,000 and 82,200 by 2007.



The preceding graph shows population growth in College Station over the last ten years and projections through the year 2007.

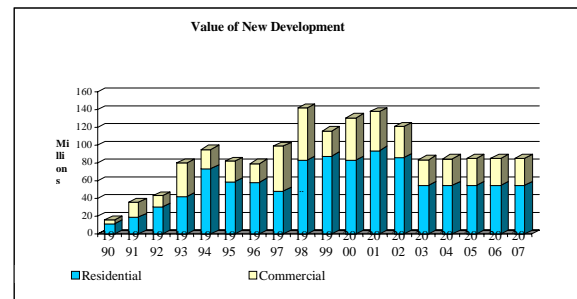
The pace of new development has continued to grow over the last several years. For several years

during the early 1990s, growth was primarily due to retail development, as College Station became a regional shopping center. Both residential and commercial developments have remained strong in recent years. Other economic indicators continue to demonstrate a strong local economy.

1. Building Permits and Development— The new property value added to the ad valorem tax base in 2001 was approximately \$125 million. In 2002 the new property value added to the tax base was \$142 million. Both single family and multi family residential construction continues to be strong. Through June 2002, 447 single-family permits were issued. For the same period of 2001, 348 single-family residential permits were issued.

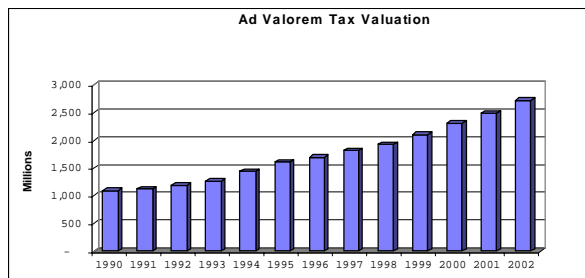
From January through June 2002, the City issued permits with a value of \$86.6 million. For the same period in 2001 \$85.7 million was permitted. The chart below shows dramatic year to year changes have occurred in permitted construction in the 1990's. It also projects future new development of \$80 million per year through 2007.

Commercial construction also remains strong in College Station. Through the first six months of 2002, \$24.5 million in new construction was permitted compared to \$18.6 million through the same period of 2001.

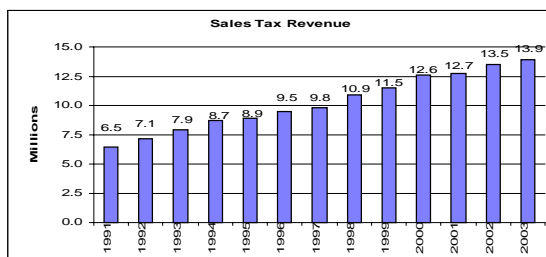


2. Unemployment Rate--Brazos County has maintained an unemployment rate of less than 4% since 1990. The local economy has one of the lowest unemployment rates in the state and the nation. Locally employment remains relatively strong.
3. Ad Valorem Valuations-- Ad valorem tax values remained relatively level from the mid 1980's until 1991. Beginning in 1991, total taxable assessment rose from approximately \$1.1 billion to approximately \$2.7 billion. The City has experienced a 129% increase since 1992 and a 9.4% increase in the last year. The increase in ad valorem value is directly related

to new construction in the City. Increasing values reflect an overall healthy local economy. Developments such as the Wolf Pen Plaza shopping center and the Gateway development have brought in additional property value to College Station. Other projects currently underway are anticipated to add to the ad valorem tax base next year. As taxable ad valorem value increases, particularly through growth, it provides additional resources for both the General Fund and General Debt Service Fund of the City. This increase provides resources needed to meet increasing service demands associated with the City's growth.



3. **Sales Tax Revenues**-- The sales tax is the largest single revenue source for the City's General Fund, accounting for approximately 42% of General Fund revenues. This is one reason why a fiscally conservative approach is taken to estimate future sales tax revenues. Many Texas cities have faced a reduction in sales tax revenues. College Station, though, has continued to see moderate sales tax growth in the past year. Sales tax revenues are projected to grow in FY 03 by three percent over the FY 02 year end estimate.



The previous chart demonstrates the continuing rise in sales tax revenues experienced by the City of College Station.

5. **Total Utility Revenues**--Utility revenues continue to increase from year to year. The City has experienced fairly consistent customer growth that has helped keep annual sales growing. The number of customers has risen steadily over the past ten years. Changes in

revenues have been affected by purchased power costs, rate changes, and weather conditions. Growth in customers and sales contribute to the City's ability to maintain stable rates and to provide needed resources for the City's General Fund.

Economic and fiscal indicators demonstrate that the local economy has shown moderate and sustained growth. This growth has moderated in the past two years, and this has a direct impact on the ability to have resources to provide services. This growth results in both revenue growth for the City and increased demand for services. Revenue growth appears equal to the costs of maintaining the current service levels throughout the City, however the margin is much smaller than in prior years. Staff continues to monitor various indicators of economic and fiscal health of the community. Monitoring is also done in order to better respond to economic conditions that may indicate a weakening in the local economy. Any such weakening could adversely affect the fiscal health of the City. If the economy does have an adverse effect on the City's fiscal health, choices on revenues and expenditures will have to be made to address the impact.

Although much growth is occurring, fiscally conservative estimates are made in anticipating future revenues. This approach is important to ensure that any slow down in growth, or change in economic conditions does not adversely affect the financial position of the City.

Financial Forecast

The financial forecast is a tool used to indicate the actual and possible results of decisions made by the City Council over a number of years. The forecast has become an integral part of the planning and budget preparation processes. The forecast was reviewed with the City Council in February and again in July prior to the presentation of this approved budget.

Current and anticipated growth in the community has resulted in increased demands for services provided by the City. These include increased public safety needs, pressure on the transportation systems in College Station, demands for Parks and Recreation services, Development Services, and others. As growth occurs in the next several years, it will become more difficult to find additional resources to meet the service demand increases that result. It will be necessary to examine and consider alternatives on how services are delivered, as well as

how some of these additional needs are funded in the future.

The forecast provides an opportunity to think strategically about the best ways to address growing service demand issues in the next several years. It also serves as the foundation for continued planning in the next 12 to 18 months.

2002 Citizen Survey Results

The Survey Research Center at the University of North Texas was hired to perform the annual citizen survey in 2002. This is the sixth year this survey has been conducted. It was conducted as a random sample telephone survey with 500 respondents. The survey focused on satisfaction with service delivery by different departments of the City, rather than desire for additional services.

Respondents continue to hold a very favorable view of City services. 94% of respondents said that overall they are either somewhat satisfied or very satisfied with services provided by the City.

One area of the survey that demonstrates very favorable results for the City is the section addressing how safe our citizens feel. The public safety section of the survey indicates the vast majority of residents feel safe in College Station.

The survey also showed high citizen satisfaction with Public Safety, Parks and Recreation, and Utility services.

One area that received relatively lower levels of satisfaction are street and transportation issues. The satisfaction with the overall condition of City streets was 81% in the 2002 survey. Traffic and transportation concerns were also mentioned most often when survey respondents were asked what is the single greatest need for the City of College Station.

The results of this annual survey are used as one tool to garner feedback from citizens regarding satisfaction with services. Areas that receive lower satisfaction rates are examined to determine the resource allocation changes that may be needed.

Tax and Rate Changes

The ad valorem (property) tax rate is approved to remain at \$0.4777 per \$100 valuation. This approved tax rate will meet the debt service obligations of the City and provide operations and maintenance funding in the General Fund and anticipates continued implementation of the Wolf

Pen Creek Tax Increment Financing district. The debt service portion of the tax rate is approved to be \$0.2831 per \$100 valuation. This is a reduction of one cent from the current rate. The operations and maintenance portion of the tax rate is approved to be \$0.1946 per \$100 valuation. This is one cent above the current rate. It is approved that this shift in the tax rate be done in part to fund the second phase of the Fire Station #5 operations and maintenance.

The approved budget includes an approved increase in wastewater revenues. A six-percent increase in revenue is approved. This increase is needed as a result of an expansion of the Lick Creek Treatment plant. The increase will pay for the long-term debt service on this treatment facility and other capital projects needed to maintain and expand the wastewater system infrastructure.

The approved budget also includes a \$1.00 per month increase in the residential sanitation rate. This increase will be used in part to fund an additional rural residential route. The residential rate is approved to increase from \$10.70 per month to \$11.70 per month.

Positions in the Approved FY 03 Budget

As a service providing organization, salaries and benefits account for the largest percentage of operating expenses. College Station is similar to other cities in this respect. Human resources are also one of the primary assets of the City of College Station. When the cost of purchased power is excluded, personnel expenditures account for approximately 58% of total City operating and maintenance expenditures.

The approved budget includes 804.5 full time equivalent positions. As part of the budget process this year positions were reviewed and 8.0 FTE's were approved to be eliminated. 7.0 of these positions are in the General Fund and one is in the Brazos Valley Solid Waste Management Agency.

The following is a list of the positions Approved to be eliminated.

- One (1) Secretary in the City Managers Office. Additional coordination with the City Secretary's Office will help offset any impact of this reduction. (General Fund)
- One (1) Accounting Customer Service Representative. Efficiencies have been made in the operations in Accounting. (General Fund)
- One (1) civilian Police position responsible for alarm permits. The alarm permit program was

not developed as originally approved, and the revenues originally anticipated to cover the cost of this position have not been realized. (General Fund)

- One (1) Fire Training Coordinator position. These duties will be taken over by the EMS Training Coordinator position. (General Fund)
- One (1) Sr. Planner position in Development Services. (General Fund)
- One (1) MIS Director position. These duties are being combined with the Office of Technology and Information Services Director position. (General Fund)
- One (1) Secretary position in BVSWMA. This position has been vacant for some time and can be eliminated. (BVSWMA Fund)
- One (1.0) part time or temporary seasonal position is being reduced. (General Fund)

These reductions result in savings of approximately \$300,000. It is recommended that these savings be used for future funding options.

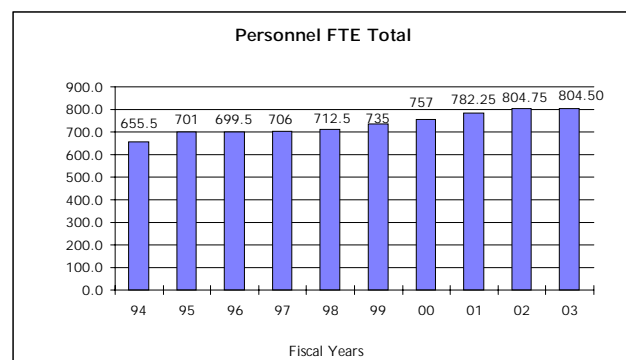
Staff recommends the Council consider the utilization of these resources so there is flexibility for the 3rd year of operations and maintenance for Fire Station #5, health care cost increases, or other unanticipated cost increases in FY 04.

A total of 7.75 positions are approved to be added in FY 03. **The following is a list of the positions Approved to be added.**

- Three (3) full time firefighters for Phase two of three for Fire Station #5. (General Fund)
- One (1) Code Enforcement Officer in the Fire Department to enhance code enforcement efforts in College Station. (General Fund through CDBG Grant)
- One (1) Facility Maintenance Technician in Public Works to support the maintenance of city facilities. (Utility Funds and General Fund)
- One half (0.5) Bailiff in Municipal Court to increase court collections. (General Fund)
- Addition of one quarter (0.25) Secretary position in Human Resources. Upgrade a seasonal part time (0.5) secretary position to a (0.75) position with benefits in Human Resources. (General Fund)

- One (1) Route Manager in the Sanitation Fund for the approved residential sanitation route. (Sanitation Fund)
- One (1) Communications Technician in the Communications Fund in OTIS to address the growth in the various radio, telephone, and other communications systems. (Communication Fund)

The City of College Station also budgets for temporary/seasonal positions. The Parks Department makes extensive use of these funds for many of their seasonal programs. Other departments also utilize these resources. The City accounts for temporary/seasonal funds by calculating the number of hours worked, and approximating the number of full-time equivalent (FTE's) positions.



The chart above shows the change in the number of positions over the last 10 years.

Capital Improvement Projects

The Approved Capital Improvements Budget for FY 03 total \$25,684,755 for all funds which include capital projects. However, this budget amount does not reflect all projected capital expenditures for FY 03. In the case of projects for which funds have already been approved and budgeted, the city may continue to spend money to complete these projects without including the projected FY 03 expense as a new appropriation. The project budgets that have been appropriated carry forward until the project is complete. Only portions of the projects that have not been appropriated previously are included in the FY 03 Budget.

In FY 03, the city anticipates that there will be significant expenditures for both general government and utility capital projects. Projects underway include a number of street projects including those from the interim cip included in the current year budget, as well as projects from the

1998 bond authorization. There are a number of Water and Wastewater capital projects that will incur expense in FY 03. Among the Water capital projects is the Parallel Water Transmission project, which is designed to improve the transportation of water from the well fields into College Station.

The wastewater portion of the FY 03 Capital Improvement Program includes several significant and ongoing projects. These projects are discussed in greater detail later in the budget overview and in the capital project section of this document.

City of College Station Net Budget Expenditure Comparison

Fund	FY 02 Budget	FY 03 Budget	Percent Change
General Combined	\$32,441,712	\$33,677,968	3.81%
Utilities	60,645,005	61,147,543	0.83%
Sanitation	4,733,237	4,764,539	0.66%
BVSWMA	5,207,949	6,960,558	33.65%
General			
Debt Svc.	8,039,853	8,506,258	5.80%
Hotel/Motel	2,347,008	2,350,583	0.15%
Parking Fund	1,003,546	367,296	(63.40%)
Parks Xtra Ed.	105,365	122,670	16.42%
Police Seizure	11,000	3,500	(68.18)
Court Sec. Fund	81,100	110,000	35.64%
Court Tech Fund	192,000	100,000	(47.92%)
Comm. Dev.	4,821,636	4,174,682	(13.42%)
Subtotal O&M			
Expenditures	\$119,629,411	\$122,285,597	2.22%
Combined			
Utilities	\$8,461,000	\$2,080,000	(75.42%)
Hotel/Motel	600,000	600,000	0.00%
Fund Balance/Working Capital			
Transfers to CIP	\$9,061,000	\$2,680,000	(70.42%)
Cap. Imp Proj.			
Gen. Govt.	\$14,434,139	\$7,493,869	(48.08%)
Utilities	11,971,694	8,687,900	(27.43%)
Drainage	1,415,000	2,440,748	72.49%
Convention Center	3,180,000	2,483,038	(21.92%)
Northgate			
Prkg Garage	375,000	0	(100%)
Wolf Pen TIF	3,167,000	2,403,200	(24.13%)
Melrose TIF	225,000	96,000	(57.33%)
Subtotal Cap.			
Expenditures	\$34,768,533	\$23,604,755	(32.11%)
Total	\$163,458,944	\$148,570,352	(9.11%)

Net Operating Budget Change

The previous table shows the City's approved net operating and maintenance expenditures for FY 03

are approved to be \$122,285,597 which is 2.2% over the FY 02 budget. Transfers From fund balance for capital projects in FY 03 are approved to be \$2,680,000. The net Capital Budget is approved to be \$23,604,755, which is 32.11% below the FY 02 capital budget. The latter two items will provide a total of \$26,284,755 for all capital projects. The total approved budget of \$148,570,352 is 9.11% below the current year original budget.

The Operations and Maintenance Funds increase is due primarily to increases in the BVSWMA due to an increase for construction costs associated with the Rock Prairie Road Landfill.

The General Fund net operating budget is projected to increase by approximately 3.81% from the FY 02 net operating budget.

The decrease in the approved net budget is due to lower approved capital spending in FY 03. Many of the projects started in the last several years will continue, and are not included in the new approved budget. These project budget balances will carry forward until the projects are complete.

Each fund will be discussed in detail in the Financial section of this budget.

Budget Overview

The discussion below focuses on the various City departments and functions provided by each department. It is intended to discuss the approved changes and to identify the basic functions of the various city departments. A number of departments have functions that cross both the Visions Statements and among the various funds of the City. The overlaps between departments, funds and Vision Statements will be noted for the reader. The Department totals represent the operating portion of the budget.

Police Department **\$9,299,071**

The Police Department provides a number of services that help make the community safe. Among the services provided are 1) police patrol with certified police officers who are equipped with police vehicles and all necessary equipment, and assigned to specific areas of the city; 2) criminal investigation which investigates reported crimes; 3) animal control; 4) jail and communications support for officers on the street and short term detention facilities that reduce the processing time of arrests; and 5) a professional standards division that serves a support and training function for the Department.

Six SLAs are approved for the FY 03 Police Department operating budget. These include \$3,830 to offset costs associated with retaining national accreditation. \$82,580 in grant funds for traffic enforcement and equipment purchases has been approved for FY 03. To continue support of the Reserve Officer program, \$5,600 has been approved for the purchase of two hand held radios. Finally, \$29,090 has been approved for the purchase of an explosive detecting and tracking canine unit. This includes the purchase of the animal, handler training, as well as various accoutrements associated with this policing resource.

Fire Department **\$7,086,204**

The Fire Department provides services to College Station, to our neighbors in Bryan through an automatic aid program, and to rural areas around College Station through mutual aid agreements. The Fire Department operates out of four stations located throughout the City.

The basic services of the Fire Department are 1) fire response 2) emergency medical response, 3) fire prevention services, including commercial fire safety inspections and fire prevention training at local schools and various functions; 4) code enforcement activities performed by the community enhancement action center and 5) hazardous material response.

There are nine service level adjustments totaling \$464,881 for the Fire Department in FY 03. The first SLA approved in the amount of \$26,000 is for furniture for offices whose furniture will be left at the Texas Avenue location when Fire Administration, Prevention, Training, Code Enforcement and Emergency Management are relocated to the Krenak Tap building. \$2,250 is approved to provide funds to obtain, install and maintain an Emergency Alert System. Another \$8,000 is approved for the maintenance of equipment for Suppression and EMS. An additional SLA for \$142,905 is approved for the addition of three personnel for phase two of three for the operation of Fire Station #5. \$180,375 is approved to provide funds to purchase a new fire engine and related equipment for Fire Station #5. The engine has been budgeted for and will be purchased out of the Equipment Replacement Fund. An additional \$5,000 is approved for fire station living equipment. Another \$3,300 is approved for the setup and delivery of aircraft rescue and fire fighting training. \$66,051 is approved for the addition of a Code Enforcement Officer. This additional code enforcement position will be funded from CDBG funds, and will be used in CDBG target areas. This will allow the other code enforcement officers to focus on other parts of the City. The last SLA approves \$31,000 to retrofit an ambulance.

Public Works **\$17,063,965**

The Public Works Department maintains streets, drainage and greenways, and the City's traffic control system. It is also responsible for refuse collection, capital project engineering and construction, as well as fleet and facilities maintenance. Also included is the budget for the Brazos valley Solid Waste Management Agency.

The **Facilities Maintenance** division provides support services to City departments through the maintenance of City facilities. This entails all City buildings including heating, ventilation and cooling systems. Additionally, Facilities Maintenance

performs some minor building construction and remodeling activities. The Division also supervises facility repair fund uses to ensure that facilities and equipment are repaired and replaced in a timely manner.

Several SLAs have been approved in the FY 03 budget. An additional maintenance technician position, \$40,800, has been recommended to assist in taking care of recently finished and upcoming capital facilities. This position will be partially funded from utility enterprise funds as well as from a reallocation of resources in the Facilities Maintenance operating budget. \$37,983 has been included in the approved FY 03 operating budget to account for additional maintenance costs associated with the new Municipal Court building, public utilities facilities, Fire Station #5, as well as recently sited pieces of public art. Finally, a \$8,330 vehicle upgrade has been recommended for the Facilities Maintenance Division. This will upgrade a 1/2-ton service truck to a 3/4-ton, allowing for more HVAC system repair and replacement parts to be stocked for on site repairs. The total approved budget is \$1,129,101.

The Street Division of the Public Works Department strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs including a street rehabilitation program that addresses street repair before more expensive reconstruction measures are needed. The Streets Division also coordinates with the Engineering Division to plan and develop major street capital projects that involve rebuilding roadways that need upgrades.

The Street Division also provides routine pothole patching and other maintenance services. The effectiveness of this service is measured by determining whether 95% of the streets in the City have a grade of "C" or better, using the Pavement Management System. In addition, the recently completed citizen survey indicates that the overall level of satisfaction with the streets in College Station is 80.6%. The total approved budget is \$2,108,387.

Drainage issues have been critical in the last several years in College Station. Drainage issues can impact both health and public safety, as well as Transportation and Mobility issues. The Drainage service level provides a drainage maintenance program that keeps the storm carrying capacity of the system adequate in College Station. Mowing of

rights of way and creek cleaning are the primary ways this service level is provided. The total approved budget is \$414,272.

The **traffic signal and sign system** in College Station serves as an integral traffic flow control mechanism throughout the City. The system is critical during peak traffic times, such as during the A&M football season. The Traffic Signal Division is responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians. One SLA totaling \$4,800 has been approved for the Traffic Signs and Signals FY 03 Budget. These dollars will be used for electric costs required to operate newly added traffic signals. The total approved budget is \$620,882.

The Department of Public Works **Engineering Division** is responsible for the administration of the City's capital improvement plan. This includes the building of projects approved as part of bond elections such as streets, fire stations, libraries, and others; as well as capital projects for the public utilities such as electric, water, wastewater, and drainage projects. The total approved budget is \$727,993.

The Public Works **Fleet Services Division** manages the vehicle and equipment fleet, also performing preventive maintenance and vehicle repair. The City of College Station maintains a fleet of vehicles and heavy equipment to provide services to the citizens of College Station. Nearly every City department depends on having a reliable fleet of vehicles to provide services. Some of these services include Police and Fire services, Solid Waste Collection, Public Utilities, among others. There are no service level adjustments approved in the Fleet Services budget. The total approved budget is \$1,104,029.

The **Sanitation Division** of the Public Works Department provides a number of services to meet the local need for municipal solid waste collection. These include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping and the removal of virtually any waste that may be disposed of in the local landfill or through composting. Commercial service is also provided to local businesses. Commercial service offers collection in small and large plastic receptacles, and is loaded with side mounted automated collection equipment. Customers with greater volumes also have the

option of using roll off containers that hold a larger capacity and are serviced by front load collection equipment.

The recommended Sanitation budget includes three Service Level Adjustments totaling \$213,953. The first recommended SLA will provide funding for the purchase and operation of a compact semi-automated collection vehicle and operator for residential collection. The truck will be purchased out of the Equipment Replacement Fund. Another approved SLA recommends \$40,000 be used for the purchase of routing software. This software will be used to assist in determining the most efficient collection routes being used by collection vehicle operators, ultimately leading to more efficient service. The final SLA approved for Sanitation's FY 03 budget is \$35,000 for the purchase and lease of both residential and commercial collection containers. These dollars will be used to replenish the inventory of these containers and keep up with growth. The total approved budget is \$3,934,760.

A residential collection rate increase of \$1.00 per month has been approved. This increase will offset the cost of the approved additional residential route. The residential sanitation rate is approved to be \$11.70 per month. This rate is only \$0.50 per month higher than the rate offered four years ago.

The Brazos Valley Solid Waste Management Agency (BVSWMA) is a cooperative arrangement between the Cities of College Station and Bryan to provide solid waste disposal service. BVSWMA is responsible for running the landfill, developing and implementing alternative disposal programs for waste that cannot be placed into the current landfill site, and providing for long-term disposal for the two cities and other customers of the agency.

One Service Level Adjustment totaling \$1,894,630 is recommended for BVSWMA's FY 03 budget. The funds requested will be used for the design, construction and construction oversight of the structural embankment, perimeter road and perimeter drainage ditch at the Rock Prairie Road Landfill. The landfill is rapidly approaching its design capacity. This SLA will provide the resources to extend the life of the landfill for six years. The total approved budget is \$6,512,810.

Parks & Recreation Department \$6,091,330

The Parks and Recreation Department is responsible for the College Station park facilities

and recreation programs. Among the services provided are athletics, recreation and instruction programs for youth and adults in activities including softball, swimming and tennis.

Also provided are programs and special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City. The Parks Department operates a number of special facilities including three City-owned swimming pools and the CSISD Natatorium.

The Conference Center is operated to provide meeting space for various groups and organizations. The Lincoln Center is a community center that provides positive programming and serves as a satellite center for social services. The Xtra Education program provides citizens of all ages the opportunity to enhance their quality of life through various continuing education programs.

The Parks Operations Division maintains park facilities, including ballfields and pool sites, through regular mowing and maintenance projects. The Forestry Division, through horticultural and landscaping efforts, ensures that City property is maintained in an aesthetically pleasing manner. The City Cemetery is included in the property maintained by the Forestry Division.

Fourteen SLAs are approved for the FY 03 budget. Three SLAs have been approved for the Recreation Division. These include additional dollars for the Challenger Basketball program, rental of a lift device to facilitate hanging lights for the annual Christmas in the Park program, and music rights for the WPC Concert Series. Approved Special Facilities maintenance level SLA's include \$500 additional dollars for aquatics employee drug testing, \$3,000 to offset Red Cross increases in swimming lesson fees, and \$1,000 for Lincoln Center janitorial supplies. An additional \$16,000 has been included in FY 03 to provide extra lighting at Adamson Lagoon and Thomas Pool. Four maintenance level SLAs have been approved for the Parks Operations budget. This includes \$1,600 for the lightening prediction system maintenance, \$6,800 to resurface three additional athletic courts and \$5,000 for additional park lighting. The court-resurfacing request will help in meeting the park maintenance standards. Two park enhancement SLAs are also approved. These include \$25,000 for the construction of a batting cage and backstops at Bee Creek park for the girl's softball program and \$12,000 for the placement of a safety fence along the North end of the soccer fields that border

Rock Prairie Road. Finally, two maintenance level SLAs have been included in the approved Forestry budget. These include \$22,000 for maintaining the Crepe Myrtle trees that border FM 2818, and \$6,000 for the new Municipal Court building landscape maintenance contract.

Development Services \$1,927,789

The Development Services Department provides oversight for new development in the City. Development Services works to ensure that there is compliance with zoning, subdivision, drainage and other ordinances. This ensures the community develops in a manner consistent with the policies established by the City Council. The development process includes planning and construction functions as well as development coordination activities. Also involved in the development process are other areas such the Fire Department and the Public Utilities Department.

Development Services has one approved service level adjustment for FY 03. \$7,500 is approved for funding to plan and market the 2003 Brazos Valley Regional Transportation Summit. This summit is a regional transportation-planning forum for elected officials and governmental staff in the eleven county region surrounding the Bryan-College Station metropolitan area. This is second year of this program.

Office of Technology and Information Services \$5,804,710

The Office of Technology and Information Services (OTIS) provides a number of internal services to the City organization. In addition, the Department manages the franchise agreements that the City of College Station maintains with telecommunication, cable and natural gas providers in the community. OTIS is also responsible for the oversight of the College Station Public Library. The city contracts with the City of Bryan to operate the library. Services provided from General Fund revenues include OTIS Administration, Management Information Services (MIS) for micro to mid-range computer users, Geographic Information Services (GIS), and the Library Division. The OTIS internal service funds include Communication Services, Print/Mail, and Utility Billing.

There are two SLAs approved in the OTIS Administration division. These SLAs include \$60,000 to hire a consultant to assist with the natural gas franchise agreement and \$37,544 for e-government implementation. The latter SLA

approves the reclassification of an existing action center representative position to an e-government coordinator position. This will allow for the implementation of the E-Government plan and begin to expand electronic services to the citizen and customers of College Station.

Additionally, there are two SLAs in the MIS division. \$20,662 is approved to cover maintenance of various pieces of software, and \$60,000 is approved to begin installing Windows XP on all city computers.

The Communications Division is responsible for the maintenance of telephone, radio, and other communications systems used by the City of College Station. \$592,776 is the approved funding level for the Communications Division. This includes one service level adjustment, \$50,888 for an additional communications technician.

The Print/Mail Division is responsible for providing printing and mail services to City Departments. \$314,622 is the approved funding level for the Print/Mail Division.

Utility Billing is responsible for the metering, billing, and collection of electric, water, wastewater, sanitation, and drainage utility fees. The total approved budget is \$1,688,375.

In FY 03, two SLAs totaling \$67,600 are approved for the Utility Billing Division. The first service level adjustment approves \$17,600 for fuel, vehicle repair, and vehicle replacement cost associated with the purchase of vehicles for meter readers. These vehicles are budgeted in and will be purchased out of the Equipment Replacement Fund. The second SLA recommends \$50,000 to employ a consulting firm to evaluate an automated meter reading option.

Fiscal Services \$2,352,846

The Fiscal Services Department provides Fiscal Administration, Accounting, Purchasing, and Risk Management services to the City organization. It also oversees the operations of the Municipal Court.

Fiscal Services Administration oversees other areas of the Department and handles cash and debt issues for the City while ensuring all funds are prudently invested. The Accounting and Purchasing Divisions work closely together to ensure that purchases are made and recorded according to approved

There are eight service level adjustments for Fiscal services costing \$77,738. The first approved SLA provides \$18,470 for an increase in the Brazos County Appraisal District Fee increase. An actuarial study on auto liability, general liability and worker compensation is approved for Risk Management. This will be funded from the City's insurance funds. The Accounting Division budget includes an increase of \$9,500 due to the increase of collections by the contracted collection agency, Financial Control Services. This will ultimately result in higher revenues as more collections are made. Accounting budget also includes a yearly increase of \$2,000 in the contractual agreement with the City's external auditors. Municipal Court has five approved SLAs. The first SLA approves \$3,100 to be used for an increase in jury fees. Another \$1,000 is approved to increase funding for records storage. \$15,858 is recommended to pay for utility costs in the new Municipal Court building. \$3,000 is approved for office furniture. The final SLA approves \$16,810 for a half time Bailiff position; this will result in savings of \$33,190 as a result of increases in court collections.

General Government	\$3,404,103
The General Government Department includes many of the administrative functions of the City.	

The City Manager's Office is responsible for the day to day operations of the City, making recommendations on current and future issues to the City Council, and providing short and long-term direction for the organization. The approved budget is \$524,361.

Another key support area for the organization is the **Legal Office**. The Legal Office provides legal services and support to the City Council and the City staff. Among the services provided by this office are legal advice, contract writing, and litigation. The approved Legal Office budget is \$644,991.

The **Human Resources Department** assists in recruiting, hiring, and retaining the most appropriate candidates for City positions. Human Resources provides employee training and administers the compensation and benefits program. The Human Resources Department has one approved service level adjustment for an increase funds to provide benefits for a temporary position. The approved budget is \$421,920.

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The **Community Development Department** helps provide low cost housing and other public assistance through community development block grant funds from the federal government. These funds are used to assist low to moderate-income residents of College Station. Assistance is provided through housing services, public agency funding, public facility improvements, and economic development activities. The approved administrative budget is \$601,469.

The Economic Development FY 03 approved operating budget is \$218,731. The approved budget includes one service level adjustment totaling \$2,000. These funds will be used to develop a permanent stage in Northgate. The stage would be an asset for events in Northgate.

The Electric Division is responsible for providing cost efficient and reliable electric service to the citizens, businesses, and institutions in College Station. Electric service is critical to the ability to encourage new employment and prosperity in the City. The total Electric Fund budget is \$44,938,704.

A reliable and safe supply of potable water is necessary for any community. The City of College Station has the capacity to produce approximately 19.5 million gallons per day of potable water. The Water Division has developed high standards of reliability, assuring customers that their needs will be met with supplies that meet or exceed all federal and state mandated standards. As a City enterprise, the full cost of service for water production, transmission, and distribution is recovered by charging customers for consumption on a per unit basis.

There are six water distribution support SLAs. The first SLA approves \$50,000 to provide professional services related to expansion of City water service within existing corporate boundaries and annexed areas. \$30,000 is approved to convert old office space to HTE workstations. Another \$50,000 is approved for water distribution system study funds to identify aging and deteriorated lines for replacement and inadequately sized lines to be increased. \$30,000 is approved for the annual replacement of protective coatings by sand blasting, priming and painting fire hydrants. \$30,000 is approved to outsource landscape restoration of excavated areas following underground infrastructure repairs. The final SLA recommends \$16,100 to provide operating and maintenance costs for Carter Creek Wastewater Treatment Administration and Training Facility.

and plant enhancements and expansions. Wastewater services are provided as an enterprise function with service related fees paying for the cost of service.

The approved budget includes \$399,376 in approved service level adjustments. The first SLA approved \$6,480 for TNRCC Annual Waste Treatment and Water Quality Assessment Fees to discharge wastewater from Lick Creek Wastewater Treatment Plant. Another \$19,000 is approved for an Industrial Storm Water Pollution Prevention Program for Carter Creek and Lick Creek Wastewater Treatment Plants. \$5,000 is approved for the addition of three PC workstations for Field Operations work order and information management functions. \$200,000 is recommended to transfer costs of the Inflow & Infiltration Reduction Program from the Capital Improvement Project budget to the operating budget. Another \$25,000 is suggested to fund annual replacement of protective coatings for wastewater treatment facilities. \$12,000 is approved to be used for pretreatment lab monitoring and analysis to demonstrate current and continued compliance with Local, State, and Federal Standards. \$90,086 is approved for Lick Creek Wastewater Treatment Plant additional operating expense increases as a result of the expansion of the treatment plant. Another \$16,100 is recommended for additional operating and maintenance costs for Carter Creek Wastewater Treatment Administration and Training facility, built in FY 02. \$6,210 is approved for maintenance services for the new Luther Lift Station. The final service level adjustment approves \$19,500 to fund the replacement of sludge transfer lines between digested sludge holding tanks.

Other Funds and Capital Projects Funds

The City uses a number of other funds to account for various types of activities and programs that do not strictly fall under one of the operating departments. These funds and the capital project budgets approved for FY 03 are described below.

General Debt Service Fund

The General Debt Service Fund is used to account for ad valorem taxes collected to pay for authorized general government debt. The debt service portion of the ad valorem tax rate is approved to be \$0.2831 cents per \$100 valuation. This is one cent below the current debt service tax rate. It is approved that one cent of the debt service tax rate be shifted to the General Fund. This will be used in

part to fund phase two of three of the operations and maintenance associated with Fire Station #5. The approved tax rate is projected to be sufficient to allow the City to issue all currently authorized debt over the next five years.

Economic Development Fund

The City created an Economic Development Fund to account for resources and expenditures directed at providing incentives for businesses and industries to locate in the College Station/Bryan area. This is different from the funding provided to the Economic Development Corporation, which is included in the Electric Fund Budget. All resources set aside for these purposes will be transferred into this fund and will remain in the fund until expended for the intended purpose. The City has a number of potential and real prospects indicating a desire to locate in College Station. Resources in this fund will allow the City to meet its obligations to those and future prospects within the limits of the funds available. There is \$962,209 approved in this fund for economic development incentives.

Court Security and Court Technology Funds

In 1999 the City adopted two new Municipal Court fees as authorized by the State Legislature. The Court Security Fee is designed to pay for security related projects at the Municipal Court facility. The Court Technology Fee is designed to pay for technology related projects for the Municipal Court operation.

It is anticipated that the Court Security Fee will generate \$61,400 in FY 03, and the Court Technology Fee is projected to generate \$78,200 in FY 03. These funds are approved to be appropriated for security and technology projects at the Municipal Court.

Hotel/Motel Tax Fund

The City receives a tax of 7% of room rental rates from persons staying in hotels or motels within the City. The City's use of the taxes received is limited by state statutes to support of tourism and has a number of allowable uses specified in the law. The tax is used by the City to support the Convention and Visitors Bureau, to pay for operations of the City's conference center, support activities in the Wolf Pen Creek Amphitheater, support the Arts Council of Brazos Valley, support of certain parks activities, and support for the George Bush Presidential Library. The total anticipated revenues

are \$2.229 million and anticipated expenditures are \$2.851 million.

The Approved FY 03 Hotel/Motel Fund budget includes \$1,682,183 for City Operations including the Conference Center, Wolf Pen Creek Operations, and other Parks programs and events that are eligible for Hotel/Motel Funds. Also included is \$600,000 for the construction of the new conference center project. An additional \$416,000 is included for other costs associated with the new conference center.

The Arts Council recommended budget for FY 03 is \$260,400. The Arts Council request is below the 15% limit that can be spent on art programs out of the Hotel/Motel Fund. These funds are for the operations of the Arts Council. Funding is also included to continue the art in public places program, and the arts festival in Northgate. Funds are also available for the arts center project.

The Convention & Visitors Bureau recommended budget is \$668,000. This supports ongoing operations and maintenance of the Convention and Visitor Bureau as well as funds for a marketing matrix, and additional signage and identification.

The approved budget for the Brazos Valley Sports Foundation is \$200,000. This includes \$150,000 for sports tourism development. Also included is \$20,000 for the Holiday on the Brazos program, \$10,000 for the Fall Classic Special Olympics, and \$20,000 for a new program called the Aggrieland Crape Myrtle Festival. This festival will promote tourism and the Crape Myrtle Capital of Texas.

Parks Xtra Education Fund

The Parks Xtra Education Fund was established in FY 96 and is a joint effort between the City of College Station and the College Station Independent School District to provide community based education programs.

Parking Enterprise Fund

The Parking Enterprise Fund was created to account for revenues and expenditures resulting from operation of the City's parking facilities. In FY 03 these revenues will come from the Patricia Street parking lot and the College Main Parking Garage. Revenues for the Parking Garage have been lower than originally forecast due to changes in the pricing structure and in the usage of the garage. The approved operations and maintenance

budget for the Parking Enterprise Fund is \$367,296. The debt service for the parking garage is approved to be paid in FY 03 from the Debt Service Fund.

Equipment Replacement Fund

The City has a fund that serves to accumulate resources for the replacement of vehicles and large motorized equipment, the telephone and radio systems, and to provide replacement assets for the existing major technological infrastructure, and the replacement of copiers.

Base budget revenues for the fund reflect the above policies. The revenues are automatically transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund expenses related to the specific functions. The Approved FY 03 total revenues are \$2,341,201, 23.65% lower than the FY 02 revised budget. This decrease is due to policy change that allows for new vehicles and equipment to be purchased via the Equipment Replacement Fund without a transfer of the purchase amount for the departmental budget. The new items are accounted in this manner so the equipment and vehicles become assets in the Equipment Replacement Fund. The amount set aside for equipment replacement was lowered after a reviewing the status of the fund.

The approved FY 03 total expenditures are \$2,810,460, a 13.2 % increase over the FY 02 revised budget. \$216,000 of this increase is to service the debt issued in FY 02, when interest rate made issuing debt advantageous to the city.

Approved SLA's include: \$17,500 for vehicle for a new code enforcement officer, \$378,875 for a fire engine for fire station #5, \$45,000 for a track excavator for the Electric department, \$73,100 for a refuse truck to service a rural route, and \$47,500 for 4 trucks for the meter readers. Also included is \$14,000 for the accelerated replacement of a Police Department motorcycle.

Internal Services Fund

Over the past several years the City has established three internal services funds for Fleet Services, Print/Mail and Communications. Each of these funds receives revenues from City departments to whom they provide services. Fleet Services is responsible for maintaining the rolling stock of the City of College Station. Print/Mail provides printing and mail services to the departments. The print services are provided based on the cost of providing the services. Departments have the option of either using the City print shop or taking

the work to an outside print shop. The Communications Fund provides all of the phone and radio maintenance in the City system.

Base budget revenues for the fund reflect the above policies. The revenues are transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund all expenses related to the specific functions. The total revenues for FY 03 are \$2,369,303; an increase of 6.7% over the FY 02 revised budget.

The FY 03 approved expenditures are \$2,290,404, an increase of 2.2% over the FY 02 revised budget. The increase includes one approved SLA in the amount of \$50,888 for an additional communications technician.

Self Insurance Fund

The City of College Station is partially self-insured for property casualty and general liability, worker's compensation and unemployment compensation. The City participates in an HMO for employee and dependent health care. The City moved to the HMO in January 2002. This move was made as a result of the escalating health insurance costs seen in recent years.

Actuarially-based charges are made to each of the operating funds using relevant bases (i.e., health insurance is charged monthly per full-time participating employee, while unemployment and worker's compensation are charged as a percentage of gross salary). This method of funding allows the City to more accurately reflect the costs of claims against the various funds and to minimize potential risks.

FY 03 approved revenues are based on the actual amounts assigned to the various operating activity centers. There is an eight percent increase in expected FY 03 revenues over FY 02 budgeted revenues due to changes in rates, number of employees, covered equipment, buildings and other factors. It is important to note that in FY 02 in the Employee Benefits Fund that an attempt is being made to create a reserve in the fund so that future cost increases can be moderated. An increase in health insurance premiums is approved in FY 03 as part of the effort to address continued cost increase in health insurance costs. The approved budget includes an increase in the City contribution to the Employee Benefits Fund of \$70 per month per employee. Full family dependant, dependent only, and spouse only coverage are also approved to increase by \$35 per month per family. These

changes will continue to move the Employee Benefits Fund to a position of being self-sufficient. If the rate of growth continues to increase in health care costs, then the employee benefits fund will have to be re evaluated to determine what additional changes will need to be recommended. These changes may include charging employees for a portion of their health insurance cost.

FY 03 expenditures are based on estimates of future claims, premiums, and other miscellaneous costs. Total approved expenditures are \$4,817,381, an increase of 18% over the FY 02 year end estimate. This increase is a result primarily of rising medical costs. Through education and training programs, efforts are being made to reduce the claims incurred. The City will continue to monitor claims to determine what additional plan changes need to be made.

Capital Projects Funds

The City has a number of capital project funds. General obligation bonds form the basic resource for general government projects such as streets, parks, traffic, public facilities, drainage and other such needs. However, the City has several other resources that may be used to supplement those resources, and help to hold down the ad valorem taxes necessary to pay for general obligation bonds.

In addition to the general government projects, the City has bond funds for each of the utilities operated by the City. Operating funds from both the Water Fund will be used to fund \$1.3 million in capital projects.

Other resources to fund capital projects include the Wolf Pen Creek Tax Increment Financing District, the Drainage Utility, and Parkland Dedication Funds. Each will provide resources that will be used to complete a number of projects over the next five years.

General Capital Projects

The following is a brief summary of some of the key general government projects scheduled for FY 03.

Street Rehabilitation Projects

In FY 03, \$780,000 has been approved for various street rehabilitation projects. This \$780,000 is the final allocation of \$3,120,000 designated for street rehabilitation in the 1998 Bond Authorization. \$618,000 is anticipated to be needed in FY 03 to complete rehabilitation of First and Maple Streets in Northgate.

approved for traffic management improvements associated with widening George Bush Drive.

Street Extension Projects

Street extension projects approved include \$182,000 for widening George Bush Dr. from Texas Avenue to Harvey Road. \$1,750,000 is the anticipated project expense for phase II of the Jones Butler Road project.

Additionally, four transportation related projects were approved and budgeted for in FY 02. These projects will continue in FY 03. \$3,930,000 for widening Greens Prairie Road, \$3,600,000 to continue extending Dartmouth, \$247,000 for design associated with widening University Drive, and \$675,000 to design the Barron Road Overpass. These transportation projects were approved as part of the Interim CIP or group of capital improvement projects not included in the five year CIP program but identified as high priority. An ad valorem tax increase of three cents per \$100 valuation was necessary to incur the debt to cover to cost of these high priority projects.

These street projects will help to address traffic issues that have been highlighted in the citizen survey and other feedback received from College Station citizens.

Street TxDOT Projects

Working in conjunction with the Texas Department of Transportation, in FY 03 the City expects to complete the Texas Avenue Streetscape Ph II and George Bush Dr. Medians. It is anticipated that \$500,000 will be used for Texas Avenue streetscaping, and \$175,000 for the George Bush Drive medians.

TxDOT timing on these projects will determine when these expenditures will be made. The City pays ten percent of right-of-way costs, and also pays for any enhancements, such as the application of any streetscaping desired in the project.

Traffic Projects

In FY 03, there is an approved budget of \$538,000 for traffic signal enhancements. Improvements considered include new signal installations, implementation of intelligent transportation systems, school warning devices, system upgrades, communication enhancements, development driven signal issues and traffic engineering. Signal placement is determined through traffic studies. For FY 03, \$182,000 is

Sidewalks and Trails Projects

The City of College Station has worked over the years to ensure adequate transportation infrastructure for pedestrians and bicyclists. The City has an adopted sidewalk and bike loop plan. As new development occurs, sidewalks are an important aspect that must be considered. In FY 03, two capital projects are approved: \$75,000 for neighborhood capital improvements and \$400,000 to build sidewalks to surround the main campus of Texas A&M. This project will be fund equally by the City of College Station, Texas A&M, and TxDOT.

Parks Capital Projects

In FY 03, only a few significant capital projects remain to be completed. The most significant parks project for FY 03 is the development of Lick Creek Park. \$378,000 is the projected cost to finish this project.

Parkland Dedication Capital Projects

In FY 03, projects approved using parkland dedication funds include \$700,000 for Woodway Park development, \$170,000 for a park in Zone 5 and \$150,000 for a park project in the Northgate area.

General Government And Capital Equipment Capital Projects

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. Two main divisions within this category are public facilities and technology projects. In FY 03, significant projects include: \$1,317,000 to begin construction of Fire Station # 5; \$57,000 for enhancements to the city's mid range computer system, and \$631,000 for additional technology improvements. Additionally, \$1,625,689 is the projected expenditure to complete the Municipal Court/ Fire Administration Building; however, only an additional \$113,069 has to be allocated for this project in FY 03. The remaining cost has been budgeted in previous years and will carry forward

Conference Center Capital Projects

In FY 03, \$8,420,000 is the projected expense for the Conference Center project. This project is the

construction of a conference center facility in conjunction with the development of a full service hotel. In addition to the \$8,420,000 for the Convention Center, \$750,000 is projected to construct utility infrastructure with the Convention Center.

Business Park Projects

In FY 03, two significant business park related projects are approved. These include \$225,000 for the design preparation of new class A business center and \$1,467,000 for development and construction of a new class B business center.

Wolf Pen Creek TIF

District generates revenues that can be utilized in the Wolf Pen Creek District. The budget funding is targeted for future Wolf Pen Creek projects. In FY 03, the Wolf Pen Creek trail project, which includes construction of a trail system in the Wolf Pen Creek area, will continue with a project expense of \$1,910,000.

General Capital Project

Summary

Streets, Traffic	
Sidewalks and Trails	\$2,604,500
Parks Capital Projects	1,514,400
General Government and Capital Equipment	1,649,369
Business Park	1,762,000
Convention Center	3,083,038
Wolf Pen Creek TIF	1,910,000
<hr/>	
Total	\$12,523,307

Utility Capital Projects

The following is a brief summary of some of the utility capital projects scheduled for FY 03. These capital projects are funded either through existing revenues from these funds, through the issuance of

Electric Capital Projects

\$5,530,000 is the approved expenditure amount for electric capital projects in FY 03. Additional information will be provided to the City Council as a competitive matter.

Water Capital Projects

In FY 03, there are two significant factors associated with water capital projects that merit mention. First, the city will no longer finance water

infrastructure studies out of the capital budget. These expenditures will occur in the Water Department operations and maintenance budget. There are also no dollars budgeted for water infrastructure rehabilitation projects scheduled to occur in the latter three years of the five year CIP program. City staff does anticipate that more rehabilitation projects will be identified as future infrastructure studies are completed.

Several significant production and distribution projects are also included in the approved budget. These include continuing design and construction of the water well #7 collection line, \$795,000; and the parallel transmission line phase II, \$440,000. Additionally, \$3,277,000 is the projected cost for phase I of the parallel transmission line project and \$504,000 is projected for the Eastgate rehabilitation project. Necessary funding for both projects has been included in prior budgets and no new allocations are needed in FY 03.

The Approved FY 03 Budget also includes resources for two annexation projects. These projects, Area 1 and Area 2, are two of six water projects needed to provide water services to the approved areas to be annexed. \$44,800 is approved for Area 1, and \$34,700 is approved for Area 2.

\$1,300,000 in current revenues from operations are approved to fund water capital projects.

Wastewater Capital Projects

The FY 03 wastewater approved capital project allocation will be changed in the same manner as water capital projects. The City will no longer finance water infrastructure studies out of the capital budget. These expenditures will occur in the Wastewater Department operations and maintenance budget. No sewer rehabilitation projects are scheduled in the latter three years of the five-year CIP program. Future infrastructure studies will likely identify needed rehabilitation projects.

There are four significant Wastewater capital projects approved in FY 03. The approved budget includes \$286,000 to begin replacing screw lifts at the Carter Creek Wastewater Treatment facility. There are also three projects associated with the annexation initiative; including \$61,800 for Area 1, \$36,000 for Area 2, and \$20,100 for Area 3.

Drainage Capital Projects

The approved FY 03 drainage capital project budget includes \$500,000 to complete the Bee Creek (combined) project, \$250,000 for various minor drainage improvement projects, and \$410,748 to cover the cost of Drainage maintenance for the City. Additionally, \$1,000,000 is approved for Greenways Projects.

Additional and Upcoming O&M Costs

With the addition of new facilities and infrastructure, additional operations and maintenance costs will certainly be incurred. Using the example of street and drainage infrastructure rehabilitation it is expected that operations and maintenance costs will decrease. However, it is difficult to quantify the cost savings of rehabilitation since the resources that are saved are used for other rehabilitation projects and not removed from departmental budgets.

The FY 03 budget is impacted by a number of capital projects that have been completed and add operation and maintenance expenses. The City's General Fund and the utility funds have been and will continue to be impacted by capital projects as they come online.

Approved SLAs for FY 03 include approximately \$550,000 in various SLAs to operate and maintain the previously mentioned facilities and completed capital projects. These SLAs include adding personnel, utilities costs, moving costs, lawn maintenance, as well as any other cost associated with bringing a new facility online. Among the SLAs for FY 03 are \$142,905 for an additional three fire fighters \$180,375 for a fire engine. It is anticipated that Fire Station #5, expected to become fully operation in FY04, will cost approximately \$630,000 annually to operate. \$72,641 has been budgeted for the operating the new Municipal Court / Fire Administration Building. These costs include; utilities, janitorial services, landscape maintenance and general repair.

Among the SLAs impacting the utility funds in FY 03 are \$41,653 for electrical and chemical cost associated with Well #6, \$32,200 for additional utilities and phones for the Carter Creek Administration and Training Facility, and \$6,210 to maintain the Luther Street lift Station. Also, an SLA for \$90,086 to cover the operation and maintenance costs of the expansion of the Lick Creek Treatment Plant is included in the FY 03

budget. \$84,000 of this SLA is to cover the additional electricity cost.

Conclusion

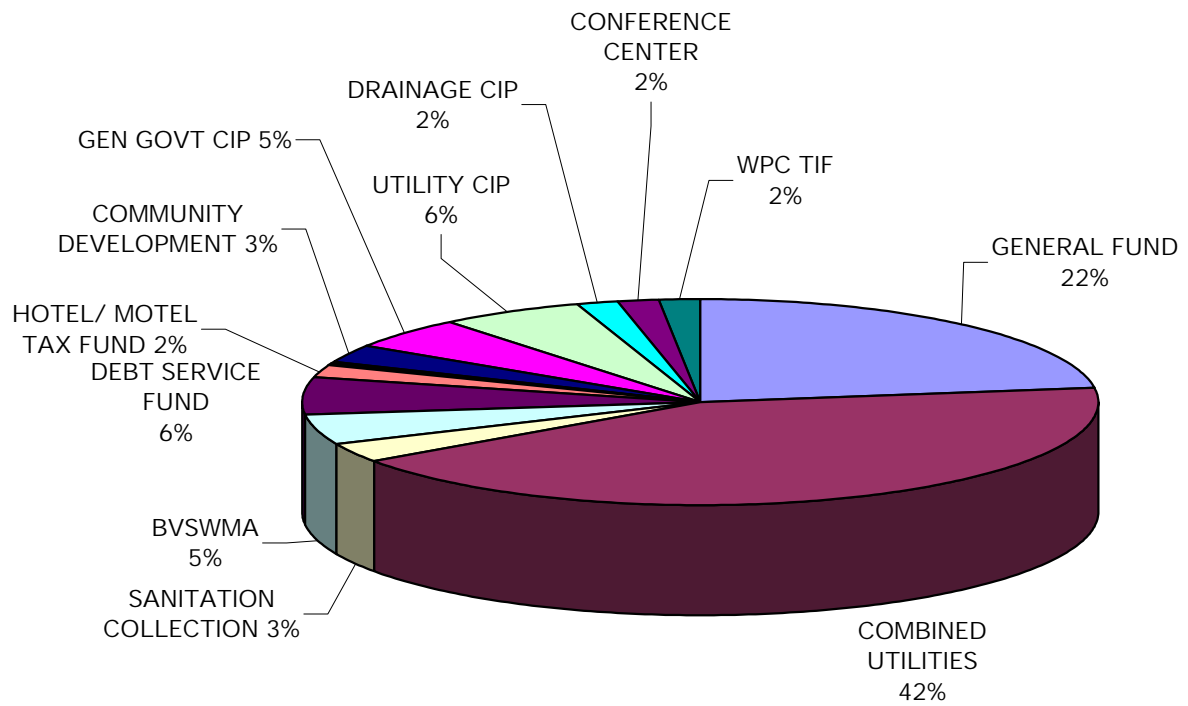
The previous discussion provides the reader with an overview of the approved FY 03 budget and key differences from the FY 02 budget. The following sections of the budget provide a more detailed discussion of the approved budget both by Council Vision Statement and by Fund.

CITY OF COLLEGE STATION FISCAL YEAR COMPARISON SUMMARY

FISCAL YEAR 2002-2003 APPROVED BUDGET	FY 03 APPROVED TOTAL SOURCES OF FUNDS	FY 03 APPROVED TOTAL USES OF FUNDS	TRANSFERS IN	NET OPERATING & CAPITAL BUDGET	% CHANGE FROM PRIOR FISCAL YEAR
GENERAL FUND	\$ 39,918,647	\$ 39,769,872	\$ (6,091,904)	\$ 33,677,968	3.81%
UTILITY FUNDS	94,963,504	61,147,543	0	61,147,543	0.83%
SANITATION COLLECTION	5,973,835	4,764,539	0	4,764,539	0.66%
BVSWMA	15,982,342	6,960,558	0	6,960,558	33.65%
UTILITY BILLING FUND	2,698,142	2,307,802	(2,307,802)	0	NA
ECONOMIC DEVELOPMENT	1,072,262	962,209	(962,209)	0	NA
INSURANCE FUND	6,482,565	4,817,381	(4,817,381)	0	NA
DEBT SERVICE FUND	11,335,369	9,464,758	(958,500)	8,506,258	5.80%
HOTEL/ MOTEL TAX FUND	2,835,840	2,350,583	0	2,350,583	0.15%
PARKING ENTERPRISE FUND	555,160	367,296	0	367,296	(63.40%)
PARKS XTRA EDUCATION	130,872	122,670	0	122,670	16.42%
POLICE SEIZURE FUND	9,340	3,500	0	3,500	(68.18%)
INTERNAL SERVICES	10,914,329	5,100,864	(5,100,864)	0	NA
COURT SECURITY FUND	194,590	110,000	0	110,000	35.64%
COURT TECHNOLOGY FUND	233,960	100,000	0	100,000	(47.92%)
COMMUNITY DEVELOPMENT	4,884,920	4,174,682	0	4,174,682	(13.42%)
SUB TOTAL OF O&M	\$ 198,185,677	\$ 142,524,257	\$ (20,238,660)	\$ 122,285,597	2.22%
UTILITY FUNDS	\$ 2,080,000	\$ 2,080,000	\$ -	\$ 2,080,000	(75.42%)
SANITATION COLLECTION	0	0	0	0	NA
HOTEL/ MOTEL TAX FUND	600,000	600,000	0	600,000	0.00%
FUND BALANCE/WORKING CAPITAL TRANSFERS TO CIP	\$ 2,680,000	\$ 2,680,000	\$ -	\$ 2,680,000	(70.42%)
UTIL CAP IMPROV PROJECTS	\$ 19,543,712	\$ 10,767,900	\$ (2,080,000)	8,687,900	(27.43%)
GEN GOVT CAP IMPROV PROJ	28,985,644	7,493,869	0	7,493,869	(48.08%)
DRAINAGE UTIL CAP IMPROV PROJ	6,375,969	2,440,748	0	2,440,748	72.49%
CONVENTION CENTER CIP	18,117,542	3,083,038	(600,000)	2,483,038	(21.92%)
NORTHGATE PARKING CIP	0	0	0	0	(100.00%)
WOLF PEN CREEK TIF	3,294,788	2,403,200	0	2,403,200	(24.13%)
MEL ROSE TIF	96,278	96,000	0	96,000	(57.33%)
SUB TOTAL OF CAPITAL	\$ 76,413,933	\$ 26,284,755	\$ (2,680,000)	\$ 23,604,755	(32.11%)
TOTALS	\$ 277,279,610	\$ 171,489,012	\$ (22,918,660)	\$ 148,570,352	(9.11%)

FISCAL YEAR 2001-2002 APPROVED BUDGET	FY 02 APPR. TOTAL SOURCES OF FUNDS	FY 02 APPR. TOTAL USES OF FUNDS	TRANSFERS IN	NET OPERATING & CAPITAL BUDGET	% CHANGE FROM PRIOR FISCAL YEAR
GENERAL FUND	\$ 37,764,201	\$ 38,346,347	\$ (5,904,635)	\$ 32,441,712	9.19%
UTILITY FUNDS	78,499,850	60,645,005	0	60,645,005	17.57%
SANITATION COLLECTION	6,238,520	4,733,237	0	4,733,237	4.92%
BVSWMA	13,525,832	5,207,949	0	5,207,949	(19.20%)
UTILITY BILLING FUND	2,194,824	2,175,670	(2,175,670)	0	NA
ECONOMIC DEVELOPMENT	1,004,707	900,000	(900,000)	0	NA
INSURANCE FUND	4,919,476	4,652,628	(4,652,628)	0	NA
DEBT SERVICE FUND	12,174,133	9,063,263	(1,023,410)	8,039,853	12.89%
HOTEL/ MOTEL TAX FUND	2,789,105	2,347,008	0	2,347,008	15.31%
PARKING ENTERPRISE FUND	1,213,800	1,003,546	0	1,003,546	501.33%
PARKS XTRA EDUCATION	126,516	105,365	0	105,365	3.91%
THOROUGHFARE REHAB	22,685	11,000	0	11,000	NA
INTERNAL SERVICES	9,738,067	4,303,920	(4,303,920)	0	NA
COURT SECURITY FUND	174,922	81,100	0	81,100	0.12%
COURT TECHNOLOGY FUND	194,030	192,000	0	192,000	92.00%
COMMUNITY DEVELOPMENT	5,103,614	4,821,636	0	4,821,636	NA
SUB TOTAL OF O&M	\$ 175,684,282	\$ 138,589,674	\$ (18,960,263)	\$ 119,629,411	12.41%
UTILITY FUNDS	\$ 8,461,000	\$ 8,461,000	\$ -	\$ 8,461,000	(46.28%)
SANITATION COLLECTION	0	0	0	0	(100.00%)
HOTEL/ MOTEL TAX FUND	600,000	600,000	0	600,000	0.00%
FUND BALANCE/WORKING CAPITAL TRANSFERS TO CIP	\$ 9,061,000	\$ 9,061,000	\$ -	\$ 9,061,000	(45.81%)
UTIL CAP IMPROV PROJECTS	\$ 42,139,931	\$ 20,432,694	\$ (8,461,000)	11,971,694	(52.71%)
GEN GOVT CAP IMPROV PROJ	31,228,872	15,305,464	(871,325)	14,434,139	7.86%
DRAINAGE UTIL CAP IMPROV PROJ	6,324,232	1,415,000	0	1,415,000	(66.39%)
CONVENTION CENTER CIP	9,447,257	3,780,000	(600,000)	3,180,000	3222.88%
COLLEGE MAIN PARKING CIP	651,056	375,000	0	375,000	(92.97%)
WOLF PEN CREEK TIF	3,288,544	3,287,700	(120,000)	3,167,700	251.97%
MELROSE TIF	274,038	225,000	0	225,000	NA
SUB TOTAL OF CAPITAL	\$ 93,353,930	\$ 44,820,858	\$ (10,052,325)	\$ 34,768,533	(29.39%)
TOTALS	\$ 278,099,212	\$ 192,471,532	\$ (29,012,588)	\$ 163,458,944	(5.18%)

**CITY OF COLLEGE STATION
NET BUDGET \$148,570,352**



**CITY OF COLLEGE STATION
ALL FUNDS
SUMMARY**

EXPENDITURE BY FUND						
FUND	ACTUAL FY 00-01	REVISED BUDGET FY 01-02	ESTIMATED YEAR END FY 01-02	BASE BUDGET FY 02-03	APPROVED BUDGET FY 02-03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
GENERAL FUND	\$ 33,526,922	\$ 38,089,386	\$ 37,790,437	\$ 37,310,707	\$ 38,883,229	2.08%
PARKING ENTERPRISE FUND	214,418	400,875	399,840	359,006	367,296	-8.38%
XTRA EDUCATION FUND	0	78,630	25,581	78,630	92,080	17.11%
ELECTRIC FUND	5,740,346	5,598,729	5,790,076	5,341,551	5,436,751	-2.89%
WATER FUND	3,162,647	3,916,639	3,965,853	3,491,463	3,883,810	-0.84%
WASTEWATER FUND	2,687,809	2,998,767	2,987,297	3,044,823	3,467,984	15.65%
PURCHASED POWER	30,793,905	31,500,000	29,027,853	30,000,000	30,000,000	-4.76%
SANITATION FUND	3,704,146	3,960,442	3,960,403	3,772,621	3,934,760	-0.65%
UTILITY BILLING FUND	1,425,411	1,558,560	1,467,259	1,599,797	1,688,375	8.33%
FLEET FUND	1,079,341	1,124,542	1,122,362	1,093,137	1,104,029	-1.82%
PRINT/MAIL FUND	325,195	306,613	330,742	311,659	314,622	2.61%
COMMUNICATIONS FUND	498,052	534,999	533,201	537,305	592,776	10.80%
BVSWMA FUND	2,961,180	4,840,337	4,953,589	4,601,380	6,512,810	34.55%
COMBINED FUND TOTAL	\$ 86,119,372	\$ 94,908,519	\$ 92,354,493	\$ 91,542,079	\$ 96,278,522	1.44%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 00-01	REVISED BUDGET FY 01-02	ESTIMATED YEAR END FY 01-02	BASE BUDGET FY 02-03	APPROVED BUDGET FY 02-03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 32,812,963	\$ 36,982,575	\$ 37,172,413	\$ 37,689,153	\$ 38,730,237	4.73%
SUPPLIES	3,600,699	4,049,968	3,994,540	4,388,472	5,071,857	25.23%
MAINTENANCE	4,616,160	5,405,291	5,077,592	4,529,233	4,655,674	-13.87%
PURCHASED SERVICES	13,392,697	15,302,043	15,869,557	14,676,571	17,448,444	14.03%
CAPITAL OUTLAY	902,948	1,668,642	1,212,538	258,650	372,310	-77.69%
PURCHASED POWER	30,793,905	31,500,000	29,027,853	30,000,000	30,000,000	-4.76%
COMBINED FUND TOTAL	\$ 86,119,372	\$ 94,908,519	\$ 92,354,493	\$ 91,542,079	\$ 96,278,522	1.44%

PERSONNEL SUMMARY BY FUND						
FUND	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
GENERAL FUND	515.0	534.75	550.75	544.75	550.50	-0.05%
PARKING ENTERPRISE FUND	3.0	8.0	8.0	8.0	8.00	0.00%
XTRA EDUCATION FUND	0.0	0.0	0.0	0.0	0.00	0.00%
ELECTRIC FUND	54.5	59.5	59.5	58.5	58.50	-1.68%
WATER FUND	32.5	31.0	31.0	31.0	31.00	0.00%
WASTEWATER FUND	36.0	36.0	38.0	38.0	38.00	0.00%
SANITATION FUND	32.5	34.5	35.5	35.5	36.50	2.82%
UTILITY BILLING FUND	30.0	30.5	30.5	30.5	30.50	0.00%
FLEET FUND	15.0	15.0	15.0	15.0	15.00	0.00%
PRINT/MAIL FUND	5.0	5.0	5.0	5.0	5.00	0.00%
COMMUNICATIONS FUND	5.0	5.0	5.0	5.0	6.00	20.00%
BVSWMA FUND	26.5	26.5	26.5	25.5	25.50	-3.77%
COMBINED FUND TOTAL	755.0	785.75	804.75	796.75	804.50	-0.03%

**ANALYSIS OF TAX RATE
FY 02-03**

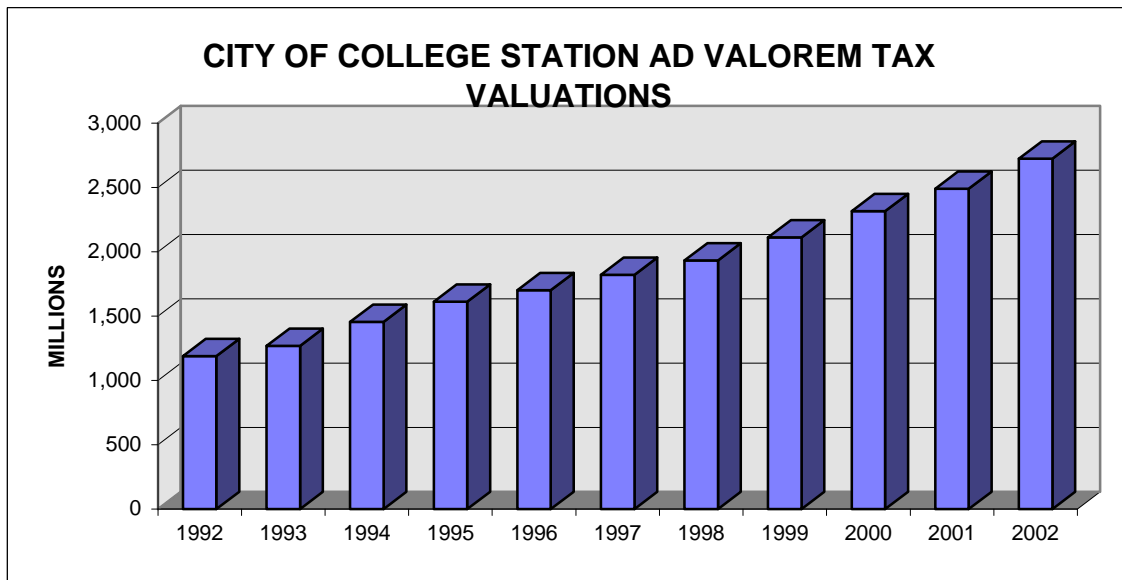
	APPROVED FY 02	APPROVED FY 03
Assessed Valuation of Real and Exempt Property (Based on 100% of Market Value)	\$2,870,510,984	\$3,151,961,166
Less: Exempt Property	\$271,472,526	\$317,659,070
Less: Agricultural Loss	\$32,002,350	\$32,451,400
Less: Over 65 and Veterans Exemptions	\$40,593,070	\$42,890,060
Less: House Bill 366	\$113,172	\$95,873
Less: Abatements	\$28,950,135	\$28,600,746
Less: Proration	\$85,478	\$167,053
Less: Freeport	\$7,734,170	\$6,531,511
Taxable Assessed Value	<u>\$2,489,560,083</u>	<u>\$2,723,565,453</u>
O&M and Debt Service Portion	\$2,450,180,223	\$2,692,939,790
TIF Captured Value	\$39,379,860	\$30,625,663
Total	<u>\$2,489,560,083</u>	<u>\$2,723,565,453</u>
Apply Tax Rate per/\$100 Valuation	0.4777/\$100	0.4777/\$100
Total Tax Levy	\$11,892,629	\$13,010,472
Estimate 100% Collection	<u>\$11,892,629</u>	<u>\$13,010,472</u>

	<u>Tax Rate Per \$100 Valuation</u>	<u>Percent Of Levy</u>	<u>Estimated Collections</u>
Debt Service	0.2831	59.3%	\$7,623,713
General Fund	0.1946	40.7%	\$5,240,461
Wolf Pen Creek TIF #1	0.4777	100%	\$146,299
Melrose TIF	0.4777	100%	\$0

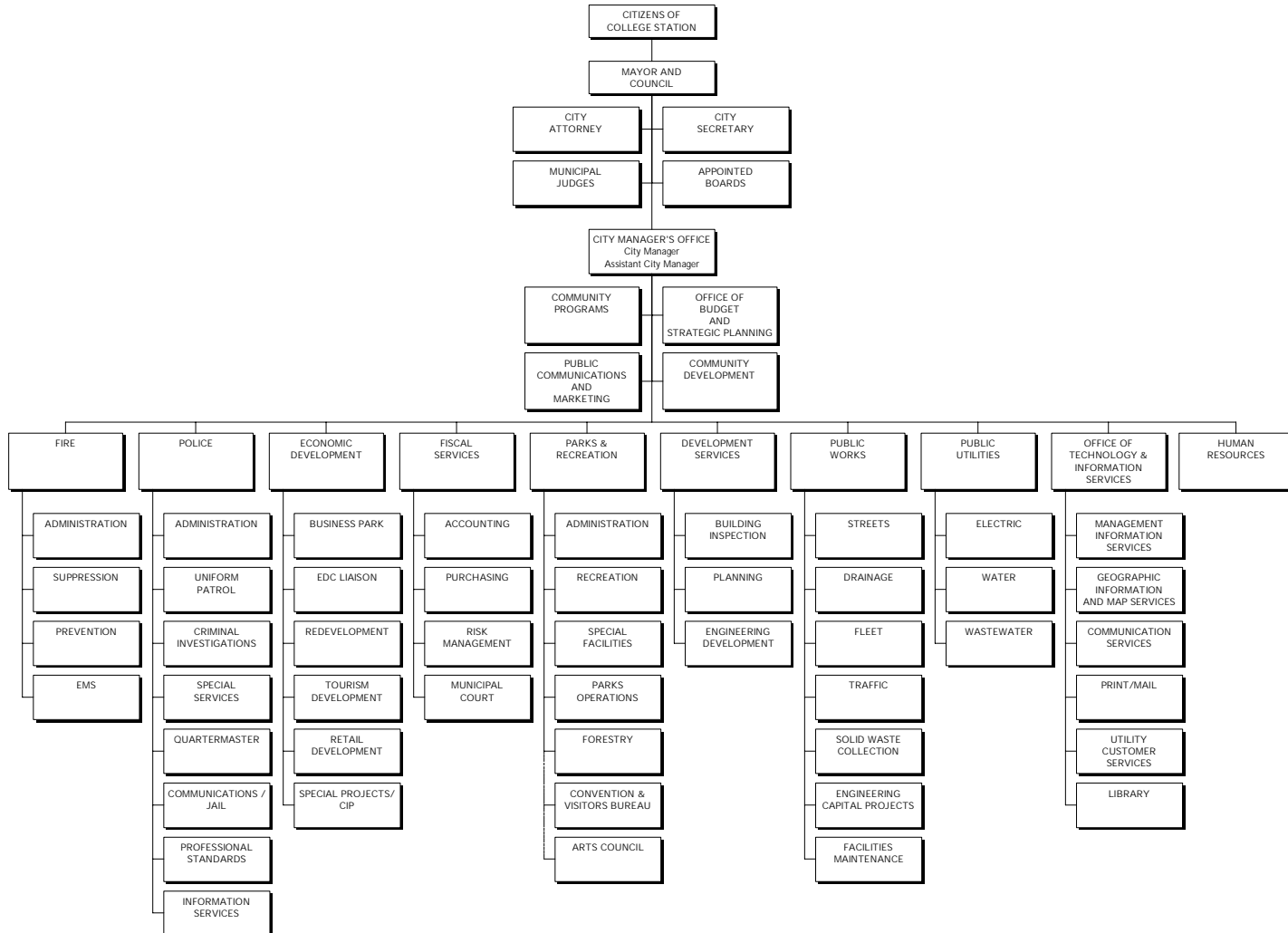
ANALYSIS OF PROPERTY VALUATIONS

APPRAISAL YEAR	TOTAL MARKET VALUATION	EXEMPT VALUE	TOTAL TAXABLE VALUE *
1992	1,353,127,372	164,570,381	1,188,556,991
1993	1,446,692,180	177,229,893	1,269,462,287
1994	1,648,484,066	194,215,922	1,454,268,144
1995	1,814,639,141	203,017,772	1,611,621,369
1996	1,935,322,710	234,121,234	1,701,201,476
1997	2,065,133,267	245,085,209	1,820,048,058
1998	2,208,019,033	276,453,209	1,931,565,824
1999	2,420,818,924	308,471,247	2,112,347,677
2000	2,661,115,250	345,752,888	2,315,362,362
2001	2,870,510,984	380,950,901	2,489,560,083
2002	3,151,961,166	428,395,713	2,723,565,453

* Assessed value is 100% of the estimated value.



CITY OF COLLEGE STATION



CITY OF COLLEGE STATION

FY2002-2003 STRATEGIC PLAN

One of the primary roles of the College Station City Council is to determine the direction that the City of College Station will follow into the future. A long-term strategic plan can help the City Council set this course for the future. Strategic planning is especially important in a community such as College Station, where recent growth is expected to continue.

Strategic planning is a process that requires decision-makers to focus on the overall mission of the City and the goals to be achieved. College Station's strategic planning process facilitates the City Council and City staff's ability to:

- Align the City's priorities with changing conditions and new opportunities;
- Create shared commitments among Council members, City staff, and College Station residents regarding present and future endeavors; and develop new goals and strategies;
- Assess the City's strengths, weaknesses, opportunities, and threats.

It is important to remember that strategic planning is only a set of concepts, procedures, and tools. It takes the combined efforts of the City Council and City of College Station employees to make any strategic planning effort meaningful and successful.

The 2002-2003 Strategic Plan is a document that compiles the results of the City of College Station's strategic planning process. The Strategic Plan establishes the City's Council's Mission and a series of Vision Statements that describe where the City Council would like the community to be in the future. The document outlines specific strategies and implementation plans to fulfill these visions. The Strategic Plan document can be accessed on the internet at www.ci.college-station.tx.us.

The City of College Station has integrated the annual budgeting process with the strategic planning process. The Strategic Plan helps to prioritize how the organization will use current and future resources to achieve identified goals. In this way, the Strategic Plan drives budget preparation decisions and service delivery implementation.

The City's strategic plan is reviewed and updated on annual basis to ensure that it remains current and reflects the needs and desires of the residents of College Station.

The following page include a summary of the College Station City Council's Mission and four Vision Statements. This overview is organized according to Council approved priority. A more detailed list of all of the implementation plans required to carry out each strategy in the Strategic Plan is in *Appendix L*.

MISSION OF THE CITY OF COLLEGE STATION CITY COUNCIL

On behalf of the citizens of College Station, home of Texas A&M University, the City Council will promote and advance the quality of life of the community.

CORE VALUES

- Collaboration and cooperation
- Regionalism
- Active member of the Brazos Valley community
- We support activities that promote municipal empowerment
- Excellence in customer service
- Fiscal responsibility
- Promote health, safety, and general well being of the community
- Promote involvement and participation of the citizenry

Vision Statement #1

Core Services

We will provide high quality customer focused basic city services at a reasonable cost.

- We will provide reliable and high quality streets, utilities, technology, with the capacity to meet current and projected needs.
- We will provide high quality public health and safety.
- We will promote well-planned neighborhoods suited to community interests and lifestyles.
- We will promote revitalization and redevelopment of declining areas.
- We will promote effective communication (interdepartmentally and to the public).

Vision Statement #2

Parks and Leisure Services

We will provide a large range of recreational and cultural arts opportunities.

- We will maintain a high quality parks system.
- We will promote comprehensive programs and related facilities that target all age groups.
- We will integrate the community with a system of greenways and bikeways.
- We will promote cultural arts.

Vision Statement #3

Planning and Development

We will provide a well-planned community.

- We will approve and implement the Unified Development Ordinance (UDO) (Revise and guide development process).
- We will regularly update the Comprehensive Plan.
- We will generate an intermodal transportation action plan (We will improve transportation).

Vision Statement #4

Economic Development

We will provide a strong and diverse economic environment.

- We will promote the 30 / 60 Corridor Plan.
- We will promote and strengthen diversification of the tax and job base.
- We will promote tourism.

1. CORE SERVICES

\$113,454,455

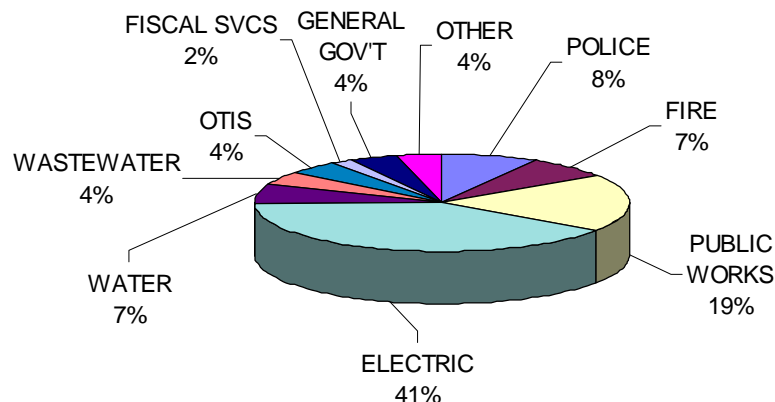
We will provide high quality customer focused basic city services at a reasonable cost.

Strategic Plan Summary:

Core services are the basic services provided by the City of College Station. These include public safety, public works, public utilities, and the support service functions. The strategic plan addresses these core services through the following strategies:

- We will provide reliable and high quality streets, utilities, technology, with the capacity to meet current and projected needs.
- We will provide high quality public health and safety.
- We will promote well-planned neighborhoods suited to community interests and lifestyles.
- We will promote revitalization and redevelopment of declining areas.
- We will promote effective communication (interdepartmentally and to the public).

APPROPRIATIONS —CORE SERVICES



Police Department

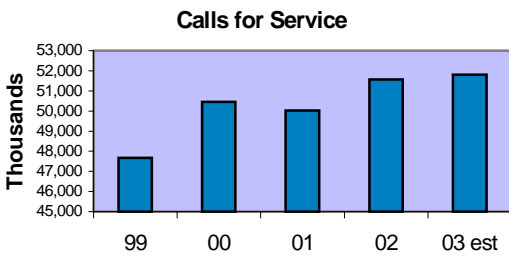
\$9,299,071

The Police Department provides services that help to maintain community safety. Among the services provided are 1) police patrol with certified police officers who are equipped with police vehicles and all necessary equipment, and assigned to specific areas of the city; 2) criminal investigation division which investigates reported crimes; 3) animal control; 4) jail and communications support for officers on the street and short term detention facilities that reduce the processing time of arrests; and 5) a professional standards division that serves a support and training function for the Department.

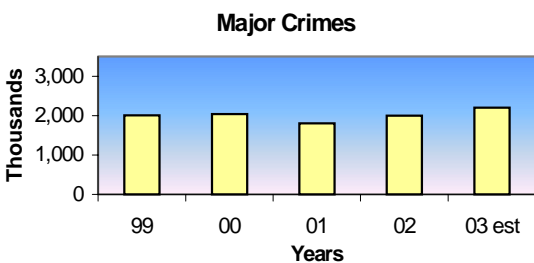
Strategic Plan 2002-2003

CSPD will continue to maintain its national accreditation, using nationally measured benchmarks to monitor department performance.

Six SLAs are approved for the FY 03 Police Department operating budget. These include \$3,830 to offset costs associated with retaining national accreditation. \$82,580 in grant funds for traffic enforcement and equipment purchases has been approved for FY 03. To continue support of the Reserve Officer program, \$5,600 has been approved for the purchase of two hand held radios. Finally, \$29,090 has been approved for the purchase of an explosive detecting and tracking canine unit. This includes the purchase of the animal, handler training, as well as various accoutrements associated with this policing resource.



The above graph illustrates an increase in calls for service over the past year. A "Call for Service" is defined as any event or situation, reported by a citizen, which requires a response from the Police Department.



The above graph illustrates the past 5 years of major offenses.

Fire Department \$7,086,204

The Fire Department provides services to College Station, to our neighbors in Bryan through an automatic aid program, and to rural areas around College Station through mutual aid agreements. The Fire Department operates out of four stations located throughout the City. The basic services of the Fire Department are 1) fire response 2) emergency medical response, 3) fire prevention services, including commercial fire safety inspections and fire prevention training at local schools and various functions; 4) code enforcement activities performed by the community enhancement action center and 5) hazardous material response.

Strategic Plan 2002-2003

In order to better maintain neighborhood appearance and community-accepted quality of life ordinances, an additional code enforcement officer position has been approved in the FY03 budget.

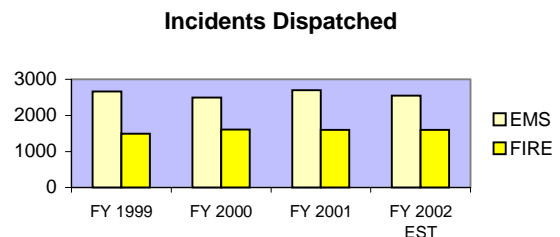
There are nine service level adjustments totaling \$464,881 for the Fire Department in FY 03. The first SLA approved in the amount of \$26,000 is for furniture for offices whose furniture will be left at the Texas Avenue location when Fire Administration, Prevention, Training,

Code Enforcement and Emergency Management are relocated to the Krenk Tap building. \$2,250 is approved to provide funds to obtain, install and maintain an Emergency Alert System. Another \$8,000 is approved for the maintenance of equipment for Suppression and EMS. An additional SLA for \$142,905 is approved for the addition of three personnel for phase two of three for the operation of Fire Station #5. \$180,375 is approved to provide funds to purchase a new fire engine and related equipment for Fire Station #5. The engine is budgeted and will be purchased out of the Equipment Replacement Fund. An additional \$5,000 will be used for fire station living equipment. Another \$3,300 will provide funds for the setup and delivery of aircraft rescue and fire fighting training.

Strategic Plan 2002-2003

In an effort to address multi-family and single family residential property decline the Department of Development Services will begin cross training building inspectors and code enforcement personnel to better identify maintenance code violations. A general assessment of these structures will be undertaken and an appropriate long-term approach addressing the issue will be developed.

\$66,051 is approved for the addition of a Code Enforcement Officer. This additional code enforcement position will be funded from CDBG funds, and will be used in CDBG target areas. This will allow the other code enforcement officers to focus on other parts of the City. The last SLA approves \$31,000 to retrofit an ambulance.



The preceding graph illustrates the increase/decrease in incidents responded to by the Fire Department over the last three years.

Strategic Plan 2002-2003

Continuing in the philosophy of interjurisdiction cooperation the City of College Station Fire Department will initiate discussion with the City of Bryan Fire Department and other local area emergency management services regarding opportunities for joint purchasing, facilities planning, and continue to revise as necessary automatic aid between agencies.

Fire Capital Projects \$1,317,000

In FY 03, capital improvement funds of \$1,317,000 are approved for the completion of Fire Station #5. Fire Station #5 is forecast to open in January of 2004.

Public Works Administration \$511,731

This is the administrative division of the Public Works Department, which includes Streets, Drainage, Fleet, Traffic, and Solid Waste Collection. Public Works Administration is the primary customer contact point for these activities.

Strategic Plan 2002-2003

A total of \$2.1 million is included in the Public Works Department budget to provide effective street programs. These dollars will support the thoroughfare rehabilitation, residential rehabilitation, and sealcoat resurfacing programs.

Facilities Maintenance \$1,129,101

The Facilities Maintenance function provides support services to City departments through the maintenance of City facilities. This entails all City buildings including heating, ventilation and cooling systems. Additionally, Facilities Maintenance performs some minor building construction and remodeling activities. The Division also supervises facility repair fund uses to ensure that facilities and equipment are repaired and replaced in a timely manner.

Several SLAs have been approved in the FY 03 budget. An additional maintenance technician position, \$40,800, has been approved to assist in taking care of recently finished and upcoming capital facilities. This position will be partially funded from utility enterprise funds as well as from a reallocation of resources in the Facilities Maintenance operating budget. \$37,983 has been included in the approved FY03 operating budget to account for additional maintenance

costs associated with the new Municipal Court building, public utilities facilities, Fire Station #5, as well as recently sited pieces of public art. Finally, a \$8,330 vehicle upgrade has been approved for the Facilities Maintenance Division. This will upgrade a 1/2-ton service truck to a 3/4-ton, allowing for more HVAC system repair and replacement parts to be stocked for on site repairs.

Streets Division \$2,108,387

The Street Division of the Public Works Department strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs including a street rehabilitation program that addresses street repair before more expensive reconstruction measures are needed. The Streets Division also coordinates with the Engineering Division to plan and develop major street capital projects that involve rebuilding roadways that need upgrades.

Strategic Plan 2002-2003

\$440,000 is included in the approved budget for infrastructure rehabilitation in CDBG eligible areas. \$180,000 of this will be used for the Louise Street rehabilitation project.

The Street Division also provides routine pothole patching and other maintenance services. The effectiveness of this service is measured by determining whether 95% of the streets in the City have a grade of "C" or better, using the Pavement Management System. In addition, the recently completed citizen survey indicates that the overall level of satisfaction with the streets in College Station is 80.6%.

Street Rehab. Capital Projects \$780,000

In FY 03, \$780,000 is approved for various street rehabilitation projects. This \$780,000 is the final allocation of \$3,120,000 designated for street rehabilitation in the 1998 Bond Authorization.

Street Extension Capital Projects \$932,000

Street extension projects approved include \$182,000 for the widening of George Bush Drive from Texas Avenue to Harvey Road. \$750,000 is included for the Highway 6, Greens Prairie Road, and Highway 40 project.

Street TxDOT Capital Projects

The FY 03 CIP budget includes \$675,000, already funded, to construct medians on George Bush Drive and to complete Texas Avenue Streetscape Phase II. These projects will be managed by the Texas Department of Transportation.

Drainage - Operations **\$414,272**

Drainage issues have been critical in the last several years in College Station. Drainage issues can impact both health and public safety, as well as Transportation and Mobility issues. The Drainage service level provides a drainage maintenance program that keeps the storm carrying capacity of the system adequate in College Station. Mowing of rights of way and creek cleaning are the primary ways this service level is provided.

Drainage Utility CIP **\$2,030,000**

The approved FY 03 budget for drainage capital projects includes \$500,000 to complete the Bee Creek (combined) project, and \$250,000 for various minor drainage improvement projects. Additionally, \$1,000,000 is approved for Greenways Projects.

Traffic Signs & Signals **\$620,882**

The traffic signal system in College Station serves as an integral traffic flow control mechanism throughout the City. The system is critical during peak traffic times, such as during the A&M football season. The Traffic Signal Division is responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians. One SLA totaling \$4,800 has been approved for the Traffic Signs and Signals FY 03 Budget. These dollars will be used electric costs required to operate newly added traffic signals.

Traffic Capital Projects **\$538,000**

In FY 03, the approved capital budget will provide \$538,000 for traffic signal enhancements. Improvements considered include new signal installations, implementation of intelligent transportation systems, school warning devices, system upgrades, communication enhancements, development driven signal issues and traffic engineering.

Sidewalks & Trails

Capital Projects **\$475,000**

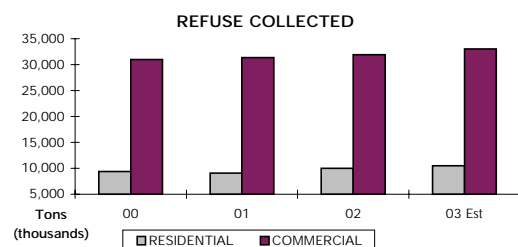
The City of College Station is committed to ensuring that there is adequate infrastructure for pedestrians and bicyclists. The City has an adopted sidewalk and bike loop plan. In FY 03, \$75,000 is approved for neighborhoods CIP and \$400,000 for TAMU sidewalks. This \$400,000 is actually part of a \$600,000 sidewalk project which will be funded in equal parts by the City of College Station, Texas A&M, and TxDOT. Also included in the approved budget is \$460,000, already funded, for the Bike Loop.

Engineering Division **\$727,993**

The Engineering division is responsible for the administration of the City's capital improvement plan. This includes the building of projects approved as part of bond elections such as streets, fire stations, libraries, and others; as well as capital projects for the public utilities such as electric, water, wastewater, and drainage projects.

Sanitation **\$3,934,760**

The Sanitation Division of the Public Works Department provides a number of services to meet the local need for the collection of municipal solid waste. These include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping and the removal of virtually any waste that may be disposed of in the local landfill or through composting. Commercial service is also provided to local businesses. Commercial service offers collection in small and large plastic receptacles, and is loaded with side mounted automated collection equipment. Customers with greater volumes also have the option of using roll off containers that hold a larger capacity and are serviced by front load collection equipment.



The above graph illustrates volumes, in tons, of refuse collected and disposed of by the Sanitation Division, since FY 00.

The approved Sanitation budget includes three Service Level Adjustments totaling \$213,953. The first approved SLA will provide funding for the purchase and operation of a compact semi-automated collection vehicle and operator for residential collection in rural areas. The truck will be purchased out of the Equipment Replacement Fund. Another SLA will provide \$40,000 to be used for the purchase of routing software. This software will be used to assist in determining the most efficient collection routes being used by collection vehicle operators, ultimately leading to more efficient service. The final SLA approved for Sanitation's FY 03 budget is \$35,000 for the purchase and lease of both residential and commercial collection containers. These dollars will be used to replenish the inventory of refuse containers and keep up with growth.

A residential collection rate increase of \$1.00 per month has been approved. This increase will offset the cost of the approved additional residential route. The residential sanitation rate is approved to be \$11.70 per month. This rate is only \$0.50 per month higher than the rate offered four years ago.

Fleet Services \$1,104,029

The City of College Station has a fleet of vehicles and heavy equipment to provide services to the citizens of College Station. Nearly every City department depends on having a reliable fleet of vehicles to provide services. Some of these services include Police and Fire services, Solid Waste Collection, Public Utilities, among many others. The Fleet Services Division manages the fleet and performs preventive maintenance and vehicle repair.

Brazos Valley Solid Waste Management Agency \$6,512,810

The Brazos Valley Solid Waste Management Agency (BVSWM) is a cooperative arrangement between the Cities of College Station and Bryan to provide solid waste disposal service. BVSWM is responsible for landfill operations, developing and implementing alternative disposal programs for waste that cannot be placed into the current landfill site, and providing for long-term disposal options for the two cities and other customers of the agency. BVSWM is in the process of acquiring a new landfill site in Grimes County to meet future landfill needs.

One Service Level Adjustment totaling \$1,894,630 is approved for BVSWM's FY 03

budget. These funds would be used for the design, construction and construction oversight of the structural embankment, perimeter road and perimeter drainage ditch at the Rock Prairie Road Landfill. The landfill is rapidly approaching its design capacity. This SLA would lengthen the useful life of the landfill for six years.

Electric Division \$44,938,705

The Electric Division is responsible for providing cost efficient and reliable electric service to the citizens, businesses, and institutions in College Station. Electric service is critical to the ability to encourage new employment and prosperity in the City. The total Electric Fund budget is \$44,938,704.

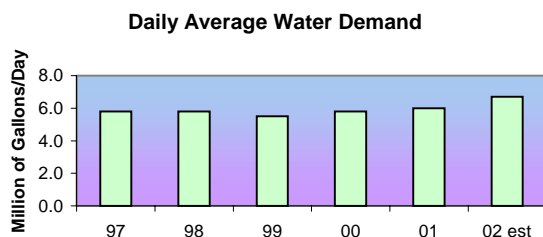
Water Division - Operations \$3,883,810

A reliable and safe supply of potable water is necessary for any community. The City of College Station has the capacity to produce approximately 19.5 million gallons per day of potable water. The Water Division has developed high standards of reliability, assuring customers that their needs will be met with supplies that meet or exceed all federal and state mandated standards. As a City enterprise, the full cost of service for water production, transmission, and distribution is recovered by charging customers for consumption on a per unit basis.

There are eight water production service level adjustments approved. The first SLA approves \$9,500 for TNRCC Mandate of Industrial Storm Water Pollution Prevention Program for facilities with outside warehouse storage. The program requires purchase of equipment to monitor storm event flows, water quality sampling and development of administration and reporting. \$50,000 is approved for an EPA Mandate by the Safe Water Drinking Act to assess vulnerability. A SLA for \$5,000 will provide the funding for a Supervisory and Control And Data Acquisition (SCADA) Intellution Web Server, a replacement software package. \$8,000 will be used to purchase H.T.E. Looking Glass Module software licenses. Another \$15,000 is approved to maintain current after hours security checks of well field production facilities by Brazos County Sheriff's Department. \$41,653 will be used for funding additional costs associated with operating a new water well. \$12,700 is approved to fund the contract for underwater inspectors to complete required annual inspections and cleaning. The final SLA approved for water is

\$20,000 for annual replacement of protective coating of water production facilities.

There are six water distribution support SLAs. The first SLA approves \$50,000 to provide professional services related to expansion of City water service within existing corporate boundaries and annexed areas. \$30,000 is approved to convert old office space to SCADA workstations. Another \$50,000 is approved for water distribution system study funds to identify aging and deteriorated lines for replacement and inadequately sized lines to be increased. \$30,000 is approved for the annual replacement of protective coatings by sand blasting, priming and painting fire hydrants. \$30,000 is approved to outsource landscape restoration of excavated areas following underground infrastructure repairs. The final SLA approved \$16,100 to provide operating and maintenance costs for Carter Creek Wastewater Treatment Administration and Training Facility.



The above graph illustrates an increase in the daily average water demand since 1997.

Water — CIP \$3,694,500

In FY 03, there are two significant factors associated with water capital projects that merit mention. First, the city will no longer pay for studies of the water infrastructure out of the capital budget. However, these expenditures will occur in the operations and maintenance budget for the Water Department. Secondly, there are no dollars for water infrastructure rehabilitation projects scheduled for the latter three years of the five-year CIP program. However, it is anticipated that more rehabilitation projects will be identified as studies of the infrastructure are completed.

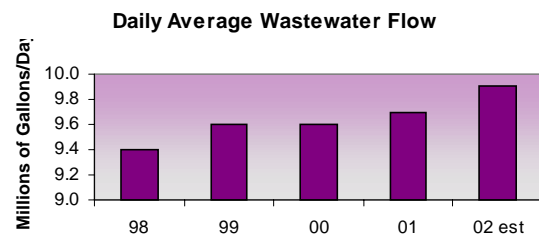
Several significant production and distribution projects are also included in the approved budget. These include continuing design and construction of water well #7 collection line, \$795,000; and the parallel transmission line phase II \$1,260,000.

Also, the approved FY 03 Budget includes money for two annexation projects. These projects, Area 1 and Area 2, are two of six water projects needed to provide water services to the approved areas to be annexed. \$44,800 is approved for Area 1, and \$34,700 is approved for Area 2.

\$1,300,000 in current revenues from operations are approved to fund water capital projects.

Wastewater - Operations \$3,467,984

Effective sanitary sewer collection and treatment is essential to public health in an urban environment. Over the last several decades, the standards have increased for this infrastructure. The past upgrades to the Carter Creek Wastewater Treatment Plant were directly related to those changing standards. As the system continues to grow, additional capital is needed for line extensions. The existing system will have to be maintained with line replacements and plant enhancements and expansions. Wastewater services are provided as an enterprise function with service related fees paying for the cost of service.



The chart above shows the daily annual wastewater flow in millions of gallons.

The approved budget includes \$399,376 in approved service level adjustments. The first SLA approved \$6,480 for TNRCC Annual Waste Treatment and Water Quality Assessment Fees to discharge wastewater from Lick Creek Wastewater Treatment Plant. Another \$19,000 is approved for an Industrial Storm Water Pollution Prevention Program for Carter Creek and Lick Creek Wastewater Treatment Plants. \$5,000 is approved for the addition of three PC workstations for Field Operations work order and information management functions. \$200,000 is approved to transfer costs of the Inflow & Infiltration Reduction Program from the Capital Improvement Project budget to the operating budget. Another \$25,000 is suggested to fund annual replacement of protective coatings for wastewater treatment facilities. \$12,000 is

approved to be used for pretreatment lab monitoring and analysis to demonstrate current and continued compliance with Local, State, and Federal Standards. \$90,086 is approved for Lick Creek Wastewater Treatment Plant additional operating expense increases, as a result of the expansion of the treatment plant. Another \$16,100 is approved for additional operating and maintenance costs for Carter Creek Wastewater Treatment Administration and Training facility built in FY 02. \$6,210 is approved for maintenance services for the new Luther Lift Station. The final service level adjustment approves \$19,500 to fund the replacement of sludge transfer lines between digested sludge holding tanks.

Wastewater - CIP \$1,543,400

For FY 03, wastewater approved capital project allocation has changed, like the change to water capital project. Similar to the Water Department, the Wastewater Department will cover the expenses associated with studying the sewer infrastructure via the operations and maintenance budget. Additionally, no sewer rehabilitation projects are scheduled for the latter three years of the five-year CIP program. However, the infrastructure studies will likely generate some rehabilitation projects.

There are four significant Wastewater capital projects approved for FY 03. The approved budget includes \$286,000 to begin replacing screw lifts at the Carter Creek Wastewater Treatment facility. Additionally, there are three projects associated with the annexation initiative; including \$61,800 for Area 1, \$36,000 for Area 2, and \$20,100 for Area 3.

Office of Technology and Information Services \$2,454,565

The Office of Technology and Information Services (OTIS) provides a number of internal services to the City organization. In addition, the Department manages the franchise agreements that the City of College Station has with telecommunication, cable and natural gas providers in the community. Services provided from General Fund revenues include OTIS Administration, Management Information Services (MIS) for micro to mid-range computer users, and Geographic Information Services (GIS). The OTIS internal service funds include Communication Services, Print/Mail, and Utility Billing.

There are two SLAs approved in the OTIS Administration division. These SLAs include \$60,000 to hire a consultant to assist with the natural gas franchise agreement and \$37,544 for e-government implementation. The latter SLA includes reclassification of an action center representative position into an e-government coordinator position. This will allow for the implementation of the E-Government plan and begin to expand electronic services to the citizens and customers of College Station.

Additionally, there are two SLAs in the MIS division. \$20,662 is approved to cover maintenance of various pieces of software, and \$60,000 is approved to begin installing Office XP on all city computers.

Communications & Print/Mail \$907,398

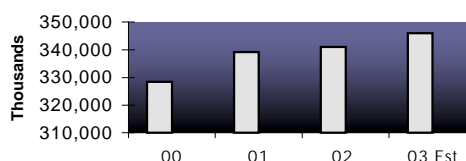
The Communications Division is responsible for the maintenance of telephone, radio, and other communications systems used by the City of College Station. \$592,776 is the approved funding level for the Communications Division. This includes one service level adjustment, \$50,888 for an additional communications technician.

The Print/Mail Division is responsible for providing printing and mail services to City Departments. \$314,622 is the approved funding level for the Print/Mail Division.

Utility Billing \$1,688,375

Utility Billing is responsible for the metering, billing, and collection of electric, water, wastewater, sanitation, and drainage utility fees.

Utility Bills Mailed



The above chart demonstrates the steady growth in the number of utility bills mailed annually by Utility Billing.

In FY 03, two SLAs totaling \$67,600 are approved for the Utility Billing Division. The first service level adjustment approves \$17,600 for fuel, vehicle repair, and vehicle replacement costs associated with the purchase of vehicles for meter

readers. These vehicles are budgeted in and will be purchased out of the Equipment Replacement Fund. The second SLA approved \$50,000 to employ a consulting firm to evaluate Automated Meter Reading options.

Fiscal Services **\$2,352,846**

The Fiscal Services Department provides Fiscal Administration, Accounting, Purchasing, and Risk Management services to the City organization. It also oversees the operations of the Municipal Court.

Fiscal Services Administration oversees the other areas of the Department and handles cash and debt issues for the City while ensuring all funds are invested prudently. The Accounting and Purchasing Divisions work closely together to ensure that purchases are made and recorded according to guidelines. The Risk Management function seeks to ensure that the City's exposure to physical and financial losses is minimized through a number of programs addressing worker safety. Municipal Court collects the fines and fees for the City.

There are eight service level adjustments for Fiscal services costing \$77,738. The first approved SLA provides an additional \$18,470 for an increase in the Brazos County Appraisal District Fee. An actuarial study on auto liability, general liability and worker compensation is approved for Risk Management. This will be funded from the City's insurance funds. The Accounting Division budget includes an increase of \$9,500 due to the increase of collections by the contracted collection agency, Financial Control Services. This will ultimately result in higher revenues as more collections are made. The Accounting budget also includes a yearly increase of \$2,000 in the contractual agreement with the City's external auditors. Municipal Court has five approved SLAs. The first SLA approves \$3,100 to be used for an increase in jury fees. Another \$1,000 is approved to increase funding for records storage. \$15,858 is approved to pay for utility costs in the new Municipal Court building. \$3,000 is approved for office furniture. The final SLA approves \$16,810 for a half time Bailiff position; this will result in savings of \$33,190 as a result of increases in court collections.

The approved budget also includes the transfer of a safety training position from the Public Utilities Department to Risk Management in Fiscal

Services. This will allow improvements and expansion of a citywide safety program. This is part of the restructuring of the Risk Management activities.

General Government **\$2,329,167**

The City Secretary's Office is responsible for elections, records management, City Council support and other activities.

The City Manager's Office is responsible for the day to day operations of the City, making recommendations on current and future issues to the City Council, and providing long-term organizational direction for the organization. Community Programs has two service level adjustments for FY 03. The first approved SLA will provide funds to host the annual Texas Teen Court Conference. The second SLA approves funds to renew the Decision-Making for First Offenders Class, which is funded by a grant through the Juvenile Accountability Incentive Block Grant fund.

Another key support area for the organization is the Legal Office. The Legal Office provides legal services and support to the City Council and the City staff. Among the services provided by this office are legal advice, contract writing, and litigation.

The Office of Budget and Strategic Planning prepares, monitors, and reviews the annual budget. This office also coordinates the City's strategic planning process, which is closely tied to the City's budget. In addition, the Office of Budget and Strategic Planning provides management and organization review services to City departments.

The Human Resources Department assists in recruiting, hiring, and retaining the most appropriate candidates for City positions. Human Resources provides employee training and administers the compensation and benefits program. The Human Resources Department has one approved service level adjustment for an increase in funds to provide benefits for a temporary position.

Public Communications and Marketing **\$254,736**

Public Communications and Marketing is a division of the General Government Division that provides timely, factual, and understandable information to College Station residents, both

directly and through the news media. Public Communications and Marketing has four service level adjustments, totaling \$30,950. The first SLA approves \$450 for the increase in advertising rates for the Eagle and the Battalion, and \$1,000 for reimbursed mileage. The second SLA approves \$3,000 for additional marketing programs. Another \$1,500 is approved to be used to create and distribute four page fliers to Texas A&M University's new student orientation camps. The final SLA for Public Communications and Marketing approves \$25,000 to provide funds to outsource televising of Council meetings. This is a short-term way to address this Council priority, a long-term plan for televising Council meetings is still being developed.

Strategic Plan 2002-2003

So as to improve public communication and interaction, the City Council Meetings will begin to be televised in Fall 2002. Providing the public with up to date information will also be provided through the enhancement of the City's current web-site into a modernized interactive web portal to city services, forms, and events.

Community Development \$4,174,862

The Community Development Department helps provide low cost housing and other public assistance through community development block grant funds from the federal government. These funds are used to assist low to moderate-income residents of College Station. Assistance is provided through housing services, public agency funding, public facility improvements, and economic development activities. A total of \$183,000 is approved for funding seven outside agencies. These agencies include: the Brazos Food Bank, \$16,640; the BVCASA, \$15,931; College Station Department Programs, \$69,222; Elder Aid, \$12,745; Hospice of the Brazos Valley, \$28,422; and LULAC, \$20,000. Also included is the Twin City Mission's Phoebe's Home funded at \$20,040. The approved Community Development Department administrative budget for FY 03 is \$592,048. This includes one service level adjustment for \$7,200 to provide funding for relocation costs related to the move of the Community Development Office staff to the former CS Fire Administration Office space.

**General Government and
Capital Equipment CIP \$2,114,369**

General government and capital equipment projects are planned assets that have a value to more than one specific area of City operations. The two main divisions within this category are public facilities and technology projects.

General Government projects include the Municipal Court/Fire Administration Building, Library Book Donations, records storage, AS400 hardware/software, Parks/recreation software and Web Site redesign.

**Health and Human Services Agencies
\$128,498**

The Health Department provides health services to the citizens of Brazos County. These services include restaurant inspection and health approved FY 03 Health Department budget is \$113,498.

\$5,000 will be provided to Retired Senior Citizens Volunteer Program to provide volunteer travel reimbursement and volunteer insurance, recruit and recognize volunteers, offset printing costs for R.S.V.P. publications, and provide training and development for volunteer managers.

\$10,000 is approved to help fund the Dispute Resolution Center. The Dispute Resolution Center provides mediation and other alternative dispute resolution services to residents of the Central Brazos Valley. The Center also provides Basic and Family Mediation training. The DRC is the only non-profit mediation center in the area. These funds will be used to allow the Center to increase its current level of service.

The following pages of this section detail the service levels and performance measures for the operating divisions on the Core Services Vision Statement. Also included are the budget and position summaries for each of the divisions.

POLICE DEPARTMENT ADMINISTRATION

Description & Budget Explanation

The Administration Division is responsible for the administrative support of all divisions in the Police Department.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$392,518	\$527,763	\$651,098	\$794,470
Position Summary	6	8	9	10

Program Name: Administration

Service Level: To ensure that Departmental programs and activities are in line with the department mission statement and accomplished within budgetary limitations.

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Complaints are investigated within 30 days of assignment.	71%	68%	77%	85%
Efficiency				
- The Department stays within budget overall.	100%	100%	100%	100%
Output				
- Percent of chapters of policy revised annually.	100%	100%	100%	100%

POLICE DEPARTMENT UNIFORM PATROL

Description & Budget Explanation:

The Uniform Patrol Division is responsible for providing police patrol and traffic enforcement duties.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$3,435,417	\$3,782,457	\$4,111,752	\$4,313,362
Position Summary	66.5	64	67.5	66.5

Program Name: Uniform Patrol

Service Level: Provide timely initial police services on a 24 hour basis incorporating a community policing philosophy with an emphasis on problem solving.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of time Patrol Officers' time that is Proactive	28%	47%	50%	50%
- Reactive	72%	53%	50%	50%
Efficiency				
- Average response time on high priority calls.	6.16 mins	5.88 mins	6.00 mins	6.00 mins
- Average response time on low priority calls.	16.68 mins	15.81 mins	16.00 mins	16.00 mins
- Percentage of total accidents that are alcohol related.	3.21%	2.56%	2.90%	2.50%
Output				
- No. of high priority calls handled	5,025	4,844	5,420	5,492
- No. of low priority calls handled	45,434	45,190	46,150	46,307
- Total number of calls handled	50,459	50,034	51,570	51,799
- No. of DWI arrests	430	300	360	250
- No. of DUI arrests	90	46	60	50
- No. of problems addressed	139	128	125	100
- No. of problems resolved	70	68	60	50

Program Name: Special Enforcement Section

Service Level: Provide traffic safety services.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- No. of injuries at high accidents locations.	323	379	350	377
Output				
- No. of enforcement actions for high accident locations.	1,648	3,073	3,375	4,426
- No. of directed traffic patrols performed.	112	123	100	100

POLICE DEPARTMENT CRIMINAL INVESTIGATION

Description & Budget Explanation:

The Criminal Investigation Division is responsible for investigation of serious criminal offenses, provide victim, witness, and suspect interviews, monitor criminal gang activity, and provide narcotic substance investigations.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$925,621	\$805,091	\$903,029	\$904,170
Position Summary	17	15	14	14

Program Name: Criminal Investigations

Service Level: To provide effective and efficient investigation of serious criminal offenses within a reasonable amount of time. To review all police offense and arrest reports for thoroughness and accuracy. To insure crime victims receive information and counseling concerning victims' compensation.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on customer survey.	92%	87%	90%	90%
- Percent cleared on follow-up cases.	78%	99%	75%	75%
- Percent cleared by arrest.	50%	43%	45%	45%
- 90% of victims of aggravated felony offenses will receive personal contact and counseling from the crime victims' compensation coordinator	N/A	N/A	N/A	90%
Efficiency				
- 75% of assigned cases will be disposed of within 30 days.	79%	74%	75%	75%
Output				
- No. of assigned cases.	2,041	1,810	2,000	2,200
- No. of cases cleared.	1,601	1,487	1,600	1,650
- No. of cases cleared by arrest.	799	643	700	743

POLICE DEPARTMENT PROFESSIONAL STANDARDS

Description & Budget Explanation:

The Recruiting and Training Division recruits, selects and trains sworn and civilian employees. Additionally, the Division provides continuing training to employees.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$242,442	\$277,479	\$311,130	\$329,229
Position Summary	3	3	4	4

Program Name: Recruiting & Training

Service Level: To provide continuing education and training for the enhancement of the professional skills of employees.

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage of sworn employees that receive an average of 80 hours of in-service training each.	100%	100%	100%	100%
- Maintain a minimum 95% of authorized strength for sworn personnel	N/A	N/A	N/A	95%
Efficiency				
- Average number of training hours provided per employee, including part-time employees and FTO Program.	130	160	80*	80
Output				
- No. of in-house training hours	6,627	14,970	9,000	9,000
- No. of applicants processed	N/A	N/A	N/A	600
- No. of recruiting trips	N/A	N/A	N/A	6
- No. of outside training hours	3,391	5,510	8,000	8,000

POLICE DEPARTMENT QUARTERMASTER

Description & Budget Explanation:

The Quartermaster Division is responsible for equipment, supplies, and maintenance purchased for the Police Department. The duties include the ordering and dispersal of supply and equipment items for use by all Department employees, and coordinating repairs for all the Department's facility and fleet needs.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$822,618	\$849,237	\$728,243	\$727,526
Position Summary	1	1	1	1

Program Name: Quartermaster

Service Level: Provide equipment, supplies and maintenance for the Department.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- % satisfied on employee survey.	95%	96%	95%	95%
Efficiency				
- % of Supply requests filled within 5 working days.	95%	98%	95%	95%
Output				
- No. of supply requests filled within 5 working days.	759	804	750	700

POLICE DEPARTMENT COMMUNICATIONS/JAIL

Description & Budget Explanation:

The Communications/Jail Division is responsible for police communications and dispatch, provides safe and secure detention operations, and provides report taking capabilities for low priority calls.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$905,978	\$1,054,716	\$1,142,503	\$1,180,309
Position Summary	27	27	27	27

Program Name: Public Safety Communications

Service Level: Processing of Police, Fire, and EMS calls for service.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- % satisfied on Citizen Survey.	92%	95%	90%	90%
Efficiency				
- Percent of priority 1 police calls dispatched within 3 minutes.	98%	99%	98%	98%
- Percent of priority 1 fire calls dispatched within 1 minute.	97%	98%	98%	98%
Output				
- Phone calls processed monthly.	25,326	25,454	25,250	25,300
- Phone calls processed monthly (8am-5pm).	12,462	12,833	12,750	12,750
- 911 phone calls monthly	1,210	1,220	1,260	1,225
- Total phone incidents monthly.	8,397	8,831	8,736	8,600
- Total fire incidents monthly.	344	364	360	365

Program Name: Jail

Service Level: Processing of prisoners allowing patrol officers to reduce transport and processing time of prisoners; keeping an officer in service by taking low priority calls for service over the phone or in person.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Length of time to process arrestees.	30 mins	30 mins.	30 mins	30 mins
Efficiency				
- Percent of priority 4 calls handled by Division.	6%	6%	6%	6%
Output				
- No. of reports taken by Division monthly.	166	148	170	140
- No. of prisoners processed monthly.	569	531	570	400

POLICE DEPARTMENT SPECIAL SERVICES

Description & Budget Explanation:

The Special Services Division is responsible for coordination of the Tech-Prep Criminal Justice Program at A&M Consolidated High and both Middle Schools. The Division is also responsible for a number of programs that involve the community and the public school system, in crime prevention and safety education for our children. Additionally, the Division is responsible for animal control services in the City.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$480,036	\$611,766	\$755,560	\$761,604
Position Summary	9	10	11	11

Program Name: Tech-Prep Criminal Justice Program

Service Level: Coordinate the Tech-Prep Criminal Justice Program at A&M Consolidated High and Middle Schools while establishing positive relationships with students, faculty, staff and mentoring At-Risk Students.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Annual faculty and staff survey approval rate.	95%	95.6%	95%	95%
Efficiency				
- Percentage of students enrolled receiving a passing (70%) grade.	95%	94.3%	95%	95%
Output				
- No. of students in Tech-Prep Criminal Justice Courses.	288	377	350	325
- No. of at-risk students helped with mentoring sessions.	686	721	800	800

Program Name: Drug Resistance Education (DARE)

Service Level: To provide a quality D.A.R.E. program to students in selected grades in the CSISD system, for the purpose of educating students of the consequences of substance use and abuse.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Annual faculty and staff survey approval rate.	95%	100%	95%	95%
Efficiency				
- Percentage of students in 5th grade D.A.R.E. program that scored at least 70% on final written exam.	99%	91.4%	95%	95%
Output				
- No. of students taught in the 5th Grade curriculum.	575	555	550	550

Program Name : Animal Control

Service Level: To provide adequate and professional animal control services to the citizens and visitors to the City of College Station.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of citizens satisfied with service	74%	80.4%	80%	80%
Efficiency				
- Percent of on-duty, animal calls responded to within 15 minutes.	74%	71.7%	75%	75%
Output				
- Calls for service per year	3,026	3,274	3,600	3,600
- No. of animals handled per year	1,545	1,623	1,600	1,600

POLICE DEPARTMENT INFORMATION SERVICES

Description & Budget Services

The Information Services Division is responsible for processing and maintaining police records and evidence.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$309,424	\$325,443	\$389,730	\$288,401
Position Summary	8	9	9	7

Program Name: Information Services

Service Level: Process and maintain accurate police records and evidence and provide for the effective and efficient retrieval, distribution, and storage of departmental records and evidence so that information requested by other divisions of the department, prosecutors, and the citizens is readily available.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on annual customer survey.	97%	95%	95%	95%
- Percent of time that all incoming records/evidence are processed correctly.	98%	99%	98%	98%
Efficiency				
- Percent of time reports and supplements received by 9 a.m. are processed by 3 p.m.	82%	96%	95%	95%
- Percent of time all citations are processed by 5 p.m. the day following the citation.	80%	94%	95%	95%
- No. of evidence/property items disposed during measured month.	229	342	210	250
Output				
- No. of reports processed annually.	13,860	13,304	13,500	13,500
- No. of Record Technicians used to process reports.	3.63	3.67	4	4
- No of citations processed annually.	40,540	44,237	46,000	44,000
- No. of Record Technicians used to process citations.	1	1	1	1
- No. of evidence/property items processed annually.	5,751	5,611	5,200	5,200
- No. of evidence/property items disposed annually.	2,682	4,108	2,160	2,200

FIRE DEPARTMENT ADMINISTRATION

Description & Budget Explanation:

The Administration Division is responsible for the administrative oversight and administrative support of all divisions and operating units within the Fire Department.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$303,148	\$307,409	\$444,800	\$467,595
Position Summary	3.5	3.5	5	5*

*includes Emergency Management Coordinator

Program Name: Administration

Service Level: Provide comprehensive planning, operational oversight, and budget preparation and monitoring for all divisions and functions within the Fire Department.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Ensure other divisions within the Fire Department meet their performance measures.	N/A*	N/A*	N/A*	85%
Efficiency				
- The department operates within approved budget.	N/A*	N/A*	N/A*	90%
Output				
- Percent of policies reviewed/revised annually.	95%	95%	90%	100%
- 1/4 shift meetings conducted.	N/A*	N/A*	N/A*	100%
- 1/4 news letters sent to all employees.	N/A*	N/A*	N/A*	100%

* New performance measures for FY03.

Program Name: Emergency Management

Service Level: Coordinate emergency and/or disaster training, mitigation, preparedness, planning, response and recovery for the city.

Performance Measures:	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness			
- Compliance with State and Federal requirements for emergency management.	100%	95%	N/A
Efficiency			
Per capita direct operating expense**	N/A	N/A	\$1.35
Output			
- Conduct EOC training activities annually	N/A	N/A	2
- City participation in annual Interjurisdictional exercise	1	1	1
- Participate in quarterly LEPC meetings.	N/A	N/A	4
- Review and/or Update of emergency plans annually.	100%	98%	98%
- Participate in monthly meetings with the Interjurisdictional EM Team.	N/A	12	10
- Conduct Public Education or Training activities.	N/A	4	4
- Conduct annual Emergency Management Academy.	1	1	1
- Request and coordinate DEM training courses for city personnel*.	1	1	1
- No. of personnel participating in training.	115	35	75

*Requesting courses from DEM may not result in courses being available locally.

**Annual emergency management budget divided by current city population figure.

FIRE DEPARTMENT FIRE SUPPRESSION

Description & Budget Explanation:

The Operations Division provides emergency response to fire and hazardous materials incidents. Safety surveys of structures in the community are also performed by this function to help ensure that fire protection systems will work properly during an emergency. Automatic and mutual aid agreements with neighboring entities allows more integrated fire and hazardous materials response to the community. EMS operations were previously accounted for by this cost center but are assigned a separate division in FY 00 for increased tracking capabilities.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$2,838,797	\$3,138,460	\$3,549,863	\$3,944,672
Position Summary	47	47	54	56

Program Name: Fire Department Suppression

Service Level: Provide prompt, effective, and efficient response and mitigation for fire, rescue, and Haz-Mat emergencies.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of response time, which consists of dispatch to first arriving unit on scene (Response time consist of dispatch time*, turnout time, and drive time)				
>6	31%	41%	43%	45%
<6	69%	59%	57%	55%
<5	47%	40%	37%	34%
<4	24%	22%	19%	16%
<3	7%	8%	6%	4%
- Percent of time fire damage is confined to the room/structure of origin.	98%	100%	98%	95%
- Percent of time fire fighting agent is applied within 6 mins of first fire unit arrival on scene.	35%	37%	35%	33%
- Percent of time a stop loss*** on Haz-Mat incidents are achieved within 1 hour of on scene time.	98%	99%	98%	96%
Efficiency				
- Per-capita operating expenditures****	N/A	51.12	N/A	N/A
Output				
- Total number of unit responses.	2,249	2,237	2,250	2,250
- Total number of incidents.	1,607	1,603	1,600	1,600

*Dispatch time is tracked in Police Department's Communication Service Level

***Stop loss is the point in time in which the spread of a material has been contained

****Response times have been negatively influenced by two major factors (1)The Spreading population base is further from our stations (2)Problems with the MDT automated status system

Service Level: Provide services which enhance the survivability of citizens, visitors and emergency response personnel in our community during fires and other emergencies.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Output				
- Total no. of station tours	131	61	125	125
- Percent of pre-scheduled station tours	49%	54%	65%	65%
- Percent of "walk-in" station tours	51%	46%	35%	35%
- Total no. of station tour visitors	1036	741	600	600
- Staff hours committed to station tours	199	209	200	200
- Total no. of public education appearances	73	90	75	75
- Staff hours committed to public education appearances	346	0	500	500
- Total no. of EMS riders	100	157	300	300
- % of EMS riders who are city employees.	73%	39%	30%	5%
- % of EMS riders who are EMS trainees.	100%	100%	98%	95%
- Total hours committed by EMS riders.	3906	2,791	4000	3500

Program Name: Training

Service Level: Coordinate training, testing, and support necessary to provide prompt, effective and efficient response and mitigation for fire, rescue and Haz-Mat emergencies.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Required/actual continuing education hours:				
Fire	1280/4696	1200/2911	1200/2000	1200/2500
ARFF (Aircraft Rescue Fire Fighting)	558	140/792	140/500	140/250
Haz-Mat (Hazardous Materials)	909	500/600	500/600	500/600
- No. of required/actual certifications maintained.	165/200	138/204	160/215	160/210
Efficiency				
- Cost per internal/external training hour	\$1.66/\$3.92	12.05/4.28	8.25/11.40	****
Output				
- No. of TXFIRS reports generated by CSFD	4130	N/A	4000	4100
- No. of total fire training hours	6163	N/A	4000	4000

**** This item will be part of a continous improvement program.

FIRE DEPARTMENT

FIRE PREVENTION/COMMUNITY ENHANCEMENT

Description & Budget Explanation:

The Fire Prevention/Community Enhancement Division does a number of things related to safety to prevent fires as well as investigative services to determine the cause and origin of fires. Also included in this function is the maintenance and enforcement of city ordinances relating to zoning, sanitation, drainage, nuisance abatement and parking related violations. Fire Prevention is involved in the development process through the inspection of new buildings to ensure compliance with the fire code. Public safety and education programs are provided to the citizens of College Station.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$463,292	\$586,917	\$647,079	\$688,732
Position Summary	10	10	10	11

Program Name: Fire Prevention

Service Level: Provide prompt and thorough system acceptance tests and conduct building fire safety inspections to ensure code compliance.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of surveyed customers rating the fire new inspection service good to very good.	98%	98%	98%	98%
- Percent of time acceptance tests are conducted within 1 working day of requests.	90%	95%	95%	95%
- Percent of time new business final inspections are held within one working day of requests.	95%	95%	95%	98%
Efficiency				
- Time per inspection.	1 hour	1 hour	1 hour	1 hour
- No. of inspections per month per officer.	32	31	35	35
- Staff time cost per inspection.	\$22	\$22	\$24	\$24
- Per capita operating expenditures (for all Fire Prevention/Code Enforcement activities).*	\$6.97	\$8.45	\$8.66	\$8.25
Output				
- No. of visits per construction-renovation sites.	2 per week	2 per week	2 per week	2 per week
- Total # of construction-renovation sites.	747	966	1,000	1,000
- No. of systems tests conducted per year.	100	149	180	175
- No. of fire safety inspections of businesses.	777	1,128	900	1,200
- Major violation follow-up time.	1 day	1 day	1 day	1 day
- Minor violation follow-up time.	1 day	3 days	3 days	3 days

* Major violations are any problems that pose an immediate threat to life, property or the environment.
(Locked exits, sprinkler systems out of service, dumping of hazardous materials, unauthorized burning)

Service Level: Determine fire cause and origin of all fires responses and location by occupancy of fire injuries/deaths.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of time fire cause and origin are determined when an investigator is called	98%	99%	98%	98%
- Haz-Mat and fire code compliance cases initiated within 24 hours	100%	100%	100%	100%
Efficiency				
- Avg. time spent per fire investigation	4 hours	3 hours	3 hours	3 hours

Service Level: Provide public safety education programs.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of class participants satisfied or very satisfied with public safety education programs.	98%	99%	98%	98%
- Percent of College Station Citizens receiving public safety education programs	**	**	**	25%
Efficiency				
- Avg. time per class.	1 hour	1 hour	1 hour	1 hour
- Avg. cost per student for fire safety training.	\$1.00	\$1.45	\$1.00	\$1.10
Output				
- No. of participants in fire safety classes.	13,747	14,809	16,000	16,000
- No. of fire safety/code compliance classes.	151	260	200	200

Program Name: Community Enhancement (Code Enforcement)

Service Level: Ensure a healthy and safe community through the timely, proactive, and reactive enforcement of property standards, codes and ordinances.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of staff time spent on proactive code enforcement.	30%	59%	40%	40%
- Percent of calls investigated within 48 hours of call.	90%	95%	95%	95%
- Percent of cases resolved within 90 days.	98%	99%	99%	99%
- Percent of cases resolved by voluntary compliance.	97%	99%	98%	98%
- % of cases requiring administrative action.	3%	1%	2%	2%
Efficiency				
- No. of cases resolved per code employee.	3210	2958	2966	2933
- Cost per enforcement of parking violations.	\$2.00	\$1.50	\$1.10	\$1.20
Output				
- Total no. of community enhancement cases.	9,224	12,077	12,550	13,075
- No. of premise* cases resolved.	6,375	8,875	8,900	8,800
- No. of proactive cases.	5,892	6,074	6,000	6,200
- No. of cases taking 90 days or more.	102	26	100	100
- No. of cases resolved by voluntary compliance.	6,142	8,834	8,700	8,600
- No. of cases requiring administrative action.	233	41	200	200
- No. of Weeds & Grass cases.	2,330	2,346	2,100	2,000
- No. of Open storage cases.	N/A	1,238	1,200	1,200
- No. of sanitation related cases.	1,397	1,494	1,600	1,500
- No. of Junk/abandoned vehicle cases.	557	196	250	250
- No. of landscape and land-use zoning cases.	47	31	100	100
- No. of signs-handbills zoning cases.	2,651	3,134	2,500	2,700
- No. of PITY (parking in the yard) cases.	128	264	300	275
- No. of other code enforcement cases.	641	473	1,000	1,000
- No. of Code Cases Referred by PD or Dev SVS.	**	**	**	200
- No. of Joint cases with PD or Dev SVS.	**	**	**	50
- No. of public information contacts.	3,255	3,241	3,500	3,800
- Patrol fire lanes (days per week).	6	6	6	6
- No. of parking citations per year.	N/A	12,324	18,500	25,000

*Premise cases are nuisance issues like weeds and grass, junk vehicles, and litter. They also include zoning, sanitation and drainage ordinances. ** New

FIRE DEPARTMENT EMERGENCY MEDICAL SERVICE

Description & Budget Explanation:

The Emergency Medical Service division provides emergency response to medically related emergency calls for assistance. Automatic and mutual aid agreements with neighboring entities allows more integrated EMS response to the community. EMS operations were previously accounted for by the Fire Suppression Division but is assigned a separate division in FY 00 to promote increased management capabilities of this critical service.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,524,073	\$1,760,105	\$1,915,097	\$1,985,205
Position Summary	29	32	31	31

Program Name: Emergency Medical Services

Service Level: Provide timely response, prompt patient assessment, quality treatment, and transport.

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of ALS response time, which consists of dispatch to first arriving unit on scene (Response time consist of dispatch time*, turnout time, and drive time)				
>6	38%	35%	34%	35%
<6	62%	65%	66%	65%
<5	42%	46%	45%	44%
<4	23%	24%	24%	23%
<3	7%	8%	6%	4%
- Percent of time patient's condition remained the same or improved during transport.	98%	99%	98%	98%
Output				
- No. of ALS/BLS responses.**	969/2003	942/540	980/530	975/500
- Total no. of unit responses.	4,556	4,428	4,568	4,600
- Total no. of incidents.	2,495	2,704	2,554	2,550

*Dispatch time is tracked in Police Department's Communication Service Level.

**Advanced life support (ALS) treatment including the administration of medications, defibrillation/cardioversion (electric shocks to the heart), intravenous (IV) fluid therapy, advanced airway management, such as intubation, and blood pressure control with MAST (military anti-shock trousers). Basic life support (BLS) treatment including CPR, splitting, bandaging, spinal immobilization, and oxygen therapy.

Service Level: Coordinate training, medical direction, and support necessary to provide timely response, prompt patient assessment, quality treatment and transport.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Required/actual continuing education hours:				
EMT-Basic	20/22	20/39	20/20	20/20
EMT-Intermediate	30/22	30/39	30/30	30/30
EMT-Paramedic	40/22	40/39	40/40	40/40
- Percent of EMS patient reports reviewed for completeness, protocol compliance and safety adherence.	70%	72%	85%	70%
- No. of required/actual certifications maintained.	193/227	197/235	193/227	193/225
Efficiency				
- Cost per internal/external training hour.	\$7.43/\$2.86	9.43/4.98	11.00/30.00	**
Output				
- No. of EMS patient reports generated by CSFD.	2,975	3138	3,000	3,000
- No. of EMS training hours.	8,240	9169	5,000	4,500

** This item will be undergoing a continuous improvement evaluation

PUBLIC WORKS ADMINISTRATION

Description & Budget Explanation:

The Administration Division serves as the primary customer contact point, and provides administrative support for the nine divisions of the Public Works Department.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$329,161	\$393,024	\$494,831	\$511,731
Position Summary	6	7	7	7

Program Name: Administration

Service Level: Provide prompt and reliable service to our customers both internal and external.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of internal customers satisfied on customer survey.	95%	95%	95%	95%
Efficiency				
- No. of output items per support staff.	3,640	4,900	3,750	4,000
Output				
- No. of purchase requests submitted annually.	1,478	1,700	1,500	1,500
- No. of work orders assigned annually.	12,488	14,500	12,500	12,750
- No. of quarterly reports annually.	4	4	4	4

PUBLIC WORKS FACILITIES MAINTENANCE

Description & Budget Explanation:

The Facilities Maintenance Division is responsible for the maintenance of the City's office spaces and buildings.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$856,858	\$924,310	\$953,495	\$1,129,101
Position Summary	6	6	6	7

Program Name: Facilities Maintenance

Service Level: Maintain clean, safe, and comfortable working environment for City employees, customers, and citizens.

Performance Measures	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on customer survey.	85%	95%	99%	87%
Efficiency				
- Average response time to emergency repairs.	1 Day	1 Day	1 Day	1 Day
- Ratio of emergency repair hours to total of all maintenance hours.	3%	2%	10%	7%
- Work orders per employee.	337	337	425	400
- Total direct dollar cost/square foot of all maintained facilities	\$2.65	\$2.75	\$2.75	\$2.75
- Custodial cost per square foot.	\$1.19	\$1.20	\$1.20	\$1.20
Output				
- No. of Work orders annually.	1,497	1,684	1,900	2,000
- Total No. of labor hours to Work orders.	6,582	8,920	8,000	8,600
- Labor hrs to preventative maintenance.	488	600	1,500	1,800
- No of labor hrs to maintenance projects.	2,922	1,960	3,000	1,500
- No of labor hours to emergency repairs.	157	172	157	170

PUBLIC WORKS

STREET MAINTENANCE

Description & Budget Explanation:

This Division is responsible for the repair and maintenance of City streets and the annual residential street rehabilitation program. The Streets Maintenance Division also provides barricades for special events such as bonfire, football games, parades, etc. and emergencies such as flooding, fires, ice storms and hazardous materials spills.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$1,650,842	\$2,098,089	\$2,229,389	\$2,108,387
Position Summary	19	19	23	23

Program Name: Street Maintenance

Service Level: Provide regular maintenance and care of city streets.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of pavement greater than or equal to level "C" (random sample of pavement inventory)	95%	95%	95%	95%
- Percent of pavement greater than or equal to level "B" (random sample of pavement inventory)	N/A	N/A	75%	75%
- Percent of citizens satisfied with street condition	95%	90%	79%	95%
Efficiency				
- Cost per capita	\$28.00	\$28.60	\$28.50	\$32.79
- Cost per lane mile of sealcoat	\$7,455	\$7,420	\$7,650	\$7,650
- Cost per mile of overlay	\$26,980	\$26,730	\$26,980	\$23,232
Output				
- No. of street repair work orders	543	732	575	750
- No. of lane miles of street sealcoated	21	37	21	21
- No. of lane miles of street overlay	21	12.37	21	21

*New measure in FY '03

PUBLIC WORKS

TRAFFIC SIGNS AND MARKINGS

Description & Budget Explanation:

This division is responsible for the installation and maintenance of traffic signs and pavement markings.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$198,014	\$147,132	\$146,384	\$161,041
Position Summary	2	3	2	2

Program Name: Traffic Signs and Markings

Service Level: Maintain, repair, and install street signs and pavement markings to provide safe and efficient movement of motorists, bicyclist, and pedestrian.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Missing stop sign replacement time	2 hrs	1 hrs	2 hrs	2 hrs.
- Replacement time for all other regulatory signs	48 hrs	96 hrs	48 hrs	48 hrs.
Efficiency				
- Cost per work order	\$155	\$143	\$175	\$185
- No. of work orders per employee	646.5	962	450	675
Output				
- No. of work orders per year	1293	758	1350	1350
- No. of stop signs replaced	273	204	200	150

PUBLIC WORKS

TRAFFIC SIGNALS

Description & Budget Explanation:

The Traffic Division is responsible for the repair and maintenance of traffic signals.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$412,427	\$436,467	\$447,291	\$459,841
Position Summary	4	5	5	5

Program Name: Traffic Signals

Service Level: Maintain and repair traffic signals and school warning devices to provide safe and efficient movement of vehicles and pedestrians.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage of system available	100%	100%	100%	100%
Efficiency				
- Cost per work order	\$218	\$185	\$250	\$275
- Cost per intersection	\$2,026	\$2,845	\$2,500	\$3,000
- Total system downtime per year	2 hrs	6 hrs	0 hr	5 hrs.
- Response time to after-hours calls	1 hr	1 hr	1 hr	1.5 hrs.
Output				
- No. of maintenance and repair work orders	1,715	1,804	1,750	1,800
- No. of signal bulbs replaced	1,441	103	1,500	150
- No. of signal heads replaced & repaired	9	3	10	5
- No. of operation hours per year	584,000	525,600	584,000	525,600

PUBLIC WORKS ENGINEERING

Description & Budget Explanation:

Engineering is responsible for managing the capital improvement program and construction inspection of the infrastructure of private development. This includes projects such as street construction and rehabilitation, drainage projects, water and wastewater utilities, sidewalks and bikeways, and public facilities.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$165,827	\$642,054	\$705,429	\$727,993
Position Summary	11	11	11	11

Program Name: Engineering

Service Level: Provide for effective and efficient use of Capital Improvement Funds, strategic issues; and management of department function.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of identified projects controlled by Engineering under contract	88%	85%	95%	95%
- Percent of CIP budget controlled by Engineering under contract	90%	94%	95%	95%
- Percent of budgeted capital projects designed and constructed within budget	91%	100%	95%	95%
Efficiency				
- Administrative cost per project	\$11,560	\$13,873	\$16,806	\$17,166
Output				
- No. of CIP projects planned.	51	46	41	42

PUBLIC WORKS

DRAINAGE MAINTENANCE

Description & Budget Explanation:

The Drainage Maintenance Division is responsible for the care and maintenance of the drainage ways throughout the City.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$281,716	\$283,017	\$307,536	\$414,272
Position Summary	5	5	5	5

Program Name: Drainage Maintenance

Service Level: Provide a drainage maintenance program that keeps the storm carrying capacity of the system adequate in College Station.

Performance Measures	FY 00 Actual	FY01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Cost per capita per year for flood damage to structures (target not to exceed \$2.00)	\$0	\$0.00	\$0	\$0
Efficiency				
- Cost per mile of right way mowing	\$111.20	\$108.00	\$117.30	\$121.30
- Cost per mile of herbicide	\$0.29	\$0.42	\$0.51	\$0.86
- Cost per mile of creek cleaning	\$78.45	\$77.90	\$82.62	\$83.00
Output				
- No. of miles of right way mowing	428	497	436.5	460
- No. of miles of herbicide	275.5	465	437.5	455
- No. of miles of creek cleaned	18.29	19	18	19

PUBLIC WORKS SANITATION

Description & Budget Explanation:

The Sanitation Division is responsible for the collection of all municipal refuse, recycling and commercial refuse.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$3,356,566	\$3,704,146	\$3,960,403	\$3,934,760
Revenue Summary	\$4,820,008	\$4,148,414	\$4,354,600	\$4,684,060
Position Summary	32.5	34.5	35.5	36.5

Program Name: Residential Collection

Service Level: Provide residential solid waste collection to College Station citizens.

Performance Measures	FY 00 Actual	FY01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of missed collection reports per week	0.23%	0.15%	1.00%	1.00%
Efficiency				
- No. of labor hours per ton of household garbage	1.42	1.68	1.58	1.7
- No. of labor hours per ton of bulky waste	3.2	4.17	4.86	4.9
- No. of labor hours per ton of Clean Green	5.91	4.08	6.46	6.5
- Cost per ton of household garbage	\$73.28	\$81.27	\$77.52	\$80.00
- Cost per ton of bulky waste	\$164.89	\$202.07	\$238.32	\$240.00
- Cost per ton of Clean Green	\$305.46	\$197.96	\$316.82	\$320.00
- Residential monthly rate	\$10.20	\$10.70	\$10.70	\$11.20
Output				
- No. of household tons collected	9,371	9,045	9,980	10,500
- No. of bulky tons collected	3,667	4,007	3,576	4,000
- No. of Clean Green tons collected	1,961	2,562	1,685	2,500

Program Name: Residential Recycling

Service Level: Provide residential recycling collection to College Station citizens.

Performance Measures	FY 00 Actual	FY01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of Residential Municipal Solid Waste (MSW) diverted annually	23.60%	25.12%	22.00%	22.00%
- Participation rate	50.08%	N/A	N/A	N/A
- Lbs. Collected per household	N/A	13.22	14.5	15
Efficiency				
- Cost per ton, recycling	\$126.31	\$212.39	\$197.55	\$200.00
- Revenue per ton, recycling	\$24.67	\$41.21	\$36.67	\$40.00
- Net cost per ton, recycling (cost-revenues-avoided disposal costs)	\$102	\$147.67	\$137	\$160
Output				
- No. of tons collected, recycling	1,129	978	1,107	1,300
- Avoided landfill costs	\$22,983	\$22,983.00	\$26,004	\$27,000

Program Name: Commercial Collection

Service Level: Provide sanitation to College Station businesses and apartments.

Performance Measures	FY 00 Actual	FY01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of missed collection reports	0.076%	0.028%	1.000%	1.000%
- Percent of customers satisfied with service	N/A	N/A	87%	90%
Efficiency				
- Labor-hours per ton	0.80	0.77	1.00	1.00
- Cost per ton	\$41.70	\$37.25	\$38.60	\$40.00
Output				
- No. of tons collected	30,951	31,376	31,860	33,000

PUBLIC WORKS FLEET

Description & Budget Explanation:

The Fleet Services Division is responsible for the care and maintenance of all vehicles and equipment in the City fleet.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$1,026,095	\$1,253,123	\$1,122,362	\$1,104,029
Position Summary	14	15	15	15

Program Name: Fleet Services

Service Level: Provide prompt, reliable maintenance service at cost effective rates.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Vehicle downtime.	5%	5%	5%	5%
- % satisfied on customer service survey.	85%	91%	90%	85%
Efficiency				
- Percent of repairs requiring rework.	1%	1%	1%	1%
- Mechanic efficiency percentage.	78%	72%	78%	75%
Output				
- No. of vehicles per mechanic.	50	43	45	44
- No. of hours logged to work orders.	11,345	11,483	11,500	12,000
- Shop rate per hour.	\$45.00	\$51.00	\$49.00	\$50.00

BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY OPERATIONS

Description & Budget Explanation:

The Brazos Valley Solid Waste Management Agency is responsible for the operation of the Rock Prairie Road Landfill, a regional landfill serving the Cities of College Station and Bryan, Texas A&M University and the 19 surrounding counties.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	N/A	\$3,424,068	\$4,953,589	\$ 6,512,810
Revenue Summary	N/A	\$5,098,000	\$5,772,710	\$ 5,843,280
Position Summary	22.5	26.5	26.5	25.5

Program Name: Operations

Service Level: Provide Landfill disposal services to the Cities of College Station and Bryan, Texas A&M University and the surrounding counties.

Performance Measures	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- In compliance with TNRCC regulations.		YES	YES	YES
Efficiency				
- No. of labor hours per ton of waste received at the landfill for disposal.		0.1904	0.1889	0.19
- Cost per ton of waste received at the landfill for disposal.		\$11.32	\$12.02	\$12.00
Output				
- No. of tons diverted from landfill disposal to be reused or recycled. (i.e., Clean concrete, white goods, clean soil)	25,000	25,000	25,000	25000
- Landfill Density survey results (lbs. per CY)	1,400	1,400	1,400	1350

ELECTRIC FUNDS OPERATIONS

Description & Budget Explanation:

The Operations Division is responsible for the warehousing of supplies used in City operations, and the purchase and distribution of electric power to the customers of the electric utility.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$27,343,156	\$36,534,511	\$34,817,929	\$35,479,678
Revenue Summary	\$64,796,393	\$44,315,462	\$45,934,000	\$47,759,000
Position Summary	54.5	59.5	59.5	58.5

Program Name: Electrical Division

Service Level: Provide reliable electric service to the citizens of College Station.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Total % of time customer will be with power for the previous 12 months	99.99%	99.99%	99.99%	99.99%
- Avg. outage time in min. experienced per interruption (CAIDI)	48.94	33.26	30.00	25.00
- Avg. number of outages experienced per customer (SAIFI)	1.64	1.22	1.00	0.75
Output				
- Number of residential job orders consisting of temporary services installed and removed, conduit installation and service conductor	1,740	1,825	1,942	2,000
- Number of primary conductor in ft. installed	110,849	116,168	180,000	130,000
- Number of customer service job orders consisting of trouble calls, street and security light repairs, and customer concerns	2,022	2,079	2,144	2,200
- Number of commercial electric revenue meters tested	2,281	2,438	2,300	1,750
- Number of residential electric revenue meters tested	1,222	2,473	2,600	2,000
- Estimated average revenue savings	\$38,938	\$100,933	\$66,773	\$53,448

Service Level: Provide education and incentives to increase existing and new home efficiencies in College Station

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Number of certified Good Cents homes and high efficiency air conditioner replacements for fiscal year	348	318	365	360
- Annual kW. Avoided/reduced	738	668	766	756
- Cumulative avoided/reduced kW based on 10 yr. equipment lifespan	23,260	27,933	33,299	38,591
- Number of on-site energy audits performed on commercial and residential	112	129	130	140
- Annual estimated savings to customer	\$151.33	\$123.73	\$199.94	\$200.00

WATER FUND

WATER OPERATIONS

Description & Budget Explanation:

The Water Operations Division is responsible for the supply and delivery of water.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$3,526,296	\$3,162,647	\$3,965,853	\$3,883,810
Revenue Summary	\$7,966,361	\$9,899,321	\$9,256,000	\$9,508,000
Position Summary	32.5	31	31	31

Program Name: Water Distribution

Service Level: Provide reliable water service to the citizens of College Station.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Average customer outage duration in minutes for the previous 12 months.	*	*	22.8	20
- Average outage time in hours experiences per interruption.	*	*	2	2
- Average number of outages experienced per customer.	*	*	0.19	0.2
- Compliance with all regulatory requirements.	N/A	100%	100%	100%
- Compliance with all water quality monitoring requirements.	N/A	100%	100%	100%
Efficiency				
- Maintain O & M cost within +/- 10% of \$0.92 per 1,000 gal.	*	\$0.90	\$1.00	\$0.92
- Percent of unaccounted water (Industry average of unaccounted water 10.1%)	N/A	7.80%	<10%	<10%
Output				
- Number of new services completed.	N/A	1,289	1,440	1,560
- Number of water meters tested.	N/A	893	950	1,025

*New for FY03

Service Level: Provide education and incentives to increase awareness of water and wastewater system, and reduce overall per capita consumption.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage of customers aware of annual Drinking Water Quality Report. (measured by customer survey)	N/A	N/A	N/A	60%
- Annual per person (capita) water use per day.	N/A	140	149	148
- Avoided water and wastewater consumption through water conservation curriculum (million gallons)	N/A	N/A	0.733	2.2
Output				
- Number of Drinking Water Quality Reports mailed to customers.	N/A	22,500	23,285	25,000
- Number of students trained in water conservation curriculum.	N/A	N/A	76	225
- Total number of customers contacted through all education programs.	N/A	5,162	6,000	7,000

WASTEWATER FUND

WASTEWATER OPERATIONS

Description & Budget Explanation:

The Wastewater Operations Division is responsible for the collection and treatment of wastewater in the City.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$2,856,228	\$2,687,809	\$2,987,297	\$3,467,984
Revenue Summary	\$6,878,576	\$7,365,272	\$7,951,000	\$8,520,000
Position Summary	34	38	38	38

Program Name: Wastewater Collection

Service Level: Provide reliable wastewater service to the citizens of College Station.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Average customer stoppage duration in minutes.	*	*	76	65
- Average number of stoppages experienced per customer.	*	*	0.015	0.01
- Compliance with all Regulatory requirements.	N/A	100%	100%	100%
- Compliance with all water quality monitoring requirements.	N/A	100%	100%	100%
- Compliance with all permit reporting requirements.	N/A	100%	100%	100%
Efficiency				
- Maintain O & M cost (within +/- 10% of \$1.38 /1,000 gal.)	N/A	\$1.21	\$1.19	\$1.38
Output				
- Number of new services completed.	N/A	1,139	1,400	1,540

*New for FY03

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES ADMINISTRATION

Description & Budget Explanation

The Administration Division is responsible for administrative support of the Office of Technology and Information Services. The Division also serves as the primary point of contact for all divisions through the Action Center.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$360,398	\$430,417	\$401,827	\$506,328
Position Summary	6	6	6	6

Program Name: Office of Tech. and Info. Services Action Center

Service Level: Coordinate Administration, MIS/GIS, Communication service request and provide administrative support to OTIS.

Performance Measures	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on internal service survey.	85%	99%	96%	90%
Efficiency				
- Communication requests per staff member. (3)	92	136	70	90
- MIS/GIS requests per staff member. (3)	709	863	667	700
- No. of requests resolved by Action Center. (3)	N/A	N/A	400	400
Output				
- No. of Communication requests processed.	273	407	400	400
- No. of MIS/GIS request processed.	2,126	2,590	2,000	2,100
- No. of requests resolved by Action Center.	N/A	N/A	1,200	1,200

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

MANAGEMENT INFORMATION SERVICES

Description & Budget Explanation:

The Management Information Services Division is responsible for the maintenance of the City's microcomputers, mid range computers, networks, operating systems, application software, and networking software.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$1,404,627	\$1,637,780	\$1,672,648	\$1,749,718
Position Summary	15	15	15	14

Program Name: Management Information Systems - MIS

Service Level: Provide professional and helpful customer service to city computer users in all City Departments.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on annual customer survey	N/A	87%	94%	80%
- Problem resolution/repair of computer systems percent within one business day.	92%	92%	90%	90%
- No. of service/repair calls.	N/A	2,330	2,500	2,500
- Percent service calls for priority one applications closed within 4 hours.	100%	100%	99%	99%
- Non-Problem request for service	N/A	844	700	700
Efficiency				
- Public Safety Dispatch System up-time 7 days/week, 24 hrs./day	100%	100%	99%	99%
- Midrange systems and wide area networks up-time, 5 days/week, 9 hrs./day	100%	99%	98%	99%
Output				
- No. of hrs. of up-time for Midrange systems/applications	15,534	52,469	53,496	53,388
- No. of hrs. of up-time for WAN Servers/applications	64,284	72,526	85,596	85,893

* Internal survey not done for this year

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

GEOGRAPHIC INFORMATION SYSTEMS

Description & Budget Explanation:

This Division is responsible for the development and maintenance of the Geographic Information System (GIS).

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$189,746	\$190,390	\$200,433	\$198,519
Position Summary	2	2.5	2.5	2.5

Program Name: Geographic Information Service - GIS

Service Level: Design, implement, provide, and maintain up-to-date, geographically accurate and complete coverage's with associated attribute information for all City departments.

Performance Measures	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on internal survey.	87%	92%	94%	80%
Efficiency				
- Percent of coverage's completed.	40%	45%	43%	43%
Output				
- No. of maps produced.	1,540	1,925	1,700	1,800
Input				
- No. of mapping elements added or updated.	45	62	40	40

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

COMMUNICATION SERVICES

Description & Budget Explanation:

The Communication Services Division is responsible for maintaining the city's telecommunications infrastructure. This includes the telephone and radio systems of the City. These systems are crucial to areas including Public Safety, Public Utilities, and Public Works.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$497,193	\$573,052	\$537,305	\$592,776
Position Summary	5	5	5	6

Program Name: Communications

Service Level: Provide professional and helpful customer service to City staff requiring phone, radio, and cable needs.

Performance Measures	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of emergency work orders responded to within 2 hours.	100%	100%	98%	98%
- Percent of routine work orders responded to within one business day.	97%	97%	95%	95%
- Percent satisfied on survey.	94%	85%	85%	85%
Efficiency				
- No. of work orders per staff annually.	287	273	280	280
Output				
- Total number of work orders.	1,433	1,366	1,400	1,400

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

PRINT /MAIL

Description & Budget Explanation:

The Print/Mail Division is responsible for the delivery of interoffice and external mail received at City Hall and the 14 offsite locations. Print/Mail is also responsible for in-house printing needs, and sign making.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$301,088	\$365,195	\$330,742	\$314,622
Position Summary	5	5	5	5

Program Name: Print/Mail

Service Level: Provide professional and helpful customer service to City staff requiring printing and design needs, mail guidance, and signs.

Performance Measures	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- % satisfied on annual customer survey.	85%	97%	99%	80%
Efficiency				
- % of incoming mail delivered within 24 hrs.	100%	100%	99%	99%
- % of print work orders completed within 5 days.	97%	96%	90%	90%
- No. of annual print work orders per staff.	734	571	600	600
Output				
- No. of printing services work orders.	2,202	1,710	1,800	1,800
- No. pieces of outgoing mail (w/o utility bills).	243,822	230,601	220,000	220,000

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

UTILITY CUSTOMER SERVICE

Description & Budget Explanation:

The Utility Customer Service Division is responsible for connecting and disconnecting water and electric meters reading those meters and provide billing and collection services for the city to all customers of electric, water, sewer, sanitation and drainage services.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$1,306,484	\$1,403,995	\$1,467,259	\$1,688,375
Position Summary	29.5	30.5	30.5	30.5

Program Name: Utility Customer Service

Service Level: Provide exceptional customer service to support the delivery of electric, water, sewer, sanitation, and drainage services to the citizens of College Station.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on citizen survey.	93%	93%	88%	90%
Efficiency				
- No. of customers per day per walk-up employee.	84	77	70	71
- Annual number of processed bills per employee.	16,018	16,545	16,300	16,400
- Cost per bill.	\$3.85	\$4.04	\$4.25	\$4.50
- Percent of bad debt expense annually.	0.1%	0.30%	0.5%	0.5%
Output				
- No. of incoming calls.	79,741	79,747	82,000	82,000
- No. of bills annually.	328,365	339,169	341,000	346,000
- No. of payments.	369,001	379,439	392,000	398,000
- No. of walk-up customers.	63,261	67,369	62,000	64,000
- No. of service orders.	73,002	78,411	70,000	72,000

Program Name: Meter Service

Service Level: Provide timely connection and disconnection of electric and water services.
Maintain service installations to ensure accurate recording of utility consumption.
Obtain accurate and timely readings for all electric and water meters.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Same day service percentage.	99.99%	99.99%	99.99%	99.99%
- Read accuracy percentage.	99.97%	99.96%	99.94%	99.96%
Efficiency				
- No. of completed service orders per person.	24,193	24,175	25,500	26,000
- No. of completed routine checks of electric meters per person annually.	1,118	1,306	1,400	1,450
- No. of meters read daily, per person.	351	366	385	400
- Cost per meter read	\$0.31	\$0.34	\$0.35	\$0.40
Output				
- No. of service orders completed.	48,385	48,350	49,000	50,000
- No. of meters/readings checked out.	2,236	2,612	2,800	3,000
- No. of theft/tampering incidents discovered.	15	7	20	20
- No. of utility payments taken in the field.	1,098	1,445	1,400	1,450
- No. of meters read annually.	482,920	501,175	510,000	520,000
Input				
- No. of full-time technicians.	2	2	2	2
- No. of full-time meter readers.	6	5.5	6	6
- No. of full-time commercial meter readers.	1	1	1	1

FISCAL SERVICES ADMINISTRATION

Description & Budget Explanation

The Fiscal Services Administration Division assists departments in delivering services through effective financial management. This activity is accomplished through the review of financial aspects of contracts, and administration of the finance, accounting, purchasing, risk management, and municipal court functions. Cash and debt management is also performed by this office.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$277,962	\$304,476	\$322,568	\$343,713
Position Summary	3	3	3	3

Program Name: Fiscal Services - Information

Service Level: Provide accurate and timely information to the council and staff for use in planning, setting goals, and monitoring programs.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Annual internal survey of satisfaction rate.	N/A	79%	88%	N/A
Efficiency				
- Percent of all contracts reviewed within 2 working days of receipt.	81%	85%	90%	90%
- Percent of reports completed within 20 working days of the end of the period.	75%	75%	100%	100%
Output				
- No. of contracts reviewed annually.	309	359	250	250
- No. of quarterly reports.	4	4	4	4

Program Name: Fiscal Services - Operations

Service Level: Administer cash and debt operations of City through management of cash flows, investments, and payments.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Portfolio rate of return as a percentage of similarly weighted average maturity treasury notes.*	104%	104%	100%	100%
Efficiency				
- Percent of available cash invested.	99%	99%	99%	99%
Output				
- Provide monthly market-to-market report.	12	12	12	12
- Annual dollar amount of interest earned.	\$5,699,231	\$6,414,297	\$6,750,000	\$6,950,000

*An index created by using a constantly maturing treasury note with a weighted average maturity that approximated the weighted average maturity of the City's portfolio.

FISCAL SERVICES ACCOUNTING

Description & Budget Explanation:

The Accounting Division is responsible for processing, recording, and reporting all financial transactions of the City.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$601,486	\$613,895	\$713,455	\$738,528
Position Summary	11	10.5	11.5	11

Program Name: Accounting

Service Level: Provide accurate and timely information to customers.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Receive the Certificate of Achievement for Excellence in Financial Reporting from GFOA for the Comprehensive Annual Financial Report.	YES	YES	YES	YES
- Receive an unqualified audit opinion from external auditors.	YES	YES	YES	YES
- Satisfaction rate on annual customer survey.	95%	93%	90%	90%
Efficiency				
- Percent of month-end transactions recorded by the 10th business day of each month.	97%	87%	95%	95%
- Submit CAFR to GFOA by March 31	YES	NO (A)	YES	YES
- Complete financial statements by January 31	N/A	NO	YES	YES
Output				
- No. of month-end transactions recorded by the 10th business day of each month.	222	425	425	250

(a) We were granted a 30 day extension.

Service Level: Process and record all financial transactions for the City in an accurate, efficient, and timely manner.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of vendor invoices paid within 30 days of invoice date.	89%	93%	90%	90%
- Receive an unqualified audit opinion from external auditors.	YES	YES	YES	YES
- Satisfaction rate on annual customer survey.	95%	93%	90%	90%
- Percent of completed general ledger reconciliations and updated within 30 days of the period close date.	60%	81%	90%	90%
- Ratio of correcting journal entry transactions to total journal entry transactions.	0.39%	0.34%	<1%	<1%
- Percent of billable EMS reports entered into billing system within 2 business days of report received.	N/A	N/A	N/A	90%
Efficiency				
- No. of A/P transactions per person.	25,861	23,671	25,000	36,000
- No. of journal entry transactions per person.	239,674	281,916	240,000	318,000
- Admin. cost per A/P transaction.	\$2.60	\$3.03	\$2.20	\$3.25
- Admin. cost per A/P check.	\$6.41	\$6.54	\$8.06	\$7.98
- Admin. cost per vendor invoice.	\$3.78	\$4.52	\$3.05	\$7.98
- No. of payroll checks per person/dollar amount per check.	13,459/\$2.85	23,573/\$3.18	36,000/\$2.88	22,150/\$5.47
- Accounts receivable collection rate.	93%	94%	90%	90%
- No. of billing transactions per person/dollar cost per transaction.	14,296/\$1.08	15,474/\$2.33	13,000/\$1.76	13,100/\$3.21
- No. of cash receipts per person/dollar cost per transaction.	33/234/\$2.50	31,919/\$1.00	32,000/\$0.48	32,430/\$0.87
- No. of reconciliations per person.	582	599	560	600
Output				
- No. of A/P transactions.	52,433	47,342	50,000	54,000
- No. of journal entry transactions	239,674	281,916	240,000	318,000
- No. of correcting journal entry transactions	932	951	850	375
- No. of A/P checks.	21,277 (c)	21,913	18,000	22,000
- No. of vendor invoices paid.	36,094	31,731	36,000	22,000
- No. of payroll checks.	26,918	23,573	23,000	22,150
- Amounts collected.	\$8,433,405	\$8,916,252	\$8,000,000	\$7,750,000
- No. of billing transactions.	14,296	15,474	13,000	13,100
- No. of cash receipt transactions.	33,234	31,919	32,000	32,430
- No. of general ledger reconciliations.	582	599	560	600
- No. of billable EMS reports entered into the billing system.	N/A	N/A	N/A	2,700

FISCAL SERVICES

PURCHASING

Description & Budget Explanation:

The Purchasing Division assists City departments in acquiring quality products and services in an efficient manner and at favorable prices. Purchasing also maintains open communication with City departments and vendors.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$227,362	\$238,304	\$265,881	\$283,949
Position Summary	4.5	4.5	4.5	4.5

Program Name: Purchasing

Service Level: Acquire quality goods and services in a timely and efficient manner within legal parameters for continued City operations.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Satisfaction percentage on annual survey of departments.	N/A	80%	80%	80%
- Satisfaction percentage on annual vendor survey.	92%	N/A	90%	N/A
- Percent of total expenditures done through cooperative purchasing agreements.	5%	6%	10%	8%
- Percent of City's purchase transactions processed through field purchase orders and procurement cards.	94%	94%	90%	94%
- Percent of City's dollars handled through the purchasing department for commodities and services.	90%	94%	90%	92%
- Percent of total dollars utilizing blanket contracts.	15%	14%	15%	15%
- Percent of active suppliers accounting for 80% of City expenditures.*	4%	20%	7%	10%
Efficiency				
- Average cost per purchase order.	\$156	\$207	\$250	\$225
Output				
- Total dollar value of all City purchases.	\$51,399,638	\$60,022,775	\$55,000,000	\$60,000,000
- No. of cooperative agreements in which the City participates.	8	9	15	10
- No. of FPO's and procurement card transactions processed by departments.	22,235	18,625	20,000	23,000
- Dollar value of P.O.'s processed by Purchasing staff.	\$46,400,543	\$56,236,239	\$50,000,000	\$50,000,000
- No. of the following purchasing activities:**				
one-time bids	85	77	75	80
annual bids	34	23	30	35
formal contracts/agreements	250	212	200	225
- Total Number of active suppliers	3,052	2,618	3,000	3,000

* % of active suppliers accounting for 90% of City expenditures is being changed to 80%.

**The 77th Texas Legislature increased the competitive bidding limit to \$25,000.

Service Level: Effectively and efficiently manage and dispose of surplus assets to obtain the greatest value for the City.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage of all surplus disposed within 6 months of being identified as surplus.	100%	100%	100%	100%
Efficiency				
- Recovery Percentage on surplus property.	20%	20%	20%	20%
- % of original value of heavy equipment and vehicles recovered through disposal methods.	22%	23%	25%	25%
Output				
- Net amount received after expenses of disposition.	\$169,166	\$465,283	\$250,000	\$250,000

FISCAL SERVICES

RISK MANAGEMENT

Description & Budget Explanation:

The Risk Management Division is responsible for providing programs that minimize the City's exposure to physical and financial loss. The Division resolves claims filed against the City and has programs established to reduce potential claims to the City. These programs include safety classes and inspections.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$131,082	\$124,423	\$164,062	\$247,685
Position Summary	2.5	2.5	2.5	3

Program Name: Claims

Service Level: To manage and process claims in the most cost effective manner providing maximum cost control to the City.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Average cost paid per claim:				
Auto Physical Damage	*	*	*	(City)
Auto Liability Property Damage	*	*	*	(3rd Party)
Auto Liability Bodily injury	*	*	*	(3rd Party)
General Liability Property Damage	*	*	*	(3rd Party)
General Liability Bodily Injury	*	*	*	(3rd Party)
Workers Compensation Medical Only	*	*	*	(City)
Workers Compensation Lost Time	*	*	*	(City)
- Average subro claim collected:				
SUBRO	*	*	*	(City)
Efficiency				
- Net closing ratio:	*	*	*	100.0%
APD%	*	*	*	100.0%
ALPD%	*	*	*	80.0%
ALBI%	*	*	*	100.0%
GLBI%	*	*	*	80.0%
WCMO%	*	*	*	85.0%
WCLT%	*	*	*	85.0%
SUBRO%	*	*	*	100.0%
- Total P/C Fund Claim Payments.	*	*	*	\$000,000
- Total W/C fund claim payments.	*	*	*	\$000,000
- Total subrogation collected.	*	*	*	\$000,000
Output				
- No. contracts reviewed.	*	*	*	(TBD)
- No. insurance certificates reviewed.	*	*	*	(TBD)
- No. CRC attended.	*	*	*	(TBD)
- No. training classes/materials provided.	*	*	*	(TBD)

*These measures are being developed at this time.

FISCAL SERVICES MUNICIPAL COURT

Description & Budget Explanation:

Municipal Court provides a competent court system with quality service through the utilization of effective and efficient operating procedures.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$514,793	\$594,841	\$881,778	\$738,971
Revenue Summary	\$1,393,505	\$1,796,203	\$1,796,000	\$1,903,110
Position Summary	11	12.5	13.5	14

Program Name: Case Maintenance

Service Level: Provide quality service while providing the City with administration for cases filed for enforcement of Class C misdemeanors.

Performance Measures	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Input				
- Total number of new cases.	N/A	N/A	48,000	35,000
Effectiveness				
- Percent of citizen survey respondents rating Court personnel as somewhat or very courteous.	85%	91%	85%	85%
- Percent of citizens survey respondents rating Court personnel as somewhat or very knowledgeable.	89%	93%	85%	85%
Efficiency				
- Percent of cases disposed.	N/A	N/A	90%	90.0%
Output				
- No. of cases disposed.	N/A	N/A	43,200	\$36,000
- No. of non parking citations processed.	26,500	30,590	29,500	18,987
- No of parking citations processed.	14,400	13,407	15,000	12,000
- No. of failure to appear cases processed.	3,500	4,221	4,500	3,200
- No. of walk-in customers	18,000	30,000	25,000	20,000

Program Name: Case Information/Processing

Service Level: Provide public with accurate information regarding their dealings with the court.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of payments processed within 48 hours received through the mail.	77%	98%	100%	100%
- Percent of bonds processed the same day received from the jail.	98%	98%	98%	98%
- Percentage of pled cases processed at the front window and through correspondence.	N/A	N/A	90%	90%
- Percentage of pled cases processed in walk-in arraignment.	N/A	N/A	10%	10%
Efficiency				
- No. of payments processed by mail per worker hour.	9	9	9	9
- No. of bonds, received from the jail, processed per worker hour.	5	5	5	5
- Collection Rate	40%	35%	55%	60%
Output				
- No. of bonds received from jail	1,500	1,652	1,800	550
- No. of pieces of mail received	18,000	24,131	22,000	15,000
- Amount Collected	\$2,180,000	\$3,500,000	\$2,350,000	\$2,350,000

Program Name: Hearing Process

Service Level: Maintain effective and efficient court procedures in order to earn a high level of public confidence.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of case paperwork prepared with notification to all parties ready at least 3 weeks prior to trial.	95%	95%	95%	95%
Output				
- No. of contested cases set.	3,630	5,573	3,800	2,300
- No. of summons issued.	336	941	650	400
- No. of subpoenas issued.	184	982	650	400

GENERAL GOVERNMENT CITY SECRETARY

Description & Budget Explanation:

The City Secretary's office maintains archival records for the City of College Station, including ordinances resolutions, council meeting packets, and council and committee agendas and minutes. The City Secretary's office is also responsible for records of cemetery ownership, birth and death certifications, and a vast array of other council related information. This office also presides over local elections. In addition, the City Secretary coordinates the membership of several boards and committees made up of College Station residents who volunteer their time to improve and maintain the College Station community.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$270,928	\$286,298	\$297,209	\$311,439
Position Summary	4	4	4	4

Program Name: Council Support

Service Level: Provide coordination and timely administrative support to the Council and Mayor.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Council satisfaction:				
CSO immediate response to questions	90.0%	90.0%	90.0%	90.0%
- Satisfaction rate on coordination and administration functions on Council survey.	90.0%	90.0%	90.0%	90.0%
Efficiency				
- No. of staff hours per Council packet.	48	20	20	20
- No. of Mayor's special events.	20	72	20	20
- No. of proclamations created.	55	60	54	54
- No. of Mayor and Council appointments scheduled.	610	362	395	395

Program Name: Public Records and Information

Service Level: To maintain and provide public information in an efficient manner.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of customers satisfied on annual customer survey.	98%	98%	98%	98%
- Percent of Vital Statistics reported to State accurately.	99%	99%	99%	99%
Efficiency				
- Avg. time per death record request processed.	20 min	20min	20 min	20 min
- Avg. time per birth record request processed.	10 min	10 min	10 min	10 min
- No. of birth and death records reported to State Health Dept.	800	909	900	900
- No. of birth certificates from hospital.	966	655	700	700
- No. of birth certificate request processed.	875	603	500	500
- No. of death certificate request processed.	2,000	1,959	2,000	2,000
- Median No. of days for open records request to be completed.	3	3	3	3
- No. of open records request received.	250	147	250	250
- No. of ordinances filed.	38	49	50	50
- Total No. of records processed.	2,988	2,659	2,750	2,750
- Avg. No. of public notices posted/month.	18	22	25	25
- No. of Cu. Ft. records boxes authorized for destruction.	200 boxes	225 boxes	325 boxes	325 boxes

GENERAL GOVERNMENT CITY MANAGER'S OFFICE

Description & Budget Explanation:

The City Manager's Office is responsible for the day to day administration of the City and for providing the City Council with recommendations on current and future issues. This is achieved by providing timely, complete and accurate information to the City Council. The City Manager's Office also involves providing the overall management philosophy and direction to the organization. The Community Relations Program is also part of the City Manager's Office. This program provides citizens with the opportunity to learn about and take part in their local government. Teen Courts, Citizens University, FRIENDS Mentors, and the Municipal Volunteer Program are some of the projects run by Community Relations.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$450,752	\$585,206	\$662,120	\$648,082
Position Summary	6.5	6.5	7.5	6.5**

**1.5 positions in Community Programs

Program Name: Administration

Service Level: Facilitate communication between the Council, citizens, and staff on City related matters.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Overall satisfaction with City services on Citizen Survey.	90%	91.5%	92%	95%
- Number of items removed from consent agenda for clarification.	>5%	5.6%	>3%	>5%
- Maintenance of City of College Station bond rating.	A1/A+	Aa1/AA-	Aa1/AA-	Aa1/AA-
Efficiency				
- Percent of Strategic Plan implementation plans completed on or before final milestone.	<5%	82%	100%	N/A
- Percent of Council packets that go out on time with all supporting documentation.	N/A	86%	100%	100%
Output				
- No. of meetings w/CSISD.	4	4	4	4
- No. of meetings with City of Bryan/Brazos Co.	12	12	12	12
- No. Of meetings with Chamber of Commerce/Econ Development Corp.	4	4	4	4
- No. of Monthly City Manager's Reports published.	12	12	12	12
- No. of Council Updates written.	24	22	24	24
- At least one retreat with Management Team annually.	YES	YES	YES	YES
- Review Strategic Plan w/City Council on semi-annual basis.	YES	YES	YES	YES

* The first bond rating is from Moody's and the second bond rating is from Standard's & Poor's

**Standard Response Time - depending upon type of complaint, average three to five business days.

Program Name: Community Programs

Service Level: To provide programs that will encourage two-way communication and better understanding and involvement between city government and the community.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Maintain a 8% or less recidivism rate within one year of Teen Court completion.	2%	13%	8%	8%
- Maintain at least a 95% satisfaction rate with Citizen University.	100%	100%	100%	100%
Efficiency				
- Annual cost per Citizen University participant.	\$142	\$90	\$125	\$140
- Annual est. saving to city through use of volunteers.	\$81,202	\$57,162	\$60,000	60,000
Output				
- Annual # of Teen Court Completions	59	48	60	75
- Annual # of Citizen University students completing the program.	24	23	24	24

GENERAL GOVERNMENT LEGAL

Description & Budget Explanation:

The Legal Department is responsible for providing legal services to the City Council and to the city staff. Legal advice as to the best position for the City, contract writing, and litigation are some of the activities performed by the legal staff. The City Attorney's Office actively enforces ordinances as directed by the City Council, acquires real estate for easements, and handles real estate transactions.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$516,676	\$550,919	\$631,628	\$644,991
Position Summary	8	8	7.75	7.75

Program Name: Legal Department

Service Level: Provide in-house legal services to the City Council, staff, and boards and commissions; to maintain cost efficiencies in protecting the City from threatened or actual litigation; and effective preventative/proactive legal services.

GENERAL GOVERNMENT HUMAN RESOURCES

Description & Budget Explanation:

The Human Resources Department is responsible for helping hire and retain the most suitable candidate, within available resources, for each position, providing the City with a highly motivated, well trained and efficient staff. The areas of selection and recruitment, employment, benefits, compensation, training and development, and employee relations are all administered by Human Resources.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$377,225	\$358,754	\$408,215	\$421,920
Position Summary	5.5	5.5	5.5	5.75

Program Name: Compensation and Benefits

Service Level: Provide a competitive, quality benefit and compensation plan.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of employees satisfied with claims handling.	82%	48%	70%	75%
- Percent of Health providers satisfied with claims processing.	90%	79%	90%	90%
- Pay-related turnover rate.	4%	3%	2%	2%
- Number of skill increases.	226	340	250	200
- Number of competency increases.	99	95	110	115
- Number of performance increases.	N/A	94	225	300
- Number of employees receiving more than one skill increase.	N/A	79	100	50
- Exempt employee % from midpoint.	N/A	7%	7%	4%
- Non-exempt employees % from midpoint.	N/A	11%	10%	8%
- Percent of employees participating in Tuition Reimbursement.	N/A	5%	17%	17%
- Percent of employees participating in Vision Reimbursement.	N/A	27%	N/A	17%
Efficiency				
- Premium cost paid by City per employee	\$327.00	\$416.00	\$393.00	\$270.00
- Insurance claims cost per employee on optional plan.	\$15.53	\$17.64	\$25.00	\$20.00
Output				
- Number of positions salary surveyed.	60	84	80	90
- Number of salary surveys responded to.	78	37	25	40
- Number of positions reviewed.	14	4	10	10

Program Name: Training/ Development

Service Level: Provide training and communication to city staff to develop quality service delivery.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Satisfaction rate from training participants.	95%	95%	95%	95%
- Satisfaction rate from managers of training participants.	86%	77%*	90%	95%
Efficiency				
- Total cost of in-house training per employee.	\$19.26	\$52.43	\$22.00	\$30.00
- Cost per employees participating.	\$18.52	\$39.00	\$20.00	\$100.00
- No. of development hours per program.	3	4	4	8
Output				
- Total contact training hours.	4,436	5,403	5,500	7,000
- No. of employees participating in training.	728	941	1,000	1,000
- Total training programs completed.*	35	56	50	40

Program Name: Recruitment and Selection

Service Level: Provide an adequate number of applicants for a department filling an open position in a timely manner.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of open jobs requested posted within 24 hrs.	98%	N/A	98%	99%
- Percent of time completed applications are available on the closing day of the posted job.	99%	N/A	99%	100%
- Number of ads placed in local paper	N/A	N/A	50	50
- Number of ads placed in other papers or publication.	N/A	N/A	15	20
- Annual turnover rate	16%	12.62%	14%	18%
Efficiency				
- Percent of posted jobs that were tested.	32%	23%	20%	20%
- No. of applications received per posted position.	25	25	25	30
Output				
- No. of applications processed.	3,970	4,800	4,000	4,000
- No. of posted jobs that were tested.	40	42	25	25

GENERAL GOVERNMENT

OFFICE OF BUDGET AND STRATEGIC PLANNING

Description & Budget Explanation:

The Office of Budget and Strategic Planning is responsible for the preparation, monitoring and review of the annual budget. The budget activity involves working to ensure the overall policy goals of the City are reflected in the way funds are allocated and spent. OMB also reviews expenditures to determine whether the overall policy goals were met. The office is also responsible for the City's Strategic Planning efforts. This involves working with the City Council and departments on a strategic planning effort to proactively plan for the future. The office is responsible for ongoing organizational review. The ongoing organizational review involves the development and monitoring of service levels and performance measures as well as the ongoing review and improvement of City processes.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$208,624	\$263,508	\$275,735	\$302,735
Position Summary	4.5	4.5	4.5	4.5

Program Name: Budget Preparation, Monitoring and Review

Service Level: Prepare, monitor and review all aspects of the annual budget.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of annual actual expenditures of budget.	92%	87%	97%	97%
- Percent of respondents satisfied or very satisfied with services provided by Budget Office.	86%	88%	95%	95%
Efficiency				
- Time per budget adjustment.	3 days	7 days	3 days	3 days
- Time per budget analysis project.	5 days	7 days	5 days	5 days
Output				
- No. of budget and contingency transfers processed.	N/A	22	30	35
- No. of budget amendments processed.	2	2	2	2
- No. of budget analysis reviews completed.	10	7	15	20

Program Name: Strategic Planning

Service Level: Coordinate organizational review functions to improve the performance of the organization.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of departments surveyed satisfied or very satisfied with Strategic Planning Services.	N/A	N/A	N/A	90%
- Percent of implementation plans completed on schedule.	N/A	70%	90%	90%
Efficiency				
- Development Time per Department 5 year plan.	N/A	8 months	N/A	6 months
Output				
- Number of Department 5 year Plans complete.	0	0	5	25
- Number of Strategic Plan implementation plans.	23	75	81	52
- Strategic Plan Updates completed.	N/A	5	4	4

Program Name: Organization Review and Improvement

Service Level: Conduct organizational review functions to improve the performance of the organization.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of departments surveyed satisfied or very satisfied with organizational review.	82%	88%	89%	90%
- Percent of departments satisfied or very satisfied with continuous improvement assistance provided by the Budget Office.	N/A	86%	90%	90%
- Percent of organizational reviews conducted resulting in marked improvement in process.	N/A	N/A	N/A	100%
Efficiency				
- Cost per review conducted.	\$10,000	N/A	N/A	\$10,000
- Percent of review cost covered by cost savings or new revenues.	60%	N/A	N/A	60%
Output				
- No. of organization reviews conducted.	2	0	0	4
- No. of process improvement teams.	5	7	5	7

GENERAL GOVERNMENT PUBLIC COMMUNICATIONS & MARKETING

Description & Budget Explanation:

The Public Communications & Marketing Division is responsible for providing information to the public and the media in a timely and accurate way and for providing assistance to departments on developing marketing strategies and campaigns. Additionally, this division is responsible for supporting and assisting with community relations events and activities.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$158,525	\$174,536	\$223,547	\$254,736
Position Summary	2	2	2	2

Program Name: Public Information Function

Service Level: Provide factual, timely, and understandable information to College Station households and the local news media

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on household survey	74%	77%	80%	80%
- Percent of media satisfied on survey	94%	94%	95%	95%
Efficiency				
- Avg. cost of providing public information per message	\$0.270	\$0.024	\$0.400	\$0.400
Output				
- Total number of messages sent	7,380,612	7,346,791	7,000,000	7,000,000

Program Name: Marketing/Advertising/Special Events Function

Service Level: Provide marketing, advertising, and special event support to all departments as requested

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on departmental support survey	N/A	70%	75%	75%
Efficiency				
- Avg. number of persons attending special events	135	172	200	200
Outputs				
- No. of marketing/advertising projects annually	50	58	52	52
- No. of special events annually	34	24	45	45
- No. of persons attending annually	4,310	2,745	5,500	5,500

GENERAL GOVERNMENT COMMUNITY DEVELOPMENT

Description & Budget Explanation:

The Community Development Division is responsible for providing low cost housing and public assistance through the Community Development Block Grant and HOME Investment Partnership grant from the Department of Housing and Urban Development. Programs include housing rehabilitation; down payment assistance; public facility improvements; public service agency assistance; and general oversight.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$505,871	\$490,357	\$567,916	\$601,469
Position Summary	6	8.5	8.5	8.5

Program Name: Revitalization of Eligible Areas and Properties

Service Level: Provide various technical and financial assistance to promote the revitalization of eligible areas and properties throughout the City.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Number of projects benefiting Low/Moderate Income Families and/or neighborhoods	N/A	N/A	N/A	100%
Efficiency				
- Public Facility projects identified and funded for parks, streets, water, sewage, and infrastructure needs.	4	4	4	7
Output				
- Public facility projects completed	N/A	N/A	N/A	4

Program Name: Public Services

Service Level: Provide a variety of health and public services to low income residents through the funding of non-profit organizations.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of public agencies funded that deliver services within the terms and conditions their contract with the City.	100%	100%	100%	100%
Efficiency				
- Agencies/contracts monitored per staff.	8	8	8	11
- On-site monitoring visits.	16	10	32	11
- Reimbursement requests reviewed.	28	17	32	28
Output				
- Agencies/contracts completed in compliance with policies.	8	8	8	11

Program Name: Housing Assistance Programs

Service Level: Assist low and moderate income residents with the purchase, rehabilitation, replacement, or construction of residential property and to improve and increase the existing housing inventory within the city.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Applications received.*	N/A	12	20	15
- Applications eligible for owner-occupied rehab p	N/A	3	2	7
- Applications eligible for ORP programs	N/A	6	8	4
- Down payment assistance applications received.**	N/A	65	45	30
Efficiency				
- Owner-occupied Rehab program, Cost per unit.	\$1,473	\$24,030	\$25,000	\$25,000
- ORP program, Cost per unit.	\$0*	\$54,504	\$50,000	\$50,000
- Demolition Program, cost per unit (resulting from ORP projects or stand-alone demo's).	\$1,921	\$3,530	\$7,500	\$4,200
- Down payment assistance program, Cost per unit.	\$7,202	\$6,963	\$7,500	\$8,500
- New construction	\$0	\$70,000	\$70,000	\$70,000
- Lot acquisition, cost per unit	N/A	\$12,500	\$12,500	\$12,500
Output				
- Owner-occupied Units rehabilitated.	*2	3	2	5
- Units replaced (ORP).	*0	6	10	4
- Dilapidated structures demolished.	97	7	12	7
- Applicants receiving homebuyer (DAP) assistance.	18	12	24	24
- Applicants receiving homebuyer and/or credit counseling.	**110	276	150	300
- New construction units developed.	2	0	4	4

*Applicant will first be considered for a rehab. If the project is not feasible as a Rehab., it will be considered for the ORP.

**Applicants not eligible or able to purchase received counseling and/or referral assistance.

2. PARKS AND LEISURE SERVICES

\$14,743,493

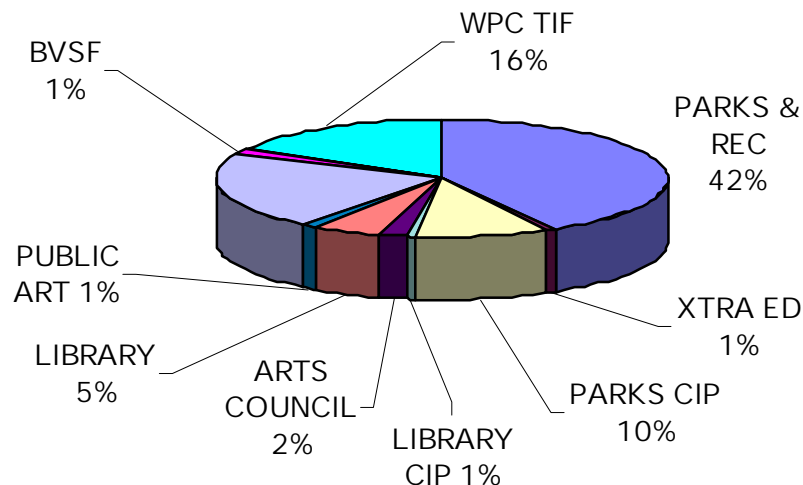
We will provide a large range of recreational and cultural arts opportunities.

Strategic Plan Summary:

The parks and leisure services vision statement recognizes the need for a diversity of cultural and recreational opportunities for residents and visitors to College Station. The strategic plan addresses parks and leisure services through the following strategies:

- We will maintain a high quality parks system.
- We will promote comprehensive programs and related facilities that target all age groups.
- We will integrate the community with a system of greenways and bikeways.
- We will promote cultural arts.

APPROPRIATIONS — PARKS AND LEISURE SERVICES



Parks and Recreation

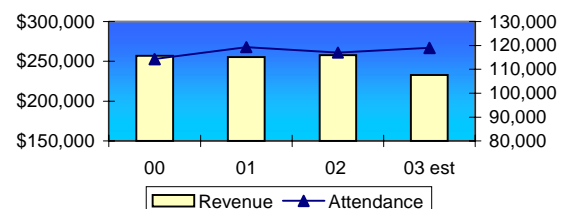
Department

\$6,091,330

The Parks and Recreation Department is responsible for the College Station park facilities and recreation programs. Among the services provided are recreation and instruction programs for youth and adults in activities including softball, swimming and tennis.

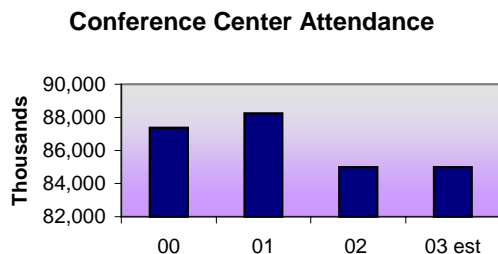
Also provided are programs and special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City. The Parks Department operates a number of special facilities including three City-owned swimming pools and the CSISD Natatorium.

Pool Attendance vs. Revenue



The preceding graph illustrates the revenue generated by the pools and the leveling off of attendance due to facility capacity limitations.

The Conference Center is operated to provide meeting space for various groups and organizations. The Lincoln Center is a community center that provides clean, safe, and attractive facilities for an assortment of activities including youth athletics, educational programming, and cultural events. The Lincoln Center also provides meeting space for organizations in the community. The Xtra Education program provides citizens of all ages the opportunity to enhance their quality of life through various continuing education programs.



The preceding graph illustrates the number of Conference Center customers from 2000 to 2003 (estimated).

The Parks Operations Division maintains park facilities, including ballfields and pool sites, through regular mowing and maintenance projects. The Forestry Division, through horticultural and landscaping efforts, ensures that City property is maintained in an aesthetically pleasing manner. The City Cemetery is included in the property maintained by the Forestry Division.

Fourteen SLAs are approved for the FY 03 budget. Three SLAs have been approved for the Recreation Division. These include funding for the Challenger Basketball program, rental of a lift device to facilitate hanging lights for the annual Christmas in the Park program, and music rights for the WPC Concert Series. Approved Special Facilities maintenance level SLA's include \$500 additional dollars for aquatics employee drug testing, \$3,000 to offset Red Cross increases in swimming lesson fees, and \$1,000 for Lincoln Center janitorial supplies. An additional \$16,000 has been included in FY 03 to provide extra lighting at Adamson Lagoon and Thomas Pool. Four maintenance level SLAs have been approved for the Parks Operations budget. This includes \$1,600 for the lightening prediction system maintenance, \$6,800 to resurface three additional athletic courts and \$5,000 for additional park lighting. The court resurfacing request will help in meeting the park maintenance standards. Two

park enhancement SLAs are also approved. These include \$25,000 for the construction of a batting cage and backstops at Bee Creek park for the girl's softball program and \$12,000 for the placement of a safety fence along the North end of the soccer fields that border Rock Prairie Road. Finally, two maintenance level SLAs have been included in the approved Forestry budget. These include \$22,000 for maintaining the Crepe Myrtle trees that border FM 2818, and \$6,000 for the new Municipal Court building landscape maintenance contract.

Strategic Plan 2002-2003

In accordance with maintaining a high quality parks system, the Department of Parks and Recreation continues to strive to meet Council approved park maintenance standards. The goal is achieve a ninety- percent or higher rating on all major categories by FY06. Existing staff and resources as well as ongoing SLAs continue to be used to meet this benchmark.

Parks Xtra Education \$122,670

The Parks Xtra Education is a joint effort of the City of College Station and the College Station Independent School District to provide community-based education programs. A SLA has been approved for an additional \$13,450 in budget authority has been included in the FY 03 Xtra Education budget.

Parks Capital Projects \$1,514,400

The approved Capital Improvement Projects budget for parks projects is \$100,000. \$80,000 is approved to continue the ongoing Lick Creek development.

The approved CIP budget for parkland dedication is \$1,259,000 in FY 03 and includes: \$168,000 for Zone 1, \$20,000 for Zone 4, \$170,000 for Zone 5, \$88,000 for Zone 6, \$695,000 for Woodway Park and \$111,000 for Zone 10. These projects give further indication of the City's strong commitment towards providing a large range of recreational activities.

4th of July Fireworks \$20,000

\$20,000 is included in the approved budget for the 4th of July Fireworks display organized by the College Station Noon Lions Club.

The Arts Council of Brazos Valley \$260,400

The City of College Station provides funding to the Arts Council of Brazos Valley each year through proceeds from the Hotel/Motel Occupancy Tax Fund. The Arts Council uses these funds to offer

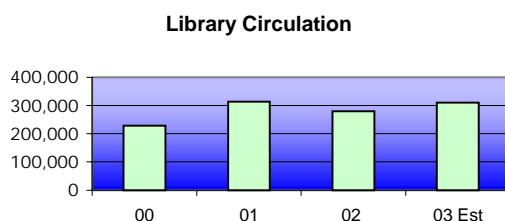
the following programs and activities: 1) Texas Gallery and Store; 2) Art Classes at Art Space; 3) an Annual Grant Program to provide local non-profit organizations with financial support for arts-related projects; 4) Scholarships; 5) Arts Education; 6) Arts & Culture newsletter and 7) Art in Public Places. The City of College Station works with the Arts Council through the Parks and Recreation Director, who serves as the liaison to the organization.

Representative Public Art \$150,000

\$150,000 from the General Fund is included in the approved budget for representative public art in College Station. Three pieces of representative public art are approved next year. One is approved to be placed in front of Fire Station #1, one piece is approved for the Northgate area, and one piece is approved for Wolf Pen Creek.

Library Operations \$754,955

Library services are provided in College Station through an agreement with the City of Bryan Library System, allowing a branch of that library to operate in College Station.



The graph above shows circulation rates for the library from 2000-2003 (estimated).

Library Capital Projects \$75,000

The Library Services Task Force conducted a fundraising campaign in conjunction with opening the library. A total of \$291,348 was raised. Approximately \$131,348 has been expensed. The remainder of the funds are included in this year and next year's approved budgets. \$75,000 from this fund is approved for the purchase of books, miscellaneous library equipment and furniture.

Conference Center \$3,083,038

In the FY 03 approved CIP budget, \$3,083,038 is recommended for the Conference Center. These funds will be used for the development of the Conference Center that will be located on the Highway 30/60 corridor in East College Station.

Wolf Pen Creek TIF District \$2,403,200

District generates revenues that can be utilized in the Wolf Pen Creek District. The budget funding is targeted for future Wolf Pen Creek projects. In FY 03, the Wolf Pen Creek trail project, which includes construction of a trail system in the Wolf Pen Creek area, will continue.

Brazos Valley Sports Foundation \$200,000

The Brazos Valley Sports Foundation was created to put a focus on marketing sporting events in the Bryan/College Station area. The Sports Foundation is funded from the Hotel/Motel Fund.

Other \$68,500

The Children's Museum of the Brazos Valley will receive the approved funding of \$30,000. The mission of the Children's Museum of the Brazos Valley is to provide a child-centered, hands-on, interactive environment for discovery and learning for children. These funds will be used to restore the new location of the Children's Museum, which is the former Bryan City Hall building.

The African American National Heritage Society funding is set at \$34,000. This organization was formulated to build and operate a museum in the Brazos Valley. The goal in establishing this museum is to cultivate a climate of awareness that promotes an understanding of the values of African Americans. Funding will be used to build the museum and to purchase associated equipment.

\$4,500 has been approved for the Sister Cities' Student Ambassador Program. Sister Cities hosts youth and adult exchanges between Bryan-College Station and Kazan, Russia; Griefswald, Germany; and Zuazua, Mexico. The program serves an equal number of youth and adults in Bryan and College Station. The appropriations will be used to purchase insurance for international guests, travel visas, airline tickets, van rental, and food and entertainment for trips within Texas.

The following pages in this section detail the service levels and performance measures for the operating divisions in the Park and Leisure Services Vision Statement. Also included are the budget and position summaries for each of the divisions.

PARKS AND RECREATION ADMINISTRATION

Description & Budget Explanation:

The Administration Division provides design and administration for all approved Parks capital improvement projects and provides graphics support. The Division also serves as a primary customer contact point, and provides administrative assistance to other Departments and Divisions.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$544,790	\$613,300	\$647,966	\$591,398
Position Summary	9.5	10	9.5	9.5

Program Name: Administration

Service Level: Provide departmental administration, customer service, pavilion rentals, program support, and design and administration for all approved capital projects, and graphic support.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage of CIP projects initiated within budget, specifications, and allotted time.	90%	95%	90%	90%
- Percentage of all drafting and graphic work orders completed satisfactorily.	95%	95%	95%	95%
- Percentage of satisfactory City Council cover sheets.	97%	95%	95%	95%
- Percentage overall satisfied in Department annual Citizen Survey.	86%	90%	90%	90%
Efficiency				
- No. of work orders per person (Parks Planning/divided by 3).	122	75	70	70
Output				
- No. of work orders for assistance completed.	212	197	210	210
- No. of CIP projects completed.	11	14	11	6
- No. of CIP assistance projects. (Landscape design).	3	1	2	1
- No. of brochures/fliers produced.	113	84	115	80
- No. of pavilion rentals administered.	355	340	400	350
- No. of cost centers monitored.	22	19	22	22
- No. of Parks and Recreation Advisory Board meetings supported.	15	22	21	20
- No. of cost centers monitored.				
- Dollar amount administered in rental, user, and deposit fees.	\$32,982	\$32,900	***\$52,000	\$52,000
- No. of City Council cover sheets produced.	*N/A	25	25	20

Service Level: Provide adequate neighborhood and community park land for College Station Residents.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- The approved standard for neighborhood park land is 3.5 acres per 1,000*.	N/A	N/A	3.65	3.60
- The approved standard for community park land is 3.5 per 1,000*.	N/A	N/A	3.74	3.71
- Current estimated population for College Station provided by the Development Services Department.	N/A	N/A	67,890	70,425
Output	N/A	N/A		
- No. of acres of neighborhood and mini park land**.	N/A	N/A	248	248
- No. of acres of community park land**.	N/A	N/A	254	254

*Formula:

Current population divided by 1,000 = **X**. Then take the current neighborhood/community park acreage (taken from the Parks Resource Guide) divided by **X** to effectiveness

**Numbers taken from Parks Resource Guide.

PARKS AND RECREATION RECREATION

Description & Budget Explanation:

The Recreation Division has several programs that are all directly related to providing recreational, leisure and educational programs and opportunities.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,344,576	\$1,227,139	\$992,083	\$1,037,498
Revenue Summary	\$355,304	\$375,071	\$236,000	\$225,000
Position Summary	23	16	13	13

Program Name: Athletics

Service Level: Provide athletic programs to meet the needs and desires of citizens of all ages, interest and skill levels; host high quality athletic events that will attract out-of-town visitors to our community & increase the economic prosperity of the local community through athletic events that will generate tourist dollars, assist organizations with planning and conducting athletic events that also attract tourist and generate economic growth in our community.

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on customer survey:	91%	93%	95%	95%
Adult Softball	N/A	N/A	N/A	95%
Adult Flag Football	N/A	N/A	N/A	95%
Girls Fastpitch Softball	N/A	N/A	N/A	95%
Youth Basketball	N/A	N/A	N/A	95%
Swim Team	N/A	N/A	N/A	95%
Youth Flag Football	N/A	N/A	N/A	95%
Adult Volleyball	N/A	N/A	N/A	95%
Youth Volleyball	N/A	N/A	N/A	95%
Swim Clinic	N/A	N/A	N/A	95%
Efficiency				
- No. of adult participants City Leagues.	12,574	9,480	9,000	9,000
- No. of youth participants City Leagues.	2,060	1,887	2,000	2,000
- No. of participants for hosted tournaments & serviced events.	21,011	9,583	8,500	8,500
Output				
- Total revenue.	\$192,201	\$271,325	\$200,000	\$200,000
- No. City league athletic events.	17	22	5	5
- No. of assisted non-City league events.	7	3	6	6
- No. of assisted non-City leagues.	N/A	N/A	N/A	4
- No. of Participants in non-City leagues.	N/A	N/A	N/A	3,150
- No. of hotel room nights generated from City league athletic events hosted.	8,821	7584	10,500	10,000
- No. of hotel room nights generated from non-City league athletic events serviced/assisted.	480	590	1,500	1,500

Program Name: Concessions

Service Level: Meet the needs and desires of our customers and enhance our athletic and special events through the provision of concessions in a cost-effective manner while meeting all pertinent health regulations.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Score on Texas Dept. of Health Food Service Establishment Inspection Report.	94%	N/A	94%	94%
- No. of Contracts administered.				3
Efficiency				
- Percentage of expenditures covered by revenues.	100%	N/A	100%	N/A
Output				
- Total Concession Revenue.	\$27,299	\$8,504	\$20,000	\$8,000

Program Name: Senior

Service Level: To meet the needs and desires of the adult and senior populations in our community through continuing education programs, instructional and leisure activities that encourage positive mental, physical and social development of citizens.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage of satisfied customers on survey.	N/A	98%	98%	98%
Efficiency				
- Total No. of Senior Citizen Programs Offered.	26	30	35	35
- Total No. of Senior Special Events Offered.	N/A	N/A	N/A	4
- Total No. of Senior Advisory Committee Meetings.	N/A	N/A	N/A	11
Output				
- Total No. of Senior Participants Served.	950	600	600	600
- Annual Promotions in Senior Marketing Materials.	N/A	N/A	N/A	4
- Monthly promotions in the Golden Eagle.	N/A	N/A	N/A	12

Program Name: Programs and Special Events

Service Levels: Provide a variety of special events for the enjoyment of local citizens, and sponsor, co-sponsor and facilitate special events that will enhance local tourism, promote community pride, increase business revenues and increase hotel/motel sales tax revenues. Finally, provide and assist with programs that enhance the arts through encouragement, promotion, improvement, and application of the arts, including, but not limited to instrumental & vocal music, dance, drama, and other arts related, to the presentation, performance, execution and exhibition of these major art forms.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage satisfied on promoter survey.	N/A	N/A	N/A	92%
Efficiency				
- No. of participants at WPC events.	26,420	20,473	30,000	30,000
- No. of participants, non WPC events.	133,037	*2,245	135,000	135,000
Output				
- Total programs and special events revenue.	\$11,688	\$18,898	\$16,000	\$16,000
- No. of events at WPC amphitheater.	11	15	22	20
- No. of City programs offered (non WPC).	5	9	8	8
- No. of assisted non city programs/events.	0	5	5	5

*Since there was no traffic counter utilized during the Christmas in the Park program, any participation number used for 'drive through' traffic would be an Actual

Program Name: Kids Klub

Service Levels: Utilizing school district facilities to make after-school care for children available for the citizens of College Station and provide the opportunity for the participants to experience activities that will result in positive cognitive, physical, social and emotional youth development.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on cusomter survey (parents of Kids Klub participants).	N/A	96%	90%	95%
- Percent satisfied on customer survey (Students/participants in Kids Klub).	N/A	96%	96%	96%
Efficiency				
- No. of CSISD students served by Kids Klub.	N/A	732	650	675
- Maintain a counselor to student ratio of 1:12 Number of Counselors.	N/A	N/A	N/A	9
- Conduct monthly staff development meetings.				
- Prepare and distribute quarterly newsletters.	N/A	N/A	N/A	4

PARKS AND RECREATION SPECIAL FACILITIES

Description & Budget Explanation:

The Special Facilities Division operates the pools, the Conference Center, the Lincoln Center, the EXIT Teen Center, Xtra Education, and Instructions.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$1,165,818	\$1,254,176	\$1,975,551	\$1,659,653
Revenue Summary	\$381,836	\$384,493	\$528,000	\$544,800
Position Summary (FTEs)	34	41.5	45	44.5

Program Name: Instruction

Service Level: To meet the needs and desires of the youth, adult and senior populations in our community through continuing education programs, instructional and leisure activities that encourage positive mental physical and social development of citizens

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage of satisfied customers on survey.	98%	98%	98%	98%
Efficiency				
- Total No. of Instructional Classes Offered	302	460	325	325
- Percent Expenditures covered by revenue in Instructions.	***N/A	***N/A	***N/A	55%
- Percent expenditure covered by revenue in Xtra Ed.	***N/A	***N/A	***N/A	***100%
- Total No. of X-tra Ed. Classes Offered.	362	367	300	370
Output				
- Revenues from Instructional activities (excl. Xtra Ed.).	\$107,701	\$117,838	\$108,000	\$120,500
- Total no. of Instructional participants.	2,912	3,148	3,000	3,000
- No. of Xtra Ed Catalogs distributed.	***N/A	***N/A	***N/A	50,000***
- Total no. of Xtra Ed Participants.	2,781	2,819	2,000	2,800

*** New for FY03

FTE = seasonal temp \$71,712 / 1,50hrs / avg. hourly rate (\$8.00) + 2 full-time + 6.85 FTEs

Program Name: Aquatics

Service Level: Provide the public with safe, clean, attractive, professional operation of three city owned pools and one school owned pool for a reasonable fee. Activities include open swim, adult lap swim, pool parties, rentals, as well as support of the swim instruction program, competitive swim program, and Texas Public Pool Council.

Performance Measure:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on customer survey.	99%	99%	98%	98%
- Achieve a 80% or better on all National Pool & Waterpark Assoc. audits.	N/A***	N/A***	80%***	80%***
Efficiency				
- Percentage of expenditures covered by revenues.	43%	39%	40%	39%
- Average annual cost per participant (as per AS400).	\$5.25	\$5.38	\$5.70	\$5.01
Output				
- Revenue.	\$257,054	\$255,342	\$258,000	\$233,000
- No. of customers.	114,319	119,329	117,000	119,000
- National Pool & Waterpark audits.	***N/A	***N/A	3***	3***
- Conduct a minimum of 4 hours/ month/ guard staff safety training .	***N/A	***N/A	3000 hrs***	3000 hrs***
- Guard staff licensed through Ellis & Assoc.	***N/A	***N/A	100%***	100%***
- No. of rentals:	***N/A	***N/A		
Theme Parties	***N/A	***N/A	14***	14***
After Hours Parties	***N/A	***N/A	224***	224***
Catered Pizza Parties	***N/A	***N/A	84***	84***
Pavilion Parties	***N/A	***N/A	184***	184***
- Days 1 or more pools are closed due to weather or fecal incidences.	N/A**	N/A**	10 days** Deleted in FY03	

** New for FY02.

*** New for FY03

FTE= Seasonal temp \$286,989 / 1,850hrs / avg. hourly rate (6.97) + 2 full-time staff = 24.25 FTEs

Program Name: Conference Center

Service Level: Provide a clean, covenant meeting space and accommodations through excellent customer service, at a reasonable fee for local citizens and out-of-town clients. Needs that can be met include meeting planning, room setup, event clean up, equipment rentals catering service coordination.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage satisfied on customer survey.	98%	100%	98%	98%
Efficiency				
- Percentage of expenditures covered by revenues.	46%	49%	47%	47%
- Average No. of customers based on 360 days of operation.	243	245	236	236
Output				
- Total Revenue.	\$124,072	\$130,374	\$104,000	\$104,000
- No. of customers.	87,372	88,239	85,000	85,000
- No. of days the parking lot is overflowing.	N/A*	N/A*	N/A*	70
- Average no. of advisory Committee meetings.	N/A***	N/A***	N/A***	9***
- Average number of rentals:				
Commerical	***N/A	***N/A	420	447***
Non-Commerical	***N/A	***N/A	1,154	1377***
Political	***N/A	***N/A	6	2***
No charge City use	***N/A	***N/A	270	273***
No charge CSISD use	***N/A	***N/A	4	4***
- No. of days with customers.	354	354	354	Delete in FY03

* New for FY 02.

*** New for FY 03

FTE= Seasonal temp \$40,000 / 1,850 hours / avg. hourly rate (6.00)+ 3 full-time staff = 6.6 FTEs

Program Name: Lincoln Center

Service Level: Provide positive, drug-free environment where citizens and visitors can enjoy programming for a reasonable fee. Provide clean, safe, attractive facilities for an assortment of activities to include, but not limited to, youth athletics, educational programming, cultural events, and meeting rental space.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage satisfied on customer survey.	98%	92%	98%	98%
Efficiency				
- Cost per participant (Exp. vs Participation)	\$6.92	\$3.91	\$7.00	\$4.33
- Percentage of expenditures covered by revenues.	***N/A	***N/A	***N/A	5.5%***
- Staff to youth ratio.	***N/A	***N/A	***N/A	10:01
Output				
- Revenue.	\$13,649	\$7,500	\$14,000	\$15,000
- No. of days open.	357	353	357	357
- No. of athletic events.	N/A*	N/A*	N/A*	60
- No. of cultural exchanges.	N/A*	N/A*	N/A*	48
- No. of educational programs.	N/A*	N/A*	N/A*	24
- No. of memberships sold				500
- No. of participants.	49,071	67,665	52,000	65,000

FTE=Seasonal temp \$50,281 / 1,850 hours / avg. hourly rate (6.50)+3 full-time staff = 7.18 FTE's

* New for FY02.

Program Name: Recreation Youth

Service Level: Utilizing city-owned and operated teen centers, park facilities and resources, as well as school and privately owned facilities and resources, to provide and make easily accessible programs and activities for College Station's youth population that will create positive mental, physical and social youth development.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage satisfied on customer survey.	94%	97%	94%	98%
Efficiency				
- No. of Teen Center members.	98	146	150	165
- No. of participants served through leisure/rec. activities.	14,967	9,834	15,000	15,000
- No. of participants served through educational activities.	2,252	1,344	2,000	2,000
- Staff to youth ratio.	***N/A	***N/A	***N/A	15:1***
Output				
- No. of leisure/rec. activities provided.	369	157	350	320
- No. of educational programs provided.	141	96	100	170
- Revenue generated through fees to participants.	\$10,499	N/A	\$8,000	\$12,000
- No. of participants.	N/A***	N/A***	N/A***	17,000***
- No. of memberships sold.	N/A***	N/A***	N/A***	165***
- No. of days Teen Center open.	299	271	272	270

*** New for FY03

FTE=Seasonal temp \$52,896 / 1,850 hours / avg. hourly rate (7.65)+ 1 full time staff = 4.7 FTE's

PARKS AND RECREATION OPERATIONS

Description & Budget Explanation:

The Operations Division is responsible for grounds maintenance, facilities repairs and replacements, and program support.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$1,377,328	\$1,399,263	\$1,836,944	\$1,811,281
Position Summary	31	35	35	35

Program Name: Parks Operations

Service Level: Provide a clean, safe and well-maintained leisure facilities and provide support for recreation programs and special events.

Performance Measures	FY 00 Actual	FY01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied or very satisfied on annual citizens' survey.	90%	91%	90%	90%
- Percent of overall park maintenance standards met.	N/A	N/A	85.0%	85.0%
Efficiency				
- No. of acres per full-time employee.	15.6	15.4	18.2	16
- Cost per regularly maintained acre.	\$3,328	\$3,236	\$2,971	\$3,662
Output				
- No. of acres regularly maintained.	432.4	432.4	509.3	502.9
- No. of pavilions regularly maintained.	5	5	7	6
- No. of play courts regularly maintained.	29.5	29.5	32.5	37.5
- No. of athletic fields regularly maintained.	31	31	37	39
- No. of park lights regularly maintained.	705	705	901	879
- No. of parks mowed and trimmed.	30	30	33	34
- No. of play units inspected and maintained.	36	39	44	43
- No. of special event ceremonies supported.	N/A	N/A	0	10

PARKS AND RECREATION FORESTRY

Description & Budget Explanation:

The Forestry Division is responsible for the maintenance of the Wolf Pen Creek Amphitheater, the College Station Cemetery, and the maintenance of municipal trees and landscaped areas.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$672,250	\$708,333	\$866,652	\$991,500
Position Summary	12.5	12.5	14.5	14.5

Program Name: Wolf Pen Creek

Service Level: Provide safe, well maintained special use facility.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on annual citizen survey.	95%	91%	95%	95%
Efficiency				
- Cost per acre (annually).	\$3,321	\$3,019	\$3,395	\$3,691
Output				
- No. of sq. ft. of turf area maintained.	487,781	487,781	496,000	496,000
- No. of sq. ft. of landscaped bed areas maintained.	26,000	26,000	20,000	20,000
- No. of acres on special-use facility park.	21	21	21	21

Program Name: Cemetery

Service Level: Provide grounds maintenance and customer service for municipal cemetery.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on annual citizen survey.	42%	51.80%	50%	50% *
Efficiency				
- Dollar cost per acre.	\$7,243	\$7,008	\$7,805	\$7,300
Output				
- Avg. no. of spaces sold annually.	158	120	112	120
- Revenue generated from sold spaces.**	\$62,300	\$48,000	\$44,800	\$72,000
- Avg. no. of burials per year.	84	90	94	90
- Acres of cemetery care.	18.5	18.5	18.5	18.5

* New questions are being developed that should result in a more accurate reflection of customer satisfaction for this area.

** All funds go to the Cemetery Endowment Fund

Program Name: Forestry

Service Level: Provide landscape and grounds maintenance operations for municipal buildings and park sites, and provide support for special events, programs, and activities.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent satisfied on annual citizen survey.	95%	91%	95%	95%
- No. of irrigation system checks per year***.	102 out of 720	136 of 720	447 out of 720	N/A
- Percentage of potential annual irrigation system checks completed***.	N/A	N/A	N/A	60%
Output				
- No. of labor-hours on municipal tree care.	1,911	1,353	2,800	3,800
- No. of labor-hours on horticultural maintenance.	3,015	2,632	2,300	2,800
- No. of labor-hours on irrigation system checks, repairs, and improvements.	2,593	1,989	2,700	3,700
- No. of irrigation system checks completed***.				425
- No. of labor-hours on special events.	3,275	3,525	3,000	3,000
- No. of landscape sites maintained through private contracts****.	9	10	12	14
- No. of municipal trees planted*****.				150
- Make application for Tree City, USA designation.			NA	1

***The Forestry Activity Center goal is to complete 60% of the monthly irrigation system checks for 59 systems. This would be 425 checks out of a potential 708 annual checks. These 59 systems are the ones the Activity Center has direct responsibility for. There are an additional 12 systems under landscape maintenance contracts that the Activity Center may have to respond from time to time. The contracted sites are checked monthly.

****Anticipated additions in FY 03 are the University Dr medians and the Municipal Court Building

*****For anticipated projects at WPC trails, M. Court, University Dr.

CULTURAL ARTS

ARTS COUNCIL OF BRAZOS VALLEY

Description & Budget Explanation:

The Arts Council of Brazos Valley conducts a continuing program of development, introduction presentation, encouragement, and promotion of the arts in College Station by increasing the availability, performance, execution and exhibition of all major art forms.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
College Station Budget Summary	\$235,400	\$235,400	\$260,400	\$260,400

Program Name: Annual Grant, Mini Grant and Scholarship Programs

Service Level: To provide funding for arts related activities or non-profit organizations and individuals.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- No. of organizations completing Grant evaluations.	25	25	25	25
- No. of people served by Arts Council of Brazos Valley.	150,000	147,000	147,000	147,000
- Increase in the number of scholarship requests.	100%	100%	100%	100%
- Percent increase in funding.	25%	20%	20%	20%
- Increase in C. Monroe scholarship.	\$2,000	\$1,000	\$1,000	\$1,000
- College Fine Arts scholarships.	\$2,500	\$2,500	\$2,500	\$2,500
Efficiency				
- Percent of requests funded by Annual Grant Program.	95%	95%	100%	100%
- Amount of funds provided by Mini Grant Program.	\$3,000	\$1,000	\$1,000	\$1,000
- Percent of requests funded by College Fine Arts Scholarship.	100%	100%	100%	100%
Output				
- No. of Carolyn Munroe Scholarships.	1	1	1	1
- No. of College Fine Arts scholarships.	4	4	4	4
- No. of organizations receiving Annual Grants.	25	23	23	23
- Amount in Annual Grants.	\$145,000	\$105,000	\$105,000	\$105,000
- No. of Mini Grants approved.	5	5	5	5

Program Name: Programs (Local Color Gallery and Art classes)

Service Level: To provide educational, entertainment and exhibition programs and services in the visual and performing arts to the community.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Annual percentage increase in values	20%	20%	20%	20%
- No. of areas of service, procedures and quality rated HIGH.	N/A	N/A	N/A	N/A
Efficiency				
- Avg. sales per artist	\$150	\$383	\$600	\$600
- No. of visitors per day.	25	40	50	50
Output				
- No. of Gallery visitors.	2,000	3,500	7,000	7,000
- Amount in Local Color sales.	\$12,000	\$26,800	\$95,400	\$95,400

Program Name: Administrative and Information Services

Service Level: To provide information, administrative support, coordination and assistance to groups, organizations and individuals.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Annual percent increase of information requests.	N/A	N/A	20%	N/A
- Monthly circulation of artiFACTS.	\$35,000	\$17,000	\$16,500	\$17,000
Efficiency				
- No. of daily phone calls requesting information about programs and services.	75	75	100	75
- No. of artiFACTS newsletters	200,000	200,000	198,000	200,000
- Cost per newsletter.	\$0.04	\$0.04	\$0.04	\$0.04
- Amount of staff time needed to complete calendar.	8 hrs/week	8 hrs/wk	8 hrs/week	8 hrs/wk
- No. of activities on monthly calendar.	45	45	50	45
- No. of local and area media carriers receiving calendars.	60	60	60	60
- No. of Art Spots aired daily on KAMU-FM reaching approximately 25,000 per airing.	5	5	5	5
Output				
- No. of telephone requests for information.	20,000	20,000	20,000	20,000
- No. of newsletters.	12	12	12	12
- No. of newsletters in circulation.	20,000	16,500	16,500	16,500
- No. of artFAX sent to hotels and motels.	100	50	50	50
- No. of hotels and motels.	35	23	23	23
- No. of calendars.	12	12	12	12
- No. of activities promoted on calendars.	600	600	480	600
- No. of Art Spots recorded.	300	275	260	275
- No. of group promotional spots.	50	27	28	27
- No. of tickets sold.	10,000	8,000	8,000	8,000
- No. of organizations represented.	29	18	8	18

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

LIBRARY SERVICES

Description & Budget Explanation:

The Library is responsible for library services in Brazos County.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$600,778	\$621,768	\$772,822	\$754,955
Position Summary	0	0	0	0

*The Library is operated through a contract with the City of Bryan, all Library staff are employed by the City of Bryan.

Program Name: Library Services

Service Level: Provide a helpful, friendly, customer oriented library service to Brazos County residents.

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfaction level of high or very high on citizen survey.	88%	87.3%	85%	85%
- Collection Turnover Rate.	4.2	5.19	4.4	4.4
Efficiency				
- Collection per staff.	3,919	3,928	5,000	5,192
- Library cost per capita	\$9.51	\$10.70	\$11.35	\$10.94
- Circulation per capita.	3.6	4.61	4.18	4.49
Output				
- Circulation.	228,536	313,666	280,000	310,000
- Collection size.	54,861	60,339	65,000	67,500
- Reference transactions.	10,807	17,906	10,800	10,800
- Number of Library visitors.	100,165	100,062	105,000	110,000

EMPLOYMENT/PROSPERITY

BRAZOS VALLEY SPORTS FOUNDATION

Description & Budget Explanation:

The Brazos Valley Sports Foundation exists to develop and promote the interest, participation and acquisition of sporting events in Bryan/College Station. The Brazos Valley Sports Foundation is funded through the Hotel/Motel Fund.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$125,560	\$150,000	\$192,000	\$200,000

Program Name: Sporting Events Coordination

Service Level: Promote the interest, participation and acquisition of sporting events in College Station/Bryan

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Annual percentage increase of sports events hosted/serviced.	30%	11%	20%	15%
- Annual percentage increase in number of participants.	28%	-7%	25%	15%
- Annual percentage increase in number of room nights generated.	30%	24%	25%	15%
- Annual percentage increase in memberships	23%	19%	25%	25%
- Annual percentage of return events.	40%	37%	15%	15%
Efficiency				
- Average no. of days per sport event.	2.44	2.37	2.5	2.5
- No. of requests for assistance.	70	65	45	45
- Average no. of rooms per night per event.	484.8	491.26	500	500
- Average no. of participants per event.	458	441	450	450
Output				
- No. of sport events hosted/serviced.	52	50	45	50
- No. of room nights generated from Sport events hosted serviced.	25,208	21,124	17,000	19,000
- Community education workshops/seminars.	3	4	4	4
- No. or events posted to sports calendar/Community Calendar.	75	75	75	75
- No. of different sports serviced.	19	18	15	15
- No. of memberships.	53	63	60	65

3. PLANNING AND DEVELOPMENT

\$1,927,789

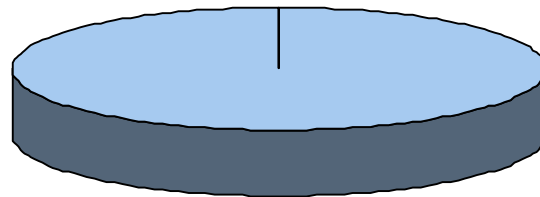
We will provide a well-planned community.

Strategic Plan Summary:

The strategic plan addresses the planning and development vision statement through the following strategies:

- We will approve and implement the Unified Development Ordinance (revise and guide development process).
- We will regularly update the Comprehensive Plan.
- We will generate an intermodal transportation action plan. (We will improve transportation).

APPROPRIATIONS — PLANNING AND DEVELOPMENT



Development
Services
100%

Development Services \$1,927,789

The Development Services Department provides oversight for new development in the City. Development Services works to ensure that there is compliance with zoning, subdivision, drainage and other ordinances. This ensures the community develops in a manner consistent with the policies established by the City Council. The development process includes planning and construction functions as well as development coordination activities. Also involved in the development process are other areas such the Fire Department and the Public Utilities Department.

Development Services has one approved service level adjustment for FY 03. \$7,500 is approved for funding to plan and market the 2003 Brazos Valley Regional Transportation Summit. This summit is a regional transportation-planning forum for elected officials and governmental staff in the eleven county region surrounding the Bryan-College Station metropolitan area. This is second year of this program.

Strategic Plan 2002-2003

In 2003, the City will continue its commitment to well-planned neighborhoods, accessible greenways, bikeways and annexations. The 2003 effort will focus upon compiling various subsidiary plans into the City's Comprehensive Plan. Processes will also be put place to ensure that the Comprehensive Plan be updated on a regular and consistent basis.

Strategic Plan 2002-2003

The Unified Development Ordinance will be adopted in FY 03. This will update the City's development ordinances and bring up to date the way development occurs in College Station.

The following pages in this section detail the service levels and performance measures for the operating divisions in the Planning and Development Vision Statement. Also included are the budget and position summaries for each of the divisions.

DEVELOPMENT SERVICES

CUSTOMER SERVICE

Description & Budget Explanation:

The Development Services Administration function is responsible for providing administrative support to the planning, engineering, building, and development coordination. Development Management and Review is also included within this division which is responsible for processing, reviewing and coordinating all new public and private development within the City. Also, many of the implementation plans within the City Council's strategic plan are managed by Development Services.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$242,273	\$481,706	\$735,179	\$700,336
Position Summary	5	14	12	12

Program Name: Administration

Service Level: Project development/implementation/management associated with the Council strategic issues; and management of department function.

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of City Council implementation plans completed within scheduled milestones.	95%	90%	95%	95%
- Percent of Council, Boards & Commission agenda items completed within specified deadlines.	95%	90%	95%	95%
Output				
- Implementation plans led by department.	5	12	11	N/A
- Council, Board & Commission items.	287	350	350	370

Program Name: Development Management & Review

Service Level: Provide thorough and efficient review of zoning, development proposals, and project review. This includes support services to the department as well as the Planning and Zoning Commission, Zoning Board of Adjustment, and other related committees.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of development plans reviewed within 5 working days.	N/A	75%	80%	80%
- Percent of staff participating in professional training.	N/A	83%	90%	90%
- Percent of staff reports/cover sheets completed on time.	N/A	75%	80%	80%
- Percent of pre-development meetings held within 10 working days of request.	N/A	96%	95%	95%
Efficiency				
- Development cases processed per Staff Planner.	N/A	41	42	34
- Pre-development meetings conducted per Staff Planner.	N/A	38	40	32
- Staff reports/cover sheets prepared per Staff Planner.	N/A	25.3	26.7	21
Output				
- Development cases processed per year.	N/A	124	125	127
- Staff reports/cover sheets prepared annually.	N/A	76	80	90
- Pre-development meetings held.	N/A	114	120	135
- Board, Commission, and other committee meetings held.	N/A	56	56	56

Service Level: Process all permits and inspection requests in a timely manner.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of permits/development applications input within 1 hour.	N/A	90%	90%	90%
- Percent of inspections input within 1 hour.	N/A	90%	90%	90%
Efficiency				
- Permits processed per Cust. Serv. Rep.	N/A	1450	1475	1750
- Inspections processed per Cust. Serv. Rep.	N/A	3100	3150	3500
Output				
- Development related fee revenues.	N/A	\$1.2 mil	\$1.2 mil	\$1.5 mil
- Permits processed.	N/A	4,500	4,550	4,600
- Inspections processed.	N/A	9,500	9,550	10,000

DEVELOPMENT SERVICES

BUILDING INSPECTION

Description & Budget Explanation:

The Building Inspection function is responsible for the building review and permitting process. Building permits are issued and buildings are inspected as construction occurs to ensure buildings are constructed to city code. The Building Division is also responsible for enforcing the property maintenance code.

	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Budget Summary	\$408,990	\$389,979	\$395,609	\$401,082
Position Summary	7	7	7	7

Program Name: Building Division

Service Level: Perform thorough and efficient building plan review, inspection services and permit administration. Perform efficient administration of property maintenance code.

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of commercial plans reviewed within 5 days.	N/A	N/A	N/A	80%
- Percent of building inspected within one half day hours of request.	N/A	N/A	N/A	90%
Efficiency				
- Percent of single family permits reviewed within 5 day	98%	99%	98%	98%
Percent of single family permits reviewed within 24 hr	95%	90%	90%	75%
- No. of inspections per day per inspector.	11	10	10	15
Output				
- Multi-family and commercial plans reviewed.	159	160	140	180
- Annual inspections performed.	10,045	11,046	10,000	12,500
- No. of building inspections per inspector.	2511	N/A	2500	3125
No. of substandard structures processed.	N/A	N/A	N/A	10

DEVELOPMENT SERVICES

PLANNING - COMPREHENSIVE PLAN

Description & Budget Explanation:

The Long-Range and Neighborhood Planning function is responsible for maintaining, monitoring and implementing the City's comprehensive plan. This is done in part by reviewing zoning, platting and other development cases to ensure that development occurs in accordance with existing plans and policies. It is also done through the preparation of small area, neighborhood and special interest plans and by participating in regional transportation planning through the Metropolitan Planning Organization (MPO). The Division also reaches out to the community through the Neighborhood Services Program and through educational outreach efforts on the part of staff.

	FY 00	FY 01	FY 02	FY 03*
	Actual	Actual	Estimate	Approved
Budget Summary	\$709,404	\$647,138	\$489,480	\$498,673
Position Summary	13.5	10.5	6.5	6.5

Program Name: Pro-Active Long Range Planning

Service Level: Develop and administer a pro-active comprehensive planning program that includes participation in regional, city-wide, and neighborhood and small area planning.

Performance Measures:	FY 00	FY 01	FY 02	FY 03
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of plans / studies / updates completed within budget.	N/A	128%	90%	100%
- Percent of staff involved in educational outreach.	N/A	157%	100%	100%
- Percent of staff involved in project support.	N/A	100%	100%	100%
Efficiency				
- Plans / studies / updates completed per staff member.	N/A	1.4	0.7	1
- Educational Outreach contacts per staff member.	N/A	2.6	1.9	2
- No. of projects supported per staff member.	N/A	3.8	2.4	2.5
Output				
- No. of plans / studies / updates.	N/A	6	6	6
- Educational Outreach.	N/A	20	22	12
- Internal & External Project Support.	N/A	13	16	15
Input				
- No. of Staff.	N/A	5.5	8.5	6
- Professional training seminars attended.	N/A	1	14	8 annually

*\$17,370 - Historic Preservation Cost Center is not included in above figure

DEVELOPMENT SERVICES

PLANNING - NEIGHBORHOOD

Description & Budget Explanation:

The Neighborhood Services Program is designed to foster communication between the City and residents for the purpose of promoting exceptional quality of life, sound development, and thriving neighborhoods. In support of this purpose staff provides professional leadership in maintaining and expanding the Neighborhood Partnership Program, planning the Neighborhood Conference & Youth Vision event, administering the Gateway Grant Program, and participating in the plans, programs, and projects of Development Services' Comprehensive Planning, other City departments, community groups, local agencies, and neighborhoods as they relate to community outreach, education, and service.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	NA	NA	\$145,238	\$94,959
Position Summary		3	3	2

Program Name: Neighborhood Services

Service Level: Develop and administer a neighborhood services program that includes participation in community events, an annual conference, neighborhood outreach and neighborhood association support.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent staff participating in outreach.	N/A	128%	90%	100%
- Percent of community events completed in budget year.	N/A	157%	100%	100%
- Percent of staff participating in n.hood support.	N/A	100%	100%	100%
Efficiency				
- Outreach per staff member.	N/A	N/A	N/A	4.8
- Event per staff member.	N/A	N/A	N/A	2
- Support per staff member.	N/A	N/A	N/A	9.6
Output				
- Neighborhood Assoc. Outreach.	N/A	N/A	N/A	12
- Community Events.	N/A	N/A	N/A	5
- Association Support.	N/A	N/A	N/A	24
Input				
- No. of Staff.	N/A	NA	NA	**2.5
- Professional training seminars attended.	N/A	NA	NA	2 annually

*\$17, 370 - Historic Preservation Cost Center is not included in above figure

**does not include 1/2 time intern who supports development review

DEVELOPMENT SERVICES

ENGINEERING DEVELOPMENT

Description & Budget Explanation:

Engineering development is responsible for the development review process, which ensures that development meets the required engineering standards.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$165,827	\$195,510	\$172,398	\$215,369
Position Summary	2	3	3	3

Program Name: Engineering

Service Level: Provide thorough and efficient plan review for development projects.

Performance Measures:	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of plans and reports reviewed in 5 days or less	60%	86%	80%	80%
- Percent of site plan/plats reviewed in 5 days or less	53%	90%	85%	85%
- Percent of staff reports/coversheets completed on time	91%	99%	100%	100%
Efficiency				
- Administrative cost per review	\$650	\$366	\$400	\$400
- Administrative cost per site plan/plan review	\$450	\$63	\$150	\$150

4. ECONOMIC DEVELOPMENT

\$3,466,523

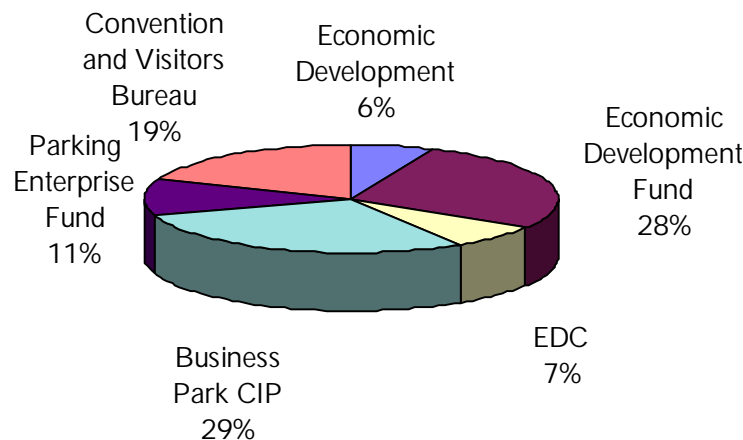
We will provide a strong and diverse economic environment.

Strategic Plan Summary:

The strategic plan addresses the economic development vision statement through the following strategies:

- We will promote the 30/60 Corridor Plan.
- We will promote and strengthen diversification of the tax and job base.
- We will promote tourism.

APPROPRIATIONS — ECONOMIC DEVELOPMENT



Economic Development

\$218,731

The Economic Development Department is responsible for coordinating economic development activities in College Station. The department director serves as the staff liaison to the Economic Development Corporation.

used to develop a permanent stage in Northgate. The stage would be an asset for events in Northgate.

Strategic Plan 2002-2003

In order to promote economic development and tourism within College Station and throughout the Brazos Valley, the City will continue to pursue the development of a world-class conference center within the Highway 30 / 60 corridor. Project design and bid along with closure on the property are now scheduled to occur in 2003, with construction beginning in 2004.

Economic Development Fund \$962,209

The Economic Development Fund is used to provide City resources for business attraction and retention. These funds will be available to provide economic development incentives to encourage targeted economic activities in College Station.

Economic Development Corporation \$243,287

The Economic Development Corporation is a joint agency funded by the Cities of Bryan, College Station, and Brazos County. The EDC promotes the Brazos County region to economic development prospects.

The Economic Development Department FY 03 approved operating budget is \$215,263. The approved budget includes one service level adjustment totaling \$2,000. These funds will be

Business Park CIP \$1,007,000

In FY 03, the approved Business Park CIP budget includes \$225,000 for Business Center A and \$717,000 for Business Center B.

Strategic Plan 2002-2003

In accordance with Council determined community redevelopment objectives, targeted areas will be reviewed and accommodated with New Urbanism zoning ordinances. Northgate, Redmond Terrace, Albertson's, and the old K-Mart facility are examples of properties that will be targeted.

Parking Enterprise Fund \$367,296

The Parking Enterprise Fund accounts for the Parking operations of the City. This includes the parking lot, the parking garage, and the on street parking. The approved budget for FY 03 is \$367,296. The debt service on the Parking Garage is approved to be paid in FY 03 from the Debt Service Fund. There is one SLA in the amount of \$5,800 for a computer and office furniture included in the approved budget.

Convention and Visitors Bureau \$668,000

The Bryan-College Station Convention and Visitors Bureau works to foster the Bryan-College Station regional tourism economy. The approved budget for FY 03 is \$668,000. The CVB is funded through the Hotel/Motel Fund. The Convention and Visitors Bureau is in the process of being moved from the Bryan-College Station Chamber of Commerce, to a new organization, the Brazos Valley Convention and Visitors Bureau. The transition will take place in FY 03.

The following pages in this section detail the service levels and performance measures for the operating divisions in the Economic Development Vision Statement. Also included are the budget and position summaries for each of the divisions.

GENERAL GOVERNMENT ECONOMIC DEVELOPMENT

Description & Budget Explanation:

The Economic Development Division is responsible for coordinating the efforts to promote economic development and redevelopment activities in College Station. Economic development has been one of the key City Council issues in recent years.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$226,719	\$192,560	\$294,890	\$218,731
Position Summary	2	2.5	2.5	2

Program Name: Economic Development- Retention, Attraction and Redevelopment

Service Level: Provide for economic development efforts to retain and attract businesses in and to College Station

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of active City Council Strategic Issue objectives and milestones met within action plan time frames	91%	95%	90%	90%
Efficiency				
- Percent of information packets sent within 48 hours of request	100%	98%	95%	95%
- Percent of annual Economic Development Agreements with a payback of less than seven years	N/A	N/A	N/A	75%
Output				
- No. of jobs created or retained through City economic development efforts (tourism/retail/com/special dev only)	232	150	100	200
- Net increase in capital investment (from new tourism/retail/ com/special dev only)	\$30,750,000	\$8,000,000	\$60,000,000	\$10,000,000
- Net increase in future sales, hotel/motel tax, property tax revenues (tourism/com/special dev only)	\$296,200 total (\$154,00 sales tax; \$142,200 prop tax)	\$532,500 sales/HM tax \$34,300 property tax	\$400,000 H/M tax; \$257,580 property tax	\$260,000 \$47,000
- No. of economic development prospects (all categories)	29	17	15	10
- No. of economic development projects secured (all categories)	3	2	2	2
- No. of commercial and retail packets sent to prospects	39	35	40	132

Service Level: Provide for economic revitalization and redevelopment in targeted areas within College Station

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percent of City Council Strategic Issue objectives and milestones met within action plan time frames	100%	100%	90%	90%
Output				
- No. of Projects/Activities	N/A	N/A	N/A	5
- No. of Packets sent out	N/A	N/A	N/A	15
- No. of eco. redevelopment prospects	8	5	3	3

Service Level: Manage and coordinate development of CIP Projects.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Percentage of projects completed within Budget Specifications and allotted time	N/A	N/A	N/A	75%
Output				
- No. of capital projects managed	N/A	N/A	N/A	4

EMPLOYMENT/PROSPERITY CONVENTION AND VISITORS BUREAU

Description & Budget Explanation:

The Bryan-College Station Convention and Visitor Bureau offers informational services, tour coordination, and assistance with transportation and meeting planning to visitors and convention attendees. The Convention and Visitor Bureau is funded through the Hotel/Motel Fund.

	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Budget Summary	\$665,000	\$645,000	\$668,000	\$668,000

Program Name: Convention and Visitors Bureau

Service Level: Provide an on-going tourism, marketing, sales and service effort to attract a maximum number of conventions, conferences and meetings that will use hotel rooms in our community; and provide quality services for conventions to generate repeat business and good referrals for new business.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Amount of hotel occupancy tax collections	N/A	N/A	N/A	N/A
- Amount of direct expenditures from convention delegates	\$16,588,591	\$16,355,918	\$14,568,750	\$15,936,250
Efficiency				
- Avg. daily hotel room rates	N/A	\$62	\$62	N/A
- Avg. hotel occupancy rate	N/A	68.0%	68.0%	N/A
Output				
- No. of bureau initiated convention room nights booked for the future	58,848	62,362	64,000	65,000
- No. of delegates-conventions hosted	63,497	54,102	60,000	61,000
- No. of sales appointments by bureau staff	12,942	12,100	17,000	17,500
- No. of site inspections conducted by staff	18	26	30	32
- No. of group services provided for	181	203	225	227
- No. of room nights stayed by above groups	43,016	54,870	60,000	60,500
- No. of delegates	42,251	39,200	51,500	52,000
- No. of convention bids	76	78	85	87
- No. of conventions booked	184	210	225	230
- No. of convention articles	32	50	52	58

Service Level: Provide an on-going tourism, marketing, sales and service program to bring the maximum number of overnight visitors to our community.

Performance Measures	FY 00 Actual	FY 01 Actual	FY 02 Estimate	FY 03 Approved
Effectiveness				
- Amount of direct tour and travel expenditures	\$1,413,558	\$1,700,000	\$1,700,000	
- Monetary value of articles published	\$65,000	\$90,000	\$90,000	\$100,000
Output				
- No. of group tours hosted	105	300	320	325
- No. of tour and travel group room nights	291	450	550	575
- No. of articles published from hosted media	8	12	15	15
- No. of familiarization tours hosted	7	6	8	8
- No. of tourism inquiries as a result of trackable advertising	4,170	6,000	7,000	7,500
- No. of tourism inquiries as a result of non-trackable advertising	16,954	20,000	25,000	25,800

GENERAL FUND

The General Fund is used to account for all activities typically considered governmental functions of the City. These include Public Safety, Public Works, Parks and Recreation, and Development Services. Also included are the primary support services for these areas such as Fiscal Services and the Office of Technology and Information Services. Also included in the General Fund are administrative services in the General Government Department.

The General Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The General Fund is influenced by current policies and approved policy changes. The policies include inter-fund equity; maintaining a balance between revenues and expenditures; and maintaining the level of service currently provided as the city experiences residential and commercial growth.

The approved FY 03 General Fund revenues are \$33,069,268, a 4.2% increase over the FY 02 year end estimate. The increase is due to normal growth and inflationary factors and is distributed among most of the major revenue categories. The ad valorem tax revenues include an additional one cent transferred from the Debt Service tax rate. This will be used in part to fund the second year of operations of Fire Station #5. Also included in the above estimate are approved service level adjustments for fine increases, grants and donations from external sources.

Revenue projections are conservative estimates relative to historical trends and consider economic variables that affect the City's revenue stream. A table in *Appendix D* provides historical data on major revenue categories. Major revenue estimates and assumptions are explained below.

1. Property Taxes are projected to be 15.7% over the FY 02 budget. This increase is due in part to the transfer of one cent of the debt service tax rate to the General Fund, in order to fund the second year of the operations and maintenance of Fire Station #5. This increase in ad valorem tax revenue is also due to new development and increased value of existing properties.

The operation and maintenance portion of the ad valorem tax rate is approved to be 19.46 cents per \$100 of valuation. This is one cent higher than the FY 02 rate.

2. Sales Tax is projected to be \$13,869,500 in FY 03, up 3% over the FY 02 year end estimate. Estimated revenue is based on analysis of historical revenues, expected future retail sales and employment and personal income. The 3% increase is still a conservative estimate.
3. Mixed Drink and Franchise Taxes are projected to decrease 6.5% from the FY 02 year end estimate. This decrease is primarily due to the reduction in telecommunication franchise taxes as the result of recent FCC rulings. This revenue source will need to be closely monitored to determine what future impacts may occur from these regulatory changes.
4. Permit Revenue for FY 03 is projected to increase over the FY 02 year end estimate by 2.65%. Permit revenue is one indicator of the state of the economy. At the current time permit revenue is doing well and is anticipated to continue to grow in the near future.
5. Intergovernmental Revenues are projected to be slightly higher in FY 03 than FY 02. The City of College Station continues to apply for grants as opportunities arise. These grants include one grant for \$63,030 from the Texas Department of Transportation to fund additional man hours for traffic patrol, and a Local Law Enforcement Block grant for \$17,378.
6. Parks and Recreation revenues are projected to increase 6.9% in FY 03 over the FY 02 budget estimate of actual revenues. Parks revenues come primarily from service charges for various park and recreation activities.
7. Other Service Charges include miscellaneous charges and fees from various departments within the general fund, primarily Police, Fire and Municipal Court. Other Service Charges are projected to decrease by 2.5% in FY 03 over the FY 02 year end estimate.
8. Fines, Forfeits, and Penalties are principally ticket and court fines from the Municipal Court. They are projected to increase by 12.6% from the FY 02 year end estimate to \$1,903,110 in

FY 03. This increase is partly related to the approved additional warrant services.

9. Miscellaneous Revenues include such items as miscellaneous rents and royalties, miscellaneous donations, collection service fees, sale of abandoned property, sale of fixed assets, etc. The FY 03 total is \$280,050, a 3% decrease from the FY 02 year end estimate.
10. Return on Investment (ROI) transfers from the enterprise funds are approved to be \$6,490,200 for FY 03, a 4.09% increase over the FY 02 year end estimate.
11. Investment earnings are projected to be \$354,000, which is a 14% decrease from the year end estimate for FY 02 of \$413,100.

Net Expenditures for FY 03 are expected to be \$33,677,968, approximately 3.0% higher than the FY 02 year end estimate. This increase is due in part to the inclusion of funding for approved service level adjustments that will allow the City to implement the *Strategic Plan* outlined by the City Council. A net total of approximately \$1.27 million in approved service level adjustments is included in the General Fund portion of the approved budget.

These service level adjustments are discussed in detail in the executive summary and departmental summaries.

The approved budget also includes resources to continue funding the pay plan changes to meet the Council approved pay policy at a cost of \$443,754 in FY 03.

A total of 550.5 positions are included in the approved General Fund budget. Approved service level adjustments totaling 5.75 positions are included in the approved budget. These SLA's include 3 fire fighters for the second year phase of fire station #5, 1 new code enforcement officer, 1 facilities maintenance technician, and a part-time bailiff. The approved budget also includes converting a temporary/seasonal (0.5) receptionist position in the Human Resources department to a permanent (0.75) position with benefits.

Also included in the General Fund is the transfer of a safety training position from the Electric Fund to the Fiscal Services Department.

The approved General Fund budget with 550.5 positions also reflects the **reduction of 7 General**

Fund positions. These positions are: one secretary in the City Manager's Office, one Fire Training Coordinator position, one position in the Police Department, one Sr. Planner position in Development Services, one administrative position in the Office of Technology and Information Services, and one Accounting Customer Service Representative in Fiscal Services. Also removed are two part time positions in the Parks and Recreation Department and the Economic Development Department.

These position reductions totaled approximately \$300,000. These additional resources are approved to be used for additional health care costs, or other options the City Council may wish to consider.

The following is a summary of the agencies recommended for funding in FY 03. The General Fund approved agencies include the following: Brazos Animal Shelter, \$53,392; the Brazos County Appraisal District, \$133,000; and the Brazos County Health District, \$113,498.

In the past, a number of other agencies have also been funded through the General Fund. For the past two years these requests have been reviewed by the College Station members of the Joint Funding Relief Review Committee. This year the committee recommended funding for 5 organizations. The following 4 recommendations are to be funded in the General Fund. The committee's 5th recommendation, to fund the Noon Lions Club's *I Love America 4th of July Fireworks Celebration*, will be funded through the BVSWMF fund.

- Retired Senior Volunteer Program - \$5,000
- Dispute Resolution Center - \$10,000
- African American History Museum - \$34,000
- Children's Museum of the Brazos Valley - \$30,000

The FY 03 Approved Budget includes funding for recommended agencies for the recommended amount. Additionally, the budget includes \$4,500 in funding for the Sister Cities Association. This brings the total outside agency funding from the General Fund to \$83,500.

**CITY OF COLLEGE STATION
GENERAL FUND
FUND SUMMARY**

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
BEGINNING BALANCE	\$ 7,194,109	\$ 7,824,155	\$ 7,824,155	\$ 6,849,379	\$ 6,849,379	
REVENUES:						
AD VALOREM TAX	\$ 3,813,167	\$ 4,563,172	\$ 4,568,172	\$ 5,014,167	\$ 5,283,461	15.78%
SALES TAX	12,733,403	13,168,000	13,465,574	13,869,500	13,869,500	5.33%
MIXED DRINK AND FRANCHISE	1,901,984	1,939,000	1,956,105	1,828,200	1,828,200	(5.71%)
LICENSES AND PERMITS	779,159	725,500	838,422	860,600	860,600	18.62%
INTERGOVERNMENTAL	460,895	305,317	393,000	299,050	405,963	32.96%
PARKS AND RECREATION	562,924	615,000	664,327	657,614	657,614	6.93%
OTHER CHARGES FOR SERVICES	1,075,466	1,173,000	1,109,411	1,136,570	1,136,570	(3.11%)
FINES, FORFEITS, AND PENALTIES	1,796,203	1,690,000	1,796,000	1,853,110	1,903,110	12.61%
INVESTMENT EARNINGS	503,602	477,000	413,100	354,000	354,000	(25.79%)
MISCELLANEOUS	287,996	247,000	289,950	235,050	280,050	13.38%
RETURN ON INVESTMENT	5,972,470	6,235,000	6,235,000	6,490,200	6,490,200	4.09%
TOTAL REVENUES	\$ 29,887,269	\$ 31,137,989	\$ 31,729,061	\$ 32,598,061	\$ 33,069,268	6.20%
TOTAL FUNDS AVAILABLE	\$ 37,081,378	\$ 38,962,144	\$ 39,553,216	\$ 39,447,440	\$ 39,918,647	2.45%
EXPENDITURES:						
POLICE	\$ 8,233,952	\$ 8,905,607	\$ 8,893,298	\$ 9,047,012	\$ 9,299,071	4.42%
FIRE	5,792,891	6,713,467	6,556,839	6,531,529	7,086,204	5.55%
PUBLIC WORKS	4,924,095	5,551,975	5,284,355	5,375,252	5,512,366	(0.71%)
PARKS AND RECREATION	5,202,211	6,325,083	6,330,328	5,923,632	6,091,330	(3.70%)
LIBRARY	621,768	784,394	772,822	754,955	754,955	(3.75%)
DEVELOPMENT SERVICES	1,714,333	1,965,334	1,955,280	1,888,481	1,927,789	(1.91%)
OFFICE OF TECH. & INFO. SYS.	2,258,587	2,432,144	2,302,906	2,255,691	2,454,565	0.92%
FISCAL SERVICES	1,875,939	2,086,216	2,083,970	2,243,618	2,352,846	12.78%
GEN GOVT/ECON DEV/COMM DEV	2,903,399	3,308,597	3,361,260	3,290,537	3,404,103	2.89%
PUBLIC AGENCY FUNDING	203,644	207,998	207,998	113,498	196,998	(5.29%)
OTHER	190,923	0	478,091	0	300,000	N/A
SPECIAL PROJECTS	0	360,500	160,500	10,500	160,500	(55.48%)
DEBT AVOIDANCE	200,000	0	0	0	0	N/A
PAY AND BENEFIT PLAN ADJUSTMENTS	336,000	0	0	443,754	0	N/A
GENERAL/ADMIN. TRANSFER	(5,410,716)	(5,897,958)	(5,853,810)	(5,974,390)	(6,091,904)	3.29%
CONTINGENCY	0	171,717	170,000	225,000	229,145	33.44%
TOTAL EXPENDITURES	\$ 29,047,026	\$ 32,915,074	\$ 32,703,837	\$ 32,129,069	\$ 33,677,968	2.32%
INCREASE (DECREASE) IN FUND BALANCE	\$ 840,243	\$ (1,777,085)	\$ (974,776)	\$ 468,992	\$ (608,700)	
GAAP ADJUSTMENTS	(210,197)					
ENDING FUND BALANCE	\$ 7,824,155	\$ 6,047,070	\$ 6,849,379	\$ 7,318,371	\$ 6,240,679	

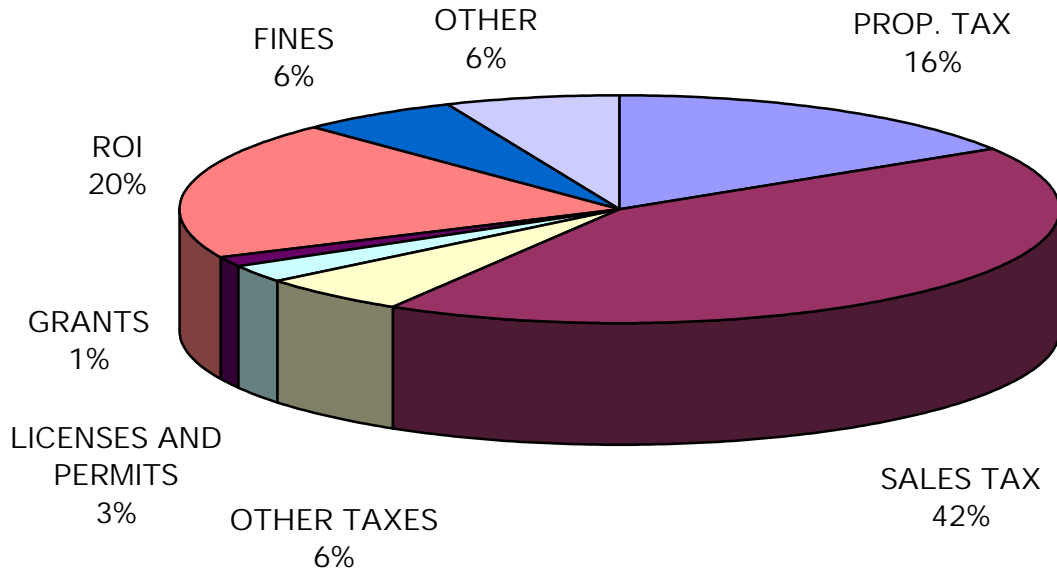
**CITY OF COLLEGE STATION
GENERAL FUND DEPARTMENT
SUMMARY**

EXPENDITURE BY DEPARTMENT						
DEPARTMENT	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
POLICE DEPARTMENT	\$ 8,233,697	\$ 8,918,776	\$ 8,893,298	\$ 9,047,012	\$ 9,299,071	4.26%
FIRE DEPARTMENT	5,792,891	6,713,467	6,556,839	6,531,529	7,086,204	5.55%
PUBLIC WORKS	4,924,095	5,551,975	5,284,355	5,375,252	5,512,366	(0.71%)
PARKS AND RECREATION	5,202,211	6,325,083	6,330,328	5,923,632	6,091,330	(3.70%)
LIBRARY	621,768	784,394	772,822	754,955	754,955	(3.75%)
DEVELOPMENT SERVICES	1,714,333	1,965,334	1,955,280	1,888,481	1,927,789	(1.91%)
OFFICE OF TECH & INFO SERVIC	2,258,587	2,432,144	2,302,906	2,255,691	2,454,565	0.92%
FISCAL SERVICES	1,875,939	2,086,216	2,333,349	2,243,618	2,352,846	12.78%
GENERAL GOVERNMENT	2,903,401	3,311,997	3,361,260	3,290,537	3,404,103	2.78%
GENERAL FUND TOTAL	\$ 33,526,922	\$ 38,089,386	\$ 37,790,437	\$ 37,310,707	\$ 38,883,229	2.08%

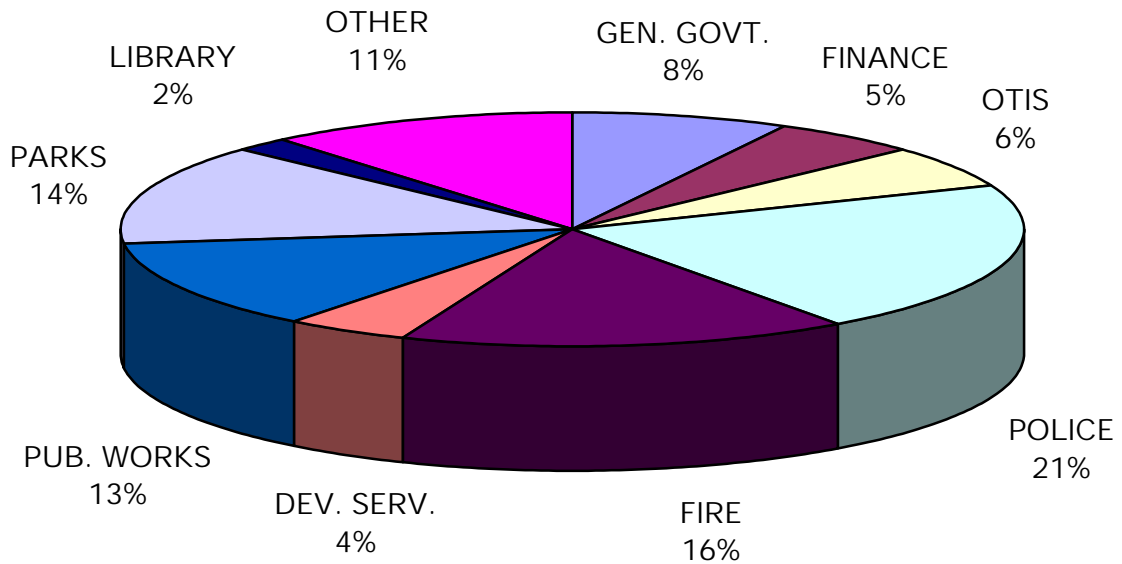
EXPENDITURE BY CLASSIFICATION						
CATEGORY	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 23,220,245	\$ 26,244,827	\$ 26,327,213	\$ 26,906,143	\$ 27,672,715	5.44%
SUPPLIES	1,791,525	1,633,946	1,678,804	1,691,769	1,982,631	21.34%
MAINTENANCE	3,033,953	3,488,747	3,325,065	3,153,609	3,267,924	(6.33%)
PURCHASED SERVICES	5,182,113	5,796,981	5,733,282	5,366,186	5,644,349	(2.63%)
CAPITAL OUTLAY	299,086	924,885	726,073	193,000	315,610	(65.88%)
GENERAL FUND TOTAL	\$ 33,526,922	\$ 38,089,386	\$ 37,790,437	\$ 37,310,707	\$ 38,883,229	2.08%

PERSONNEL SUMMARY BY DEPARTMENT						
DEPARTMENT	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
POLICE DEPARTMENT	137.5	141.5	142.5	141.5	141.5	-0.70%
FIRE DEPARTMENT	89.0	96.0	100.0	99.0	103.0	3.00%
PUBLIC WORKS	54.0	54.0	59.0	59.0	60.0	1.69%
PARKS AND RECREATION	110.0	111.0	117.0	116.5	116.5	-0.43%
LIBRARY	0.0	0.0	0.0	0.0	0.0	N/A
DEVELOPMENT SERVICES	30.5	32.5	31.5	30.5	30.5	-3.17%
OFFICE OF TECH & INFO SERVIC	23.5	23.5	23.5	22.5	22.5	-4.26%
FISCAL SERVICES	34.0	34.0	35.0	35.0	35.5	1.43%
GENERAL GOVERNMENT	36.5	42.3	42.25	40.75	41.00	-2.96%
GENERAL FUND TOTAL	515.00	534.8	550.75	544.75	550.50	-0.05%

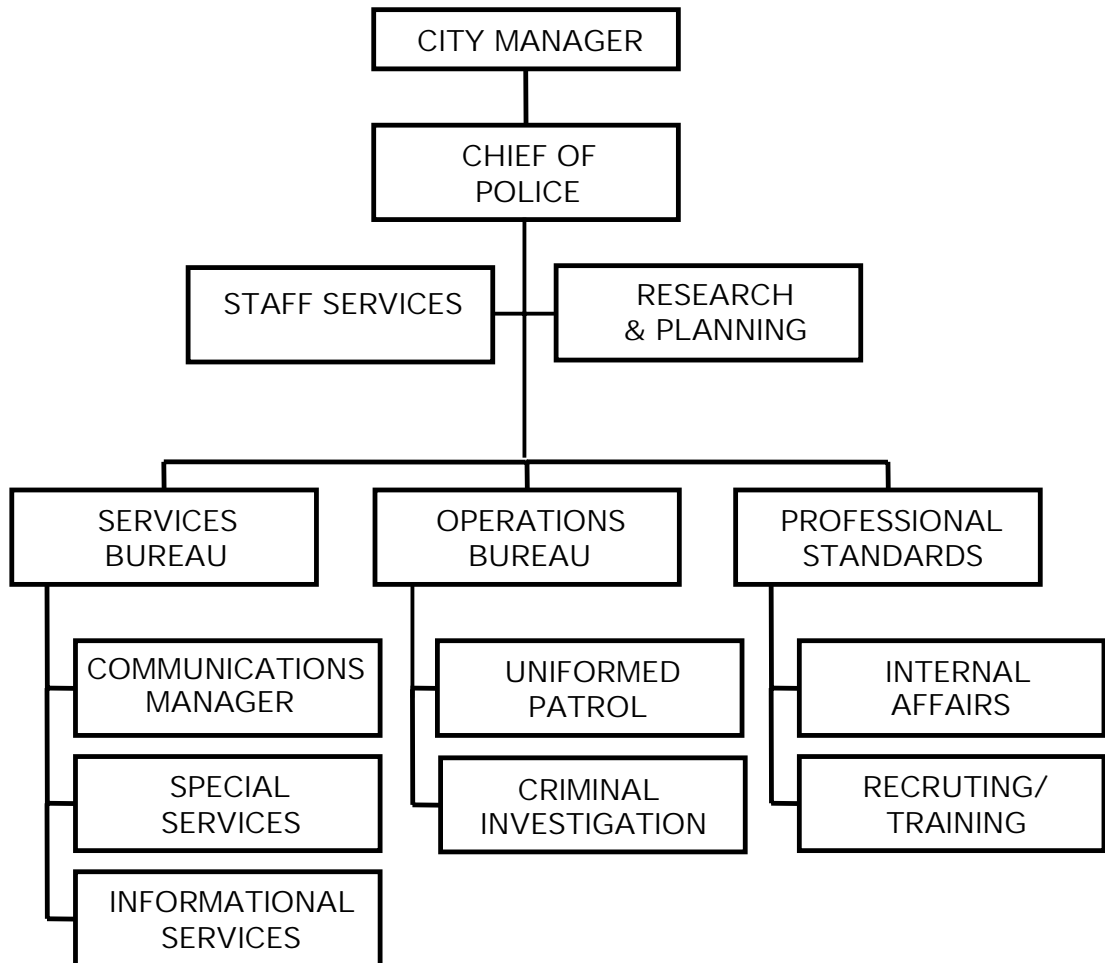
GENERAL FUND - SOURCES



GENERAL FUND - USES



POLICE DEPARTMENT



**CITY OF COLLEGE STATION
POLICE DEPARTMENT
SUMMARY**

EXPENDITURE BY DEPARTMENT						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
POLICE ADMINISTRATION	\$ 527,763	\$ 654,490	\$ 651,082	\$ 756,340	\$ 794,470	21.39%
UNIFORM PATROL	3,782,202	4,017,082	4,111,752	4,155,859	4,313,362	7.38%
CRIMINAL INVESTIGATION	805,091	906,783	919,636	891,585	904,170	(0.29%)
PROFESSIONAL STANDARDS	277,479	313,374	284,688	325,516	329,229	5.06%
QUARTERMASTER DIVISION	849,237	752,028	728,243	726,904	727,526	(3.26%)
COMMUNICATION/JAIL	1,054,716	1,152,688	1,126,558	1,156,478	1,180,309	2.40%
SPECIAL SERVICES	611,766	730,255	755,560	750,522	761,604	4.29%
INFORMATION SERVICES	325,443	392,076	315,779	283,808	288,401	(26.44%)
DEPARTMENT TOTAL	\$ 8,233,697	\$ 8,918,776	\$ 8,893,298	\$ 9,047,012	\$ 9,299,071	4.26%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 6,696,632	\$ 7,397,607	\$ 7,423,076	\$ 7,660,388	\$ 7,848,477	6.09%
SUPPLIES	315,553	322,568	295,852	299,070	326,160	1.11%
MAINTENANCE	343,816	358,676	328,202	353,568	353,568	(1.42%)
PURCHASED SERVICES	893,055	777,720	752,232	733,986	751,466	(3.38%)
CAPITAL OUTLAY	-15,359	62,205	93,936	0	19,400	(68.81%)
DEPARTMENT TOTAL	\$ 8,233,697	\$ 8,918,776	\$ 8,893,298	\$ 9,047,012	\$ 9,299,071	4.26%

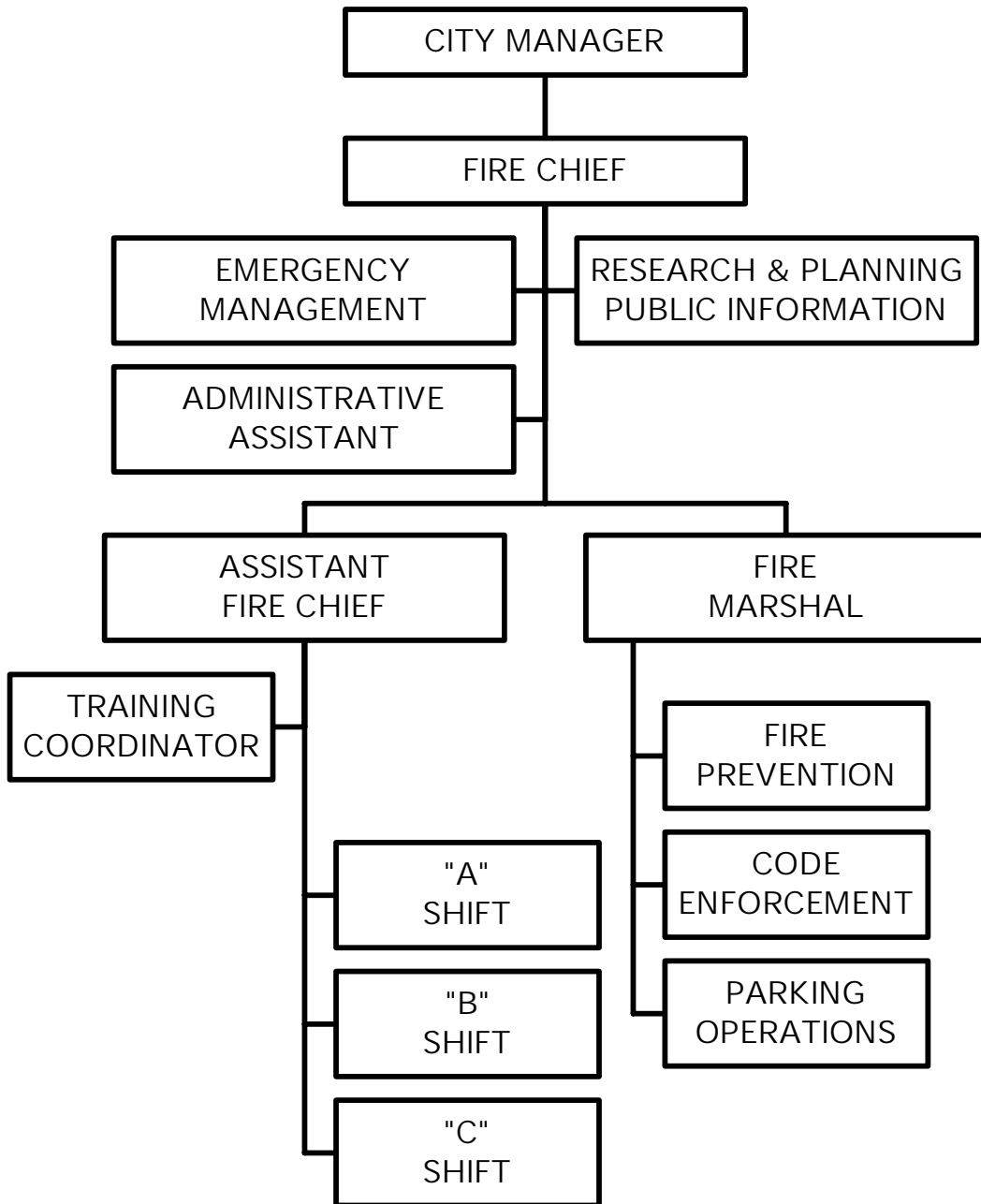
PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
POLICE ADMINISTRATION	6.0	8.0	9.0	9.0	9.0	0.00%
UNIFORM PATROL	66.5	67.5	67.5	66.5	66.5	(1.48%)
CRIMINAL INVESTIGATION	17.0	15.0	14.0	14.0	14.0	0.00%
PROFESSIONAL STANDARDS	3.0	3.0	4.0	4.0	4.0	0.00%
QUARTERMASTER DIVISION	1.0	1.0	1.0	1.0	1.0	0.00%
COMMUNICATION/JAIL	27.0	28.0	27.0	27.0	27.0	0.00%
SPECIAL SERVICES	9.0	9.0	11.0	11.0	11.0	0.00%
INFORMATION SERVICES	8.0	10.0	9.0	9.0	9.0	0.00%
DEPARTMENT TOTAL	137.5	141.5	142.5	141.5	141.5	-0.70%

SERVICE LEVEL ADJUSTMENTS

POLICE ADMINISTRATION

	Police Reaccreditation	\$ 3,830
	Block Grant	19,550
UNIFORM PATROL	STEP Grant	63,030
	Reserve Radios	5,600
	Bomb Dog	29,090
COMMUNICATIONS/JAIL	Radio Recorder Expansion	6,800
		<u>\$ 127,900</u>

FIRE DEPARTMENT



**CITY OF COLLEGE STATION
FIRE DEPARTMENT
SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
FIRE ADMINISTRATION	\$ 307,409	\$ 456,462	\$ 444,800	\$ 433,136	\$ 467,595	2.44%
FIRE SUPPRESSION	3,138,460	3,695,385	3,549,863	3,560,675	3,944,672	6.75%
FIRE PREVENTION	586,917	632,543	647,079	614,181	688,732	8.88%
EMER. MEDICAL SERV.	1,760,105	1,929,077	1,915,097	1,923,537	1,985,205	2.91%
DEPARTMENT TOTAL	\$ 5,792,891	\$ 6,713,467	\$ 6,556,839	\$ 6,531,529	\$ 7,086,204	5.55%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 4,757,180	\$ 5,551,597	\$ 5,390,677	\$ 5,534,982	\$ 5,794,632	4.38%
SUPPLIES	309,244	314,110	298,610	313,385	490,260	56.08%
MAINTENANCE	161,217	212,782	213,421	223,832	267,532	25.73%
PURCHASED SERVICES	456,425	456,601	457,680	459,330	488,380	6.96%
CAPITAL OUTLAY	108,825	178,377	196,451	0	45,400	(74.55%)
DEPARTMENT TOTAL	\$ 5,792,891	\$ 6,713,467	\$ 6,556,839	\$ 6,531,529	\$ 7,086,204	5.55%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
FIRE ADMINISTRATION	4.0	4.0	5.0	5.0	5.0	0.00%
FIRE SUPPRESSION	47.0	50.0	54.0	53.0	56.0	3.70%
FIRE PREVENTION	9.0	10.0	10.0	10.0	11.0	10.00%
EMER. MEDICAL SERV.	29.0	32.0	31.0	31.0	31.0	0.00%
DEPARTMENT TOTAL	89.0	96.0	100.0	99.0	103.0	3.00%

SERVICE LEVEL ADJUSTMENTS

ADMINISTRATION

SUPPRESSION

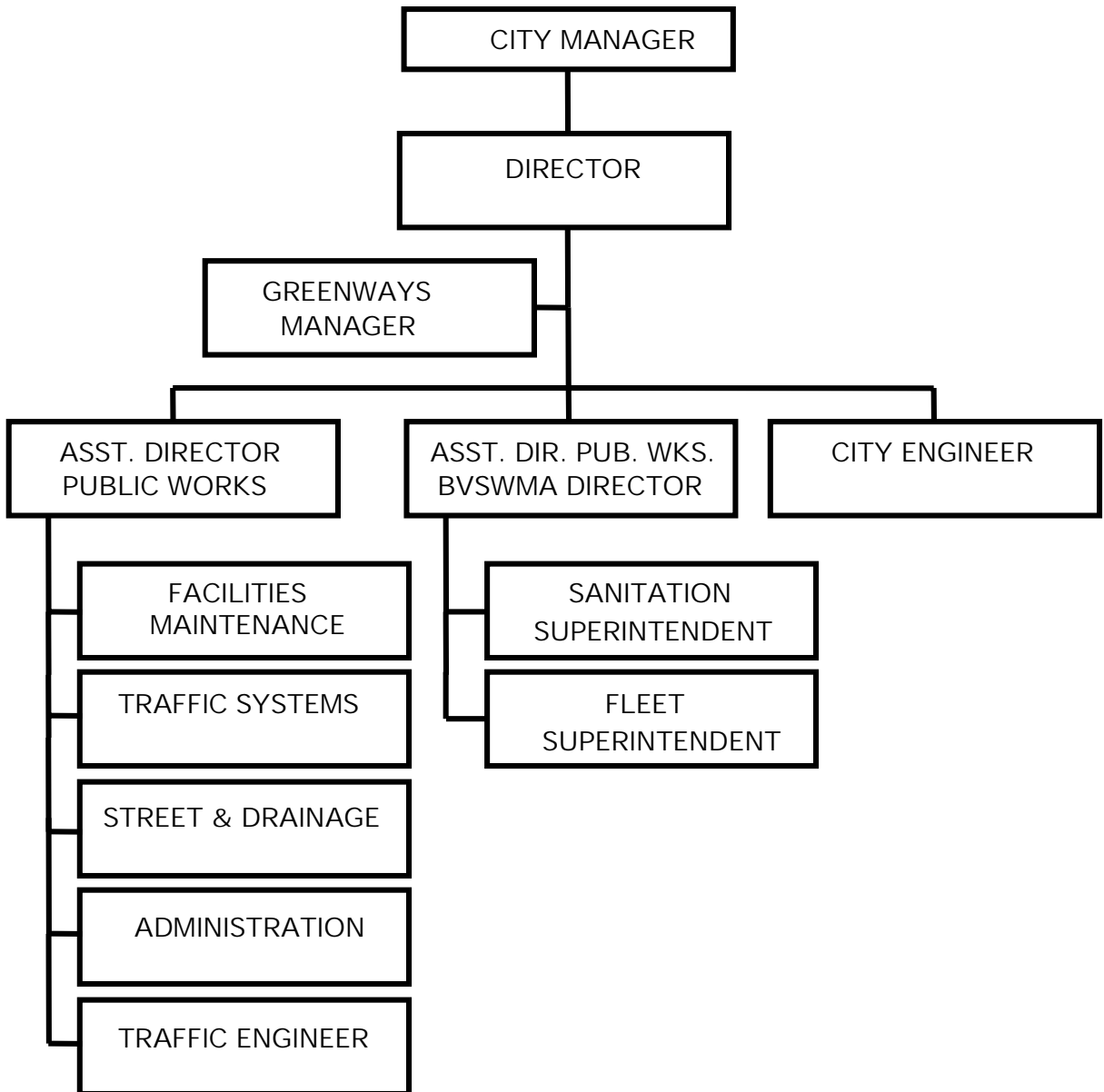
PREVENTION

EMS

EMERGENCY MANAGEMENT

New furniture	\$ 26,000
Maintenance	8,000
New fire engine and equipment	180,375
Year 2 Fire Station #5 Operations (3 FTE)	142,905
Fire Station Living Equipment	5,000
ARFF training	3,300
Code Enforcement Officer	66,051
Retrofit Ambulance	31,000
Emergency Alert System	2,250
	<u>\$ 464,881</u>

PUBLIC WORKS



CITY OF COLLEGE STATION

PUBLIC WORKS

DEPARTMENT SUMMARY

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 03	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 01 TO FY 03
PUBLIC WORKS ADMINISTRATION	\$ 393,024	\$ 494,805	\$ 494,831	\$ 502,540	\$ 511,731	3.42%
FACILITIES MAINTENANCE	924,310	1,023,441	953,495	1,036,281	1,129,101	10.32%
STREETS MAINTENANCE	2,098,089	2,333,131	2,229,389	2,096,135	2,108,387	(9.63%)
DRAINAGE MAINTENANCE	283,019	353,029	307,536	410,748	414,272	17.35%
TRAFFIC	147,132	162,239	146,384	159,900	161,041	(0.74%)
ENGINEERING	642,054	709,659	705,429	719,227	727,993	2.58%
TRAFFIC SIGNALS	436,467	475,671	447,291	450,421	459,841	(3.33%)
DEPARTMENT TOTAL	\$ 4,924,095	\$5,551,975	\$ 5,284,355	\$ 5,375,252	\$ 5,512,366	(0.71%)

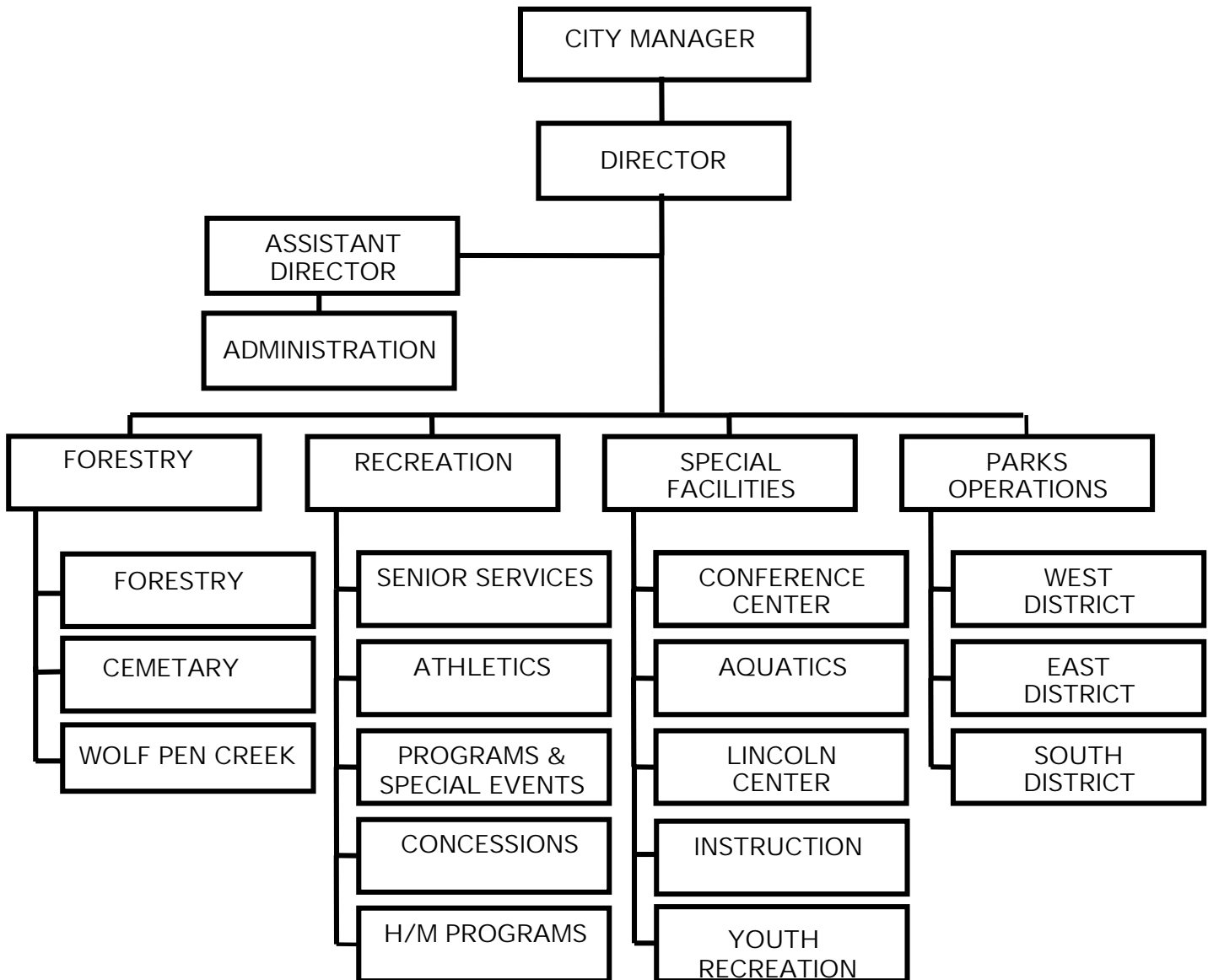
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 2,187,764	\$2,653,108	\$ 2,614,586	\$ 2,721,815	\$ 2,804,119	5.69%
SUPPLIES	185,463	179,591	177,044	178,741	179,898	0.17%
MAINTENANCE	1,715,163	1,712,712	1,598,523	1,672,505	1,693,658	-1.11%
PURCHASED SERVICES	807,318	834,064	879,433	802,191	825,681	-1.01%
CAPITAL OUTLAY	28,387	172,500	14,769	0	9,010	(94.78%)
DEPARTMENT TOTAL	\$ 4,924,095	\$5,551,975	\$ 5,284,355	\$ 5,375,252	\$ 5,512,366	(0.71%)

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PUBLIC WORKS ADMINISTRATION	6.0	6.0	7.0	7.0	7.0	0.00%
FACILITIES MAINTENANCE	6.0	6.0	6.0	6.0	7.0	16.67%
STREETS MAINTENANCE	19.0	19.0	23.0	23.0	23.0	0.00%
DRAINAGE MAINTENANCE	5.0	5.0	5.0	5.0	5.0	0.00%
TRAFFIC	2.0	2.0	2.0	2.0	2.0	0.00%
ENGINEERING	11.0	11.0	11.0	11.0	11.0	0.00%
TRAFFIC SIGNALS	5.0	5.0	5.0	5.0	5.0	0.00%
DEPARTMENT TOTAL	54.0	54.0	59.0	59.0	60.0	1.69%

SERVICE LEVEL ADJUSTMENTS

FACILITY MAINTENANCE	Maintenance of Fire Station #2, and Carter Creek Treatment Facility	\$ 24,720
	Maintenance of Municipal Court Bldg.	17,583
	Maintenance of parks, art and Northgate	11,400
	Upgrade Truck to 3/4 ton	8,330
	Additional Fac. Maintenance Technician	40,800
TRAFFIC SIGNALS & MARKINGS	Electricity for new signals	4,800
		<u>\$ 107,633</u>

PARKS AND RECREATION



**CITY OF COLLEGE STATION
PARKS & RECREATION DEPARTMENT
SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
ADMINISTRATION	\$ 613,300	\$ 654,138	\$ 647,966	\$ 580,841	\$ 591,398	-9.59%
RECREATION	1,227,139	993,585	1,003,215	1,017,812	1,037,498	4.42%
SPECIAL FACILITIES	1,254,176	1,965,412	1,975,551	1,625,107	1,659,653	-15.56%
PARKS OPERATIONS	1,399,263	1,813,364	1,836,944	1,744,690	1,811,281	-0.11%
FORESTRY	708,333	898,584	866,652	955,182	991,500	10.34%
DEPARTMENT TOTAL	\$5,202,211	\$ 6,325,083	\$ 6,330,328	\$5,923,632	\$ 6,091,330	-3.70%

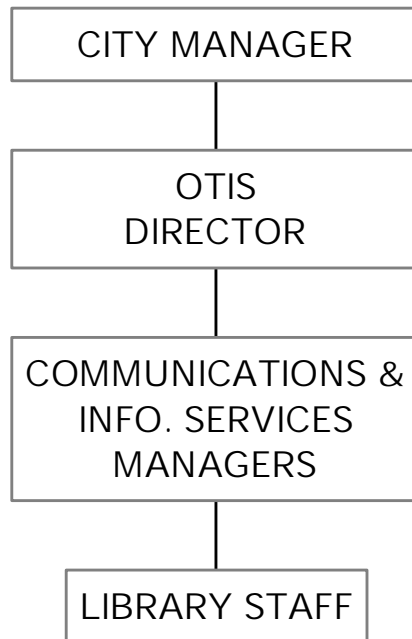
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$3,311,940	\$ 3,589,546	\$ 3,669,324	\$3,828,219	\$ 3,882,277	8.16%
SUPPLIES	381,042	468,869	463,653	487,534	498,774	6.38%
MAINTENANCE	378,041	670,154	670,851	348,314	375,114	-44.03%
PURCHASED SERVICES	1,091,997	1,338,986	1,278,170	1,259,565	1,298,165	(3.05%)
CAPITAL OUTLAY	39,191	257,528	248,330	0	37,000	(85.63%)
DEPARTMENT TOTAL	\$5,202,211	\$ 6,325,083	\$ 6,330,328	\$5,923,632	\$ 6,091,330	-3.70%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
ADMINISTRATION	9.5	10.0	9.5	9.5	9.5	0.00%
RECREATION	23.0	16.0	13.0	13.0	13.0	0.00%
SPECIAL FACILITIES	34.0	41.5	45.0	44.5	44.5	-1.11%
PARKS OPERATIONS	31.0	31.0	35.0	35.0	35.0	0.00%
FORESTRY	12.5	12.5	14.5	14.5	14.5	0.00%
DEPARTMENT TOTAL	110.0	111.0	117.0	116.5	116.5	-0.43%

SERVICE LEVEL ADJUSTMENTS

RECREATION	Second man lift device for Xmas in the Park	\$ 2,500
	Challenger Basketball Program	10,740
	Music rights for WPC	1,500
SPECIAL FACILITIES	Swim lesson fee increase to Red Cross	3,000
	Drug testing of new employees in aquatics	500
	Janitorial supplies for Lincoln Center	1,000
OPERATIONS	Overhead lighting at pools	16,000
	Maintenance for Thor Guard- Lightening Detector	1,600
	Resurfacing tennis/basketball courts	6,800
	Athletic field lighting	5,000
	Batting cage and backstops	25,000
	Iron fence at soccer field	12,000
FORESTRY	Crepe Myrtle Maintenance	22,000
	Landscape of Municipal Court Building	6,000
		<u>\$ 113,640</u>

COLLEGE STATION LIBRARY



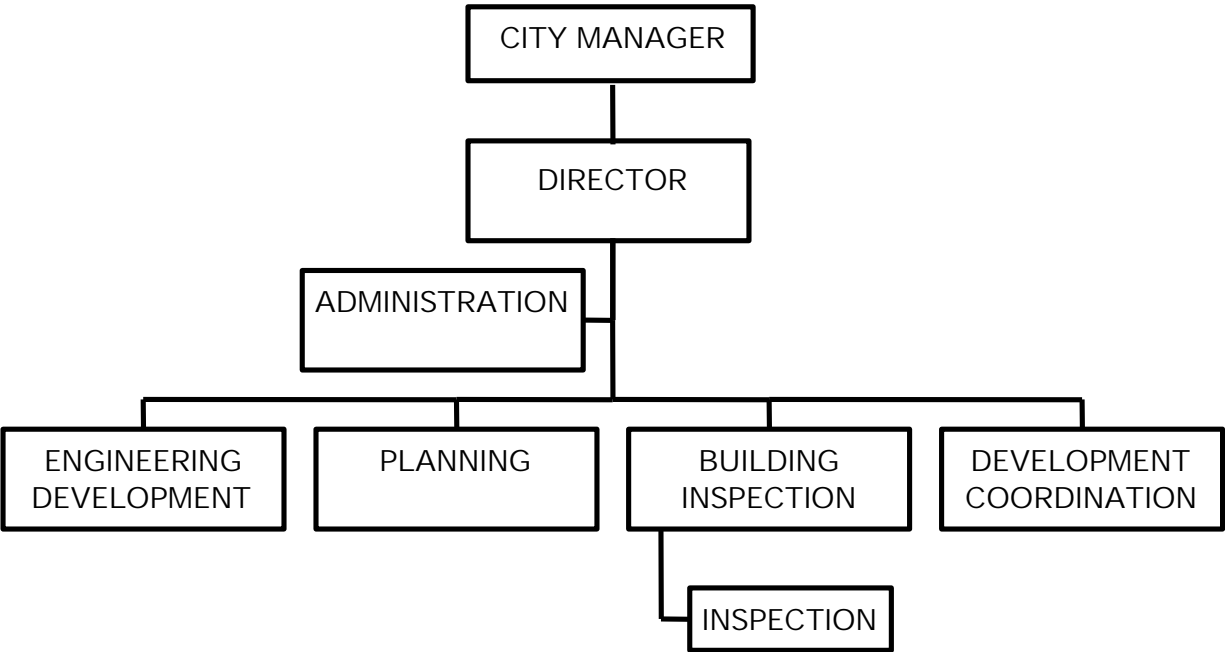
**CITY OF COLLEGE STATION
LIBRARY
DIVISION SUMMARY**

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
LIBRARY	\$ 621,768	\$ 784,394	\$ 772,822	\$ 754,955	\$ 754,955	-3.75%
DIVISION TOTAL	\$ 621,768	\$ 784,394	\$ 772,822	\$ 754,955	\$ 754,955	-3.75%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
SUPPLIES	624	350	320	350	350	0.00%
MAINTENANCE	5,015	5,670	5,550	5,882	5,882	3.74%
PURCHASED SERVICES	576,129	710,374	698,952	708,723	708,723	-0.23%
CAPITAL OUTLAY	40,000	68,000	68,000	40,000	40,000	-41.18%
DIVISION TOTAL	\$ 621,768	\$ 784,394	\$ 772,822	\$ 754,955	\$ 754,955	-3.75%

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 01	ACTUAL FY 02	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
LIBRARY	0.0	0.0	0.0	0.0	0.0	0.00%
DIVISION TOTAL	0.0	0.0	0.0	0.0	0.0	0.00%

DEVELOPMENT SERVICES



**CITY OF COLLEGE STATION
DEVELOPMENT SERVICES
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
ADMINISTRATION	\$ 481,706	\$ 686,040	\$ 735,179	\$ 687,923	\$ 700,336	2.08%
ENGINEERING	195,510	213,182	172,398	211,359	215,369	1.03%
PLANNING	647,136	511,239	489,480	482,967	498,673	(2.46%)
BUILDING	389,981	397,367	395,609	394,978	401,082	0.93%
NEIGHBORHOOD SERVICES	0	140136	145,238	93,884	94,959	(32.24%)
HISTORIC PRESERVATIONS	0	17,370	17,376	17,370	17,370	0.00%
DEPARTMENT TOTAL	\$ 1,714,333	\$ 1,965,334	\$ 1,955,280	\$ 1,888,481	\$ 1,927,789	(1.91%)

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 1,423,951	\$ 1,632,589	\$ 1,561,158	\$ 1,609,334	\$ 1,641,142	0.52%
SUPPLIES	53,104	39,959	45,243	42,692	43,692	9.34%
MAINTENANCE	26,085	37,101	37,021	40,089	40,089	8.05%
PURCHASED SERVICES	201,828	255,685	311,858	196,366	202,866	(20.66%)
CAPITAL OUTLAY	9,365	0	0	0	0	0.00%
DEPARTMENT TOTAL	\$ 1,714,333	\$ 1,965,334	\$ 1,955,280	\$ 1,888,481	\$ 1,927,789	(1.91%)

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
ADMINISTRATION	5.0	12.0	12.0	12.0	12.0	0.00%
ENGINEERING	3.0	3.0	3.0	3.0	3.0	0.00%
PLANNING	13.5	10.5	6.5	6.5	6.5	0.00%
BUILDING	9.0	7.0	7.0	7.0	7.0	0.00%
NEIGHBORHOOD SERVICES	0.0	0.0	3.0	2.0	2.0	(33.33%)
HISTORIC PRESERVATION	0.0	0.0	0.0	0.0	0.0	0.00%
DEPARTMENT TOTAL	30.5	32.5	31.5	30.5	30.5	(3.17%)

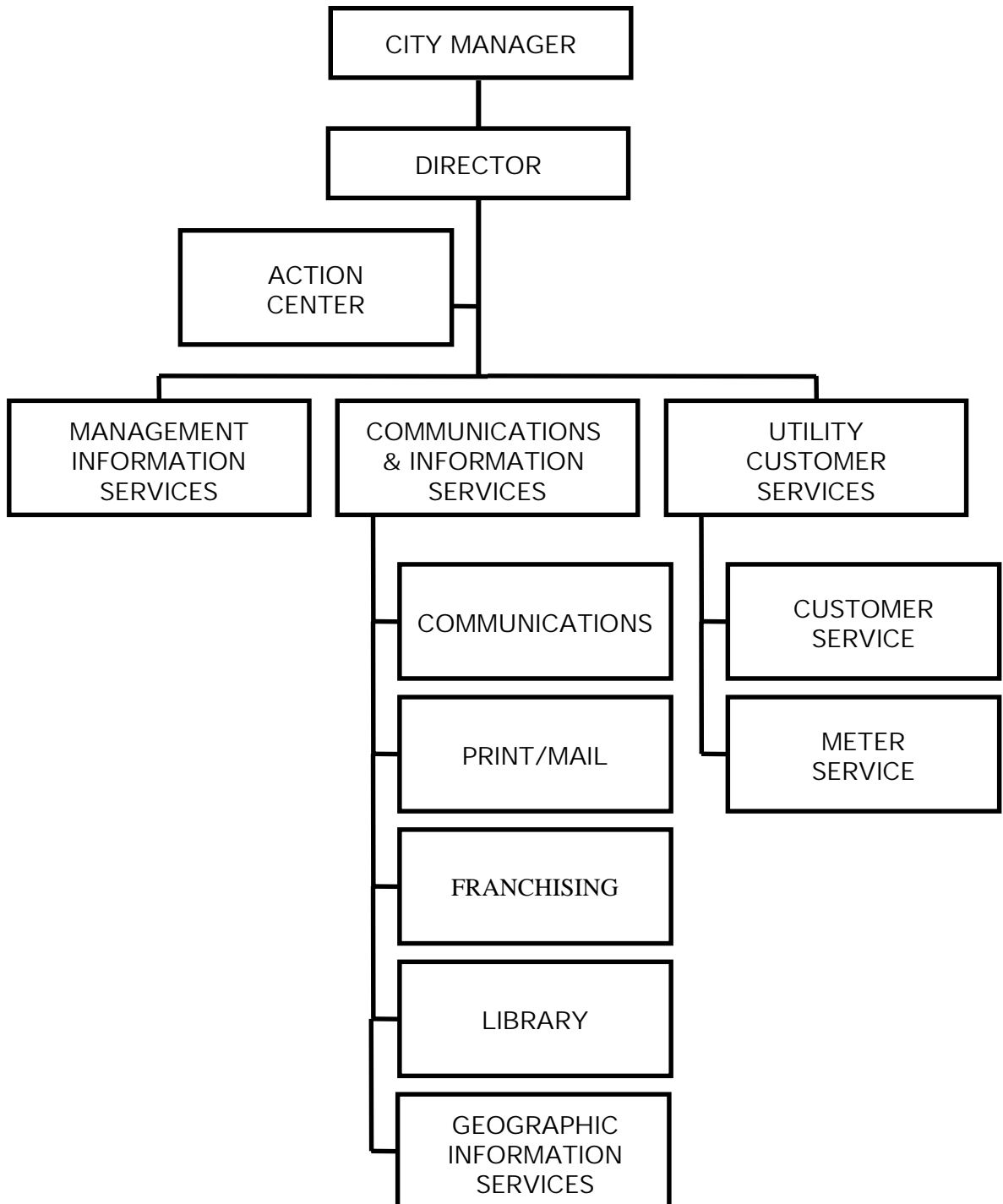
SERVICE LEVEL ADJUSTMENTS

PLANNING

2003 BV Transportation Summit

\$ 7,500
\$ 7,500

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES



**CITY OF COLLEGE STATION
OFFICE OF TECHNOLOGY AND INFORMATION SERVICES
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM Y 02 TO FY 03
OTIS ADMINISTRATION	\$ 430,417	\$ 539,507	\$ 429,825	\$ 401,827	\$ 439,368	(18.56%)
E-GOVERNMENT	0	0	0	0	66,960	N/A
GEOGRAPHIC INFO SERVICES	190,390	213,056	200,433	196,490	198,519	(6.82%)
MGMT INFO. SERVICES	1,637,780	1,679,581	1,672,648	1,657,374	1,749,718	4.18%
DEPARTMENT TOTAL	\$ 2,258,587	\$ 2,432,144	\$2,302,906	\$2,255,691	\$2,454,565	0.92%

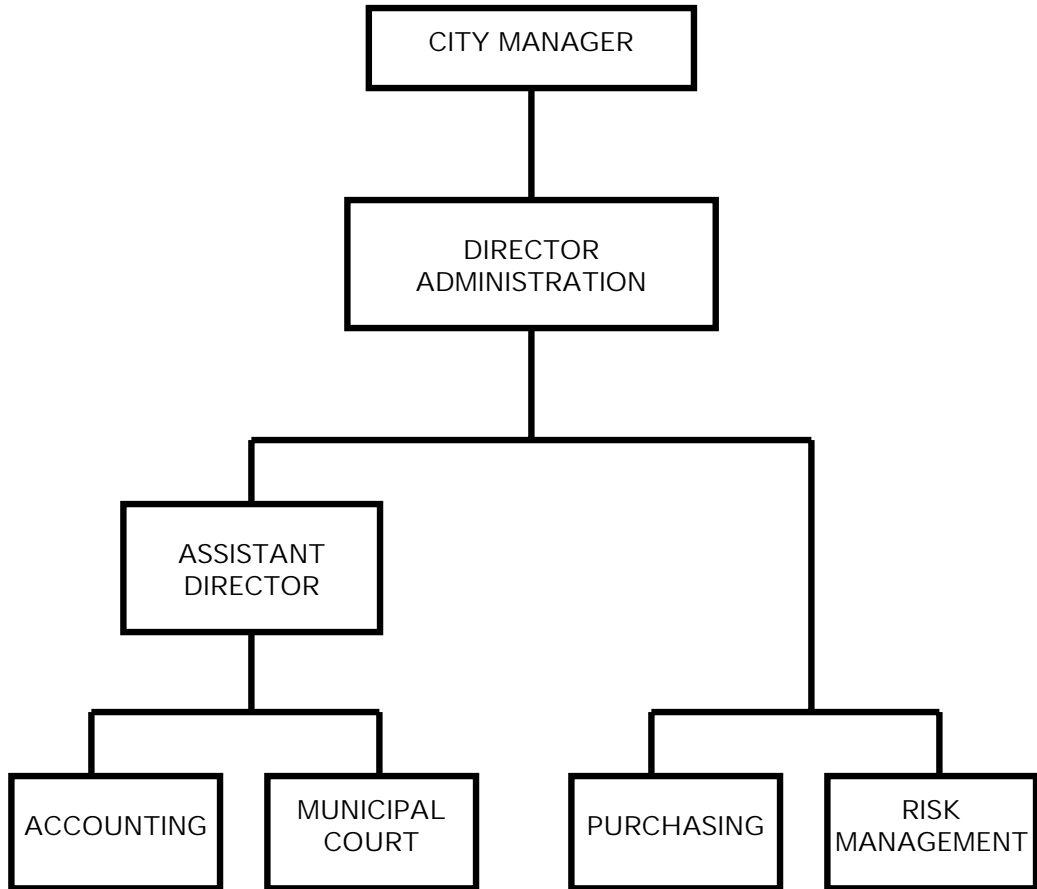
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM Y 02 TO FY 03
SALARIES & BENEFITS	\$ 1,255,116	\$ 1,347,306	\$1,335,737	\$1,271,611	\$1,315,823	(2.34%)
SUPPLIES	363,147	124,950	218,988	186,033	248,033	98.51%
MAINTENANCE	352,413	424,142	402,512	441,678	464,340	9.48%
PURCHASED SERVICES	216,481	349,471	241,082	203,369	265,369	(24.07%)
CAPITAL OUTLAY	71,430	186,275	104,587	153,000	161,000	(13.57%)
DEPARTMENT TOTAL	\$ 2,258,587	\$ 2,432,144	\$2,302,906	\$2,255,691	\$2,454,565	0.92%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM Y 02 TO FY 03
OTIS ADMINISTRATION	6.0	6.0	6.0	6.0	5.0	(16.67%)
E-GOVERNMENT	0.0	0.0	0.0	0.0	1.0	N/A
GEOGRAPHIC INFO SERVICES	2.5	2.5	2.5	2.5	2.5	0.00%
MGMT INFO SERVICES	15.0	15.0	15.0	14.0	14.0	(6.67%)
DEPARTMENT TOTAL	23.5	23.5	23.5	22.5	22.5	-4.26%

SERVICE LEVEL ADJUSTMENTS

ADMINISTRATION	Consultant for Natural Gas franchise agreement	\$ 60,000
E-GOVERNMENT	E-Government Implementation	37,544
MIS	Maintenance of software	20,662
	Installation of Microsoft Office XP	<u>60,000</u>
		\$ 178,206

FISCAL SERVICES



CITY OF COLLEGE STATION FISCAL SERVICES DEPARTMENT SUMMARY

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
FISCAL ADMINISTRATION	\$ 304,476	\$ 328,486	\$ 322,568	\$ 321,605	\$ 343,713	4.64%
RISK MANAGEMENT	124,423	154,786	164,062	255,981	247,685	60.02%
ACCOUNTING	613,895	716,615	699,060	696,293	738,528	3.06%
PURCHASING	238,304	274,433	265,881	279,030	283,949	3.47%
MUNICIPAL COURT	594,841	611,896	881,778	690,709	738,971	20.77%
DEPARTMENT TOTAL	\$ 1,875,939	\$ 2,086,216	\$ 2,333,349	\$ 2,243,618	\$ 2,352,846	12.78%

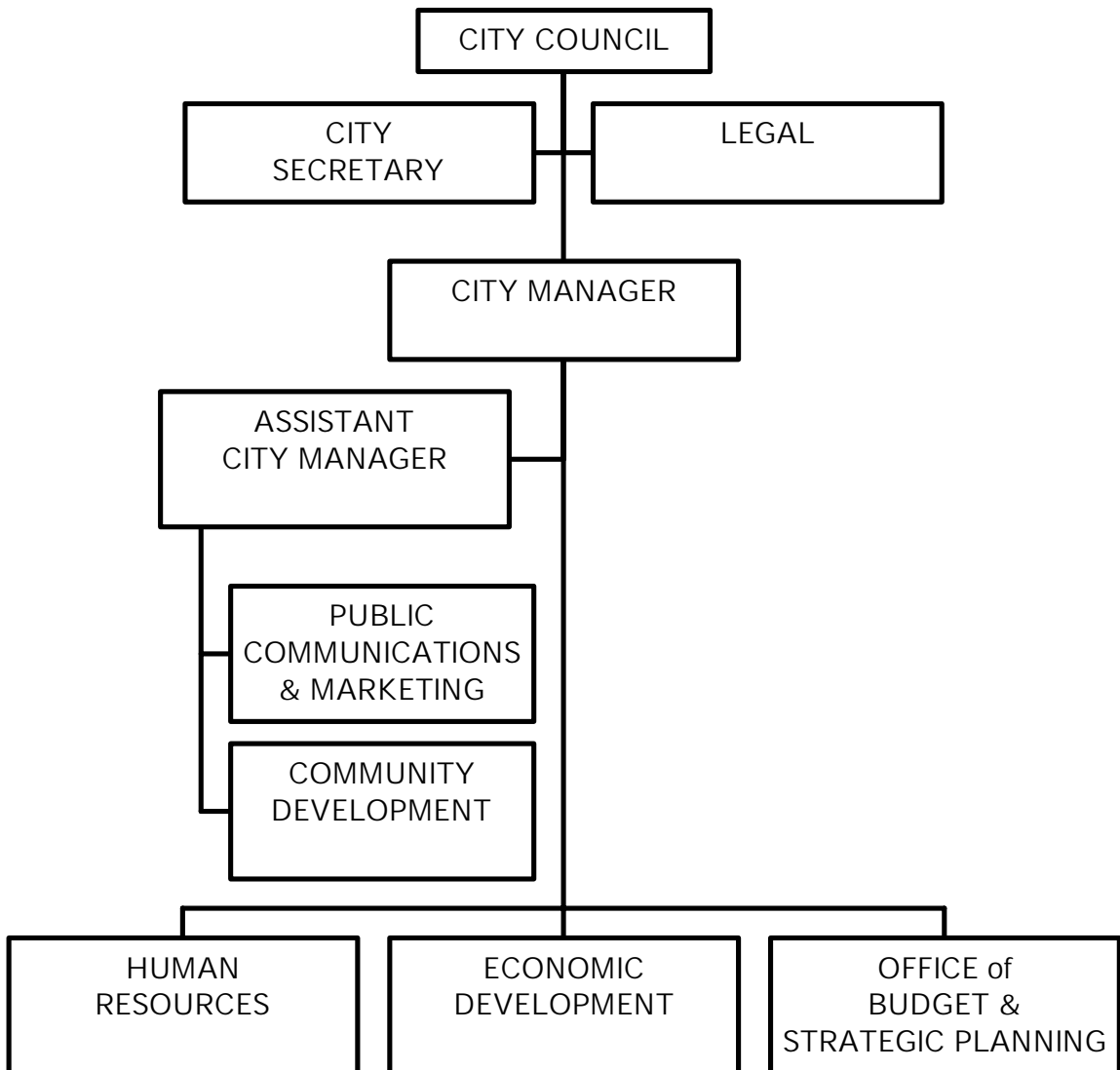
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 1,382,733	\$ 1,546,014	\$ 1,734,288	\$ 1,676,930	\$ 1,725,230	11.59%
SUPPLIES	45,031	46,514	55,006	60,361	63,361	36.22%
MAINTENANCE	18,248	22,030	25,555	22,699	22,699	3.04%
PURCHASED SERVICES	419,966	471,658	518,500	483,628	541,556	14.82%
CAPITAL OUTLAY	9,961	0	0	0	0	0.00%
DEPARTMENT TOTAL	\$ 1,875,939	\$ 2,086,216	\$ 2,333,349	\$ 2,243,618	\$ 2,352,846	12.78%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
FISCAL ADMINISTRATION	3.0	3.0	3.0	3.0	3.0	0.00%
RISK MANAGEMENT	2.5	2.5	2.5	3.0	3.0	0.00%
ACCOUNTING	10.5	10.5	11.5	11.0	11.0	-4.35%
PURCHASING	4.5	4.5	4.5	4.5	4.5	0.00%
MUNICIPAL COURT	13.5	13.5	13.5	13.5	14.0	3.70%
DEPARTMENT TOTAL	34.0	34.0	35.0	35.0	35.5	1.43%

SERVICE LEVEL ADJUSTMENTS:

FISCAL ADMINISTRATION	Appraisal District Fee Increase	\$ 18,470
RISK MANAGEMENT	Actuarial Study for FY 03	8,000
MUNICIPAL COURT	Increase in jury fees	3,100
	Records Storage	1,000
	Utility costs for Municipal Court	15,858
	Furniture	3,000
	Half time Bailiff position	16,810
ACCOUNTING	Financial Control Services	9,500
	Increase in Auditor Fee	2,000
		<u>\$ 77,738</u>

GENERAL GOVERNMENT



**CITY OF COLLEGE STATION
GENERAL GOVERNMENT
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
CITY SEC./MAYOR COUNCIL	\$ 287,559	\$ 294,925	\$ 297,209	\$ 309,248	\$ 311,439	5.60%
CITY MANAGER	482,852	520,714	551,295	521,270	524,361	0.70%
COMMUNITY PROGRAMS	102,356	104,203	110,825	106,732	123,721	18.73%
LEGAL	550,919	597,121	631,628	635,825	644,991	8.02%
PUBLIC COMM./ MARKETING	174,536	216,679	223,547	221,076	254,736	17.56%
HUMAN RESOURCES	358,754	394,988	408,215	400,262	421,920	6.82%
BUDGET & STRATEGIC PLANNI	263,508	291,901	275,735	298,013	302,735	3.71%
COMMUNITY DEVELOPMENT	490,357	587,155	567,916	584,848	601,469	2.44%
ECONOMIC DEVELOPMENT	192,560	304,311	294,890	213,263	218,731	-28.12%
DEPARTMENT TOTAL	\$ 2,903,401	\$ 3,311,997	\$ 3,361,260	\$ 3,290,537	\$ 3,404,103	2.78%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 2,204,929	\$ 2,527,060	\$ 2,598,367	\$ 2,602,864	\$ 2,661,015	5.30%
SUPPLIES	138,317	137,035	124,088	123,603	132,103	(3.60%)
MAINTENANCE	33,955	45,480	43,430	45,042	45,042	(0.96%)
PURCHASED SERVICES	518,914	602,422	595,375	519,028	562,143	(6.69%)
CAPITAL OUTLAY	7,286	0	0	0	3,800	N/A
DEPARTMENT TOTAL	\$ 2,903,401	\$ 3,311,997	\$ 3,361,260	\$ 3,290,537	\$ 3,404,103	2.78%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
CITY SEC./MAYOR COUNCIL	4.0	4.0	4.0	4.0	4.0	0.00%
CITY MANAGER	5.5	5.0	6.0	5.0	5.0	(16.67%)
COMMUNITY PROGRAMS	0.0	1.5	1.5	1.5	1.5	0.00%
LEGAL	8.0	7.75	7.75	7.75	7.75	0.00%
PUBLIC COMMUNICATIONS	2.0	2.0	2.0	2.0	2.0	0.00%
HUMAN RESOURCES	5.5	5.5	5.5	5.5	5.75	4.55%
BUDGET & STRATEGIC PLANNI	0.0	4.5	4.5	4.5	4.5	0.00%
COMMUNITY DEVELOPMENT	9.5	9.5	8.5	8.5	8.5	0.00%
ECONOMIC DEVELOPMENT	2.0	2.5	2.5	2.0	2.0	(20.00%)
DEPARTMENT TOTAL	36.5	42.25	42.25	40.75	41.00	(2.96%)

SERVICE LEVEL ADJUSTMENTS:

COMMUNITY PROGRAMS	Teen Court Conference	\$ 10,000
	Decision making for first offenders class	5,265
ECONOMIC DEVELOPMENT	Northgate Stage	2,000
PUBLIC COMMUNICATIONS	Additional marketing program	3,000
	Advertising and mileage	1,450
	Fish Camp fliers	1,500
	Outsourcing televising of Council meetings	25,000
HUMAN RESOURCES	Add. Salary & Benefits for upgrade to 3/4 time Secr	15,000
COMMUNITY DEVELOPMENT	Relocation costs to Fire Admin. Bldg.	7,200
		<u>\$ 70,415</u>

DEBT SERVICE FUND

The City's basic debt management policies are explained in the Financial Policy Statements, included in the appendix to this document. The City continues to review its debt management policies and to address the particular concerns and needs of the citizens. The City strives to issue debt only to meet capital needs.

This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

State law in Texas sets the maximum ad valorem tax rate for a home rule city, such as College Station, at \$2.50 per \$100 dollars valuation, including all obligations of the city. The City of College Station's approved ad valorem tax rate is 47.77 cents/\$100 valuation.

Current policy is to maintain at least 8.33% of annual appropriated expenditures and any associated fees as the Debt Service Fund balance at fiscal year end. The fund is in compliance with that policy.

The most recent debt issues of the City of College Station have earned ratings* from Moody's and Standard & Poor's as follows:

Bond Type	Standard & Poor's	Moody's
General Obligation	AA-	Aa3
Utility Revenue	A+	A1
Certif. of Oblig.	AA-	Aa3

Revenues in the Debt Service Fund are anticipated to increase in FY 03 by 1% from the FY 02 revised budget, reflecting the increased taxable base in College Station. The debt service portion of the ad valorem tax rate is approved at 28.31

cents per \$100 valuation for FY 03. This is one cent below the FY 02 tax rate of 29.31 cents.

In the fall of 1998, the citizens of College Station approved \$24.24 million in future bond authorization for streets, traffic, fire stations, land acquisition, parks and drainage improvements. Current analysis of the debt requirements in the future shows that the City will have enough debt capacity to issue all of the authorized bonds without a tax increase. In FY 03, it is estimated that \$4.8 million of the 1998 authorization will be issued. The 2003 GOBs will be used as follows:

- \$1,693,000 for street and traffic programs.
- \$1,317,000 for Fire Station #5
- \$1,000,000 for Greenways projects.
- \$780,000 for other General Government CIP

It is also anticipated that the City will issue \$15,357,000 of COs. These Certificates are expected to be issued as follows:

- \$3,150,000 for Business Park Development
- \$11,400,000 for the new Conference Center
- \$57,000 for Record Storage
- \$750,000 for Street Projects

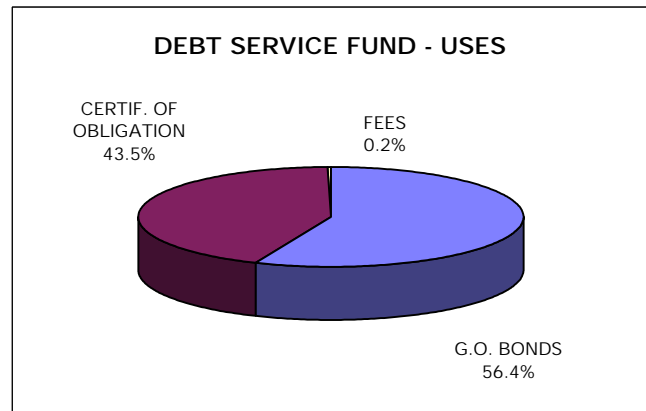
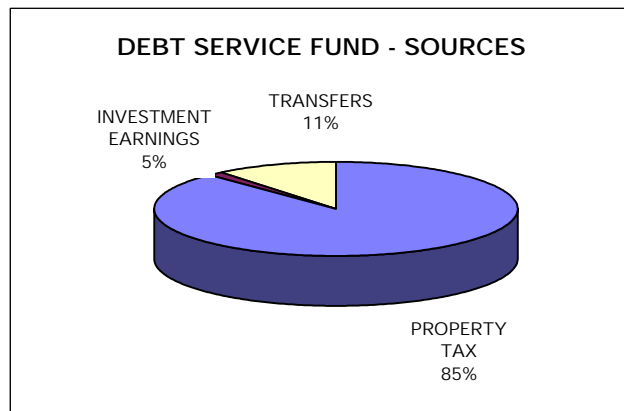
Each year an analysis is done to determine what resources are needed and if refunding and call options are available and in the best interest of the City. It is not anticipated that any bonds will be called in FY 03.

The following section contains a schedule of requirements and a summary of requirements for all General Obligation Bonds and Certificates of Obligation. The detailed information for each individual GOB and CO is found in *Appendix J*. The schedule of requirements and the individual detailed information for all Utility Revenue Bonds are also found in *Appendix J*.

* The ratings are standard ratings of Moody's and S&P. The highest rating available on S&P is AAA and the lowest "investment grade" debt issue is BBB. In contrast, Moody's highest rating is Aaa and the lowest "investment grading" is Bbb.

CITY OF COLLEGE STATION DEBT SERVICE FUND FUND SUMMARY

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
BEGINNING BALANCE	\$ 4,227,959	\$ 3,548,004	\$ 3,548,004	\$ 2,587,156	\$ 2,587,156	
REVENUES						
ADVALOREM TAXES, ETC.	\$ 5,986,114	\$ 7,265,601	\$ 7,262,601	\$ 7,959,007	\$ 7,689,713	6%
INVESTMENT EARNINGS	337,113	350,000	200,000	100,000	100,000	-71%
OTHER	0	0	0	0	0	N/A
TRANSFERS	697,052	1,023,410	708,091	958,500	958,500	-6%
REFUNDING	0	0	0	0	0	N/A
TOTAL REVENUES	\$ 7,020,279	\$ 8,639,011	\$ 8,170,692	\$ 9,017,507	\$ 8,748,213	1%
TOTAL FUNDS AVAILABLE	\$ 11,248,238	\$ 12,187,015	\$ 11,718,696	\$ 11,604,663	\$ 11,335,369	0%
EXPENDITURES AND TRANSFERS						
GENERAL OBLIGATION BONDS	\$ 5,637,160	\$ 6,262,117	\$ 6,262,117	\$ 5,336,191	\$ 5,336,193	-15%
CERTIFICATES OF OBLIGATION	2,051,610	2,786,146	2,856,146	4,113,567	4,113,567	48%
AGENTS FEES, OTHER COSTS	8,964	15,000	13,277	15,000	14,998	0%
OTHER	2,500	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 7,700,234	\$ 9,063,263	\$ 9,131,540	\$ 9,464,758	\$ 9,464,758	4%
INCREASE (DECREASE) FUND BALANCE	\$ (679,955)	\$ (424,252)	\$ (960,848)	\$ (447,251)	\$ (716,545)	
ENDING FUND BALANCE	\$ 3,548,004	\$ 3,123,752	\$ 2,587,156	\$ 2,139,905	\$ 1,870,611	

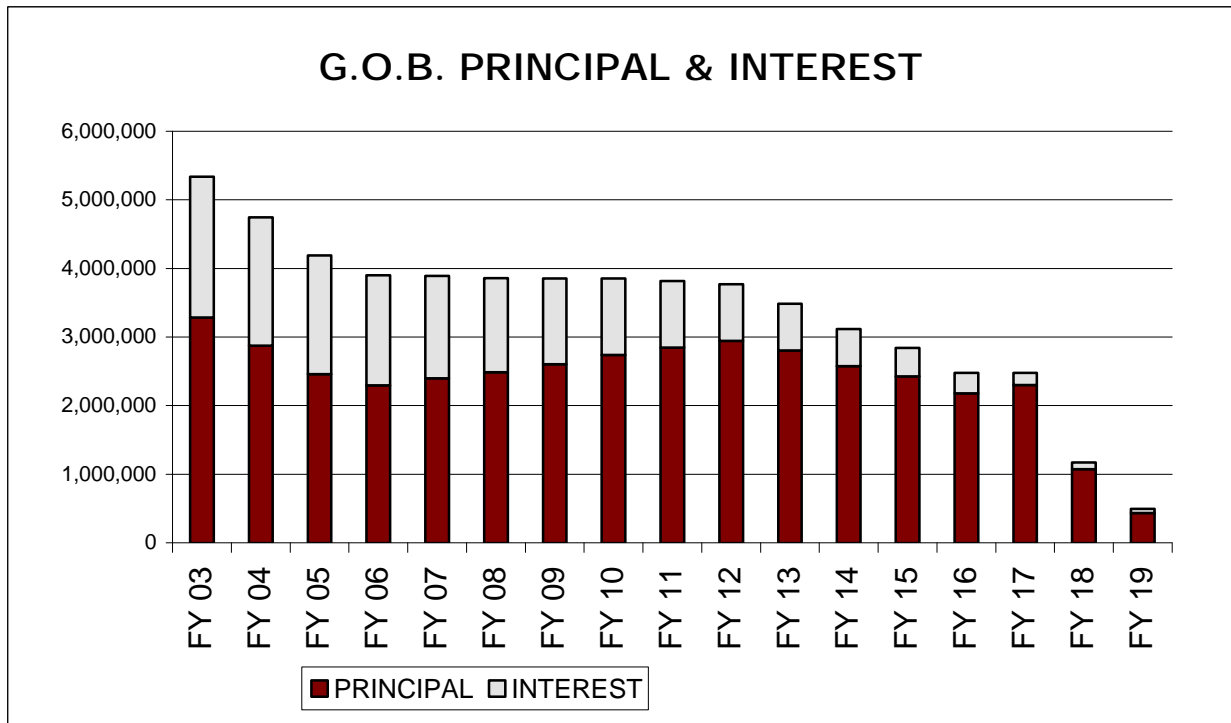


**DEBT SERVICE
SUMMARY OF REQUIREMENTS
GENERAL OBLIGATION BONDS
ALL SERIES
FY 2002-2003**

Issue	Principal	Interest	Total
G.O.B. Series 1991	225,000	49,250	274,250
G.O.B. Series 1994	300,000	178,700	478,700
G.O.B. Series 1995	250,000	181,175	431,175
G.O.B. Series 1996	880,000	302,728	1,182,728
G.O.B. Series 1998	255,000	274,669	529,669
G.O.B. Series 1999	260,000	245,253	505,253
G.O.B. Series 2000	295,000	389,005	684,005
G.O.B. Series 2001	125,000	122,245	247,245
G.O.B. Series 2002	695,000	308,168	1,003,168
TOTAL	\$ 3,285,000	\$ 2,051,193	\$ 5,336,193

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
GENERAL OBLIGATION BONDS
ALL SERIES**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE EACH YEAR	OUTSTANDING AS OF OCTOBER 1
FY 03	3,285,000	2,051,191	5,336,191	41,665,000
FY 04	2,875,000	1,872,076	4,747,076	38,380,000
FY 05	2,460,000	1,729,573	4,189,573	35,505,000
FY 06	2,295,000	1,606,298	3,901,298	33,045,000
FY 07	2,400,000	1,491,545	3,891,545	30,750,000
FY 08	2,485,000	1,372,868	3,857,868	28,350,000
FY 09	2,605,000	1,246,610	3,851,610	25,865,000
FY 10	2,740,000	1,112,804	3,852,804	23,260,000
FY 11	2,845,000	972,316	3,817,316	20,520,000
FY 12	2,945,000	825,990	3,770,990	17,675,000
FY 13	2,805,000	680,484	3,485,484	14,730,000
FY 14	2,575,000	543,708	3,118,708	11,925,000
FY 15	2,425,000	415,934	2,840,934	9,350,000
FY 16	2,180,000	298,569	2,478,569	6,925,000
FY 17	2,300,000	178,294	2,478,294	4,745,000
FY 18	1,075,000	97,638	1,172,638	2,445,000
FY 19	435,000	58,225	493,225	1,370,000
FY 20	455,000	35,975	490,975	935,000
FY 21	480,000	12,300	492,300	480,000



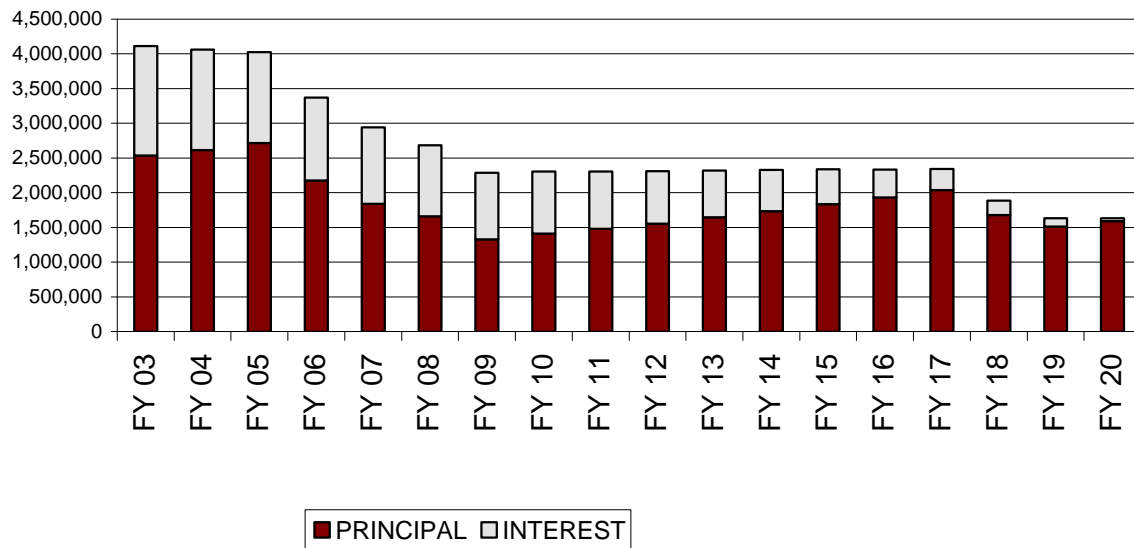
**DEBT SERVICE
SUMMARY OF REQUIREMENTS
CERTIFICATES OF OBLIGATION
ALL SERIES
FY 2002-2003**

ISSUE - PRINCIPAL	GENERAL DEBT ASSOCIATED	WPC TIF ASSOCIATED	EQUIP REPL ASSOCIATED	CONF. CENTER ASSOCIATED	TOTAL
C.O. Series 1998	0	0	0	225,000	225,000
C.O. Series 2000	340,000	0	0	0	340,000
C.O. Series 2000 A	535,000	0	0	0	535,000
C.O. Series 2001	435,000	0	0	0	435,000
C.O. Series 2002	420,000	400,000	180,000	0	1,000,000
TOTAL PRINCIPAL	\$ 1,730,000	\$ 400,000	\$ 180,000	\$ 225,000	\$ 2,535,000
ISSUE - INTEREST					
C.O. Series 1998	0	0	0	246,845	246,845
C.O. Series 2000	177,976	0	0	0	177,976
C.O. Series 2000 A	379,721	0	0	0	379,721
C.O. Series 2001	125,486	0	0	0	125,486
C.O. Series 2002	520,038	92,500	36,000	0	648,538
TOTAL INTEREST	\$ 1,203,222	\$ 92,500	\$ 36,000	\$ 246,845	\$ 1,578,567
TOTAL PAYMENT	\$ 2,933,222	\$ 492,500	\$ 216,000	\$ 471,845	\$ 4,113,567

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
CERTIFICATES OF OBLIGATION
ALL SERIES**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE EACH YEAR	OUTSTANDING AS OF OCTOBER 1
FY 03	2,535,000	1,578,566	4,113,566	33,280,000
FY 04	2,615,000	1,448,660	4,063,660	30,745,000
FY 05	2,715,000	1,311,641	4,026,641	28,130,000
FY 06	2,175,000	1,194,933	3,369,933	25,415,000
FY 07	1,840,000	1,103,525	2,943,525	23,240,000
FY 08	1,660,000	1,025,459	2,685,459	21,400,000
FY 09	1,330,000	957,583	2,287,583	19,740,000
FY 10	1,410,000	894,146	2,304,146	18,410,000
FY 11	1,480,000	826,320	2,306,320	17,000,000
FY 12	1,555,000	753,725	2,308,725	15,520,000
FY 13	1,645,000	675,753	2,320,753	13,965,000
FY 14	1,735,000	591,898	2,326,898	12,320,000
FY 15	1,835,000	501,349	2,336,349	10,585,000
FY 16	1,930,000	404,486	2,334,486	8,750,000
FY 17	2,040,000	301,837	2,341,837	6,820,000
FY 18	1,680,000	205,171	1,885,171	4,780,000
FY 19	1,510,000	122,369	1,632,369	3,100,000
FY 20	1,590,000	41,672	1,631,672	1,590,000

C.O. PRINCIPAL & INTEREST



PARKS XTRA EDUCATION FUND

Established in FY 96, Parks Xtra Education is a joint effort of the City of College Station and the College Station Independent School District (CSISD) to provide community-based education programs.

This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

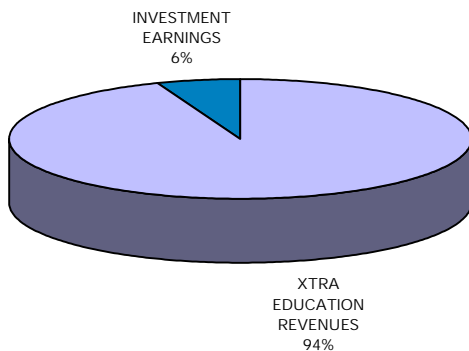
Registration fees provide the primary funding for the Parks Xtra Education Fund. Revenues are projected to be \$82,400 in FY02.

Approved program funding for FY 03 is \$122,670. These funds include \$92,080 to cover the cost of instructors, supplies, equipment, and various other program-related expenses. This includes a service level adjustment in the amount of \$13,450 to expand the programs. The remaining \$30,590 is allocated for the payment of half the salary and benefits associated with the position responsible for administering the program.

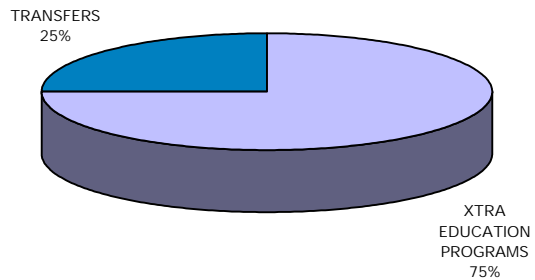
CITY OF COLLEGE STATION PARKS XTRA EDUCATION FUND SUMMARY

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
BEGINNING FUND BALANCE	\$ 82,188	\$ 63,437	\$ 63,437	\$ 43,272	\$ 43,272	
REVENUES						
XTRA EDUCATION REVENUES	\$ 61,114	\$ 55,100	\$ 80,000	\$ 82,400	\$ 82,400	49.55%
INVESTMENT EARNINGS	4,261	5,200	5,200	5,200	5,200	0.00%
OTHER	1,252	0	0	0	0	N/A
TOTAL REVENUES	<u>\$ 66,627</u>	<u>\$ 60,300</u>	<u>\$ 85,200</u>	<u>\$ 87,600</u>	<u>\$ 87,600</u>	45.27%
TOTAL FUNDS AVAILABLE	<u>148,815</u>	<u>\$ 123,737</u>	<u>\$ 148,637</u>	<u>\$ 130,872</u>	<u>\$ 130,872</u>	5.77%
EXPENDITURES						
XTRA EDUCATION PROGRAMS	\$ 61,025	\$ 78,630	\$ 78,630	\$ 78,630	\$ 92,080	17.11%
CONTINGENCY	0	0	0	0	0	N/A
TRANSFERS	24,353	26,735	26,735	30,590	30,590	14.42%
TOTAL EXPENDITURES	<u>\$ 85,378</u>	<u>\$ 105,365</u>	<u>\$ 105,365</u>	<u>\$ 109,220</u>	<u>\$ 122,670</u>	16.42%
INCREASE (DECREASE) IN FUND BALANCE	<u>\$ (18,751)</u>	<u>\$ (45,065)</u>	<u>\$ (20,165)</u>	<u>\$ (21,620)</u>	<u>\$ (35,070)</u>	
ENDING FUND BALANCE	<u><u>\$ 63,437</u></u>	<u><u>\$ 18,372</u></u>	<u><u>\$ 43,272</u></u>	<u><u>\$ 21,652</u></u>	<u><u>\$ 8,202</u></u>	

PARKS XTRA EDUCATION FUND- SOURCES



PARKS XTRA EDUCATION FUND - USES



CITY OF COLLEGE STATION PARKS XTRA EDUCATION DEPARTMENT SUMMARY

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PARKS XTRA EDUCATION	\$ 61,025	\$ 78,630	\$ 78,630	\$ 78,630	\$ 92,080	17.11%
DIVISION TOTAL	\$ 61,025	\$ 78,630	\$ 78,630	\$ 78,630	\$ 92,080	17.11%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
SUPPLIES	5,973	12,980	12,980	12,980	13,480	3.85%
MAINTENANCE	0	0	0	0	0	0.00%
PURCHASED SERVICES	55,052	65,650	65,650	65,650	78,600	19.73%
CAPITAL OUTLAY	0	0	0	0	0	0.00%
DIVISION TOTAL	\$ 61,025	\$ 78,630	\$ 78,630	\$ 78,630	\$ 92,080	17.11%

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PARKS XTRA EDUCATION	0.0	0.0	0.0	0.0	0.0	0.00%
DIVISION TOTAL	0.0	0.0	0.0	0.0	0.0	0.00%

SERVICE LEVEL ADJUSTMENTS

Promotional materials and fees	\$ 13,450
	<u>\$ 13,450</u>

ECONOMIC DEVELOPMENT FUND

This is the fifth year to include the Economic Development Fund in the budget document. The fund is utilized to account for funds that are to be used for business attraction and retention.

This fund is prepared on the modified accrual basis of accounting. Using this method, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Revenues for the Economic Development Fund will be collected from the Electric, Water, Wastewater, and Sanitation Funds. The contributions from these funds will total \$260,000. Investment earnings of approximately \$10,000 are also anticipated in FY 03. The Economic Development Funds' expenditures are comprised of "Cash Assistance" payments to various business prospects. This assistance is aimed at providing prospective businesses with start-up resources and provides existing businesses the opportunity to expand their operations.

It is estimated that \$962,209 will be available for cash assistance in FY03. Cash assistance in FY 03 is approved to be allocated as follows:

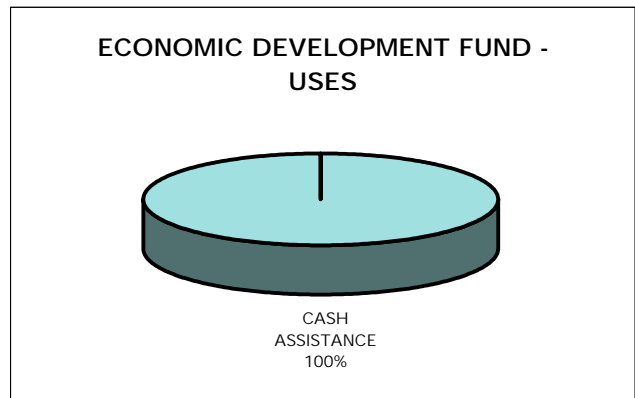
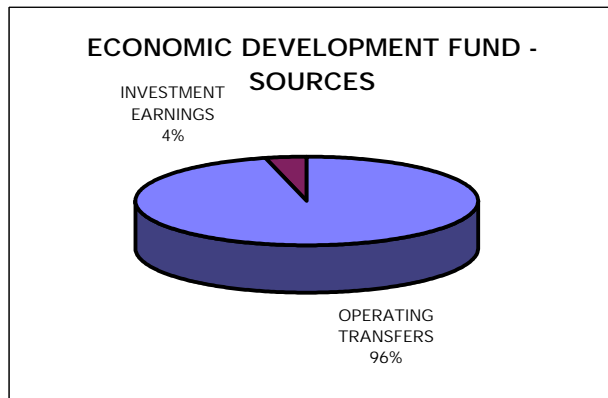
Economic Development Cash Assistance

Organization	FY 02	FY 03
The Tradition at Northgate	\$31,320	
Development Matching Fund	50,000	50,000
EDC/SCIC Membership	62,500	80,000
UCS	60,000	
Lynntech		50,000
Northgate project		34,888
Home Depot		437,321
Hilton Retaining Wall		200,000
Future Potential		110,000
Total	\$153,820	\$962,209

As can be seen from the table above, there is \$110,000 estimated to be available for other economic development prospects and activities. If uncommitted at year-end, these funds will contribute to the fund balance carried over from year to year. This flexibility gives the City an opportunity to work with various new and current businesses to ensure that College Station has a diverse and vibrant economy.

CITY OF COLLEGE STATION ECONOMIC DEVELOPMENT FUND SUMMARY

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
BEGINNING BALANCE	\$ 668,407	\$ 706,082	\$ 706,082	\$ 812,262	\$ 812,262	
REVENUES						
OPERATING TRANSFERS						
ELECTRIC FUND	\$ 215,000	\$ 215,000	215,000	215,000	215,000	0%
WATER FUND	12,500	12,500	12,500	12,500	12,500	0%
SEWER FUND	10,000	10,000	10,000	10,000	10,000	0%
SW COLLECTION FUND	12,500	12,500	12,500	12,500	12,500	0%
INVESTMENT EARNINGS	37,074	43,600	10,000	10,000	10,000	-77%
OTHER	12,317	0	0	0	0	N/A
TOTAL REVENUES	<u>\$ 299,391</u>	<u>\$ 293,600</u>	<u>\$ 260,000</u>	<u>\$ 260,000</u>	<u>\$ 260,000</u>	-11%
TOTAL FUNDS AVAILABLE	<u>\$ 967,798</u>	<u>\$ 999,682</u>	<u>\$ 966,082</u>	<u>\$1,072,262</u>	<u>\$ 1,072,262</u>	7%
EXPENDITURES AND TRANSFERS						
CASH ASSISTANCE	\$ 70,248	\$ 900,000	\$ 153,820	\$ 962,209	962,209	7%
OTHER	191,468	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	<u>\$ 261,716</u>	<u>\$ 900,000</u>	<u>\$ 153,820</u>	<u>\$ 962,209</u>	<u>\$ 962,209</u>	7%
INCREASE (DECREASE) FUND BALANCE	<u>\$ 37,675</u>	<u>\$ (606,400)</u>	<u>\$ 106,180</u>	<u>\$ (702,209)</u>	<u>\$ (702,209)</u>	
GAAP ADJUSTMENT						
ENDING FUND BALANCE	<u>\$ 706,082</u>	<u>\$ 99,682</u>	<u>\$ 812,262</u>	<u>\$ 110,053</u>	<u>\$ 110,053</u>	



COURT SECURITY FEE FUND

In 1999, the State Legislature authorized a Court Security Fee for Municipal Court fines. This fee is paid by those who pay tickets at the College Station Municipal Court. This fee can be used to fund security projects to the Municipal Court.

This fund is prepared using the modified accrual basis of accounting. This accounting method realizes revenues are when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The

full listing of these exceptions can be found in the Financial Policies on page F-1.

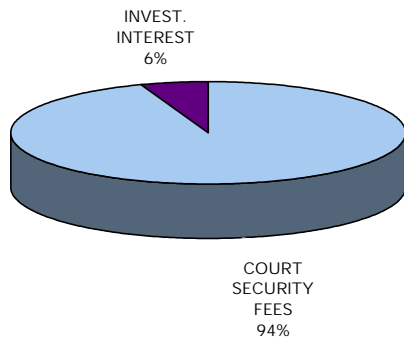
Court Security Fee revenues are projected to be \$65,000 in FY 03.

Expenditures of \$110,000 are approved in FY 03. These expenditures include the salary and benefits associated with the bailiff position at the Municipal Court, as well as other security improvements to the court facility.

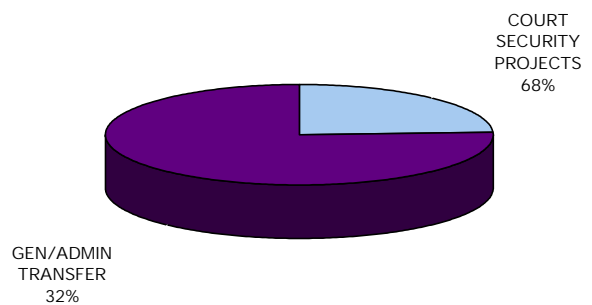
**CITY OF COLLEGE STATION
COURT SECURITY FEE
FUND SUMMARY**

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
BEGINNING FUND BALANCE	\$ 38,922	\$ 95,890	\$ 95,890	\$ 129,590	\$ 129,590	
REVENUES						
COURT SECURITY FEES	\$ 82,400	\$ 74,500	\$ 59,600	\$ 61,400	\$ 61,400	-18%
INVESTMENT INTEREST	3,799	6,600	4,800	3,600	3,600	-45%
OTHER	0	0	0	0	0	.
TOTAL REVENUES	<u>\$ 86,199</u>	<u>\$ 81,100</u>	<u>\$ 64,400</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	-20%
EXPENDITURES						
COURT SECURITY PROJECTS	\$ 0	\$ 15,000	\$ 0	\$ 75,000	\$ 75,000	400%
GEN/ADMIN TRANSFER	29,231	66,100	30,700	35,000	35,000	
TOTAL EXPENDITURES	<u>\$ 29,231</u>	<u>\$ 81,100</u>	<u>\$ 30,700</u>	<u>\$ 110,000</u>	<u>\$ 110,000</u>	36%
INCREASE (DECREASE) IN FUND BALANCE	<u>\$ 56,968</u>	<u>\$ 0</u>	<u>\$ 33,700</u>	<u>\$ (45,000)</u>	<u>\$ (45,000)</u>	
ENDING FUND BALANCE	<u>\$ 95,890</u>	<u>\$ 95,890</u>	<u>\$ 129,590</u>	<u>\$ 84,590</u>	<u>\$ 84,590</u>	

COURT SECURITY FEE FUND - SOURCES



COURT SECURITY FEE FUND - USES



COURT TECHNOLOGY FEE FUND

In 1999, the State Legislature authorized a Court Technology Fee for Municipal Court fines. Those who pay tickets at the College Station Municipal Court contribute to this fee. This fee can be used to fund technology projects at the Municipal Court facility. Projects could include enhancements and improvements to the Municipal Court computer systems and various other improvements that involve technology.

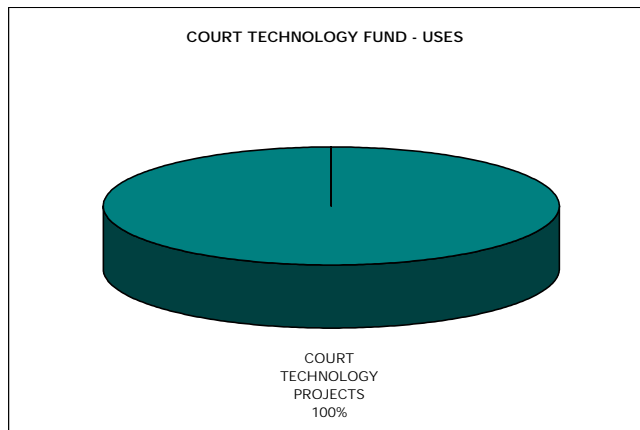
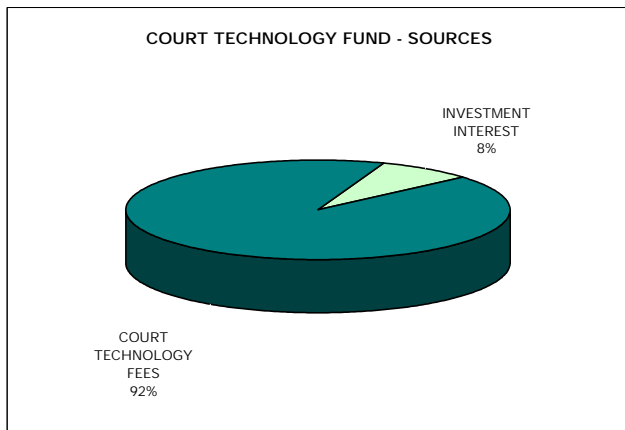
This fund is prepared using the modified accrual basis of accounting. This accounting method realizes revenue when they become measurable

and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Court Technology Fee revenues are projected to be \$85,700 in FY 03. \$100,000 in budgeted expenditures are included in the approved FY 03 budget.

**CITY OF COLLEGE STATION
COURT TECHNOLOGY
FUND SUMMARY**

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
BEGINNING FUND BALANCE	\$ 61,430	\$ 101,860	\$ 101,860	\$ 148,260	\$ 148,260	
REVENUES						
COURT TECHNOLOGY FEES	\$ 107,465	\$ 103,000	\$ 78,200	\$ 78,200	\$ 78,200	-24%
INVESTMENT INTEREST	5,629	6,800	5,200	7,500	7,500	10%
OTHER	0	0	0	0	0	N/A
TOTAL REVENUES	<u>\$ 113,094</u>	<u>\$ 109,800</u>	<u>\$ 83,400</u>	<u>\$ 85,700</u>	<u>\$ 85,700</u>	-22%
EXPENDITURES						
COURT TECHNOLOGY PROJECTS	<u>\$ 72,664</u>	<u>\$ 202,600</u>	<u>\$ 37,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	-51%
TOTAL EXPENDITURES	<u>\$ 72,664</u>	<u>\$ 202,600</u>	<u>\$ 37,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	-51%
INCREASE (DECREASE) IN FUND BALANCE	<u>\$ 40,430</u>	<u>\$ (92,800)</u>	<u>\$ 46,400</u>	<u>\$ (14,300)</u>	<u>\$ (14,300)</u>	
ENDING FUND BALANCE	<u>\$ 101,860</u>	<u>\$ 9,060</u>	<u>\$ 148,260</u>	<u>\$ 133,960</u>	<u>\$ 133,960</u>	



POLICE SEIZURE FUND

This fund accounts for items received by the City through the Police Department as a result of criminal investigations. These funds are used for one time equipment and other purchases to assist in police activities.

This fund is prepared using the modified accrual basis of accounting. This accounting method recognizes revenues when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is

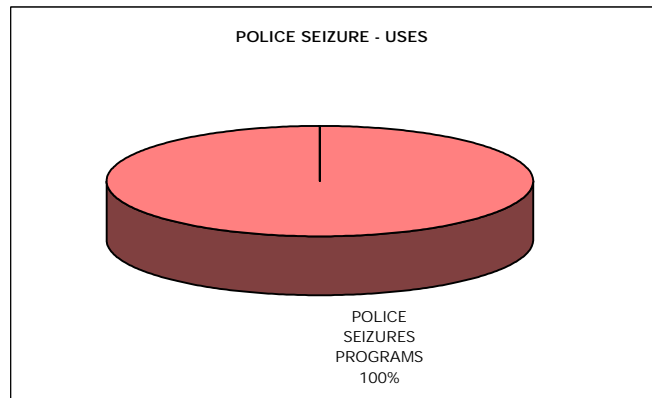
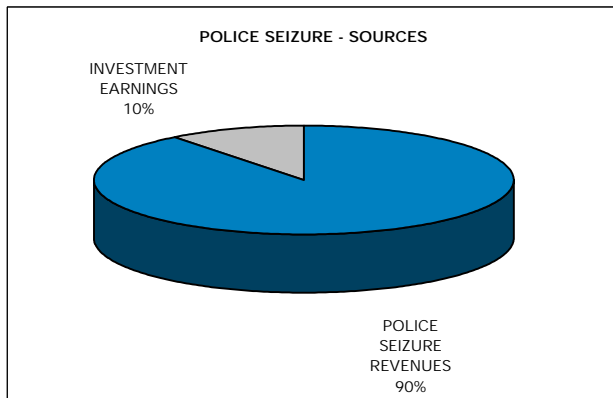
incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Police Seizure Fund revenues are estimated to be \$6,700 in FY 03. Total funds available are expected to be \$9,340.

Expenditures of \$3,500 are budgeted for in FY03. These expenditures are anticipated to be for items to assist in police activities.

CITY OF COLLEGE STATION POLICE SEIZURE FUND SUMMARY

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
BEGINNING FUND BALANCE	\$ 14,395	\$ 21,640	\$ 11,840	\$ 2,640	\$ 2,640	
REVENUES						
POLICE SEIZURE REVENUES	\$ 6,713	\$ 0	\$ 7,000	\$ 6,000	\$ 6,000	N/A
INVESTMENT EARNINGS	1,070	1,200	800	700	700	(41.67%)
OTHER	(488)	0	0	0	0	N/A
TOTAL REVENUES	\$ 7,295	\$ 1,200	\$ 7,800	\$ 6,700	\$ 6,700	458.33%
TOTAL FUNDS AVAILABLE	21,690	\$ 22,840	\$ 19,640	\$ 9,340	\$ 9,340	(59.11%)
EXPENDITURES						
POLICE SEIZURE PROGRAMS	\$ 50	\$ 11,000	\$ 17,000	\$ 3,500	\$ 3,500	(68.18%)
CONTINGENCY	0	0	0	0	0	N/A
TRANSFERS	0	0	0	0	0	N/A
TOTAL EXPENDITURES	\$ 50	\$ 11,000	\$ 17,000	\$ 3,500	\$ 3,500	(68.18%)
INCREASE (DECREASE) IN FUND BALANCE	\$ 7,245	\$ (9,800)	\$ (9,200)	\$ 3,200	\$ 3,200	
ENDING FUND BALANCE	\$ 21,640	\$ 11,840	\$ 2,640	\$ 5,840	\$ 5,840	



GENERAL GOVERNMENT CAPITAL PROJECTS BUDGET

The City of College Station annually develops a five-year Capital Improvements Program. The CIP is then presented for City Council review as part of the annual budget process. The list consolidates all anticipated capital needs for which funding authorization exists. The program is also divided into several sections depending on the services provided and the funding source.

The City only has legal authority to issue general obligation debt after a successful citizen referendum. General Obligation (GO) debt is debt that obligates the City to repay the issue with ad valorem tax revenues. The City uses GO debt for the acquisition and development of parks and recreation facilities, rights-of-way acquisition, construction of arterial streets, reconstruction of major arterial streets, and for public buildings such as City offices, libraries, swimming pools and other general use facilities.

The 1998 November election granted the City authority to issue \$24,240,000 in General Obligation debt. \$3.8 million is planned to be used in FY 03.

The City has statutory authority, and City Council policy allows for the use of non-voter authorized debt instruments such as certificates of obligation and contract obligations (generally referred to as CO's). City Council policy allows the City to use such instruments for capital items such as the following:

- The purchase and replacement of major computer systems and other technology-based items that have useful lives of not more than ten years.
- The purchase and replacement of major equipment items such as fire fighting equipment. The City has however developed policies and procedures to provide almost all of this equipment without issuing debt.
- The purchase of land and development of land for economic development uses.

In FY 02, the City issued \$14,413,000 in CO debt for various General Government capital projects that included street, technology, parks, business park, municipal facilities, and convention center projects. Approximately, \$9,000,000 of this amount was issued to cover expenses associated with transportation related projects that comprise the Interim CIP. The FY 03 Budget includes issuing \$15,357,000 in CO's. \$11,400,000 of this amount is to cover expenses associated with the development and construction of a new convention center and related infrastructure. Additionally, \$3,150,000 in CO's is approved to cover

business park development costs, and \$750,000 for street capital projects.

Revenue bonds are issued when a capital asset will reside in one or more of the City's enterprise funds. Revenue bonds do not normally require voter approval.

The 1998 bond elections provided funding authorization for a wide range of capital projects. These projects included street extensions and reconstruction, traffic projects, as well as parks development and parkland acquisition. Improvements to Fire Station #2, along with a new fire station (Fire Station #5), were authorized. Funds were also authorized for the acquisition of land for a new cemetery site, City Center and to increase greenway /floodplain areas. The City will continue those authorized projects in accordance with the five-year CIP plan.

The successful citizen referendum acknowledged that the approved projects would be accomplished without increasing the ad valorem tax rate for debt service. It was anticipated however, that the ad valorem tax rate would be increased to pay for Veteran's Park and Fire Station #5 operations. In FY 02, an ad valorem tax increase of 4.84 cents per \$100 valuation was approved. Of this increase, 1.84 cents was required for operating and maintenance expenses associated with Veteran's Park and Fire Station #5.

STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL PROJECTS

Street Rehabilitation Projects

In FY 03, \$780,000 has been approved for various street rehabilitation projects. This \$780,000 is the final allocation of \$3,120,000 designated for street rehabilitation in the 1998 Bond Authorization. \$618,000 is anticipated to be needed in FY 03 to complete rehabilitation of First and Maple Streets in Northgate.

Street Extension Projects

Street extension projects approved include \$182,000 for widening George Bush Dr. from Texas Avenue to Harvey Road. \$1,750,000 is the anticipated project expense for phase II of the Jones Butler Road project. \$750,000 is approved for additional street extension projects.

Additionally, four transportation related projects were approved and budgeted for in FY 02. These projects will continue in FY 03. \$3,930,000 for widening Greens Prairie Road, \$3,600,000 to continue extending Dartmouth, \$247,000 for design associated

with widening University Drive, and \$675,000 to design the Barron Road Overpass. These transportation projects were approved as part of the Interim CIP or group of capital improvement projects not included in the five year CIP program but identified as high priority. An ad valorem tax increase of three cents per \$100 valuation was necessary to incur the debt to cover to cost of these high priority projects.

These street projects will help to address traffic issues that have been highlighted in the citizen survey and other feedback received from College Station citizens.

Street TxDOT Projects

Working in conjunction with the Texas Department of Transportation, in FY 03 the City expects to complete the Texas Avenue Streetscape Ph II and George Bush Dr. Medians. It is anticipated that \$500,000 will be used for Texas Avenue streetscaping, and \$175,000 for the George Bush Drive medians.

TxDOT timing on these projects will determine when these expenditures will be made. The City pays ten percent of right-of-way costs, and also pays for any enhancements, such as the application of any streetscaping desired in the project.

Traffic Projects

In FY 03, there is an approved budget of \$538,000 for traffic signal enhancements. Improvements considered include new signal installations, implementation of intelligent transportation systems, school warning devices, system upgrades, communication enhancements, development driven signal issues and traffic engineering. Signal placement is determined through traffic studies. For FY 03, \$182,000 is approved for traffic management improvements associated with widening George Bush Drive.

Sidewalks and Trails Projects

The City of College Station has worked over the years to ensure adequate transportation infrastructure for pedestrians and bicyclists. The City has an adopted sidewalk and bike loop plan. As new development occurs, sidewalks are an important aspect that must be considered. In FY 03, two capital projects are approved: \$75,000 for neighborhood capital improvements and \$400,000 to build sidewalks to surround the main campus of Texas A&M. This project will be fund equally by the City of College Station, Texas A&M, and TxDOT.

PARKS CAPITAL PROJECTS

In FY 03, only a few significant capital projects remain to be completed. The most significant parks project for FY 03 is the development of Lick Creek Park. \$378,000 is the projected cost to finish this project.

PARKLAND DEDICATION CAPITAL PROJECTS

In FY 03, projects approved using parkland dedication funds include \$700,000 for Woodway Park

development, \$170,000 for a park in Zone 5 and \$150,000 for a park project in the Northgate area.

GENERAL GOVERNMENT AND CAPITAL EQUIPMENT CAPITAL PROJECTS

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. Two main divisions within this category are public facilities and technology projects. In FY 03, significant projects include: \$1,317,000 to begin construction of Fire Station # 5; \$57,000 for enhancements to the city's mid range computer system, and \$631,000 for additional technology improvements. Additionally, \$1,625,689 is the projected expenditure to complete the Municipal Court/ Fire Administration Building; however, only an additional \$113,069 has to be allocated for this project in FY 03. The remaining cost has been budgeted in previous years and will carry forward

CONVENTION CENTER CAPITAL PROJECTS

In FY 03, \$8,420,000 is the anticipated Convention Center project expense. This project entails the construction of a conference center facility in conjunction with the development of a full service hotel. In addition to the \$8,420,000 for the Convention Center, \$750,000 is projected to construct utility infrastructure associated with the Convention Center.

BUSINESS PARK PROJECTS

In FY 03, there are two significant business park related projects. These include \$225,000 for the design preparation of new class A business center and \$717,000 for development and construction of a new class B business center.

ADDITIONAL O&M COSTS

The FY 03 budget includes a number of capital projects that have been recently completed and have added operations and maintenance expense. In particular, the City's general fund has been and will continue to be impacted by capital projects as they come online. The FY 02 Approved Budget included an additional, \$229,583 for operating costs associated with fire station #5, which is slated to come online in 2004.

Approved General Fund SLAs for FY 03 include \$460,441 in various SLAs to operate and maintain new facilities and complete capital project. These SLAs include adding personnel, utilities costs, moving costs, lawn maintenance, as well as any other cost associated with bringing a new facility online. Among the SLAs for FY 03 are \$142,905 for three additional fire fighters and \$180,375 for equipment for a fire engine for Station 5, and \$72,641 for O&M costs of new Municipal Court/ Fire Administration Building. Additionally, \$98,354 has been included in the base budget for O&M costs associated with Veterans' Park.

GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	FY 01-02 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 01-02	APPROVED FY 02-03 BUDGET APPROPRIATIONS
BEGINNING FUND BALANCE:			13,709,692	12,214,522	12,214,522	13,936,962
ADDITIONAL RESOURCES:						
GENERAL OBLIGATION BONDS			1,500,000	4,694,000	4,501,000	1,693,000
CERTIFICATES OF OBLIGATIONS			76,078	9,075,000	8,977,600	750,000
INTERGOVERNMENTAL			819,648	272,000	272,000	768,000
INTRAGOVERNMENTAL			0	871,325	871,325	0
INVESTMENT EARNINGS			850,962	250,000	700,000	300,000
OTHER			289,593	0	0	75,000
SUBTOTAL ADDITIONAL RESOURCES			\$ 3,536,281	\$ 15,162,325	\$ 15,321,925	\$ 3,586,000
TOTAL RESOURCES AVAILABLE			\$ 17,245,973	\$ 27,376,847	\$ 27,536,447	\$ 17,522,962
STREET REHABILITATION PROJECTS						
GRAHAM RD UPGRADE PH I	ST9515	2,400,000	117,705	0	0	0
GRAHAM RD UPGRADE PH II	ST0001	1,718,000	3,510	0	1,558,000	0
N. FOREST PKWY	ST9912	500,000	226,942	0	0	0
5 TALLOW ST. SOUTH	ST0002	464,000	3,288	0	446,000	0
1 CHERRY STREET IMP	ST9913	675,000	19,596	0	641,000	0
* STREET REHAB.	ST0003	2,620,500	630,372	780,000	780,000	780,000
EASTGATE STREET REHAB Ph I, II	SS9903	113,000	114,485	0	0	0
2 CHURCH STREET REHAB.	ST0004	756,000	382,801	0	0	0
7 NORTHGATE STREET REHAB	ST0209	82,075	0	82,075	0	0
7 FIRST & MAPLE STREET REHAB	ST0201	789,250	0	789,250	172,000	0
ROCK PRAIRIE/BARRON RD. IMP.	BV0101		238,052	0	0	0
SECOND STREET PLAZA	ST0030	675,000	31,085	375,000	643,915	0
CLOSED PROJECTS			0	0	0	
SUBTOTAL			\$ 1,767,835	\$ 2,026,325	\$ 4,240,915	\$ 780,000
STREET EXTENSION PROJECTS						
* JONES-BUTLER RD PH II	ST0005	2,036,000	1,747	0	271,000	0
3 GEORGE BUSH E. WIDENING	ST9804	1,490,000	304,938	0	934,000	182,000
4 GEORGE BUSH EAST EXT.	ST9916	1,735,000	458,762	0	1,401,521	0
* ROCK PRAIRIE RD REALIGN	ST9923	832,000	204,944	0	1,095,000	0
* VICTORIA OP	ST9928	894,000	205	497,000	626,000	0
* BARRON ROAD ROW	ST0006	316,000	10,782	0	311,000	0
LONGMIRE EXTENSION	ST0007	455,000	22,303	0	447,000	0
* LONGMIRE PH I & II ROW	ST0100	2,594,000	674	0	387,000	0
DARTMOUTH EXTENSION	ST0008	635,000	125,798	0	489,000	0
GREENS PRAIRIE RD. WIDENING	ST0214	4,369,000	0	4,369,000	439,000	0
DARTMOUTH EXTENSION SOUTH	ST0211	3,600,000	0	3,600,000	0	0
UNIVERSITY DR. WIDENING DSN	ST0213	247,000	0	247,000	247,000	0
BARRON ROAD INTERCHANGE	ST0212	675,000	0	675,000	0	0
CSISD PARKING LOT	ST0107	82,055	82,055	0	0	0
HWY40/6 GREENS PRAIRIE RD	TBD	750,000	0	0	0	750,000
CLOSED PROJECTS			145	0	0	0
SUBTOTAL			\$ 1,212,353	\$ 9,388,000	\$ 6,647,521	\$ 932,000
STREET TXDOT PROJECTS						
TEXAS AVE. R.O.W. PH II	ST9820	371,000	0	0	0	0
TX AVE STREETScape PH II	ST9915	500,000	0	0	0	0
STATE HIGHWAY 40 ROW	ST0009	260,000	325,000	0	0	0
GEORGE BUSH DRIVE MEDIANS	ST0102	350,000	0	0	0	0
SUBTOTAL			\$ 325,000	\$ 0	\$ 0	\$ 0

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
BEGINNING FUND BALANCE:			13,936,962	171,387	221,387	271,387	321,387	371,387
ADDITIONAL RESOURCES:								
GENERAL OBLIGATION BONDS			1,693,000	0	0	0	0	0
CERTIFICATES OF OBLIGATIONS			750,000	0	0	0	0	0
INTERGOVERNMENTAL			768,000	0	0	0	0	0
INTRAGOVERNMENTAL			0	0	0	0	0	0
INVESTMENT EARNINGS			300,000	50,000	50,000	50,000	50,000	50,000
OTHER			75,000	75,000	75,000	75,000	75,000	75,000
SUBTOTAL ADDITIONAL RESOURCES			<u>\$ 3,586,000</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>
TOTAL RESOURCES AVAILABLE			<u>\$ 17,522,962</u>	<u>\$ 296,387</u>	<u>\$ 346,387</u>	<u>\$ 396,387</u>	<u>\$ 446,387</u>	<u>\$ 496,387</u>
STREET REHABILITATION PROJECTS								
	ST9515	2,400,000	0	0	0	0	0	0
	ST0001	1,718,000	0	0	0	0	0	0
	ST9912	500,000	0	0	0	0	0	0
5	TARROW ST. SOUTH	464,000	0	0	0	0	0	0
1	CHERRY STREET IMP	675,000	0	0	0	0	0	0
*	STREET REHAB.	ST0003	2,620,500	780,000	0	0	0	0
	EASTGATE STREET REHAB Ph I, II	SS9903	113,000	0	0	0	0	0
2	CHURCH STREET REHAB.	ST0004	756,000	0	0	0	0	0
7	NORTHGATE STREET REHAB	ST0209	82,075	82,075	0	0	0	0
7	FIRST & MAPLE STREET REHAB	ST0201	789,250	618,000	0	0	0	0
	ROCK PRAIRIE/BARRON RD. IMP.	BV0101	0	0	0	0	0	0
	SECOND STREET PLAZA	ST0030	675,000	0	0	0	0	0
CLOSED PROJECTS			0	0	0	0	0	0
SUBTOTAL			<u>\$ 1,480,075</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
STREET EXTENSION PROJECTS								
*	JONES-BUTLER RD PH II	ST0005	2,036,000	1,750,000	0	0	0	0
3	GEORGE BUSH E. WIDENING	ST9804	1,490,000	182,000	0	0	0	0
4	GEORGE BUSH EAST EXT.	ST9916	1,735,000	0	0	0	0	0
*	ROCK PRAIRIE RD REALIGN	ST9923	832,000	0	0	0	0	0
*	VICTORIA OP	ST9928	894,000	0	0	0	0	0
*	BARRON ROAD ROW	ST0006	316,000	0	0	0	0	0
	LONGMIRE EXTENSION	ST0007	455,000	0	0	0	0	0
*	LONGMIRE PH I & II ROW	ST0100	2,594,000	2,207,000	0	0	0	0
	DARTMOUTH EXTENSION	ST0008	635,000	0	0	0	0	0
	GREENS PRAIRIE RD. WIDENING	ST0214	4,369,000	3,930,000	0	0	0	0
	DARTMOUTH EXTENSION SOUTH	ST0211	3,600,000	3,600,000	0	0	0	0
	UNIVERSITY DR. WIDENING DSN	ST0213	247,000	0	0	0	0	0
	BARRON ROAD INTERCHANGE	ST0212	675,000	675,000	0	0	0	0
	CSISD PARKING LOT	ST0107	82,055	0	0	0	0	0
	HWY40/6 GREENS PRAIRIE RD	TBD	750,000	750,000				
CLOSED PROJECTS			0	0	0	0	0	0
SUBTOTAL			<u>\$ 13,094,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
STREET TXDOT PROJECTS								
	TEXAS AVE. R.O.W. PH II	ST9820	371,000	0	0	0	0	0
	TX AVE STREETSCAPE PH II	ST9915	500,000	500,000	0	0	0	0
	STATE HIGHWAY 40 ROW	ST0009	260,000	0	0	0	0	0
	GEORGE BUSH DRIVE MEDIANS	ST0102	350,000	175,000	0	0	0	0
SUBTOTAL			<u>\$ 675,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	FY 01-02 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 01-02	APPROVED FY 02-03 BUDGET APPROPRIATIONS
TRAFFIC PROJECTS						
* TRAFFIC MGMT. IMPROVE.	ST0011	728,000	0	182,000	0	0
TRAFFIC SIGNAL ENHAN.	ST9511	3,463,229	10,257	538,000	532,000	538,000
TRAFFIC SIGNAL MISC ENG..	ST9903	0	780	0	0	0
ENFORCEMENT LIGHTS	ST0014	12,000	2,780	0	0	0
LONGMIRE @ ROCK PRAIRIE	ST0015	130,000	117,952	0	0	0
ROCK PRA @ WELSH/VICTORIA	ST0016	115,000	138,988	0	0	0
DISCOVERY @ RAYMOND STOT.	ST0018	100,000	62,940	0	0	0
LONGMIRE @ DEACON	ST0019	100,000	75,590	0	0	0
GLADE @ HOLLEMAN	ST0020	100,000	70,390	0	0	0
ROCK PRAIRIE @ HWY 6 MODIF.	ST0021	50,000	65,006	0	0	0
UNIVERSITY @ POLO RD	ST0024	120,000	81,856	0	0	0
HOLLEMAN WIDENING	ST0106	112,000	7,931	0	0	0
FIRE EMERGENCY PREMPTION	ST9810	120,000	62,779	0	0	0
CLOSED PROJECTS			18,666	0	0	0
SUBTOTAL			<u>\$ 715,914</u>	<u>\$ 720,000</u>	<u>\$ 532,000</u>	<u>\$ 538,000</u>
SIDEWALKS & TRAILS						
MISC SIDEWALKS & TRAILS	ST9510	830,000	625	0	500,000	0
J&D MILLER PARK SIDEWALK/TRAIL	ST0200	29,250	0	29,250	29,250	0
NEIGHBORHOOD/STREETSCAPE	ST9802	54,800	0	0	54,800	0
BIKE LOOP	ST9409	1,348,000	719,484	0	0	0
MISC. BIKE TRAILS	ST9803	180,000	0	0	180,000	0
TAMU SIDEWALKS	ST9924	195,000	0	0	195,000	400,000
6 LINCOLN / UNI. SIDEWALKS	CD1275	98,000	465	0	98,000	0
LONGMIRE SIDEWALKS	ST0204	157,000	0	0	157,000	0
ANDERSON SIDEWALKS	ST0203	200,000	0	0	200,000	0
NEIGHBORHOOD CIP	ST0012	50,000	0	75,000	75,000	75,000
CLOSED PROJECTS			0	0	0	0
SUBTOTAL			<u>\$ 720,574</u>	<u>\$ 104,250</u>	<u>\$ 1,489,050</u>	<u>\$ 475,000</u>
TRANSFER OUT			19,175	0	0	0
OTHER			14,669	0	0	0
DEAN INTERNATIONAL			0	330,000	380,000	360,000
CLAIMS PAID			0	0	0	0
DEBT ISSUANCE COSTS			16,467	50,000	50,000	19,500
GENERAL & ADMIN. CHARGES			256,285	260,000	260,000	250,000
TOTAL EXPENDITURES			<u>\$ 5,048,274</u>	<u>\$ 12,878,575</u>	<u>\$ 13,599,486</u>	<u>\$ 3,354,500</u>
GAAP						
ENDING FUND BALANCE:			<u>16,823</u>	<u>\$ 14,498,272</u>	<u>\$ 13,936,962</u>	<u>\$ 14,168,462</u>

Notes:

- Rehabilitation of Louise Street is scheduled to begin in FY 03. Funding of \$180,000 for this project is included in the public facilities portion of the Community Development Budget
- 1 - Cherry Street project will be funded through CDBG.
 - 2 - Church Street project - 376,000 from Street Rehab, \$465,000 from Community Development.
 - 3 - George Bush East includes \$600,000 thoroughfare funds and \$890,000 GOB.
 - * - Indicates projects funded through November 1998 G.O. Bond Authorization
 - 4 - Partial funding from WPC TIF Fund
 - 5 - Tarrow Street funding includes \$272,000 from a grant.
 - 6 - Lincoln Sidewalk funded entirely through CD, \$98,000
 - 7 - Northgate Street Rehab funded from CD Funds.

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
TRAFFIC PROJECTS								
* TRAFFIC MGMT. IMPROVE.	ST0011	728,000	0	0	0	0	0	0
TRAFFIC SIGNAL ENHAN.	ST9511	3,463,229	538,000	0	0	0	0	0
TRAFFIC SIGNAL MISC ENG..	ST9903	0	0	0	0	0	0	0
ENFORCEMENT LIGHTS	ST0014	12,000	0	0	0	0	0	0
LONGMIRE @ ROCK PRAIRIE	ST0015	130,000	0	0	0	0	0	0
ROCK PRA @ WELSH/VICTORIA	ST0016	115,000	0	0	0	0	0	0
DISCOVERY @ RAYMOND STOT.	ST0018	100,000	0	0	0	0	0	0
LONGMIRE @ DEACON	ST0019	100,000	0	0	0	0	0	0
GLADE @ HOLLEMAN	ST0020	100,000	0	0	0	0	0	0
ROCK PRAIRIE @ HWY 6 MODIF.	ST0021	50,000	0	0	0	0	0	0
UNIVERSITY @ POLO RD	ST0024	120,000	0	0	0	0	0	0
HOLLEMAN WIDENING	ST0106	112,000	0	0	0	0	0	0
FIRE EMERGENCY PREMPION	ST9810	120,000	0	0	0	0	0	0
CLOSED PROJECTS			0	0	0	0	0	0
SUBTOTAL			<u>\$ 538,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
SIDEWALKS & TRAILS								
MISC SIDEWALKS & TRAILS	ST9510	830,000	0	0	0	0	0	0
J&D MILLER PARK SIDEWALK/TRAIL	ST0200	29,250	0	0	0	0	0	0
NEIGHBORHOOD/STREETSCAPE	ST9802	54,800	0	0	0	0	0	0
BIKE LOOP	ST9409	1,348,000	460,000	0	0	0	0	0
MISC. BIKE TRAILS	ST9803	180,000	0	0	0	0	0	0
TAMU SIDEWALKS	ST9924	195,000	400,000	0	0	0	0	0
6 LINCOLN / UNI. SIDEWALKS	CD1275	98,000	0	0	0	0	0	0
LONGMIRE SIDEWALKS	ST0204	157,000	0	0	0	0	0	0
ANDERSON SIDEWALKS	ST0203	200,000	0	0	0	0	0	0
NEIGHBORHOOD CIP	ST0012	50,000	75,000	75,000	75,000	75,000	75,000	75,000
CLOSED PROJECTS			0	0	0	0	0	0
SUBTOTAL			<u>\$ 935,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>
TRANSFER OUT			0	0	0	0	0	0
OTHER			0	0	0	0	0	0
DEAN INTERNATIONAL			360,000	0	0	0	0	0
CLAIMS PAID			0	0	0	0	0	0
DEBT ISSUANCE COSTS			19,500	0	0	0	0	0
GENERAL & ADMIN. CHARGES			250,000	0	0	0	0	0
TOTAL EXPENDITURES			<u>\$ 17,351,575</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>
GAAP								
ENDING FUND BALANCE:			<u>\$ 171,387</u>	<u>\$ 221,387</u>	<u>\$ 271,387</u>	<u>\$ 321,387</u>	<u>\$ 371,387</u>	<u>\$ 421,387</u>

Notes:

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- 1 - Cherry Street project will be funded through CDBG.
- 2 - Church Street project - 376,000 from Street Rehab, \$465,000 from Community Development.
- 3 - George Bush East includes \$600,000 thoroughfare funds and \$890,000 GOB.
- * - Indicates projects funded through November 1998 G.O. Bond Authorization
- 4 - Partial funding from WPC TIF Fund
- 5 - Tarrow Street funding includes \$272,000 from a grant.
- 6 - Lincoln Sidewalk funded entirely through CD, \$98,000
- 7 - Northgate Street Rehab funded from CD Funds.

**GENERAL GOVERNMENT
PARKS PROJECTS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	<u>PROJECT NUMBER</u>	<u>PROJECT BUDGET AMOUNT</u>	<u>ACTUAL FY 00-01</u>	<u>FY 01-02 BUDGET APPROPRIATIONS</u>	<u>TOTAL ESTIMATE FY 01-02</u>	<u>APPROVED FY 02-03 BUDGET APPROPRIATION</u>
BEGINNING FUND BALANCE:			\$ 1,723,697	\$ 4,295,406	\$ 4,295,406	\$ 860,883
ADDITIONAL RESOURCES:						
GENERAL OBLIGATION BONDS			\$ 2,140,000	\$ 129,000	\$ 129,000	\$ 0
CERTIFICATES OF OBLIGATIONS			877,429	0	0	0
INTERGOVERNMENTAL			0	0	0	80,000
INTRAGOVERNEMENTAL			0	0	0	0
INVESTMENT EARNINGS			113,645	150,000	150,000	10,000
OTHER			51,035	50,000	50,000	50,000
			<u>\$ 3,182,109</u>	<u>\$ 329,000</u>	<u>\$ 329,000</u>	<u>\$ 140,000</u>
SUBTOTAL ADDITIONAL RESOURCES						
			<u>\$ 4,905,806</u>	<u>\$ 4,624,406</u>	<u>\$ 4,624,406</u>	<u>\$ 1,000,883</u>
TOTAL RESOURCES AVAILABLE						
			<u>\$ 4,905,806</u>	<u>\$ 4,624,406</u>	<u>\$ 4,624,406</u>	<u>\$ 1,000,883</u>
PARK PROJECTS						
BILLIE MADELEY PARK DEV.	PK9706	55,000	0	0	48,000	0
* WEST DIST. MAINT. SHOP	PK9927	501,000	325,806	0	0	0
* LEMONTREE PARK IMPR.	PK0066	22,000	7,541	0	0	0
* OAKS PARK IMPR.	PK0067	28,000	3,933	0	46,000	0
* RAINTREE PARK IMPR.	PK0068	44,000	29,150	0	0	0
* THOMAS PARK IMPR.	PK9931	126,000	30,938	0	0	0
* LICK CREEK DEVELOPMENT	PK0069	503,000	917	398,000	80,000	80,000
LICK CREEK PARK	PK9952	35,000	19,579	0	0	0
* COMMUNITY PARK LAND ACQ.	PK9948	520,000	4,639	0	514,000	0
* REGIONAL ATHL PARK DEV	PK9941	3,236,000	134,618	512,000	2,863,000	0
* SOUTHWOOD PARK IMPR.	PK0076	169,000	163	0	0	119,000
* BRISON PARK IMPR.	PK0100	54,000	9,477	0	44,523	0
* BROTHERS POND PARK IMPR	PK0084	32,000	25,587	0	0	0
* CENTRAL PARK IMPR.	PK0101	17,000	0	0	0	0
* GABBARD PARK IMPR.	PK0102	66,000	3,553	0	66,000	0
* MERRY OAKS IMPR.	PK0103	37,000	3,079	0	37,000	0
* THOMAS POOL IMPR.	PK0104	19,000	0	0	0	0
* BEE CREEK LIGHTS	TBD	68,000	0	0	0	0
LINCOLN CENTER ENTR EXP	CD1292	90,000	0	0	0	0
FIELD REDEVELOPMENT	TBD	31,400	0	0	0	31,400
CLOSED PROJECTS			0	0	0	0
DEBT ISSUANCE COST			31,456	10,000	10,000	0
GENERAL & ADMIN. CHARGES			44,981	55,000	55,000	20,000
TOTAL EXPENDITURES			<u>\$ 675,417</u>	<u>\$ 975,000</u>	<u>\$ 3,763,523</u>	<u>\$ 250,400</u>
GAAP			65,017			
ENDING FUND BALANCE:			<u>\$ 4,295,406</u>	<u>\$ 3,649,406</u>	<u>\$ 860,883</u>	<u>\$ 750,483</u>

* - FUNDED THROUGH NOVEMBER 1998 G.O. BOND AUTHORIZATION

**GENERAL GOVERNMENT
PARKS PROJECTS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	<u>PROJECT NUMBER</u>	<u>PROJECTED FY 02-03</u>	<u>PROJECTED FY 03-04</u>	<u>PROJECTED FY 04-05</u>	<u>PROJECTED FY 05-06</u>	<u>PROJECTED FY 06-07</u>	<u>PROJECTED FY 07-08</u>
BEGINNING FUND BALANCE:		\$ 860,883	\$ 298,483	\$ 271,483	\$ 321,483	\$ 371,483	\$ 421,483
ADDITIONAL RESOURCES:							
GENERAL OBLIGATION BONDS		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
CERTIFICATES OF OBLIGATIONS		0	0	0	0	0	0
INTERGOVERNMENTAL		80,000	0	0	0	0	0
INTRAGOVERNEMENTAL		0	0	0	0	0	0
INVESTMENT EARNINGS		10,000	10,000	0	0	0	0
OTHER		<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
SUBTOTAL ADDITIONAL RESOURCES		<u>\$ 140,000</u>	<u>\$ 60,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 1,000,883</u>	<u>\$ 358,483</u>	<u>\$ 321,483</u>	<u>\$ 371,483</u>	<u>\$ 421,483</u>	<u>\$ 471,483</u>
PARK PROJECTS							
BILLIE MADELEY PARK DEV.	PK9706	0	0	0	0	0	0
* WEST DIST. MAINT. SHOP	PK9927	0	0	0	0	0	0
* LEMONTREE PARK IMPR.	PK0066	0	0	0	0	0	0
* OAKS PARK IMPR.	PK0067	0	0	0	0	0	0
* RAINTREE PARK IMPR.	PK0068	0	16,000	0	0	0	0
* THOMAS PARK IMPR.	PK9931	0	0	0	0	0	0
* LICK CREEK DEVELOPMENT	PK0069	378,000	0	0	0	0	0
LICK CREEK PARK	PK9952	0	0	0	0	0	0
* COMMUNITY PARK LAND ACQ.	PK9948	0	0	0	0	0	0
* REGIONAL ATHL PARK DEV	PK9941	0	0	0	0	0	0
* SOUTHWOOD PARK IMPR.	PK0076	119,000	0	0	0	0	0
* BRISON PARK IMPR.	PK0100	0	0	0	0	0	0
* BROTHERS POND PARK IMPR	PK0084	0	0	0	0	0	0
* CENTRAL PARK IMPR.	PK0101	17,000	0	0	0	0	0
* GABBARD PARK IMPR.	PK0102	0	0	0	0	0	0
* MERRY OAKS IMPR.	PK0103	0	0	0	0	0	0
* THOMAS POOL IMPR.	PK0104	19,000	0	0	0	0	0
* BEE CREEK LIGHTS	TBD	68,000	0	0	0	0	0
LINCOLN CENTER ENTR EXP	CD1292	50,000	71,000	0	0	0	0
FIELD REDEVELOPMENT	TBD	31,400	0	0	0	0	0
CLOSED PROJECTS		0	0	0	0	0	0
DEBT ISSUANCE COST		0	0	0	0	0	0
GENERAL & ADMIN. CHARGES		<u>20,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES		<u>\$ 702,400</u>	<u>\$ 87,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
GAAP							
ENDING FUND BALANCE:		<u>\$ 298,483</u>	<u>\$ 271,483</u>	<u>\$ 321,483</u>	<u>\$ 371,483</u>	<u>\$ 421,483</u>	<u>\$ 471,483</u>

* - FUNDED THROUGH NOVEMBER 1998 G.O. BOND AUTHORIZATION

**GENERAL GOVERNMENT
PARKLAND DEDICATION
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	FY 01-02 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 01-02	APPROVED FY 02-03 BUDGET APPROPRIATIONS
BEGINNING FUND BALANCE:			918,454	1,212,527	1,212,527	1,337,927
ADDITIONAL RESOURCES:						
CONTRIBUTIONS			\$ 364,736	\$ 50,000	\$ 300,000	\$ 50,000
INVESTMENT EARNINGS			68,941	35,000	35,000	5,000
SUBTOTAL ADDITIONAL RESOURCES			<u>\$ 433,677</u>	<u>\$ 85,000</u>	<u>\$ 335,000</u>	<u>\$ 55,000</u>
TOTAL RESOURCES AVAILABLE			<u>\$ 1,352,131</u>	<u>\$ 1,297,527</u>	<u>\$ 1,547,527</u>	<u>\$ 1,392,927</u>
PARKLAND DEDICATION FUND						
ZONE 1 PARK	PK0051	53,000	0	4,691	0	18,000
NORTHGATE LINEAR PARK	TBD	150,000	0	50,000	0	150,000
ZONE 2 PARK	PK0052	9,219	0	508	16,000	2,000
ZONE 3 (WOLF PEN CREEK)	PK0053	134,000	0	136,560	138,000	0
ZONE 4 PARK	PK0054	5,000	0	5,441	0	20,000
ZONE 5 PARK	TBD	76,842	0	77,668	0	170,000
ZONE 6 PARK	PK0056	51,000	0	54,875	0	88,000
GABBARD PARK	PK0102	12,000	0	0	12,000	0
WILLOW B. TENNIS COURTS	PK0074	125,000	125,000	0	0	0
ZONE 7 PARK	PK0057	400,202	0	0	0	0
WOODWAY PARK	PK9803	512,000	0	117,647	0	700,000
ZONE 8 PARK	PK0058	612	0	44	600	0
ZONE 9 PARK	PK0059	0	0	0	0	0
ZONE 10 PARK	PK0060	0	0	1,955	0	111,000
SHENANDOAH PARK		62,000	0	2,000	0	0
ZONE 11 PARK	PK0061	0	0	0	28,000	0
CLOSED PROJECTS			0	0	0	0
GENERAL & ADMIN. CHARGES			14,600	15,000	15,000	5,000
TOTAL EXPENDITURES			<u>\$ 139,600</u>	<u>\$ 466,389</u>	<u>\$ 209,600</u>	<u>\$ 1,264,000</u>
GAAP			<u>-\$ 4</u>			
ENDING FUND BALANCE:			<u>\$ 1,212,527</u>	<u>\$ 831,138</u>	<u>\$ 1,337,927</u>	<u>\$ 128,927</u>

**GENERAL GOVERNMENT
PARKLAND DEDICATION
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
BEGINNING FUND BALANCE:		1,337,927	128,927	179,927	180,927	181,927	182,927
ADDITIONAL RESOURCES:							
CONTRIBUTIONS		\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0
INVESTMENT EARNINGS		5,000	1,000	1,000	1,000	1,000	3,000
SUBTOTAL ADDITIONAL RESOURCES		<u>\$ 55,000</u>	<u>\$ 51,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 3,000</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 1,392,927</u>	<u>\$ 179,927</u>	<u>\$ 180,927</u>	<u>\$ 181,927</u>	<u>\$ 182,927</u>	<u>\$ 185,927</u>
PARKLAND DEDICATION FUND							
ZONE 1 PARK	PK0051	18,000	0	0	0	0	0
NORTHGATE LINEAR PARK	TBD	150,000	0	0	0	0	0
ZONE 2 PARK	PK0052	2,000	0	0	0	0	0
ZONE 3 (WOLF PEN CREEK)	PK0053	0	0	0	0	0	0
ZONE 4 PARK	PK0054	20,000	0	0	0	0	0
ZONE 5 PARK	TBD	170,000	0	0	0	0	0
ZONE 6 PARK	PK0056	88,000	0	0	0	0	0
GABBARD PARK	PK0102	0	0	0	0	0	0
WILLOW B. TENNIS COURTS	PK0074	0	0	0	0	0	0
ZONE 7 PARK	PK0057	0	0	0	0	0	0
WOODWAY PARK	PK9803	700,000	0	0	0	0	0
ZONE 8 PARK	PK0058	0	0	0	0	0	0
ZONE 9 PARK	PK0059	0	0	0	0	0	0
ZONE 10 PARK	PK0060	111,000	0	0	0	0	0
SHENANDOAH PARK		0	0	0	0	0	0
ZONE 11 PARK	PK0061	0	0	0	0	0	0
CLOSED PROJECTS		0	0	0	0	0	0
GENERAL & ADMIN. CHARGES		5,000	0	0	0	0	0
TOTAL EXPENDITURES		<u>\$ 1,264,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
GAAP							
ENDING FUND BALANCE:		<u>\$ 128,927</u>	<u>\$ 179,927</u>	<u>\$ 180,927</u>	<u>\$ 181,927</u>	<u>\$ 182,927</u>	<u>\$ 185,927</u>

**GENERAL GOVERNMENT
FACILITIES AND TECHNOLOGY CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	FY 01-02 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 01-02	APPROVED FY 02-03 BUDGE APPROPRIATION
BEGINNING FUND BALANCE:			\$ 2,066,675	\$ 4,466,043	\$ 4,466,043	\$ 2,092,693
ADDITIONAL RESOURCES:						
GENERAL OBLIGATION BONDS			\$ 0	\$ 1,810,000	\$ 1,030,000	\$ 2,097,000
CERTIFICATES OF OBLIGATIONS			1,996,490	67,000	2,316,800	57,000
INTRAGOVERNMENTAL			1,546,175	0	12,231	0
CONTRIBUTIONS			60,000	0	0	0
INVESTMENT EARNINGS			164,678	75,000	190,000	75,000
OTHER			527,995	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			\$ 4,295,338	\$ 1,952,000	\$ 3,549,031	\$ 2,229,000
TOTAL RESOURCES AVAILABLE			\$ 6,362,013	\$ 6,418,043	\$ 8,015,074	\$ 4,321,693
PUBLIC FACILITIES						
RELOC. FIRE STATION #1	GG9504	935,000	2,933	0	0	0
LIBRARY BOOK DONATIONS	GG9901	291,348	1,400	0	129,948	75,000
* FIRE STATION # 2	GG9902	1,120,000	836,031	0	290,000	0
CITY HALL DECOMPRESSION	GG9903	670,000	276,379	0	0	0
* CEMETERY LAND ACQUISITION	GG9905	275,000	76	0	275,000	0
* FIRE STATION # 5	TBD	1,567,000	0	250,000	250,000	1,317,000
* CITY CENTER LAND ACQUISITION	GG0002	1,560,000	6,110	780,000	1,560,000	0
FIRE STATION #1 REHAB.	GG0103	677,000	0	681,000	677,000	0
# MUNICIPAL COURT/FIRE ADMIN BUILD	GG0100	3,233,069	82,380	0	1,525,000	113,069
# LAND PURCHASE	GG0004	1,600,000	3,500	0	0	0
SUBTOTAL			\$ 1,208,809	\$ 1,711,000	\$ 4,706,948	\$ 1,505,069
TECHNOLOGY PROJECTS						
HUMAN RESOURCES MODULE	CO0021	\$ 23,033	\$ 0	\$ 0	\$ 23,033	\$ 0
PUBLIC SAFETY SYSTEM	CO0022	1,391,000	31,342	0	800,000	0
AFIX FINGERPRINT SOFTWARE	CO0023	25,060	0	0	0	0
RECORDS STORAGE	CO0024	326,000	132,076	67,000	67,000	57,000
AS400 ENHANCEMENT	CO0100	175,000	158,697	0	0	0
FIBER OPTIC LOOP	ME9701	400,000	119,329	0	50,000	0
PBX (PHONE SYSTEM) REPLACEMENT	TBD	917,000	0	0	0	0
AUTOMATED CUSTOMER SERVICE	CO0102	207,000	0	0	207,000	0
RADIO REPLACEMENT	TBD	3,400,000	0	0	0	0
ADDITIONAL TECHNOLOGY IMPR.	TBD	631,000	0	0	0	0
WEB SITE REDESIGN	TBD	60,000	0	0	0	0
ATM NETWORK REPLACEMENT	TBD	500,000	0	0	0	0
SUBTOTAL			\$ 441,444	\$ 67,000	\$ 1,147,033	\$ 57,000
DEBT ISSUANCE COSTS			\$ 21,963	\$ 23,500	\$ 13,400	\$ 27,300
LEGAL FEES			194,046	0	0	0
TRANSFERS			0	0	0	0
OTHER			26,393	0	0	0
GENERAL & ADMIN. CHARGES			50,000	55,000	55,000	60,000
TOTAL EXPENDITURES			1,921,699.18	\$ 1,856,500	\$ 5,922,381	\$ 1,649,369
GAAP ADJUSTMENT			GAAP	\$ 25,729		
ENDING FUND BALANCE:			\$ 4,466,043	\$ 4,561,543	\$ 2,092,693	\$ 2,672,324

Notes:

* - Funded through November 1998 G.O. Bond Authorization

1 - Total project of \$3,120,000 to be funded as follows: \$1,800,000 Electric Fund, \$700,000 Water Fund, \$250,000 W W Fund and \$370,000 Sanitation Fund.

2 - Proposed to be funded through the issuance of Certificates of Obligation.

GENERAL GOVERNMENT
FACILITIES AND TECHNOLOGY CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008

	PROJECT NUMBER	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
BEGINNING FUND BALANCE:		\$ 2,092,693	\$ 468,704	\$ 466,204	\$ 466,704	\$ 467,204	\$ 467,704
ADDITIONAL RESOURCES:							
GENERAL OBLIGATION BONDS		\$ 2,097,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
CERTIFICATES OF OBLIGATIONS		57,000	200,000	500,000	0	0	0
INTRAGOVERNMENTAL		0	917,000	100,000	3,300,000	0	0
CONTRIBUTIONS		0	0	0	0	0	0
INVESTMENT EARNINGS		75,000	7,500	500	500	500	500
OTHER		0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES		\$ 2,229,000	\$ 1,124,500	\$ 600,500	\$ 3,300,500	\$ 500	\$ 500
TOTAL RESOURCES AVAILABLE		\$ 4,321,693	\$ 1,593,204	\$ 1,066,704	\$ 3,767,204	\$ 467,704	\$ 468,204
PUBLIC FACILITIES							
RELOC. FIRE STATION #1	GG9504	0	0	0	0	0	0
LIBRARY BOOK DONATIONS	GG9901	75,000	0	0	0	0	0
* FIRE STATION # 2	GG9902	0	0	0	0	0	0
CITY HALL DECOMPRESSION	GG9903	0	0	0	0	0	0
* CEMETERY LAND ACQUISITION	GG9905	0	0	0	0	0	0
* FIRE STATION # 5	TBD	1,317,000	0	0	0	0	0
* CITY CENTER LAND ACQUISITION	GG0002	0	0	0	0	0	0
FIRE STATION #1 REHAB.	GG0103	0	0	0	0	0	0
# MUNICIPAL COURT/FIRE ADMIN BUILD	GG0100	1,625,689	0	0	0	0	0
# LAND PURCHASE	GG0004	0	0	0	0	0	0
SUBTOTAL		\$ 3,017,689	\$ -	\$ -	\$ -	\$ -	\$ -
TECHNOLOGY PROJECTS							
HUMAN RESOURCES MODULE	CO0021	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
PUBLIC SAFETY SYSTEM	CO0022	251,000	0	0	0	0	0
AFIX FINGERPRINT SOFTWARE	CO0023	0	0	0	0	0	0
RECORDS STORAGE	CO0024	57,000	0	0	0	0	0
AS400 ENHANCEMENT	CO0100	0	200,000	0	0	0	0
FIBER OPTIC LOOP	ME9701	0	0	0	0	0	0
PBX (PHONE SYSTEM) REPLACEMENT	TBD	0	917,000	0	0	0	0
AUTOMATED CUSTOMER SERVICE	CO0102	0	0	0	0	0	0
RADIO REPLACEMENT	TBD	0	0	100,000	3,300,000	0	0
ADDITIONAL TECHNOLOGY IMPR.	TBD	380,000	0	0	0	0	0
WEB SITE REDESIGN	TBD	60,000	0	0	0	0	0
ATM NETWORK REPLACEMENT	TBD	0	0	500,000	0	0	0
SUBTOTAL		\$ 748,000	\$ 1,117,000	\$ 600,000	\$ 3,300,000	\$ 0	\$ 0
DEBT ISSUANCE COSTS		\$ 27,300	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
LEGAL FEES		0	0	0	0	0	0
TRANSFERS		0	0	0	0	0	0
OTHER		0	0	0	0	0	0
GENERAL & ADMIN. CHARGES		60,000	10,000	0	0	0	0
TOTAL EXPENDITURES		\$ 3,852,989	\$ 1,127,000	\$ 600,000	\$ 3,300,000	\$ 0	\$ 0
GAAP ADJUSTMENT	GAAP						
ENDING FUND BALANCE:		\$ 468,704	\$ 466,204	\$ 466,704	\$ 467,204	\$ 467,704	\$ 468,204

Notes:

* - Funded through November 1998 G.O. Bond Authorization

1 - Total project of \$3,120,000 to be funded as follows: \$1,800,000 Electric Fund, \$700,000 Water Fund, \$250,000 W W Fund and \$370,000 Sanitation Fund.

2 - Proposed to be funded through the issuance of Certificates of Obligation.

**GENERAL GOVERNMENT
CONVENTION CENTER
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	FY 01-02 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 01-02	APPROVED FY 02-03 BUDGET APPROPRIATION
BEGINNING FUND BALANCE:			\$ 5,626,000	\$ 9,124,542	\$ 9,124,542	\$ 5,217,542
ADDITIONAL RESOURCES:						
CERTIFICATES OF OBLIGATION			\$ 0	\$ 0	\$ 0	\$ 11,400,000
INTRAGOVERNMENTAL			3,650,000	0	0	1,100,000
INVESTMENT EARNINGS			<u>311,280</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
SUBTOTAL ADDITIONAL RESOURCES			<u>\$ 3,961,280</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ 12,900,000</u>
TOTAL RESOURCES AVAILABLE			<u>\$ 9,587,280</u>	<u>\$ 9,524,542</u>	<u>\$ 9,524,542</u>	<u>\$ 18,117,542</u>
PUBLIC FACILITIES						
1 CONFERENCE CNTR HWY 30/60	GG0005	18,000,000	81,038	3,500,000	1,127,000	2,803,038
2 HWY 30/60 INFRASTRUCTURE	GG0105	3,650,000	0	0	2,900,000	0
DEBT SERVICE			330,000	230,000	230,000	230,000
GENERAL & ADMIN CHARGES			<u>51,700</u>	<u>70,000</u>	<u>50,000</u>	<u>50,000</u>
TOTAL EXPENDITURES			<u>\$ 462,738</u>	<u>\$ 3,800,000</u>	<u>\$ 4,307,000</u>	<u>\$ 3,083,038</u>
GAAP						
ENDING FUND BALANCE:			<u>\$ 9,124,542</u>	<u>\$ 5,724,542</u>	<u>\$ 5,217,542</u>	<u>\$ 15,034,504</u>

1 - Convention Center funded through \$5,500,000 in Certificates of Obligations, \$500,000 from the Electric Fund, and \$600,000 from the Hotel Motel Fund.

2 - Hwy 30/60 Corridor development costs funded as follows: \$1,560,000 Electric Fund, \$1,690,000 from the Water Fund, and \$400,000 from the Wastewater Fund.

**GENERAL GOVERNMENT
CONVENTION CENTER
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
BEGINNING FUND BALANCE:		\$ 5,217,542	\$ 8,667,542	\$ 365,580	\$ 400,580	\$ 435,580	\$ 470,580
ADDITIONAL RESOURCES:							
CERTIFICATES OF OBLIGATION		\$ 11,400,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTRAGOVERNMENTAL		1,100,000	0	0	0	0	0
INVESTMENT EARNINGS		<u>400,000</u>	<u>300,000</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
SUBTOTAL ADDITIONAL RESOURCES		<u>\$ 12,900,000</u>	<u>\$ 300,000</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 18,117,542</u>	<u>\$ 8,967,542</u>	<u>\$ 400,580</u>	<u>\$ 435,580</u>	<u>\$ 470,580</u>	<u>\$ 505,580</u>
PUBLIC FACILITIES							
1 CONFERENCE CNTR HWY 30/60	GG0005	8,420,000	8,371,962	0	0	0	0
2 HWY 30/60 INFRASTRUCTURE	GG0105	750,000	0	0	0	0	0
DEBT SERVICE		230,000	230,000	0	0	0	0
GENERAL & ADMIN CHARGES		<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES		<u>\$ 9,450,000</u>	<u>\$ 8,601,962</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
GAAP							
ENDING FUND BALANCE:		<u><u>\$ 8,667,542</u></u>	<u><u>\$ 365,580</u></u>	<u><u>\$ 400,580</u></u>	<u><u>\$ 435,580</u></u>	<u><u>\$ 470,580</u></u>	<u><u>\$ 505,580</u></u>

1 - Convention Center funded through \$5,500,000 in Certificates of Obligations, \$500,000 from the Electric Fund, and \$600,000 from the Hotel Motel Fund.

2 - Hwy 30/60 Corridor development costs funded as follows: \$1,560,000 Electric Fund, \$1,690,000 from the Water Fund, and \$400,000 from the Wastewater Fund.

**GENERAL GOVERNMENT
BUSINESS PARK
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

<u>PROJECT NUMBER</u>	<u>PROJECT BUDGET AMOUNT</u>	<u>ACTUAL FY 00-01</u>	<u>FY 01-02 BUDGET APPROPRIATIONS</u>	<u>TOTAL ESTIMATE FY 01-02</u>	<u>APPROVED FY 02-03 BUDGET APPROPRIATION</u>
BEGINNING FUND BALANCE:		\$ 418,688	\$ 2,435,179	\$ 2,435,179	\$ 1,447,179
ADDITIONAL RESOURCES:					
CERTIFICATES OF OBLIGATIONS		\$ 202,873	\$ 0	\$ 0	\$ 3,150,000
INTRAGOVERNMENTAL		2,685,825	0	0	0
INVESTMENT EARNINGS		24,323	35,000	105,000	150,000
OTHER		443,970	0	0	0
SUBTOTAL ADDITIONAL RESOURCES		<u>\$ 3,356,991</u>	<u>\$ 35,000</u>	<u>\$ 105,000</u>	<u>\$ 3,300,000</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 3,775,679</u>	<u>\$ 2,470,179</u>	<u>\$ 2,540,179</u>	<u>\$ 4,747,179</u>
BUSINESS PARK FUND					
BUSINESS PARK PHASE II & III	GG9705	2,050,000	241,316	0	0
1 BUSINESS PARK PHASE III	GG0001	625,000	42,557	0	0
2 NEW BUS CENTER A	DE0001	7,525,000	1,036,600	225,000	125,000
3 NEW BUS CENTER B	DE0002	3,500,000	8,567	0	898,000
DEBT ISSUANCE COST		2,192	0	0	15,000
GENERAL & ADMIN. CHARGES		<u>55,000</u>	<u>70,000</u>	<u>70,000</u>	<u>50,000</u>
TOTAL EXPENDITURES		<u>\$ 1,386,231</u>	<u>\$ 295,000</u>	<u>\$ 1,093,000</u>	<u>\$ 1,007,000</u>
GAAP		45,731			
ENDING FUND BALANCE:		<u>\$ 2,435,179</u>	<u>\$ 2,175,179</u>	<u>\$ 1,447,179</u>	<u>\$ 3,740,179</u>

1 - Gateway and landscaping for existing business center \$200,000 Certificates of Obligation.

2 - New Business Center A - \$2,600,000 Electric Fund, \$1,400,000 Water Fund, and \$1,950,000 Certificates of Obligation.

3 - New Business Center B - \$1,560,000 Electric Fund, \$840,000 Water Fund, and \$1,950,000 Certificates of Obligation.

**GENERAL GOVERNMENT
BUSINESS PARK
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

PROJECT NUMBER	PROJECTED FY02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
BEGINNING FUND BALANCE:	\$ 1,447,179	\$ 3,740,179	\$ 985,179	\$ 1,015,179	\$ 1,045,179	\$ 1,075,179
ADDITIONAL RESOURCES:						
CERTIFICATES OF OBLIGATIONS	\$ 3,150,000	\$ 700,000	\$ 0	\$ 0	\$ 0	\$ 0
INTRAGOVERNMENTAL	0	0	0	0	0	0
INVESTMENT EARNINGS	150,000	150,000	30,000	30,000	30,000	30,000
OTHER	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES	<u>\$ 3,300,000</u>	<u>\$ 850,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>
TOTAL RESOURCES AVAILABLE	<u>\$ 4,747,179</u>	<u>\$ 4,590,179</u>	<u>\$ 1,015,179</u>	<u>\$ 1,045,179</u>	<u>\$ 1,075,179</u>	<u>\$ 1,105,179</u>
BUSINESS PARK FUND						
BUSINESS PARK PHASE II & III GG9705	0	0	0	0	0	0
1 BUSINESS PARK PHASE III GG0001	0	0	0	0	0	0
2 NEW BUS CENTER A DE0001	225,000	2,500,000	0	0	0	0
3 NEW BUS CENTER B DE0002	717,000	1,100,000	0	0	0	0
DEBT ISSUANCE COST	15,000	5,000	0	0	0	0
GENERAL & ADMIN. CHARGES	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 1,007,000</u>	<u>\$ 3,605,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
ENDING FUND BALANCE:	<u><u>\$ 3,740,179</u></u>	<u><u>\$ 985,179</u></u>	<u><u>\$ 1,015,179</u></u>	<u><u>\$ 1,045,179</u></u>	<u><u>\$ 1,075,179</u></u>	<u><u>\$ 1,105,179</u></u>

1 - Gateway and landscaping for existing business center \$200,000 Certificates of Obligation.

2 - New Business Center A - \$2,600,000 Electric Fund, \$1,400,000 Water Fund, and \$1,950,000 Certificates of Obligation.

3 - New Business Center B - \$1,560,000 Electric Fund, \$840,000 Water Fund, and \$1,950,000 Certificates of Obligation.

Capital Improvement Projects Operations and Maintenance

With the addition of new facilities and infrastructure, additional operations and maintenance costs are naturally incurred.

The FY 03 budget is impacted by a number of capital projects that have been completed and add operation and maintenance expenses. The City's General Fund has been and will continue to be impacted by capital projects as they come on-line.

Having the largest impact on the FY03 budget is Fire Station #5. \$142,905 has been budgeted for the hiring of three additional firemen to staff the facility when it comes on-line in FY04. It is estimated that it will cost \$630,000 a year to run the facility when it becomes fully operational. This includes the staffing of ten firefighters, utilities, equipment replacement costs and other associated expenses.

June of 03 will mark the opening of the new Municipal Court / Fire Administration building, located in the City Center Development Area. For FY03 \$72,641, has been budgeted. This includes all utilities, landscape maintenance, as well as general maintenance.

Another capital project creating additional operating expenses in FY03 will be the completion of Veterans Park Phase 1. \$98,354 has been budgeted in FY03 for this state-of-the-art multi-use sports facility. This includes irrigation, landscape maintenance, and other associated costs.

The Wolf Pen Creek Lower Trails project will also be completed in FY03 and \$7,750 has been budgeted to for their maintenance and upkeep. This includes. This includes sidewalk and drainage maintenance as well as utilities for lighting. Once completed the Parks and Public Works Department will jointly manage these facilities.

Looking ahead to FY04, \$40,000 has been estimated to be necessary to maintain improvements that are scheduled to be made at the current Lick Creek Park.

Capital Improvements Projects Operation and Maintenance Costs

	Additional Approved FY 03	Additional Projected FY 04	Additional Projected FY 05	Additional Projected FY 06	Total Additional O&M Cost FY 03-FY 06
Street/Traffic Projects					
New Traffic Signals	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Street/Traffic Project Totals	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Public Facilities					
Fire Station #5	\$142,905	\$145,000	\$0	\$0	\$287,905
Municipal Court/Fire Admin Building	113,300	0	0	0	113,300
Public Facilities Project Totals	\$256,205	\$145,000	\$0	\$0	\$401,205
Parks Projects					
Veteran's Park and Athletic Complex	\$98,354	\$0	\$0	\$0	\$98,354
Wolf Pen Creek Trails	7,750	7,000	0	0	29,500
Lick Creek Park	0	40,000	0	0	40,000
Parks Project Totals	\$106,104	\$47,000	\$0	\$0	\$167,854

COMBINED UTILITY FUNDS

The combined utility funds account for revenues and expenditures in all of the utility related funds in the City. These include Electric, Water, and Wastewater activities.

The Electric, Water and Wastewater Funds are prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Electric Fund revenue is approved to be \$47,759,000 in FY 03. This is an increase of 6% over the FY 02 year end estimate. Residential and commercial electricity sales are expected to increase 6% based on customer growth trends. The approved expenditures for the electric fund are \$44,938,705. More detailed information has been presented to the City Council as a competitive matter.

Water Fund revenue for FY 03 is estimated to be \$9,508,000. This is an increase 2.7% over the FY 02 year end estimate. Customer growth is projected to be between 2-3% based on historical trends, overall economic indicators and population projections; however, weather conditions may impact water consumption.

There are no rate changes in FY 03.

FY 03 operating expenditures in the Water Fund are projected to be approximately \$4.83 million, or an increase of 0.76% from the FY 02 year end estimate.

Approved SLAs totaling \$389,147 are included in the Water Fund operating budget.

The FY 03 approved nonoperating budget will increase by 59% over the FY 02 year-end estimate.

Total Wastewater Fund revenue is projected to be \$8,520,000, an increase of 7.2% over the FY 02 year end estimate. Residential and commercial usage is projected to increase by about 3% per year based on historical trends and overall economic indicators.

There is also a revenue increase of 6% included in FY 03 the approved budget. Another revenue increase of 4% is projected for FY 04. The revenue increase is necessary for the additional debt service added as a result of several significant wastewater capital projects including the

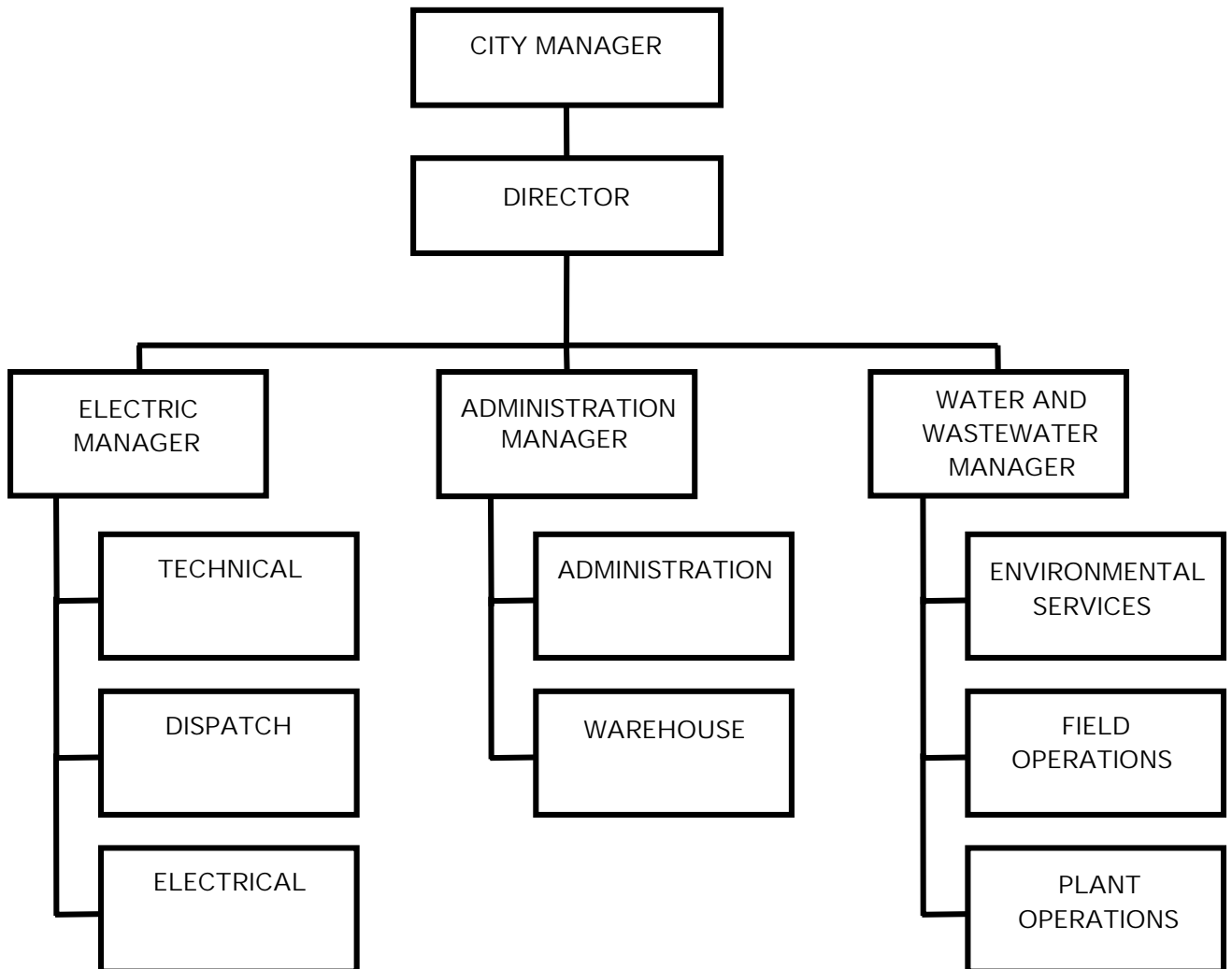
expansion of the Lick Creek Treatment plant. This expansion was done to meet the wastewater needs of a growing community.

Wastewater Fund operating expenditures are projected to be \$4,386,679, or an increase of 17% over the FY 02 year end estimate. A large part of this increase can be attributed to a policy change that require studies of the city's wastewater infrastructure be included in the O&M Budget rather than the Capital Budget. Additionally, half of the cost of operating the new Carter's Creek administration building and the increased cost of operating the expanded Lick Creek Treatment Plant. SLAs totaling \$418,569 are included in the approved budget.

FY 03 Wastewater Fund nonoperating expenditures will increase 11% from the FY 02 year end estimate to a total of \$4,336,108. This increase is due to an increase in the debt service requirement associated with the Lick Creek Expansion project and other capital improvement projects.

Combined Utility Revenue Bonds are issued to provide for capital expansion and replacements for the various utility services. No utility revenues bonds are approved for water and wastewater capital projects.

PUBLIC UTILITIES

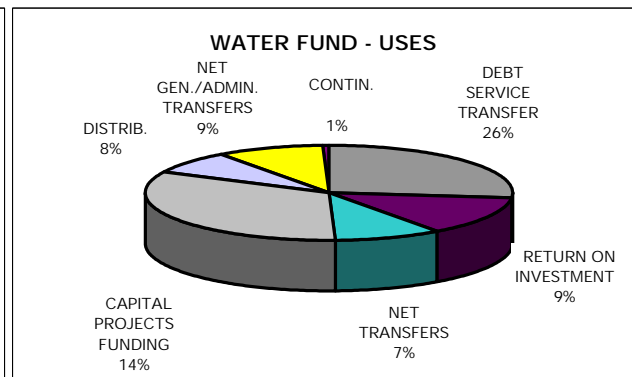
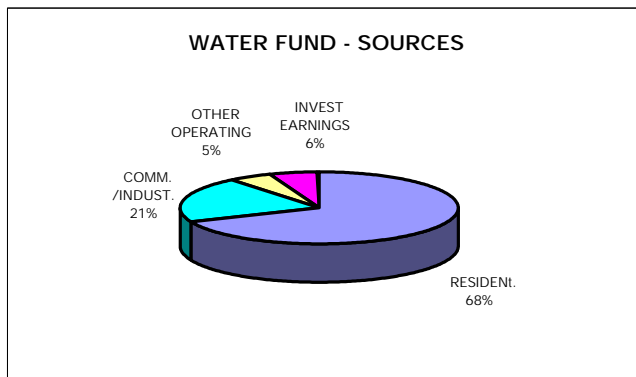


**CITY OF COLLEGE STATION
ELECTRIC FUND
FUND SUMMARY**

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
REVENUES						
TOTAL REVENUES	\$ 44,315,416	\$ 44,924,100	\$ 45,934,000	\$ 47,759,000	\$ 47,759,000	6.31%
EXPENDITURES AND TRANSFERS						
TOTAL EXPENDITURES/TRANSFERS	\$ 50,597,361	\$ 46,480,702	\$ 43,764,631	\$ 44,816,337	\$ 44,938,705	(3.32%)
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (6,281,945)	\$ (1,556,602)	\$ 2,169,369	\$ 2,942,663	\$ 2,820,295	
BEGINNING WORKING CAPITAL	\$ 21,060,314	\$ 14,778,369	\$ 14,778,369	\$ 16,947,738	\$ 16,947,738	
ENDING WORKING CAPITAL	<u>\$ 14,778,369</u>	<u>\$ 13,221,767</u>	<u>\$ 16,947,738</u>	<u>\$ 19,890,401</u>	<u>\$ 19,768,033</u>	

CITY OF COLLEGE STATION WATER FUND FUND SUMMARY

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
REVENUES						
RESIDENTIAL	\$ 6,133,383	\$ 6,250,000	\$ 6,340,000	\$ 6,530,000	\$ 6,530,000	4.48%
COMMERCIAL/INDUSTRIAL	1,920,323	1,944,000	1,900,000	1,957,000	1,957,000	0.67%
OTHER OPERATING	443,886	418,700	450,000	455,000	455,000	8.67%
INVESTMENT EARNINGS	540,466	545,900	550,000	550,000	550,000	0.75%
OTHER NONOPERATING	861,274	17,700	16,000	16,000	16,000	(9.6%)
TOTAL REVENUES	\$ 9,899,332	\$ 9,176,300	\$ 9,256,000	\$ 9,508,000	\$ 9,508,000	3.61%
EXPENDITURES AND TRANSFERS						
PRODUCTION	\$ 1,544,900	\$ 2,062,352	\$ 1,936,339	\$ 2,957,984	\$ 3,143,091	52.40%
DISTRIBUTION	1,080,496	1,278,495	1,469,116	533,479	740,719	(42.06%)
ENVIRONMENTAL SERVICES	537,253	568,292	560,398	0	0	(100.00%)
PAY PLAN/BENEFIT ADJUSTMENTS	0	0	0	17,076	0	N/A
NET GEN./ADMIN. TRANSFERS	931,914	839,243	873,643	867,276	886,770	5.66%
OTHER	2,145	0	2,733	0	0	N/A
CONTINGENCY	0	63,050	30,000	70,000	64,382	2.11%
TOTAL OPERATING EXPEND. AND TRANSFERS	\$ 4,096,708	\$ 4,811,432	\$ 4,872,229	\$ 4,445,815	\$ 4,834,962	0.49%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	\$ 12,500	\$ 12,500	\$ 62,500	\$ 12,500	\$ 12,500	0.00%
DEBT SERVICE TRANSFER	1,382,221	2,054,563	2,054,563	2,525,390	2,525,390	22.92%
OTHER	3,230,000	0	130	0	0	N/A
CAPITAL PROJECTS FUNDING	357,368	7,750,000	0	1,300,000	1,300,000	(83.23%)
EMPLOYEE BENEFITS TRANSFER	21,000	0	0	0	0	
RETURN ON INVESTMENT	925,000	861,300	861,300	893,200	893,200	3.70%
TOTAL NONOPERATING EXPEND.	\$ 5,928,089	\$ 10,678,363	\$ 2,978,493	\$ 4,731,090	\$ 4,731,090	(55.69%)
TOTAL EXPENDITURES/TRANSFERS	\$ 10,024,797	\$ 15,489,795	\$ 7,850,722	\$ 9,176,905	\$ 9,566,052	(38.24%)
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (125,465)	\$ (6,313,495)	\$ 1,405,278	\$ 331,095	\$ (58,052)	
BEGINNING WORKING CAPITAL	\$ 9,700,659	\$ 9,575,194	\$ 9,575,194	\$ 10,980,472	\$ 10,980,472	
ENDING WORKING CAPITAL	\$ 9,575,194	\$ 3,261,699	\$ 10,980,472	\$ 11,311,567	\$ 10,922,420	



CITY OF COLLEGE STATION WATER O&M SUMMARY

EXPENDITURE BY ACTIVITY CENTER						
ACTIVITY CENTER	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PRODUCTION	\$ 1,544,899	\$ 2,062,352	\$ 1,936,339	\$ 2,957,984	\$ 3,143,091	52.40%
DISTRIBUTION	1,080,496	1,285,995	1,469,116	533,479	740,719	(42.40%)
ENGINEERING SUPPORT	537,252	568,292	560,398	0	0	(100.00%)
WATER FUND TOTAL	\$ 3,162,647	\$ 3,916,639	\$ 3,965,853	\$ 3,491,463	\$ 3,883,810	(0.84%)

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 1,313,801	\$ 1,403,292	\$ 1,419,125	\$ 1,420,208	\$ 1,442,902	2.82%
SUPPLIES	130,597	116,803	114,472	370,246	482,399	313.00%
MAINTENANCE	404,873	355,600	395,587	95,436	98,801	(72.22%)
PURCHASED SERVICES	1,317,768	1,734,978	1,815,034	1,605,573	1,850,808	6.68%
CAPITAL OUTLAY	(4,392)	305,966	221,635	0	8,900	(97.09%)
WATER FUND TOTAL	\$ 3,162,647	\$ 3,916,639	\$ 3,965,853	\$ 3,491,463	\$ 3,883,810	(0.84%)

PERSONNEL SUMMARY BY ACTIVITY CENTER						
ACTIVITY CENTER	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PRODUCTION	6.0	6.0	6.0	31.0	31.0	416.67%
DISTRIBUTION	15.0	15.0	15.0	0.0	0.0	-100.00%
ENGINEERING SUPPORT	11.5	10.0	10.0	0.0	0.0	-100.00%
WATER FUND TOTAL	32.5	31.0	31.0	31.0	31.0	0.00%

SERVICE LEVEL ADJUSTMENTS

WATER PRODUCTION	Service Maintenance	\$ 1,700
	Industrial Storm Water Prevention Program	9,500
	EPA Mandate: Security Assessment	50,000
	SCADA Intellution Web Server	5,000
	H.T.E. Looking Glass Module	8,000
	Security checks of wellfield facilities	15,000
	Well #6 annual operating costs	41,653
	Inspection and cleaning of tanks	12,700
	Replace protective coating of production facilities	20,000
WATER DISTRIBUTION SUPPORT	Transfer of water customers professional services	50,000
	Construction of additional work spaces	30,000
	Distribution systems study	50,000
	Outsource replacement of protective coating for hydrants	30,000
	Outsource landscare restoration	30,000
WATER FUND		
	Operating costs for Carter Creek facility	16,100
		<u>\$ 369,653</u>

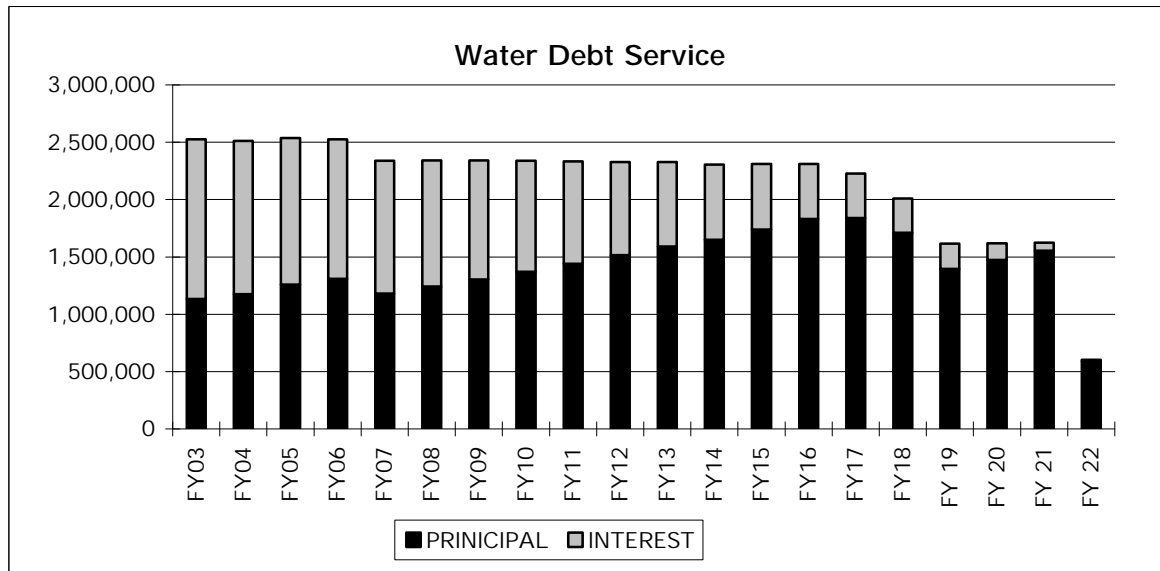
- * Production cost center include \$142,746 for capital outlay budgeted in nondepartmental accounts
- * Production cost center include \$30,000 for capital outlay SLA's budgeted in nondepartmental accounts

Debt Service Requirements

Water Fund

ALL SERIES

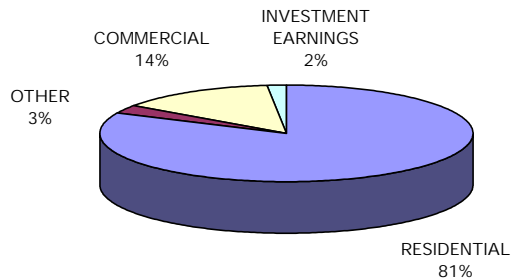
FISCAL YEAR	PRINICIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY03	1,133,750	1,391,640	2,525,390	28,298,237
FY04	1,174,768	1,338,062	2,512,831	27,164,487
FY05	1,258,263	1,279,314	2,537,577	25,989,719
FY06	1,308,958	1,215,491	2,524,449	24,731,456
FY07	1,181,853	1,155,824	2,337,676	23,422,498
FY08	1,242,886	1,099,824	2,342,710	22,240,645
FY09	1,301,969	1,039,342	2,341,311	20,997,760
FY10	1,369,540	969,821	2,339,361	19,695,791
FY11	1,440,049	892,132	2,332,182	18,326,252
FY12	1,514,459	813,403	2,327,862	16,886,202
FY13	1,591,507	735,844	2,327,351	15,371,743
FY14	1,648,343	656,372	2,304,715	13,780,236
FY15	1,739,068	571,919	2,310,987	12,131,893
FY16	1,829,592	481,720	2,311,312	10,392,826
FY17	1,838,805	388,327	2,227,132	8,563,233
FY18	1,711,156	297,858	2,009,014	6,724,429
FY 19	1,396,634	218,927	1,615,560	5,013,273
FY 20	1,473,411	146,064	1,619,475	3,616,639
FY 21	1,554,877	69,373	1,624,251	2,143,227
FY 22	588,350	15,076	603,426	588,350



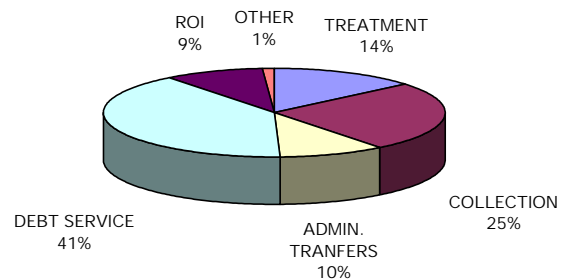
CITY OF COLLEGE STATION WASTEWATER FUND FUND SUMMARY

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
REVENUES						
RESIDENTIAL	\$ 5,867,817	\$ 6,270,000	\$ 6,400,000	\$ 6,592,000	\$ 6,987,500	11.44%
COMMERCIAL/INDUSTRIAL	1,121,465	1,177,000	1,060,000	1,092,000	1,157,500	(1.66%)
OTHER OPERATING	227,400	221,500	350,000	225,000	225,000	1.58%
INVESTMENT EARNINGS	148,557	154,500	115,000	150,000	150,000	(2.91%)
OTHER NONOPERATING	33	0	26,000	0	0	N/A
TOTAL REVENUES	\$ 7,365,272	\$ 7,823,000	\$ 7,951,000	\$ 8,059,000	\$ 8,520,000	8.91%
EXPENDITURES AND TRANSFERS						
SEWER TREATMENT	\$ 1,773,746	\$ 1,884,547	\$ 1,871,889	\$ 1,071,287	\$ 1,222,453	(35.13%)
SEWER COLLECTION	914,063	1,106,720	1,115,408	1,973,536	2,245,531	102.90%
PAY PLAN ADJUSTMENTS	0	0	0	23,527	0	N/A
NET GEN./ADMIN. TRANSFERS	717,554	742,025	742,025	839,760	858,953	15.76%
CONTINGENCY	0	60,290	30,000	60,000	59,742	(0.91%)
TOTAL OPERATING EXPEND. AND TRANSFERS	\$ 3,405,363	\$ 3,793,582	\$ 3,759,322	\$ 3,968,110	\$ 4,386,679	15.63%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
DEBT SERVICE TRANSFER	2,462,877	3,166,265	3,166,265	3,509,108	3,509,108	10.83%
OTHER	675,326	0	0	0	0	N/A
RETURN ON INVESTMENT	751,500	719,500	719,500	817,000	817,000	13.55%
TOTAL NONOPERATING EXPEND.	\$ 3,899,703	\$ 3,895,765	\$ 3,895,765	\$ 4,336,108	\$ 4,336,108	11.30%
TOTAL EXPENDITURES/TRANSFERS	\$ 7,305,066	\$ 7,689,347	\$ 7,655,087	\$ 8,304,218	\$ 8,722,787	13.44%
INCREASE (DECREASE) IN WORKING CAPITAL	\$ 60,206	\$ 133,653	\$ 295,913	\$ (245,218)	\$ (202,787)	
BEGINNING WORKING CAPITAL	\$ 2,972,175	\$ 3,032,381	\$ 3,032,381	\$ 3,328,294	\$ 3,328,294	
ENDING WORKING CAPITAL	\$ 3,032,381	\$ 3,166,034	\$ 3,328,294	\$ 3,083,076	\$ 3,125,507	

WASTEWATER FUND - SOURCES



WASTEWATER FUND - USES



CITY OF COLLEGE STATION WASTEWATER O&M SUMMARY

EXPENDITURE BY ACTIVITY CENTER						
ACTIVITY	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
TREATMENT	\$ 1,773,746	\$ 1,884,547	\$ 1,871,889	\$ 1,071,287	\$ 1,222,453	(35.13%)
COLLECTION	914,063	1,114,220	1,115,408	1,973,536	2,245,531	101.53%
WASTEWATER FUND TOTAL	\$ 2,687,809	\$ 2,998,767	\$ 2,987,297	\$ 3,044,823	\$ 3,467,984	15.65%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 1,382,960	\$ 1,499,021	\$ 1,496,074	\$ 1,538,486	\$ 1,562,271	4.22%
SUPPLIES	150,711	264,933	292,444	453,837	475,337	79.42%
MAINTENANCE	327,333	363,951	353,893	173,340	182,081	(49.97%)
PURCHASED SERVICES	746,846	841,612	835,136	879,160	1,248,295	48.32%
CAPITAL OUTLAY	79,959	29,250	9,750	0	0	(100.00%)
WASTEWATER FUND TOTAL	\$ 2,687,809	\$ 2,998,767	\$ 2,987,297	\$ 3,044,823	\$ 3,467,984	15.65%

PERSONNEL SUMMARY BY ACTIVITY CENTER						
ACTIVITY	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
TREATMENT	20.0	19.0	21.0	0.0	0.0	(100.00%)
COLLECTION	16.0	17.0	17.0	38.0	38.0	123.53%
WASTEWATER FUND TOTAL	36.0	36.0	38.0	38.0	38.0	0.00%

SERVICE LEVEL ADJUSTMENTS

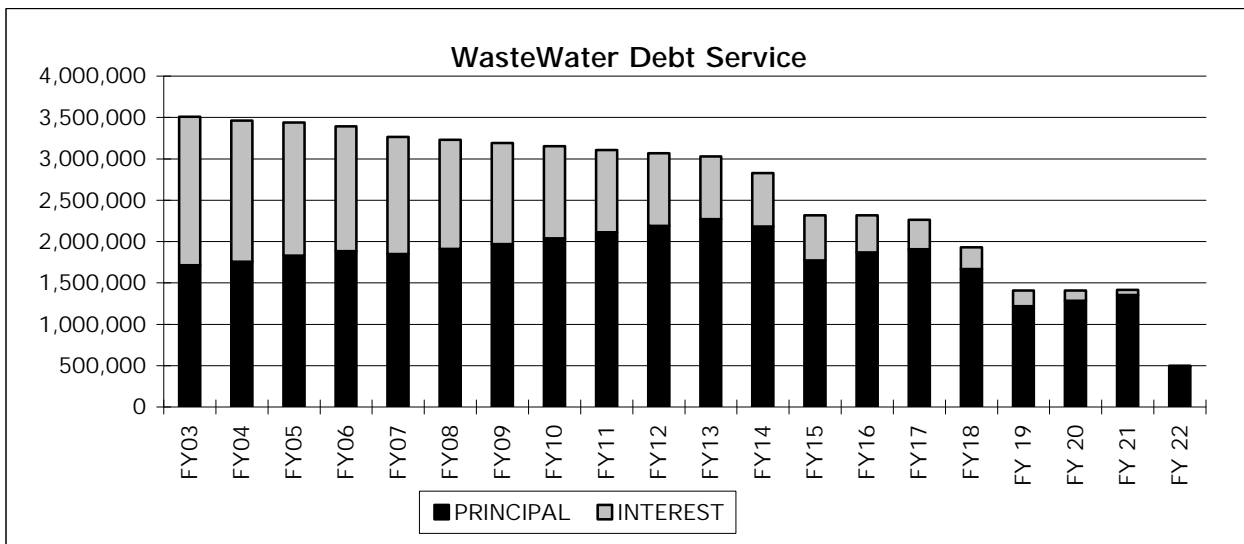
COLLECTION	3 PC Workstations	\$ 5,000
	I & I Reduction Program	200,000
	Pretreatment lab monitoring	12,000
	Luther Lift Station maintenance	6,210
TREATMENT	TNRCC fees	6,480
	Ind. Storm Water Prev. Program	19,000
	Replac. Pro. coating for WW fac.	25,000
	Lick Creek Plant operating expenses	90,086
	Operating costs for CC Facility	16,100
	Install sludge transfer lines	19,500
		<u>\$ 399,376</u>

* Collection cost center includes \$121,873 budgeted in non-departmental account

* Collection cost center includes \$47,800 in SLA's budgeted in non-departmental account

Debt Service Requirements Wastewater ALL SERIES

FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY03	1,714,000	1,795,108	3,509,108	35,260,263
FY04	1,757,232	1,706,209	3,463,441	33,546,263
FY05	1,828,987	1,611,544	3,440,531	31,789,031
FY06	1,882,292	1,511,717	3,394,009	29,960,044
FY07	1,848,398	1,415,017	3,263,414	28,077,752
FY08	1,909,615	1,320,589	3,230,204	26,229,355
FY09	1,968,782	1,221,254	3,190,035	24,319,740
FY10	2,039,960	1,113,024	3,152,984	22,350,959
FY11	2,110,451	996,678	3,107,128	20,310,999
FY12	2,188,541	878,438	3,066,979	18,200,548
FY13	2,268,993	760,558	3,029,551	16,012,007
FY14	2,182,157	644,802	2,826,959	13,743,014
FY15	1,773,182	543,299	2,316,481	11,560,857
FY16	1,866,658	451,008	2,317,665	9,787,675
FY17	1,907,945	354,666	2,262,611	7,921,017
FY18	1,668,844	263,045	1,931,889	6,013,072
FY 19	1,217,116	189,420	1,406,536	4,344,228
FY 20	1,284,089	125,968	1,410,056	3,127,111
FY 21	1,355,123	59,172	1,414,295	1,843,023
FY 22	487,900	12,502	500,402	487,900



SANITATION FUND

The Sanitation Fund is an enterprise fund that accounts for the activities of collecting and disposing of residential and commercial refuse in the City. This service includes once a week residential collection, once a week bulky item pickup, once a week brush/yard clippings pick up, and once per week recycling pick up. The recycling program and Clean and Green activities are designed to help reduce the amount of solid waste deposited into the landfill. The Sanitation Fund also funds the street sweeping operations of the City.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Revenues for the Sanitation Fund are budgeted at \$4,648,060 in FY 03. This is an increase of approximately 3.56% over the FY 02 revised budget. The residential and commercial customer bases are expected to grow by 3% based on analysis of building permits and population growth. A \$1 per month rate increase has been approved for residential collection service. This raises the residential rate from \$10.70 per month to \$11.70 per month for four separate residential solid waste pick up opportunities per week. The rate

increase was approved to cover the costs associated with the approved additional route, and increases in current operating costs.

There are three Service Level Adjustments (SLAs) approved for FY 02 totaling \$140,793. These SLAs consist of: \$65,793 for a small semi-automated collection vehicle and driver (truck to be purchased out of the Equipment Replacement Fund), \$40,000 for routing software and \$35,000 for the purchase and lease of additional residential and commercial collection containers.

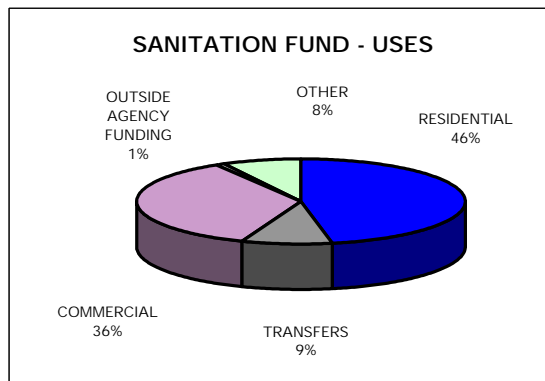
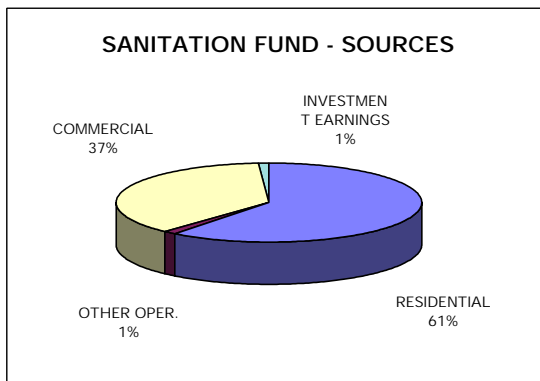
Excluding Service Level adjustments, operating expenditures for the Sanitation Fund in FY 03 are expected to increase less than 1% from the FY 02 revised budget. This is primarily due to the three approved SLAs.

Nonoperating expenditures in the Sanitation Fund are expected to increase 5.15% compared to the FY 02 revised budget.

The Sanitation Fund will continue to provide funding for Keep Brazos Beautiful, an outside agency dedicated to beautification and litter abatement. College Station's portion of Keep Brazos Beautiful's approved budget for FY 03 totals \$40,000.

CITY OF COLLEGE STATION SANITATION FUND SUMMARY

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
REVENUES						
RESIDENTIAL	\$2,511,985	\$2,657,400	\$2,574,600	\$2,651,900	\$2,817,060	6.01%
COMMERCIAL/INDUSTRIAL	1,468,777	1,654,500	1,667,000	1,717,000	1,717,000	3.78%
OTHER OPERATING	65,490	54,500	55,000	53,000	53,000	(2.75%)
INVESTMENT EARNINGS	97,951	118,400	53,000	55,000	55,000	(53.55%)
OTHER NONOPERATING	19,012	3,600	5,000	6,000	6,000	66.67%
TOTAL REVENUES	\$4,163,215	\$4,488,400	\$4,354,600	\$4,482,900	\$4,648,060	3.56%
EXPENDITURES AND TRANSFERS						
RESIDENTIAL	\$2,206,385	\$2,053,507	\$2,053,070	\$2,085,164	\$2,236,223	8.90%
COMMERCIAL	1,497,761	1,906,935	1,907,333	1,687,457	1,698,537	(10.93%)
PAY PLAN ADJUSTMENTS				20,754	0	N/A
GENERAL & ADMIN. TRANSFER	417,062	385,731	385,731	408,775	417,871	8.33%
OUTSIDE AGENCY FUNDING	37,800	40,000	40,000	40,000	40,000	0.00%
CONTINGENCY	0	50,108	0	50,000	49,408	(1.40%)
TOTAL OPERATING EXPEND. AND TRANSFERS	\$4,159,008	\$4,436,281	\$4,386,134	\$4,292,150	\$4,442,039	0.13%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	0.00%
DEBT SERVICE TRANSFER	0	0	0	0	0	N/A
OTHER NON OPERATING	392,400	0	0	0	0	N/A
RETURN ON INVESTMENT	273,000	294,200	294,200	310,000	310,000	5.37%
TOTAL NONOPERATING EXPENDITURES	\$ 677,900	\$ 306,700	\$ 306,700	\$ 322,500	\$ 322,500	5.15%
TOTAL OPERATING AND NONOPERATING EXP & TRANSF	\$4,836,908	\$4,742,981	\$4,692,834	\$4,614,650	\$4,764,539	0.45%
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (673,693)	\$ (254,581)	\$ (338,234)	\$ (131,750)	\$ (116,479)	
BEGINNING WORKING CAPITAL	\$2,337,702	\$1,664,009	\$1,664,009	\$1,325,775	\$1,325,775	
ENDING WORKING CAPITAL	\$1,664,009	\$1,409,428	\$1,325,775	\$1,194,025	\$1,209,296	



CITY OF COLLEGE STATION SANITATION SUMMARY

EXPENDITURE BY ACTIVITY						
ACTIVITY	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
RESIDENTIAL COLLECTION	\$ 2,206,385	\$ 2,053,507	\$ 2,053,070	\$ 2,085,164	\$ 2,236,223	8.90%
COMMERCIAL COLLECTION	1,497,761	1,906,935	1,907,333	1,687,457	1,698,537	(10.93%)
DIVISION TOTAL	\$ 3,704,146	\$ 3,960,442	\$ 3,960,403	\$ 3,772,621	\$ 3,934,760	(0.65%)

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 1,142,225	\$ 1,293,523	\$ 1,293,523	\$ 1,317,639	\$ 1,372,338	6.09%
SUPPLIES	162,048	194,080	193,750	172,930	211,630	9.04%
MAINTENANCE	355,740	409,610	408,580	448,762	455,762	11.27%
PURCHASED SERVICES	2,040,423	1,876,579	2,062,900	1,833,290	1,853,030	(1.25%)
CAPITAL OUTLAY	3,710	186,650	1,650	0	42,000	(77.50%)
DIVISION TOTAL	\$ 3,704,146	\$ 3,960,442	\$ 3,960,403	\$ 3,772,621	\$ 3,934,760	(0.65%)

PERSONNEL SUMMARY BY ACTIVITY						
ACTIVITY	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
RESIDENTIAL COLLECTION	22.5	24.5	24.5	24.5	25.5	4.08%
COMMERCIAL COLLECTION	10.0	10.0	11.0	11.0	11.0	0.00%
DIVISION TOTAL	32.5	34.5	35.5	35.5	36.5	2.82%

SERVICE LEVEL ADJUSTMENTS

RESIDENTIAL	Residential route vehicle and driver	\$65,793
	Routing software	40,000
	Additional residential containers	30,000
COMMERICAL	Additional commercial container leases	5,000
		<u>\$140,793</u>

PARKING ENTERPRISE FUND

The Parking Enterprise Fund was created to account for revenues and expenditures resulting from operation of the City's parking facilities. In FY 03 these revenues will come from the Patricia Street parking lot, the College Main Parking Garage, and the metered on street parking in the Northgate area.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

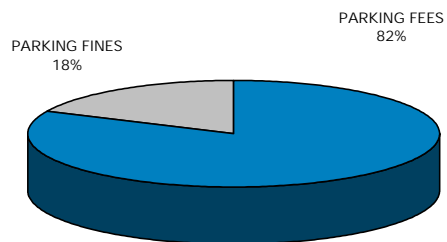
Revenues from the Patricia Street parking lot fees, the parking garage, and the metered parking are projected to be \$374,000, and parking fines are projected to be \$82,000 in FY 03.

Expenditures related to the Patricia Street parking lot and the College Main Parking Garage are forecast to be \$367,296. This includes an SLA in the amount of \$5,800 for a computer and furniture for the parking garage office. It is important to note that the debt service of the College Main Parking Garage is proposed to be paid via the Debt Service Fund rather than the Parking Enterprise Fund.

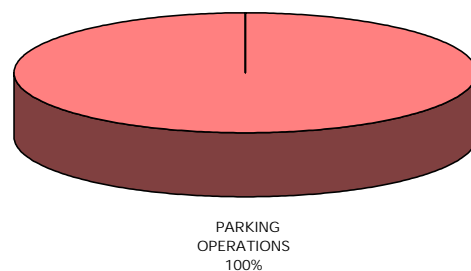
**CITY OF COLLEGE STATION
PARKING ENTERPRISE
FUND SUMMARY**

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
BEGINNING FUND BALANCE	\$ 135,582	\$ 24,000	\$ 24,000	\$ 99,160	\$ 99,160	
REVENUES						
PARKING FEES	\$ 123,097	\$ 1,173,500	\$ 387,000	374,000	\$ 374,000	(68.13%)
PARKING FINES	24,508	25,300	80,000	82,000	82,000	224.11%
BOND REVENUE	0	0	0	0	0	N/A
INVESTMENT EARNINGS	0	15,000	21,000	0	0	(100.00%)
OTHER	0	225,000	0	0	0	(100.00%)
TOTAL REVENUES	<u>\$ 147,605</u>	<u>\$ 1,438,800</u>	<u>\$ 488,000</u>	<u>\$ 456,000</u>	<u>\$ 456,000</u>	(68.31%)
EXPENDITURES						
PARKING OPERATIONS	\$ 214,414	\$ 400,875	\$ 399,840	\$ 359,006	\$ 367,296	(8.38%)
PAY PLAN/BENEFIT ADJUSTMENTS	0	0	0	2,490	0	N/A
GENERAL AND ADMIN TRANSFER	79,400	13,000	13,000	0	0	
DEBT SERVICE	0	645,358	0	0	0	
OTHER	0	0	0	0	0	
CONTINGENCY	0	24	0	0	0	(100.00%)
TOTAL EXPENDITURES	<u>\$ 293,814</u>	<u>\$ 1,059,257</u>	<u>\$ 412,840</u>	<u>\$ 361,496</u>	<u>\$ 367,296</u>	(65.33%)
GAAP ADJUSTMENT	<u>\$ (34,627)</u>					
INCREASE (DECREASE) IN FUND BALANCE	<u>\$ (146,209)</u>	<u>\$ 379,543</u>	<u>\$ 75,160</u>	<u>\$ 94,504</u>	<u>\$ 88,704</u>	
ENDING FUND BALANCE	<u><u>\$ 24,000</u></u>	<u><u>\$ 403,543</u></u>	<u><u>\$ 99,160</u></u>	<u><u>\$ 193,664</u></u>	<u><u>\$ 187,864</u></u>	

PARKING ENTERPRISE FUND - SOURCES



PARKING ENTERPRISE FUND - USES



CITY OF COLLEGE STATION PARKING ENTERPRISE FUND DIVISION SUMMARY

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PARKING	\$ 214,418	\$400,875	\$ 399,840	\$ 359,006	\$ 367,296	(8.38%)
DIVISION TOTAL	\$ 214,418	\$400,875	\$ 399,840	\$ 359,006	\$ 367,296	(8.38%)

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 71,704	\$219,086	\$ 148,852	\$ 219,769	\$ 222,259	1.45%
SUPPLIES	17,518	18,738	34,245	18,738	18,738	0.00%
MAINTENANCE	2,425	8,945	4,289	11,668	11,668	30.44%
PURCHASED SERVICES	76,396	79,249	138,718	108,831	108,831	37.33%
CAPITAL OUTLAY	46,375	74,857	73,736	0	5,800	(92.25%)
DIVISION TOTAL	\$ 214,418	\$400,875	\$ 399,840	\$ 359,006	\$ 367,296	(8.38%)

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PARKING	3.0	4.0	8.0	8.0	8.0	0.00%
DIVISION TOTAL	3.0	8.0	8.0	8.0	8.0	0.00%

SERVICE LEVEL ADJUSTMENTS

PARKING	
Computer and Furniture for Parking Garage Office	\$5,800
	<u>\$5,800</u>

BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY FUND

The Brazos Valley Solid Waste Management Agency (BVSWMMA) is a joint action agency owned by the Cities of College Station and Bryan. The agency is responsible for providing solid waste disposal services within all appropriate guidelines and regulations. This joint agency has resulted in cost savings and increased efficiencies due to the deletion of duplicated services, planning and staffing and the economies of scale offered by a larger operation.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Base budget revenues for BVSWMMA are projected to increase by 1.62% from the FY 02 year end estimate. This increase is due to steady

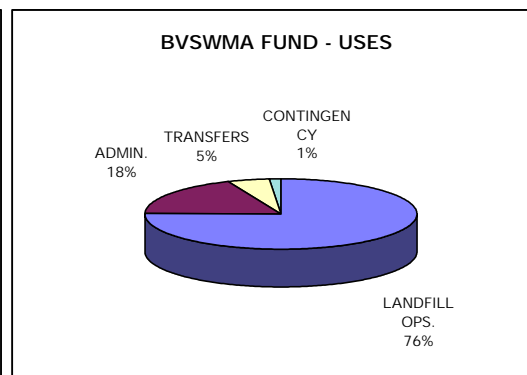
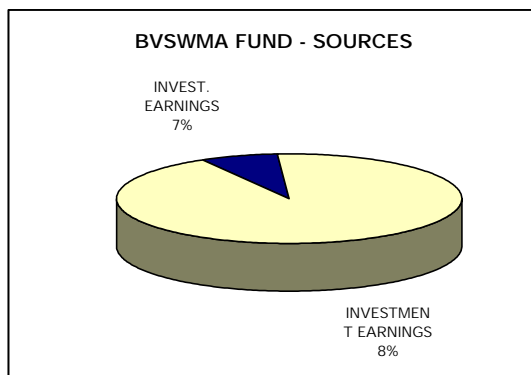
growth in tonnage taken to the landfill and closely mirrors growth in the population.

Approved expenditures for Landfill Operations are \$5,246,418 which reflects a 48% increase from the FY 02 year-end estimate. This increase primarily results from the approved \$1,896,430 for a Service Level Adjustment. These funds will be used for the design, construction and construction oversight of the structural embankment, perimeter road and perimeter drainage ditch at the Rock Prairie Road Landfill.

The Administration budget is approved to be \$1,266,392, which represents a 2% decrease in expenditures from the FY 02 year end estimate. Non-departmental expenses for the FY 03 budget are estimated at \$434,648, which represents a .07% decrease from the FY 02 year end estimate. One secretary position has been reduced in the BVSWMMA Administration budget.

CITY OF COLLEGE STATION
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY (BVSWMMA)
FUND SUMMARY

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
REVENUES						
LANDFILL CHARGES	\$ 5,237,834	\$ 5,250,000	\$ 5,314,280	\$ 5,393,280	\$ 5,393,280	2.73%
INTEREST	520,073	500,000	458,430	450,000	450,000	(10.00%)
OTHER	157,918	0	0	0	0	N/A
TOTAL REVENUES	\$ 5,915,825	\$ 5,750,000	\$ 5,772,710	\$ 5,843,280	\$ 5,843,280	1.62%
EXPENDITURES AND TRANSFERS						
LANDFILL OPERATIONS	\$ 2,571,646	\$ 3,549,235	\$ 3,754,315	\$ 3,337,522	\$ 5,246,418	47.82%
ADMINISTRATIVE	389,530	1,291,102	1,199,274	1,263,858	1,266,392	(1.91%)
EXPEND & TRANSFERS SUBTOTAL	\$ 2,961,176	\$ 4,840,337	\$ 4,953,589	\$ 4,601,380	\$ 6,512,810	34.55%
DEPARTMENTAL - NON-OPERATING						
CONTRIBUTIONS	\$ 0	\$ 8,000	\$ 0	\$ 0	\$ 20,000	150.00%
OTHER	0	0	0	0	0	N/A
DEPT. NON-OPERATING SUBTOTAL	\$ 0	\$ 8,000	\$ 0	\$ 0	\$ 20,000	150.00%
NON-DEPARTMENTAL						
PRINCIPAL PAYMENTS	\$ 31,436	\$ 0	\$ 0	\$ 0	0	N/A
INTEREST PAYMENTS	274	0	0	0	0	N/A
GENERAL & ADMIN. TRANSFERS	177,126	334,893	334,893	342,748	349,648	N/A
CAPITAL OUTLAY	2,173,462	0	0	0	0	N/A
CONTINGENCY	0	100,063	0	100,000	85,000	N/A
MISCELLANEOUS	16,800	0	200,000	0	0	N/A
OTHER	96,028	0	0	0	0	N/A
NON-DEPARTMENTAL SUBTOTAL	\$ 2,495,126	\$ 434,956	\$ 534,893	\$ 442,748	\$ 434,648	(0.07%)
TOTAL OPERATING EXPENDITURES AND TRANSFERS	\$ 5,456,302	\$ 5,283,293	\$ 5,488,482	\$ 5,044,128	\$ 6,967,458	31.88%
INCREASE (DECREASE) IN WORKING CAPITAL FROM OPERATIONS	\$ 459,523	\$ 466,707	\$ 284,228	\$ 799,152	\$ (1,124,178)	(340.87%)
GAAP ADJUSTMENT	\$ 0					
BEGINNING WORKING CAPITAL	\$ 9,395,311	\$ 9,854,834	\$ 9,854,834	\$ 10,139,062	\$ 10,139,062	
ENDING WORKING CAPITAL	\$ 9,854,834	\$ 10,321,541	\$ 10,139,062	\$ 10,938,214	\$ 9,014,884	



**CITY OF COLLEGE STATION
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY
FUND SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
LANDFILL OPERATIONS	\$ 2,571,644	\$ 3,549,235	\$ 3,754,315	\$ 3,337,522	\$ 5,246,418	47.82%
BVSWMA ADMINISTRATION	389,536	1,291,102	1,199,274	1,263,858	1,266,392	(1.91%)
BVSWMA FUND TOTAL	\$ 2,961,180	\$ 4,840,337	\$ 4,953,589	\$ 4,601,380	\$ 6,512,810	34.55%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 956,490	\$ 1,205,482	\$ 1,239,618	\$ 1,189,344	\$ 1,276,884	5.92%
SUPPLIES	295,812	544,846	417,296	423,396	583,286	7.06%
MAINTENANCE	155,078	336,013	178,471	188,054	188,054	-44.03%
PURCHASED SERVICES	1,130,062	2,685,612	2,988,908	2,800,586	4,464,586	66.24%
CAPITAL OUTLAY	423,738	68,384	129,296	0	0	(100.00%)
BVSWMA FUND TOTAL	\$ 2,961,180	\$ 4,840,337	\$ 4,953,589	\$ 4,601,380	\$ 6,512,810	34.55%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
LANDFILL OPERATIONS	22.5	22.5	22.5	22.5	22.5	0.00%
BVSWMA ADMINISTRATION	4.0	4.0	4.0	3.0	3.0	-25.00%
BVSWMA FUND TOTAL	26.5	26.5	26.5	25.5	25.5	-3.77%

SERVICE LEVEL ADJUSTMENTS

LANDFILL OPERATIONS Design, construction and const. oversight of Rock Prairie Landfill \$ 1,896,430
\$ 1,896,430

UTILITIES

CAPITAL PROJECTS BUDGET

The City of College Station develops and adopts a five year Capital Improvements Project List. The list is updated annually and is presented for City Council review as a part of the annual budget process. The list consolidates all anticipated capital needs for which funding authorization exists. The list is divided into several sections depending on the services provided and the funding source.

Revenue bonds are authorized to be issued any time there is a need for financing capital construction or acquisition and where the asset will reside in one or more of the City's enterprise funds. The City's enterprise funds include Electric, Water, Wastewater, and Solid Waste Collection. Generally, revenue bonds do not require voter approval. These bonds are repaid from the revenues generated by the utilities.

No revenue bonds are projected to be issued for any of the water and wastewater capital improvement projects in FY 03. Expenditures for water and wastewater capital improvement projects will be covered through existing resources and interest income.

Among the decisions and proposals that accompany capital project recommendations is an analysis of potential ongoing costs and any potential impact on utility rates that a project may have.

UTILITY CAPITAL PROJECTS

Electric Capital Projects

\$5,530,000 is the approved expenditure amount for electric capital projects in FY 03. Additional information will be provided to the City Council as a competitive matter.

Water Capital Projects

In FY 03, there are two significant factors associated with water capital projects that merit mention. First, the city will no longer finance water infrastructure studies out of the capital budget. These expenditures will occur in the Water Department operations and maintenance budget. There are also no dollars budgeted for water infrastructure rehabilitation projects scheduled to occur in the latter three years of the

five year CIP program. City staff does anticipate that more rehabilitation projects will be identified as future infrastructure studies are completed.

Several significant production and distribution projects are also included in the budget. These include continuing design and construction of the water well #7 collection line, \$795,000; and the parallel transmission line phase II, \$440,000. Additionally, \$3,277,000 is the projected cost for phase I of the parallel transmission line project and \$504,000 is projected for the Eastgate rehabilitation project. Necessary funding for both projects has been included in prior budgets and no new allocations are needed in FY 03.

The approved FY 03 Budget also includes resources for two annexation projects. These projects, Area 1 and Area 2, are two of six water projects needed to provide water services to the areas to be annexed. \$44,800 is approved for Area 1, and \$34,700 is approved for Area 2.

\$1,300,000 in current revenues from operations are approved to fund water capital projects.

Wastewater Capital Projects

The FY 03 wastewater capital project allocation will be changed in the same manner as water capital projects. The City will no longer finance water infrastructure studies out of the capital budget. These expenditures will occur in the Wastewater Department operations and maintenance budget. No sewer rehabilitation projects are scheduled in the latter three years of the five-year CIP program. Future infrastructure studies will likely identify needed rehabilitation projects.

There are four significant Wastewater capital projects approved in FY 03. The budget includes \$286,000 to begin replacing screw lifts at the Carter Creek Wastewater Treatment facility. There are also three projects associated with the annexation initiative; including \$61,800 for Area 1, \$36,000 for Area 2, and \$20,100 for Area 3.

Drainage Capital Projects

The approved FY 03 drainage capital project budget includes \$500,000 to complete the Bee Creek (combined) project, \$250,000 for various

minor drainage improvement projects, and \$410,748 to cover the cost of Drainage maintenance for the City. Additionally, \$1,000,000 is approved for Greenways Projects.

ADDITIONAL O&M COSTS

The City of College Station strives to provide superior electric, water, and wastewater services to its citizens. Part of this effort includes maintaining a sound infrastructure that is technologically advanced. This requires continuous investment in the capital that makes up the infrastructure. These investments take place in the form of capital improvement projects. These projects may include rehabilitating or replacing old, deteriorating infrastructure; expanding facilities; and adding new facilities and infrastructure.

Frequently, as these capital projects are completed and put into service, the City will incur additional costs associated with operating and maintaining the facilities and infrastructure. The City's utility funds have been and will continue to be impacted by capital projects as they come online. For example, the FY 02 Approved Budget included two additional wastewater treatment plant operators as part of the Lick Creek Plant Expansion. The FY 03 budget includes a number of capital projects that have been recently completed and have added operation and maintenance expenses. These expenses were incorporated into the budget through the SLA process.

Approved SLAs for FY 03 include \$170,149 to operate and maintain completed capital projects in both the Water and Wastewater Funds. These SLAs include adding utilities costs, landscape maintenance, new phone lines, as well as any other costs associated with bringing new facilities online. Among the SLAs for FY 03 are \$41,653 for electrical and chemical costs associated with Well #6, \$32,200 for additional utilities and phones for the Carter Creek Administration and Training Facility (this cost will be split equally between the Water and Wastewater Funds), and \$6,210 to maintain the Luther Street Lift Station. Also, an SLA for \$90,086 to cover the operation and maintenance costs of the expansion of the Lick Creek Treatment Plant is included in the FY 03 budget. \$84,000 of this SLA is to cover the additional electricity cost.

**ELECTRIC SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	ACTUAL FY00-01	REVISED BUDGET FY 01-02	ESTIMATE FY 01-02	APPROVED APPROPRIATIONS FY 02-03
ADDITIONAL RESOURCES	<u>\$ 3,520,000</u>	<u>\$ 5,151,000</u>	<u>\$ 5,241,000</u>	<u>\$ 5,520,000</u>
TOTAL RESOURCES AVAILABLE	<u>\$ 3,805,696</u>	<u>\$ 5,555,825</u>	<u>\$ 5,645,825</u>	<u>\$ 5,628,825</u>
TOTAL EXPENDITURES	<u>\$ 3,400,871</u>	<u>\$ 5,537,000</u>	<u>\$ 5,537,000</u>	<u>\$ 5,530,000</u>
GAAP ADJUSTMENT				
ENDING FUND BALANCE:	<u><u>\$ 404,825</u></u>	<u><u>\$ 18,825</u></u>	<u><u>\$ 108,825</u></u>	<u><u>\$ 98,825</u></u>

**ELECTRIC SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	TOTAL PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
— ADDITIONAL RESOURCES	\$ 5,520,000	\$ 6,675,000	\$ 8,580,000	\$ 10,030,000	\$ 7,380,000	\$ 5,920,000
TOTAL RESOURCES AVAILABLE	<u>\$ 5,628,825</u>	<u>\$ 6,773,825</u>	<u>\$ 8,689,825</u>	<u>\$ 10,171,825</u>	<u>\$ 7,403,825</u>	<u>\$ 5,931,825</u>
TOTAL EXPENDITURES	<u>\$ 5,530,000</u>	<u>\$ 6,664,000</u>	<u>\$ 8,548,000</u>	<u>\$ 10,148,000</u>	<u>\$ 7,392,000</u>	<u>\$ 5,919,000</u>
GAAP ADJUSTMENT						
ENDING FUND BALANCE:	<u>\$ 98,825</u>	<u>\$ 109,825</u>	<u>\$ 141,825</u>	<u>\$ 23,825</u>	<u>\$ 11,825</u>	<u>\$ 12,825</u>

WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	APPROVED FY 01-02 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 01-02	APPROVED FY 02-03 BUDGET APPROPRIATION
BEGINNING FUND BALANCE:			\$ 5,913,429	\$ 8,618,228	\$ 8,618,228	\$ 8,009,378
ADDITIONAL RESOURCES:						
UTILITY REVENUE BONDS			\$ 12,400,000	\$ 6,300,000	\$ 7,427,150	\$ 0
INTEREST ON INVESTMENTS			170,495	160,000	370,000	175,000
TRANSFERS FROM OPERATIONS			357,368	7,750,000	0	1,300,000
OTHER			140	0		0
SUBTOTAL ADDITIONAL RESOURCES			\$ 12,928,003	\$ 14,210,000	\$ 7,797,150	\$ 1,475,000
TOTAL RESOURCES AVAILABLE			\$ 18,841,432	\$ 22,828,228	\$ 16,415,378	\$ 9,484,378
REHABILITATION PROJECTS:						
EAST GATE RES. REHAB PHASEII&III	WT9902	\$ 1,217,000	\$ 926,205	\$ 0	\$ 0	\$ 0
EASTGATE WATER REHAB PHASE IV	WT0104	1,260,000	0	0	0	0
EASTGATE WATER REHAB PHASE V	WT0204	0	0	628,000	0	0
NORTHGATE REHAB. PHASE I	WT9805	1,080,454	1,016,259	0	0	0
SOUTHSIDE WATER REHAB. STUDY	WT0105	50,000	0	50,000	50,000	0
WATER WELL 1-5 REHAB	WT0109	225,000	224,755	0	0	0
GREENS PRAIRIE TANK REHAB	WT0003	378,000	6,200	0	0	0
CONSOL ALT WATERLINE	WT0120		28,002	0	0	0
NORTHGATE UTIL MASTER PLAN	WT0111		15,908	0	0	0
NEW TAP INSTALLATION	WT0114		77,840	0	0	0
SUBTOTAL			\$ 2,295,169	\$ 678,000	\$ 50,000	\$ 0
PRODUCTION PROJECTS						
WELL #6 AND LINE	WT0004	2,652,000	\$ 1,639,626	\$ 0	\$ 766,000	\$ 0
WELL #7	WT0106	1,855,000	4,496	1,000,000	263,000	0
WELL #7 COLLECTION LINE	WT0203	1,220,000	0	0	51,000	494,000
PARALLEL WELLFIELD COLL LINE	WT0205	1,742,000	0	560,000	110,000	795,000
COOLING TOWERS	WT9806	3,188,000	2,876,201	0	26,000	0
COOLING TOWERS EXPANSION	TBD	1,829,000	0	0	0	0
PARALLEL WATER TRANSMISSION	WT0005	8,273,000	624,320	0	1,765,000	0
WATER TRANSMISSION-SH21 - VILLA MARI	WT0116	5,754,000	0	0	100,000	440,000
#1 HIGH SERVICE PUMP	WT1018	994,000	809,177	0	45,000	0
LAND ACQUISITION - WELLS & PUMP STAT	WT0206	1,250,000	0	300,000	200,000	300,000
DOWLING ROAD 10MG GST	WT0117	3,700,000	0	0	300,000	84,000
DOWLING ROAD PUMP STATION PIPING	TBD	1,410,000	0	0	0	130,000
CARTERS CREEK ADMN BLDG	SS0105	534,000	153,188	0	381,000	0
SUBTOTAL			\$ 6,107,008	\$ 1,860,000	\$ 4,007,000	\$ 2,243,000

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
BEGINNING FUND BALANCE:		\$ 8,009,378	\$ 194,878	\$ 97,178	\$ 17,378	\$ 37,378	\$ 33,378
ADDITIONAL RESOURCES:							
UTILITY REVENUE BONDS		\$ 0	\$ 0	\$ 6,200,000	\$ 4,000,000	\$ 2,000,000	\$ 0
INTEREST ON INVESTMENTS		175,000	175,000	225,000	125,000	75,000	50,000
TRANSFERS FROM OPERATIONS		1,300,000	10,000,000	2,600,000	550,000	900,000	500,000
OTHER		0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES		\$ 1,475,000	\$ 10,175,000	\$ 9,025,000	\$ 4,675,000	\$ 2,975,000	\$ 550,000
TOTAL RESOURCES AVAILABLE		\$ 9,484,378	\$ 10,369,878	\$ 9,122,178	\$ 4,692,378	\$ 3,012,378	\$ 583,378
EAST GATE RES. REHAB PHASE II&III	WT9902	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
EASTGATE WATER REHAB PHASE IV	WT0104	504,000	756,000	0	0	0	0
EASTGATE WATER REHAB PHASE V	WT0204	0	0	0	0	0	0
NORTHGATE REHAB. PHASE I	WT9805	0	0	0	0	0	0
SOUTHSIDE WATER REHAB. STUDY	WT0105	0	0	0	0	0	0
WATER WELL 1-5 REHAB	WT0109	0	0	0	0	0	0
GREENS PRAIRIE TANK REHAB	WT0003	0	0	0	0	0	0
CONSOL ALT WATERLINE	WT0120	0	0	0	0	0	0
NORTHGATE UTIL MASTER PLAN	WT0111	0	0	0	0	0	0
NEW TAP INSTALLATION	WT0114	0	0	0	0	0	0
SUBTOTAL		\$ 504,000	\$ 756,000	\$ 0	\$ 0	\$ 0	\$ 0
WELL #6 AND LINE	WT0004	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
WELL #7	WT0106	394,000	1,193,000	0	0	0	0
WELL #7 COLLECTION LINE	WT0203	494,000	675,000	0	0	0	0
PARALLEL WELLFIELD COLL LINE	WT0205	1,245,000	387,000	0	0	0	0
COOLING TOWERS	WT9806	0	0	0	0	0	0
COOLING TOWERS EXPANSION	TBD	0	0	0	52,000	1,777,000	0
PARALLEL WATER TRANSMISSION	WT0005	3,277,000	1,959,000	0	0	0	0
WATER TRANSMISSION-SH21 - VILLA MARIE	WT0116	440,000	1,075,000	4,139,000	0	0	0
#1 HIGH SERVICE PUMP	WT1018	0	0	0	0	0	0
LAND ACQUISITION - WELLS & PUMP STAT	WT0206	400,000	400,000	250,000	0	0	0
DOWLING ROAD 10MG GST	WT0117	84,000	0	1,000,000	2,316,000	0	0
DOWLING ROAD PUMP STATION PIPING	TBD	130,000	0	1,280,000	0	0	0
CARTERS CREEK ADMN BLDG	SS0105	0	0	0	0	0	0
SUBTOTAL		\$ 6,464,000	\$ 5,689,000	\$ 6,669,000	\$ 2,368,000	\$ 1,777,000	\$ 0

WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	APPROVED FY 01-02 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 01-02	APPROVED FY 02-03 BUDGET APPROPRIATION
DISTRIBUTION PROJECTS						
OVERSIZED LINES PARTICIPATION & PLAN	WT0200	ANNUAL	\$ 13	\$ 200,000	\$ 129,000	\$ 75,000
WESTFIELD OP PHASE III	WT0210	71,000	0	0	71,000	0
CASTLEGATE OP PHASE I	WT0107	375,000	374,638	0	0	0
GREENSWORLD OP PHASE III	WT0108	33,000	32,730	0	0	0
VICTORIA WATER OP	TBD	100,000	0	0	0	100,000
BARRON ROAD WATER OP	TBD	150,000	0	0	0	150,000
DISTRIBUTION SYSTEM REHAB.	WT0201	ANNUAL	185,257	285,000	103,000	285,000
CASTLEGATE WATER	WT0211	30,000	0	0	24,000	0
TRADITIONS 6" WATER LINE	WT0209	35,000	0	0	29,000	0
DARTMOUTH WATER EXTENSION PH I	WT0202	27,325	0	0	27,000	0
CHERRY STREET IMPROVEMENTS	TBD	83,000	0	0	83,000	0
FIRST & MAPLE STREETS REHAB	WT0212	218,900	0	0	19,000	200,000
WESTSIDE WATER SERVICES	WT9703	3,087,000	316,801	3,200,000	94,000	0
TEXAS AVE. RELOCATION SOUTH	WT9804	950,000	0	0	80,000	0
WATER IMPACT FEE	WT9905	359,000	0	0	0	0
PARK PLACE ELEVATED WATER STORAGE	WT0012	3,627,000	494,602	3,230,000	3,129,000	0
ROCK PRAIRIE WATER EXTENSION	WT0102	2,000,000	14,154	1,800,000	186,000	0
WATER RECLAIM / IRRIGATION	WT0110	3,476,000	41,285	500,000	0	0
DARTMOUTH WATER EXTENSION PH II	TBD	220,000	0	0	0	220,000
JONES-BUTLER WATER EXT PH II	TBD	17,000	0	0	0	17,000
GEORGE BUSH E WIDENING	TBD	50,000	0	0	0	50,000
SUPER B SUBDIVISION	WT0007		7,308	0	0	0
WOODCREEK DRIVE	WT0010		25,244	0	0	0
FAIRFIELD OP	WT0119		36,625	0	0	0
HOLLEMAN VILLAGE OP	WT9906		22,362	0	0	0
SUBTOTAL			<u>\$ 1,551,019</u>	<u>\$ 9,215,000</u>	<u>\$ 3,974,000</u>	<u>\$ 1,097,000</u>
ANNEXATION PROJECTS						
AREA 1	TBD	448,000	\$ 0	\$ 0	\$ 0	\$ 44,800
AREA 2	TBD	347,000	0	0	0	34,700
AREA 3	TBD	80,000	0	0	0	0
AREA 4	TBD	298,000	0	0	0	0
AREA 5	TBD	670,000	0	0	0	0
AREA 6	TBD	612,000	0	0	0	0
			<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 79,500</u>
GENERAL AND ADMINISTRATIVE		N/A	269,883	275,000	275,000	275,000
DEBT ISSUANCE COST		N/A	125	100,000	100,000	0
TOTAL EXPENDITURES		<u>\$ 55,975,679</u>	<u>\$ 10,223,204</u>	<u>\$ 12,128,000</u>	<u>\$ 8,406,000</u>	<u>\$ 3,694,500</u>
GAAP ADJUSTMENT						
ENDING FUND BALANCE:			<u>\$ 8,618,228</u>	<u>\$ 10,700,228</u>	<u>\$ 8,009,378</u>	<u>\$ 5,789,878</u>

WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008

	PROJECT NUMBER	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
OVERSIZED LINES PARTICIPATION & PLAN	WT0200	\$ 75,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
WESTFIELD OP PHASE III	WT0210	0	0	0	0	0	0
CASTLEGATE OP PHASE I	WT0107	0	0	0	0	0	0
GREENSWORLD OP PHASE III	WT0108	0	0	0	0	0	0
VICTORIA WATER OP	TBD	100,000	0	0	0	0	0
BARRON ROAD WATER OP	TBD	150,000	0	0	0	0	0
DISTRIBUTION SYSTEM REHAB.	WT0201	285,000	285,000	285,000	285,000	285,000	285,000
CASTLEGATE WATER	WT0211	0	0	0	0	0	0
TRADITIONS 6" WATER LINE	WT0209	0	0	0	0	0	0
DARTMOUTH WATER EXTENSION PH I	WT0202	0	0	0	0	0	0
CHERRY STREET IMPROVEMENTS	TBD	0	0	0	0	0	0
FIRST & MAPLE STREETS REHAB	WT0212	200,000	0	0	0	0	0
WESTSIDE WATER SERVICES	WT9703	0	2,600,000	0	0	0	0
TEXAS AVE. RELOCATION SOUTH	WT9804	870,000	0	0	0	0	0
WATER IMPACT FEE	WT9905	0	0	212,000	0	0	0
PARK PLACE ELEVATED WATER STORAGE	WT0012	0	0	0	0	0	0
ROCK PRAIRIE WATER EXTENSION	WT0102	0	0	900,000	900,000	0	0
WATER RECLAIM / IRRIGATION	WT0110	0	0	0	0	0	0
DARTMOUTH WATER EXTENSION PH II	TBD	220,000	0	0	0	0	0
JONES-BUTLER WATER EXT PH III	TBD	17,000	0	0	0	0	0
GEORGE BUSH E WIDENING	TBD	50,000	0	0	0	0	0
SUPER B SUBDIVISION	WT0007	0	0	0	0	0	0
WOODCREEK DRIVE	WT0010	0	0	0	0	0	0
FAIRFIELD OP	WT0119	0	0	0	0	0	0
HOLLEMAN VILLAGE OP	WT9906	0	0	0	0	0	0
SUBTOTAL		<u>\$ 1,967,000</u>	<u>\$ 3,085,000</u>	<u>\$ 1,597,000</u>	<u>\$ 1,385,000</u>	<u>\$ 485,000</u>	<u>\$ 485,000</u>
AREA 1	TBD	\$ 44,800	\$ 22,400	\$ 380,800	\$ 0	\$ 0	\$ 0
AREA 2	TBD	34,700	312,300	0	0	0	0
AREA 3	TBD	0	0	0	80,000	0	0
AREA 4	TBD	0	29,800	29,800	119,200	119,200	0
AREA 5	TBD	0	67,000	67,000	268,000	268,000	0
AREA 6	TBD	0	61,200	61,200	244,800	244,800	0
		<u>\$ 79,500</u>	<u>\$ 492,700</u>	<u>\$ 538,800</u>	<u>\$ 712,000</u>	<u>\$ 632,000</u>	<u>\$ 0</u>
GENERAL AND ADMINISTRATIVE		275,000	250,000	200,000	125,000	50,000	30,000
DEBT ISSUANCE COST		0	0	100,000	65,000	35,000	0
TOTAL EXPENDITURES		<u>\$ 9,289,500</u>	<u>\$ 10,272,700</u>	<u>\$ 9,104,800</u>	<u>\$ 4,655,000</u>	<u>\$ 2,979,000</u>	<u>\$ 515,000</u>
GAAP ADJUSTMENT							
ENDING FUND BALANCE:		<u>\$ 194,878</u>	<u>\$ 97,178</u>	<u>\$ 17,378</u>	<u>\$ 37,378</u>	<u>\$ 33,378</u>	<u>\$ 68,378</u>

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	APPROVED FY 01-02 APPROPRIATIONS	TOTAL ESTIMATED FY 01-02	APPROVED FY 02-03 APPROPRIATION
BEGINNING FUND BALANCE:			\$ 4,884,956	\$ 9,375,458	\$ 9,375,458	\$ 3,991,058
ADDITIONAL RESOURCES:						
UTILITY REVENUE BONDS			\$ 11,100,000	\$ 10,000,000	\$ 6,159,100	\$ 0
INTEREST ON INVESTMENTS			147,110	200,000	300,000	100,000
TRANSFERS FROM OPERATIONS			199,836	0	0	0
INTER GOVERNMENTAL			0	0	0	270,000
OTHER			0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			\$ 11,446,946	\$ 10,200,000	\$ 6,459,100	\$ 370,000
TOTAL RESOURCES AVAILABLE			\$ 16,331,902	\$ 19,575,458	\$ 15,834,558	\$ 4,361,058
Collection						
COLLECTION SYSTEM REHAB.	SS0209	ANNUAL	\$ 152,251	\$ 285,000	\$ 179,000	\$ 285,000
FIRST & MAPLE STREETS REHAB	SS0212		81,300	0	6,500	75,000
CARTER CREEK SCREW LIFT SYSTEM	TBD		1,153,000	0	0	286,000
OVERSIZE PARTICIPATION & PLANNING	SS0200	ANNUAL	0	250,000	244,000	250,000
ACADEMY SEWER REHAB	SS0205		6,500	0	6,000	0
GRAHAM ROAD IMPACT FEE LINE PHASE II &	SS9802		101,000	99,910	0	0
EAST GATE RES. REHAB. PH. II&III	SS9903		1,249,000	1,022,523	0	0
EAST GATE RES. REHAB. PH. IV & V	SS0102		1,245,000	0	0	0
NORTHGATE REHAB PH. I	SS9804		1,700,000	1,216,557	0	0
TX. AVE. S. WIDENING SEWER PHASE II	SS0003		1,600,000	0	80,000	0
WESTSIDE SEWER SERVICE	SS9702		2,803,000	11,690	690,000	0
NORTHEAST TRUNK EXPAN. PHASE I	SS9805		539,000	42,162	0	0
NORTHEAST TRUNK EXPAN. PHASE III	SS0202		650,000	0	650,000	0
SOUTHSIDE REHAB. PH. I	TBD		0	0	50,000	0
CREAGER/PEBBLE HILLS PHASE II	SS9902		811,000	406,251	0	0
I&I REDUCTION PROGRAM	SS0007	ANNUAL	49,702	50,000	50,000	0
HENSEL LIFT STATION	SS0203		460,000	0	350,000	77,000
DARTMOUTH PHII	TBD		50,000	0	0	50,000
JONES-BUTLER WASTEWATER EXTENSION	TBD		32,500	0	0	32,500
HWY 30/60 TURNABOUT	TBD		300,000	0	300,000	0
SUBTOTAL			\$ 3,001,046	\$ 1,635,000	\$ 1,987,500	\$ 1,055,500
Treatment						
LICK CREEK TRUNK & PLANT EXPANSION	SS9806		10,942,000	\$ 2,286,287	\$ 483,694	\$ 8,383,000
ODOR CONTROL	SS9810		1,527,000	818,589	0	310,000
SLUDGE PROCESSING IMPROVEMENTS	S9803/9904		278,000	0	232,000	0
CC PLANT DEMO & MAINT. BLDG	SS0204		250,000	0	100,000	150,000
CARTERS CREEK ADMN BLDG	SS0105		939,000	260,833	0	678,000
SUBTOTAL			\$ 3,365,709	\$ 815,694	\$ 9,471,000	\$ 150,000

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
BEGINNING FUND BALANCE:		\$ 3,991,058	\$ 299,658	\$ 644,858	\$ 556,558	\$ 393,358	\$ 664,558
ADDITIONAL RESOURCES:							
UTILITY REVENUE BONDS		\$ 0	\$ 2,900,000	\$ 3,400,000	\$ 500,000	\$ 1,400,000	\$ 600,000
INTEREST ON INVESTMENTS		100,000	50,000	50,000	25,000	25,000	10,000
TRANSFERS FROM OPERATIONS		0	0	0	0	0	0
INTER GOVERNMENTAL		270,000	0	0	0	0	0
OTHER		0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES		\$ 370,000	\$ 2,950,000	\$ 3,450,000	\$ 525,000	\$ 1,425,000	\$ 610,000
TOTAL RESOURCES AVAILABLE		\$ 4,361,058	\$ 3,249,658	\$ 4,094,858	\$ 1,081,558	\$ 1,818,358	\$ 1,274,558
Collection							
COLLECTION SYSTEM REHAB.	SS0209	\$ 285,000	\$ 285,000	\$ 285,000	\$ 285,000	\$ 285,000	\$ 285,000
FIRST & MAPLE STREETS REHAB	SS0212	75,000	0	0	0	0	0
CARTER CREEK SCREW LIFT SYSTEM	TBD	286,000	567,000	280,000	0	0	0
OVERSIZE PARTICIPATION & PLANNING	SS0200	250,000	250,000	250,000	250,000	250,000	250,000
ACADEMY SEWER REHAB	SS0205	0	0	0	0	0	0
GRAHAM ROAD IMPACT FEE LINE PHASE II &	SS9802	0	0	0	0	0	0
EAST GATE RES. REHAB. PH. II&III	SS9903	0	0	0	0	0	0
EAST GATE RES. REHAB. PH. IV & V	SS0102	498,000	747,000	0	0	0	0
NORTHGATE REHAB PH. I	SS9804	0	0	0	0	0	0
TX. AVE. S. WIDENING SEWER PHASE II	SS0003	1,520,000	0	0	0	0	0
WESTSIDE SEWER SERVICE	SS9702	0	0	1,978,000	0	0	0
NORTHEAST TRUNK EXPAN. PHASE I	SS9805	300,000	0	0	0	0	0
NORTHEAST TRUNK EXPAN. PHASE III	SS0202	0	0	0	0	0	0
SOUTHSIDE REHAB. PH. I	TBD	0	0	0	0	0	0
CREAGER/PEBBLE HILLS PHASE II	SS9902	0	0	0	0	0	0
I&I REDUCTION PROGRAM	SS0007	0	0	0	0	0	0
HENSEL LIFT STATION	SS0203	77,000	0	0	0	0	0
DARTMOUTH PHII	TBD	50,000	0	0	0	0	0
JONES-BUTLER WASTEWATER EXTENSION	TBD	32,500	0	0	0	0	0
HWY 30/60 TURNABOUT	TBD	0	0	0	0	0	0
SUBTOTAL		\$ 3,373,500	\$ 1,849,000	\$ 2,793,000	\$ 535,000	\$ 535,000	\$ 535,000
Treatment							
LICK CREEK TRUNK & PLANT EXPANSION	SS9806	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
ODOR CONTROL	SS9810	0	0	0	0	0	0
SLUDGE PROCESSING IMPROVEMENTS	S9803/9904	200,000	0	0	0	0	0
CC PLANT DEMO & MAINT. BLDG	SS0204	150,000	0	0	0	0	0
CARTERS CREEK ADMN BLDG	SS0105	0	0	0	0	0	0
SUBTOTAL		\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
ANNEXATION PROJECTS							
AREA 1	TBD	61,800	30,900	525,300	0	0	0
AREA 2	TBD	36,000	324,000	0	0	0	0
AREA 3	TBD	20,100	180,900	0	0	0	0
AREA 4	TBD	0	0	0	0	0	0
AREA 5	TBD	0	0	0	20,700	186,300	0
AREA 6	TBD	0	0	0	37,500	337,500	0
		<u>\$ 117,900</u>	<u>\$ 535,800</u>	<u>\$ 525,300</u>	<u>\$ 58,200</u>	<u>\$ 523,800</u>	<u>\$ -</u>
CLOSED PROJECTS		0	0	0	0	0	0
GENERAL AND ADMINISTRATIVE		200,000	200,000	200,000	75,000	75,000	50,000
DEBT ISSUANCE COST		20,000	20,000	20,000	20,000	20,000	20,000
TOTAL EXPENDITURES		<u>\$ 4,061,400</u>	<u>\$ 2,604,800</u>	<u>\$ 3,538,300</u>	<u>\$ 688,200</u>	<u>\$ 1,153,800</u>	<u>\$ 605,000</u>
GAAP ADJUSTMENT							
ENDING FUND BALANCE:		<u>\$ 299,658</u>	<u>\$ 644,858</u>	<u>\$ 556,558</u>	<u>\$ 393,358</u>	<u>\$ 664,558</u>	<u>\$ 669,558</u>

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08
ANNEXATION PROJECTS							
AREA 1	TBD	61,800	30,900	525,300	0	0	0
AREA 2	TBD	36,000	324,000	0	0	0	0
AREA 3	TBD	20,100	180,900	0	0	0	0
AREA 4	TBD	0	0	0	0	0	0
AREA 5	TBD	0	0	0	20,700	186,300	0
AREA 6	TBD	0	0	0	37,500	337,500	0
		<u>\$ 117,900</u>	<u>\$ 535,800</u>	<u>\$ 525,300</u>	<u>\$ 58,200</u>	<u>\$ 523,800</u>	<u>\$ -</u>
CLOSED PROJECTS		0	0	0	0	0	0
GENERAL AND ADMINISTRATIVE		200,000	200,000	200,000	75,000	75,000	50,000
DEBT ISSUANCE COST		20,000	20,000	20,000	20,000	20,000	20,000
TOTAL EXPENDITURES		<u>\$ 4,061,400</u>	<u>\$ 2,604,800</u>	<u>\$ 3,538,300</u>	<u>\$ 688,200</u>	<u>\$ 1,153,800</u>	<u>\$ 605,000</u>
GAAP ADJUSTMENT							
ENDING FUND BALANCE:		<u>\$ 299,658</u>	<u>\$ 644,858</u>	<u>\$ 556,558</u>	<u>\$ 393,358</u>	<u>\$ 664,558</u>	<u>\$ 669,558</u>

**DRAINAGE UTILITY
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 00-01	REVISED FY 01-02 BUDGET APPROPRIATIONS	ESTIMATE FY 01-02	APPROVED FY 02-03 BUDGET APPROPRIATION
BEGINNING FUND BALANCE:			\$ 4,775,532	\$ 5,764,491	\$ 5,764,491	\$ 4,216,469
ADDITIONAL RESOURCES:						
UTILITY REVENUES			\$ 937,625	\$ 987,300	\$ 980,070	\$ 1,009,500
INTEREST ON INVESTMENTS			326,915	200,000	250,000	150,000
BOND PROCEEDS			500,000	785,000	785,000	1,000,000
SUBTOTAL ADDITIONAL RESOURCES			<u>\$ 1,764,540</u>	<u>\$ 1,972,300</u>	<u>\$ 2,015,070</u>	<u>\$ 2,159,500</u>
TOTAL RESOURCES AVAILABLE			<u>\$ 6,540,072</u>	<u>\$ 7,736,791</u>	<u>\$ 7,779,561</u>	<u>\$ 6,375,969</u>
BEE CREEK (COMBINED)	SD9802	\$2,500,000	\$ 33,524	\$ 0	\$ 2,075,000	\$ 500,000
BEE CREEK PH. IV & V.	SD0001	1,400,000	96,752	0	80,000	0
WPC - TEXAS TO BYPASS	SD9901	2,755,700	118,865	0	300,000	0
GREENWAYS PROJECTS	SD9903	3,640,000	303,585	785,000	201,632	1,000,000
MINOR DRAINAGE IMPROVEMENTS	SD0002	ANNUAL	0	50,000	225,000	250,000
BUSINESS PARK DRAINAGE			0	0	35,000	0
GEORGE BUSH EAST EXT.	ST9916	120,000	0	0	0	0
WILLOW BRANCH DETENTION	SD0003		42,884	0	600	0
STORMWATER MASTERPLAN	TBD		0	0	42,500	50,000
DRAINAGE MAINTENANCE		ANNUAL	0	350,000	350,000	410,748
CLOSED PROJECTS			0	0	0	0
OTHER COSTS			0	0	23,360	0
GENERAL & ADMIN.			216,501	220,000	220,000	220,000
DEBT ISSUANCE COSTS			<u>5,128</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
TOTAL EXPENDITURES			<u>\$ 817,239</u>	<u>\$ 1,415,000</u>	<u>\$ 3,563,092</u>	<u>\$ 2,440,748</u>
GAAP ADJUSTMENT			\$41,658			
ENDING FUND BALANCE:			<u>\$ 5,764,491</u>	<u>\$ 6,321,791</u>	<u>\$ 4,216,469</u>	<u>\$ 3,935,221</u>

**DRAINAGE UTILITY
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2002-2003 THROUGH FISCAL YEAR 2007-2008**

	PROJECT NUMBER	TOTAL PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECT FY 07-08
BEGINNING FUND BALANCE:		\$ 4,216,469	\$ 610,221	\$ 736,921	-\$ 15,396	\$ 93,804	\$ 302,604
ADDITIONAL RESOURCES:							
UTILITY REVENUES		\$ 1,009,500	\$ 1,039,800	\$ 1,071,000	\$ 1,103,100	\$ 1,136,200	\$ 1,170,300
INTEREST ON INVESTMENTS		150,000	40,000	50,000	60,000	60,000	60,000
BOND PROCEEDS		1,000,000	855,000	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES		<u>\$ 2,159,500</u>	<u>\$ 1,934,800</u>	<u>\$ 1,121,000</u>	<u>\$ 1,163,100</u>	<u>\$ 1,196,200</u>	<u>\$ 1,230,300</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 6,375,969</u>	<u>\$ 2,545,021</u>	<u>\$ 1,857,921</u>	<u>\$ 1,147,704</u>	<u>\$ 1,290,004</u>	<u>\$ 1,532,904</u>
BEE CREEK (COMBINED)	SD9802	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
BEE CREEK PH. IV & V.	SD0001	1,100,000	0	0	0	0	0
WPC - TEXAS TO BYPASS	SD9901	2,225,000	0	0	0	0	0
GREENWAYS PROJECTS	SD9903	1,000,000	1,000,000	1,152,517	0	0	0
MINOR DRAINAGE IMPROVEMENTS	SD0002	250,000	100,000	50,000	375,000	300,000	250,000
BUSINESS PARK DRAINAGE		0	0	0	0	0	0
GEORGE BUSH EAST EXT.	ST9916	0	0	0	0	0	0
WILLOW BRANCH DETENTION	SD0003	0	0	0	0	0	0
STORMWATER MASTERPLAN	TBD	50,000	50,000	0	0	0	0
DRAINAGE MAINTENANCE		410,748	423,100	435,800	448,900	462,400	476,300
CLOSED PROJECTS		0	0	0	0	0	0
OTHER COSTS		0	0	0	0	0	0
GENERAL & ADMIN.		220,000	225,000	225,000	225,000	225,000	225,000
DEBT ISSUANCE COSTS		10,000	10,000	10,000	5,000	0	0
TOTAL EXPENDITURES		<u>\$ 5,765,748</u>	<u>\$ 1,808,100</u>	<u>\$ 1,873,317</u>	<u>\$ 1,053,900</u>	<u>\$ 987,400</u>	<u>\$ 951,300</u>
GAAP ADJUSTMENT							
ENDING FUND BALANCE:		<u>\$ 610,221</u>	<u>\$ 736,921</u>	<u>\$ (15,396)</u>	<u>\$ 93,804</u>	<u>\$ 302,604</u>	<u>\$ 581,604</u>

Capital Improvement Projects Operations and Maintenance Costs

The City of College Station strives to provide superior electric, water, and wastewater services to its citizens. Part of this effort includes maintaining a sound infrastructure that is technologically advanced. This requires continuous investment in the capital that makes up the infrastructure. These investments take place in the form of capital improvement projects. These projects may include rehabilitating or replacing old, deteriorating infrastructure; expanding facilities; and adding new facilities and infrastructure.

Frequently, as these capital projects are completed and put into service, the City will incur additional costs associated with operating and maintaining the facilities and infrastructure. The City's utility funds have been and will continue to be impacted by capital projects as they come online. For example, the FY 02 Approved Budget included two additional wastewater treatment plant operators as part of the Lick Creek Plant Expansion. The FY 03 budget includes a number of capital projects that have been recently completed and have added operation and maintenance expenses. These expenses were incorporated into the budget through the SLA process.

Approved SLAs for FY 03 include \$170,149 to operate and maintain completed capital projects in both the Water and Wastewater Funds. These SLAs include adding utilities costs, landscape maintenance, new phone lines, as well as any other costs associated with bringing new facilities online. Among the SLAs for FY 03 are \$41,653 for electrical and chemical costs associated with Well #6, \$32,200 for additional utilities and phones for the Carter Creek Administration and Training Facility (this cost will be split equally between the Water and Wastewater Funds), and \$6,210 to maintain the Luther Street Lift Station. Also, an SLA for \$90,086 to cover the operation and maintenance costs of the expansion of the Lick Creek Treatment Plant is included in the FY 03 budget. \$84,000 of this SLA is to cover the additional electricity cost.

Capital Improvement Projects Operations and Maintenance Costs

	Additional Approved FY 03	Additional Projected FY 04	Additional Projected FY 05	Additional Projected FY 06	Total Additional O&M Cost FY 03-FY 06
Electric Projects					
Capital Projects	\$0	\$0	\$0	\$30,000	\$30,000
Electric Project Totals	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$30,000</u>
Water Projects					
Water Transmission SH21 to Villa Maria	\$0	\$0	\$2,000	\$0	\$2,000
Well #6	41,653	0	0	0	\$41,653
Well #7	0	93,000	0	0	\$93,000
Park Place Elevated Storage Tank	1,000	0	0	0	\$1,000
Carter Creek Admin Building	16,100	0	0	0	\$16,100
Water Project Totals	<u>\$58,753</u>	<u>\$93,000</u>	<u>\$2,000</u>	<u>\$0</u>	<u>\$153,753</u>
Wastewater Projects					
Lick Creek Treatment Plant	\$90,086	\$0	\$0	\$0	\$90,086
Carter Creek Admin Building	16,100	0	0	0	\$16,100
Carter Creek Screw Lift System	0	0	-10,000	0	-\$10,000
Luther St. Lift Station	6,210	0	0	0	\$6,210
Sludge Process Imprv.	0	2,000	0	0	\$2,000
Wastewater Project Totals	<u>\$112,396</u>	<u>\$2,000</u>	<u>-\$10,000</u>	<u>\$0</u>	<u>\$104,396</u>

HOTEL/MOTEL FUND

The primary funding source for the Hotel/Motel Fund is the Hotel/Motel Tax, a consumption type tax authorized under state statute. This tax allows the City to collect up to its current tax rate of 7% on rental income of hotels and motels within the city limits. The uses of the funds derived from the tax are limited to 1) promotion of tourism, 2) promotion and support of the arts, and 3) directly attributable administrative costs.

This fund is prepared on the modified accrual basis of accounting. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Hotel/Motel tax revenue is projected to increase by 8.04% over the FY 02 revised budget to \$2,015,000. On a year to year basis the revenue is projected to grow at approximately 3.5%. Revenues are also received from the operation of the Conference Center on George Bush Drive, and from ticket and concession sales at facilities such as Wolf Pen Creek.

Expenditures and transfers in the Hotel/Motel Fund are projected to decrease by 2.73% over the FY 02 budget.

The Arts Council approved budget for FY 03 is \$260,400. The Arts Council request is below the 15% limit that can be spent on art programs out of the Hotel/Motel Fund. These funds are for the operations of the Arts Council. Funding is also included to continue the art in public places, and the arts festival in Northgate. Funds are also available for the arts center project.

The Convention & Visitors Bureau approved budget is \$668,000. This includes funds for the ongoing operations and maintenance of the Convention and Visitor Bureau as well as funds for a marketing matrix, and additional signage and identification.

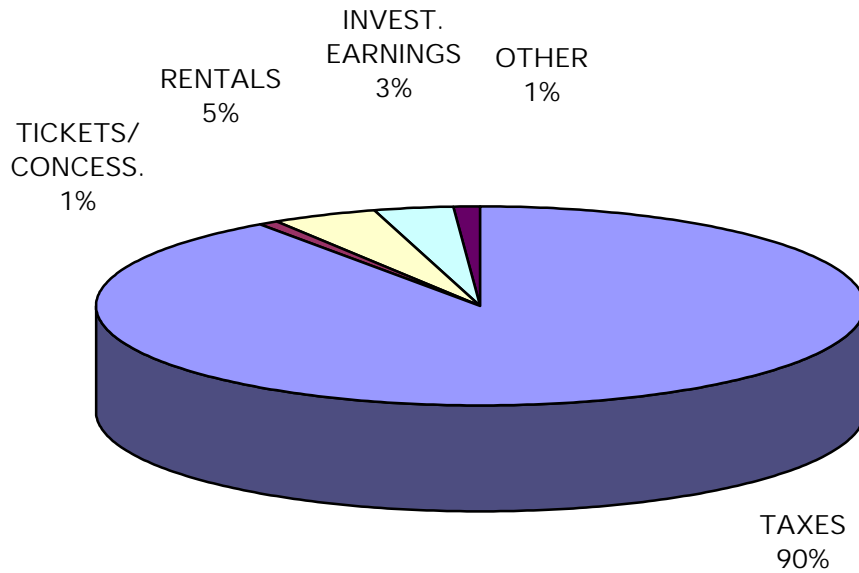
The approved budget for the Brazos Valley Sports Foundation is \$200,000. This includes \$150,000 for sports tourism development. Also included is \$20,000 for the Holiday on the Brazos program, \$10,000 for the Fall Classic Special Olympics, and \$20,000 for a new festival called the Aggieland Crape Myrtle Festival. This festival will promote tourism and the Crape Myrtle Capital of Texas.

Funds for the future operation of the new conference center in the amount of \$416,000 have also been approved. \$600,000 is also approved for the construction of the new conference center.

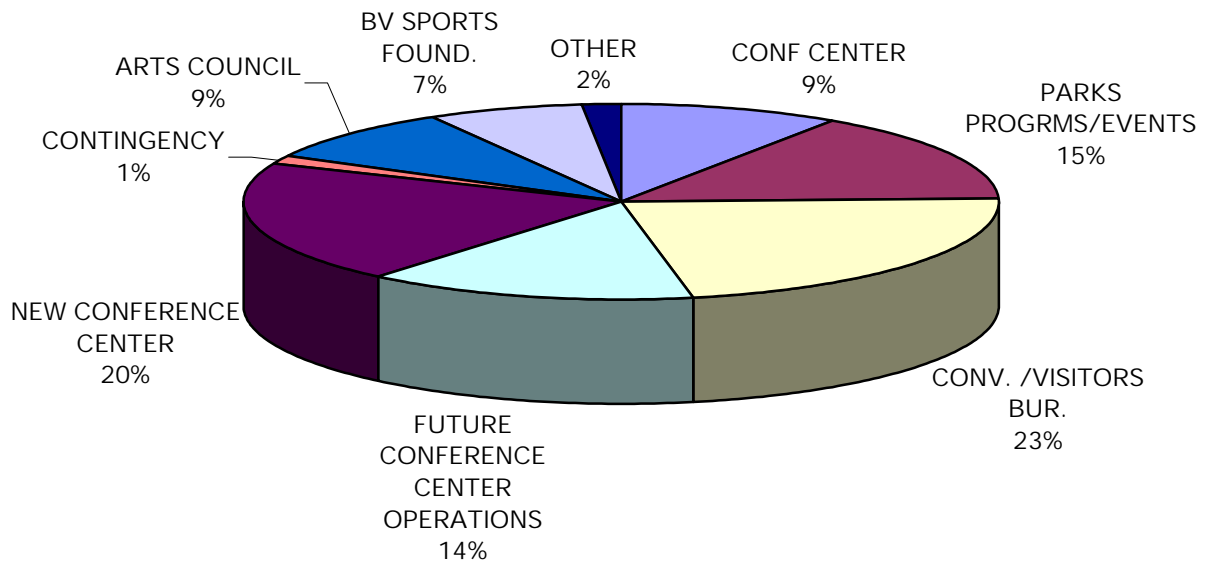
HOTEL/MOTEL FUND FUND SUMMARY

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY02 TO FY 03
BEGINNING FUND BALANCE	\$ 1,191,972	\$ 1,353,645	\$ 1,353,645	\$ 1,206,620	\$ 1,206,620	
REVENUES						
TAXES	\$ 1,846,086	\$ 1,876,000	\$ 1,865,000	\$ 2,015,000	\$ 2,015,000	7.41%
TICKETS & CONCESSIONS	9,900	13,000	13,000	14,000	14,000	7.69%
RENTALS	118,791	116,000	100,000	103,000	103,000	(11.21%)
INVESTMENT EARNINGS	88,321	82,000	77,000	75,000	75,000	(8.54%)
OTHER	14,835	21,000	22,190	22,220	22,220	5.81%
TOTAL REVENUES	\$ 2,077,933	\$ 2,108,000	\$ 2,077,190	\$ 2,229,220	\$ 2,229,220	5.75%
TOTAL FUNDS AVAILABLE	\$ 3,269,905	\$ 3,461,645	\$ 3,430,835	\$ 3,435,840	\$ 3,435,840	(0.75%)
EXPENDITURES AND TRANSFERS						
CITY OPERATIONS						
CONFERENCE CENTER OPER.	\$ 253,404	\$ 254,560	\$ 269,107	\$ 276,936	\$ 276,936	8.79%
PARKS PROGRAMS & EVENTS	284,563	453,696	332,856	343,047	443,047	(2.35%)
30/60 CORR. CONV. CENTER DEBT	148,052	148,052	148,052	0	0	(100.00%)
30/60 CORR. CONV. CENTER CAPITAL	0	600,000	0	600,000	600,000	0.00%
30/60 CORR. CONV. CENTER OPER.	157,741	267,600	267,600	416,000	416,000	55.46%
ELECTRIC FUND DEBT SERVICE	0	40,000	40,000	40,000	40,000	0.00%
OTHER	2,100	6,200	6,200	6,200	6,200	0.00%
TOTAL CITY OPERATIONS	\$ 845,860	\$ 1,770,108	\$ 1,063,815	\$ 1,682,183	\$ 1,782,183	0.68%
ORGANIZATIONS						
CONVENTION & VISITORS BUREAU	\$ 645,000	\$ 668,000	\$ 668,000	\$ 668,000	\$ 668,000	0.00%
BRAZOS VALLEY SPORTS FOUND.	170,000	192,000	192,000	200,000	200,000	4.17%
ARTS COUNCIL	255,400	260,400	260,400	260,400	260,400	0.00%
BUSH LIBRARY COMMITTEE	0	0	0	0	0	N/A
TOTAL ORGANIZATIONS	\$ 1,070,400	\$ 1,120,400	\$ 1,120,400	\$ 1,128,400	\$ 1,128,400	0.71%
CONTINGENCY	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	0.00%
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 1,916,260	\$ 2,930,508	\$ 2,224,215	\$ 2,850,583	\$ 2,950,583	0.69%
INCREASE (DECREASE) IN FUND BALANCE	\$ 161,673	\$ (822,508)	\$ (147,025)	\$ (621,363)	\$ (721,363)	
ENDING FUND BALANCE	\$ 1,353,645	\$ 531,137	\$ 1,206,620	\$ 585,257	\$ 485,257	

HOTEL/MOTEL FUND - SOURCES



HOTEL/MOTEL FUND - USES



COMMUNITY DEVELOPMENT FUND

The Community Development Fund is used to account for grants received by the City for use in revitalizing low-income areas and addressing the needs of its low and moderate income citizens. This fund pays for the direct operating costs.

This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

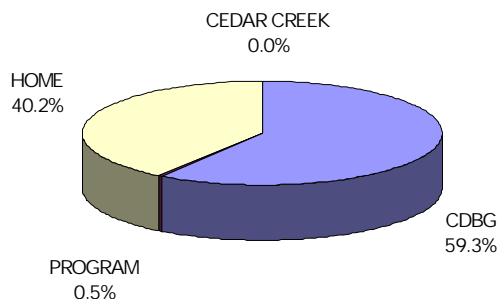
The City has submitted an action plan to HUD for two grants for FY 03, the Community Development Block Grant (CDBG) and the Home Grant. The CDBG program is a federal entitlement program that provides the basic funding for general programs and administration. The grant allows administrators flexibility in the use of funds for a wide variety of eligible activities. The HOME grant is a yearly entitlement grant that can only be used for housing programs that assist Low/Moderate Income (LMI). The City currently uses this grant for owner-occupied rehabilitation assistance, down payment assistance, and the Optional

Relocation Program. Fund are also approved for Tenant Based Rental Assistance (TBRA), Community Development Housing Organizations (CHDO) activities, and new construction. Both the CDBG and HOME allocations are based on a formula that includes criteria such as the age and condition of a community's housing stock, incidents of overcrowding, and the demographic characteristics of the city.

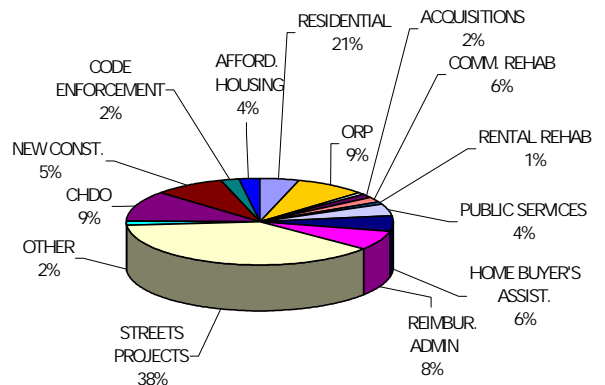
Community Development Funds are also used for capital projects in areas that qualify for these funds. In FY 03, funds are approved to continue improvements of streets in the residential Northgate area.

For FY 03, the City Council approved approximately \$4.2 million in total authorization from the federal government. This number is comprised of new authorization and remaining authorization from prior fiscal years. FY 03's grants include \$2,418,262 in Community Development Block Grant funds, \$1,636,420 in HOME Investment Partnership Grant funds, and \$20,000 in program income. Included in the approved Community Development Budget is \$60,000 to add an additional code enforcement officer who can focus on code enforcement in the eligible target areas.

COMMUNITY DEVELOPMENT FUND - SOURCES



COMMUNITY DEVELOPMENT FUND - USES



**CITY OF COLLEGE STATION
COMMUNITY DEVELOPMENT FUND SUMMARY**

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 0</u>
BEGINNING FUND BALANCE	\$ 442,105	\$ 872,615	\$ 872,615	\$ 810,238	\$ 810,238	
REVENUES						
GRANTS						
CDBG	\$ 1,284,590	\$ 2,799,889	\$ 1,551,627	\$ 2,418,262	\$ 2,418,262	-14%
HOME	590,004	1,821,620	781,200	1,636,420	1,636,420	-10%
HOPE	0	0	0	0	0	N/A
PROGRAM INCOME	10,653	20,000	27,000	20,000	20,000	0%
LOAN REPAYMENTS	8,701	0	8,750	0	0	N/A
INTEREST ON LOANS	1,278	0	0	0	0	N/A
CEDAR CREEK PROCEEDS	0	0	0	0	0	N/A
OTHER	2,215	0	0	0	0	N/A
TOTAL REVENUES	\$ 1,897,442	\$ 4,641,509	\$ 2,368,577	\$ 4,074,682	\$ 4,074,682	-12%
TOTAL FUNDS AVAILABLE	\$ 2,339,547	\$ 5,514,124	\$ 3,241,192	\$ 4,884,920	\$ 4,884,920	-11%
EXPENDITURES AND TRANSFERS						
CDBG						
HOUSING ASSIST/REHAB	\$ 14,183	\$ 25,531	4,429	\$ 42,602	\$ 42,602	67%
OPTIONAL RELOCATION	32,870	83,625	33,760	49,865	49,865	-40%
CLEARANCE/DEMOLITION	7,500	22,500	7,500	30,000	30,000	33%
ACQUISITIONS	53,188	101,899	82,195	64,704	64,704	-37%
INTERIM ASSISTANCE	1,941	5,000	0	5,000	5,000	0%
COMMERCIAL REHABILITATION	8,217	233,903	161,383	72,520	72,520	-69%
RENTAL REHAB	0	40,000	0	40,000	40,000	0%
PUBLIC SERVICES	180,240	184,050	184,050	183,000	183,000	-1%
EXTERNAL PUBLIC FACILITY	130,000	0	0	0	0	N/A
CODE ENFORCEMENT	0	40,000	37,631	42,369	102,369	156%
REIMBURSED ADMIN	411,836	280,950	280,950	244,000	244,000	-13%
CAPITAL OUTLAY	490	0	0	0	0	N/A
OTHER CURRENT EXPENDITURES	0	20,000	20,000	20,000	20,000	0%
GENERAL GOVT PROJECTS	0	0	0	0	0	N/A
PUBLIC FACILITY PROJECTS	0	1,712,431	739,729	1,584,202	1,584,202	-7%
TOTAL CDBG EXP.	\$ 840,465	\$ 2,749,889	\$ 1,551,627	\$ 2,378,262	\$ 2,438,262	-11%
HOME						
HOUSING ASSIST/REHAB	\$ 50,525	\$ 152,974	\$ 0	\$ 152,974	\$ 152,974	0%
OPTIONAL RELOCATION	349,196	563,597	336,628	307,469	307,469	-45%
HOMEBUYER'S ASSISTANCE	0	270,917	208,856	242,061	242,061	-11%
CHDO/CHDO OPER. EXP.	0	395,400	99,525	384,975	384,975	-3%
NEW CONSTRUCTION	83,561	222,891	0	353,191	353,191	58%
TENANT BASED RENTAL ASST.	0	50,000	25,000	50,000	50,000	0%
CHDO OPERATING EXPENSES	32,122	56,650	0	86,350	86,350	52%
REIMBURSED ADMIN	110,181	111,191	111,191	59,400	59,400	-47%
CAPITAL OUTLAY	0	0	0	0	0	N/A
TOTAL HOME EXP.	\$ 625,585	\$ 1,823,620	\$ 781,200	\$ 1,636,420	\$ 1,636,420	-10%
CEDAR CREEK						
AFFORDABLE HOUSING	\$ 0	\$ 198,127	\$ 98,127	\$ 100,000	\$ 100,000	-50%
TOTAL CEDAR CREEK EXP.	\$ 0	\$ 198,127	\$ 98,127	\$ 100,000	\$ 100,000	-50%
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 1,466,050	\$ 4,771,636	\$ 2,430,954	\$ 4,114,682	\$ 4,174,682	-13%
EXPENDITURES UNDER (OVER) REVENUES	\$ 431,392	(\$130,127)	\$ (62,377)	\$ (40,000)	\$ (100,000)	
GAAP	\$ (882)					
ENDING FUND BALANCE	\$ 872,615	\$ 742,488	\$ 810,238	\$ 770,238	\$ 710,238	

Rehabilitation of Louise Street is scheduled to begin in FY 03. Funding of \$180,000 for this project is included in the public facilities portion of the Community Development Budget

WOLF PEN CREEK TAX INCREMENT FINANCING (TIF) FUND

The Wolf Pen Creek TIF Fund accounts for ad valorem tax and other revenues that are accrued to the WPC TIF District. The fund also accounts for expenditures on projects that take place in the district.

The TIF receives ad valorem taxes from the City, School District and County on the incremental increase in assessed valuation (captured value) over the base year (1989).

This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of

these exceptions can be found in the Financial Policies on page F-1.

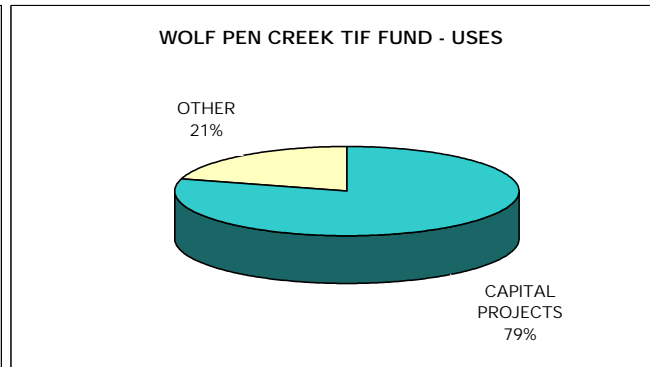
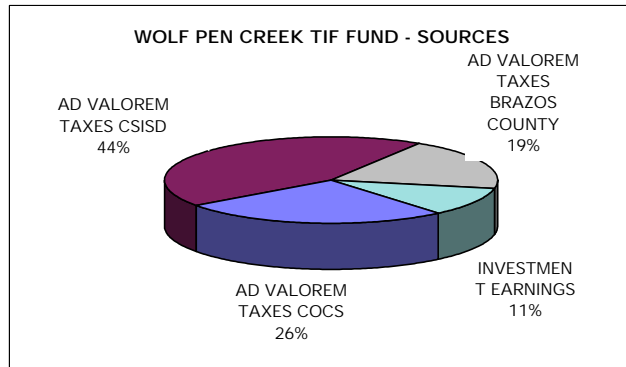
The ad valorem revenue estimate of \$498,000 is based on a captured value of about \$30 million.

Short term debt in the amount of \$2.3 million was issued in FY 02 in order to provide the resources to complete more of the projects in the Wolf Pen Creek District. The bonds will be paid back over the remaining life of the TIF. These funds will be used primarily for trails in the corridor. This approach will allow more Wolf Pen Creek projects to be completed in a shorter time frame.

Funds remaining at the end of the year will be retained in the fund and programmed as specific projects are identified.

**CITY OF COLLEGE STATION
WOLF PEN CREEK TIF
FUND SUMMARY**

	<u>FY01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY02 TO FY 03</u>
BEGINNING BALANCE	\$ 694,839	\$ 1,306,688	\$ 1,306,688	\$ 2,736,788	\$ 2,736,788	
REVENUES						
AD VALOREM TAXES COCS	\$ 161,685	\$ 109,000	\$ 121,000	\$ 146,000	\$ 146,000	33.94%
AD VALOREM TAXES CSISD	282,950	214,000	214,000	245,000	245,000	14.49%
AD VALOREM TAXES BRAZOS CO	132,813	99,000	99,000	107,000	107,000	8.08%
INVESTMENT EARNINGS	69,337	16,500	80,000	60,000	60,000	
OTHER	0	0	0	0	0	
TRANSFERS	0	120,000	120,000	0	0	
PROCEEDS FROM LONG-TERM DEB	0	2,300,000	2,316,800	0	0	(100.00%)
TOTAL REVENUES	<u>\$ 646,785</u>	<u>\$ 2,858,500</u>	<u>\$ 2,950,800</u>	<u>\$ 558,000</u>	<u>\$ 558,000</u>	(80.48%)
TOTAL FUNDS AVAILABLE	<u>\$ 1,341,624</u>	<u>\$ 4,165,188</u>	<u>\$ 4,257,488</u>	<u>\$ 3,294,788</u>	<u>\$ 3,294,788</u>	(20.90%)
EXPENDITURES AND TRANSFERS						
CAPITAL PROJECTS	\$ 24,364	\$ 3,287,000	\$ 1,520,000	\$ 1,910,000	\$ 1,910,000	(41.89%)
ENGINEERING	0	0	0	0	0	N/A
DEBT SERVICE	0	0	0	492,500	492,500	
OTHER	10,572	700	700	700	700	0.00%
TOTAL OPERATING EXPENSES AND TRANSFERS	<u>\$ 34,936</u>	<u>\$ 3,287,700</u>	<u>\$ 1,520,700</u>	<u>\$ 2,403,200</u>	<u>\$ 2,403,200</u>	(26.90%)
INCREASE (DECREASE) IN FUND BALANCE	<u>\$ 611,849</u>	<u>\$ (429,200)</u>	<u>\$ 1,430,100</u>	<u>\$ (1,845,200)</u>	<u>\$ (1,845,200)</u>	
ENDING FUND BALANCE	<u>\$ 1,306,688</u>	<u>\$ 877,488</u>	<u>\$ 2,736,788</u>	<u>\$ 891,588</u>	<u>\$ 891,588</u>	



MELROSE APARTMENT TAX INCREMENT FINANCING (TIF) FUND

The Melrose Apartment TIF Fund accounts for ad valorem tax and other revenues that are accrued to the Melrose Apartment TIF District. The fund also accounts for expenditures on projects that take place in the district.

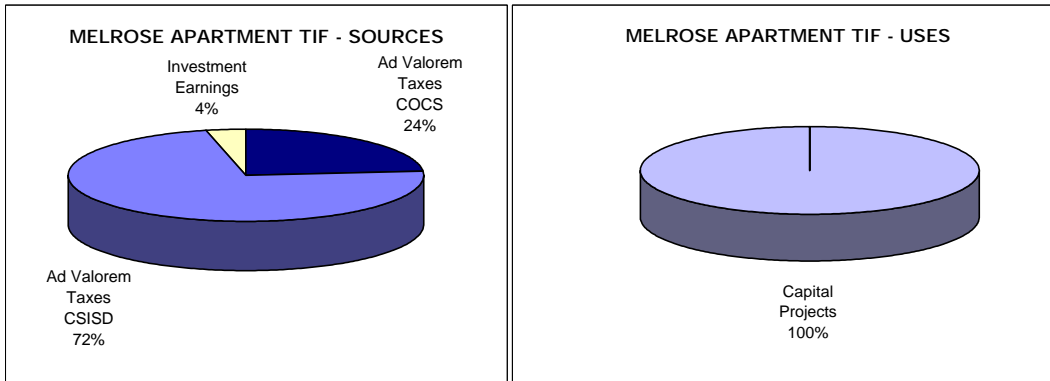
The TIF receives ad valorem taxes from the City and the College Station Independent School District. In FY 02, the only revenue anticipated is from interest earnings. No additional tax revenue is scheduled to come into the fund.

The final payment from the fund to meet the obligations of the project is scheduled for FY 03.

This fund is prepared on the modified accrual basis of accounting. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

**CITY OF COLLEGE STATION
MELROSE APARTMENT TIF
FUND SUMMARY**

	<u>FY01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
BEGINNING BALANCE	\$ 50,000	\$ 213,125	\$ 213,125	\$ 94,278	\$ 94,278	
REVENUES						
AD VALOREM TAXES COCS	\$ 308,847	\$ 50,000	\$ 40,000	\$ 0	\$ 0	(100.00%)
AD VALOREM TAXES CSISD	0	154,419	31,153	0	0	(100.00%)
INVESTMENT EARNINGS	4,910	0	10,000	2,000	2,000	N/A
TOTAL REVENUES	\$ 313,757	\$ 204,419	\$ 81,153	\$ 2,000	\$ 2,000	(99.02%)
TOTAL FUNDS AVAILABLE	\$ 363,757	\$ 417,544	\$ 294,278	\$ 96,278	\$ 96,278	(76.94%)
EXPENDITURES AND TRANSFERS						
CAPITAL PROJECTS	\$ 204,000	\$ 225,000	\$ 200,000	\$ 96,000	\$ 96,000	(57.33%)
ENGINEERING	0	0	0	0	0	N/A
OTHER	29	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 204,029	\$ 225,000	\$ 200,000	\$ 96,000	\$ 96,000	(57.33%)
INCREASE (DECREASE) IN FUND BALANCE	\$ 109,728	\$ (20,581)	\$ (118,847)	\$ (94,000)	\$ (94,000)	
GAAP	\$ 53,397					
ENDING FUND BALANCE	\$ 213,125	\$ 192,544	\$ 94,278	\$ 278	\$ 278	



INTERNAL SERVICES FUND

The Internal Services Fund is a combination of the internal services of Communications, Fleet Services and Print/Mail within the City of College Station. In an effort to better control costs, the fund receives revenues based on the expected costs associated with the aforementioned services and uses them to pay for those specific services.

The Internal Services Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Estimates for annual funding levels have been developed using a number of techniques that forecast printing and mail costs, communications maintenance costs and fleet maintenance costs. The policies that were approved to set up the fund is as follows:

1. Specific charges will be assigned to each printing job based on number of pages, binding, stapling, folding, etc. This revenue will be used to pay for all labor, materials and overhead costs associated with internal printing.
2. Each department will be charged an annual mail-handling fee based on the costs associated with the collection, distribution and processing of mail within the City.
3. The copiers in City Hall (Fiscal Services and Human Resources) were moved into the

Print/Mail Division. There will be a copy charge for every copy made on the copiers mentioned above. All other copiers will be expensed within the operating budgets of the departments using the copiers.

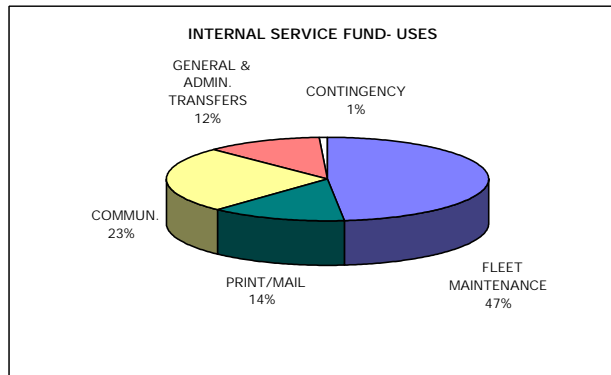
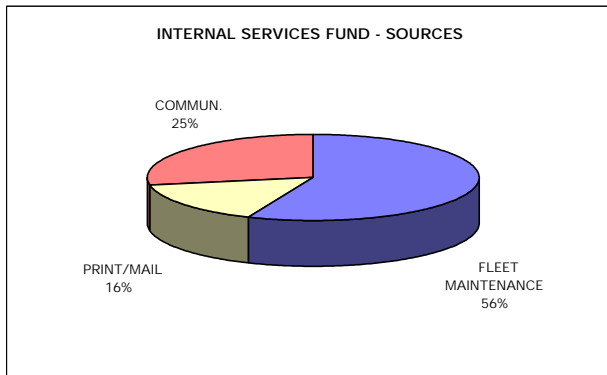
4. Annual communications maintenance charges will be prorated based on the number of phones and radios in each department. All other miscellaneous maintenance charges are forecast based on the number of work orders in the previous year. These charges will be used to pay for all expenses related to each specific function in the Communications Division.
5. Each department that has been assigned vehicles will be charged an annual maintenance fee to cover inspections and maintenance problems.

Base budget revenues for the fund reflect the above policies. The revenues are transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund all expenses related to the specific functions. The total revenues for FY 03 are \$2,420,103; an increase of 9% over the FY 02 revised budget.

The FY 03 approved expenditures are \$2,290,404, an increase of 2.2% over the FY 02 revised budget. The increase includes one approved SLA in the amount of \$50,888 for an additional communications technician.

**CITY OF COLLEGE STATION
INTERNAL SERVICES
COMBINED FUND SUMMARY**

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
REVENUES						
FLEET MAINTENANCE CHARGES	\$ 1,251,880	\$ 1,245,765	\$ 1,245,765	\$ 1,333,000	\$ 1,333,000	7.00%
PRINT/MAIL CHARGES	374,306	344,489	374,489	377,734	377,734	9.65%
COMMUNICATIONS CHARGES	518,115	630,890	645,866	658,569	709,369	12.44%
INVESTMENT & OTHER	(7,173)	0	(5,600)	0	0	N/A
MISCELLANEOUS	947	0	76	0	0	N/A
TOTAL REVENUES	<u>\$ 2,138,075</u>	<u>\$ 2,221,144</u>	<u>\$ 2,260,596</u>	<u>\$ 2,369,303</u>	<u>\$ 2,420,103</u>	8.96%
EXPENDITURES						
FLEET MAINTENANCE	\$ 1,079,340	\$ 1,124,542	\$ 1,122,362	\$ 1,104,029	\$ 1,104,029	(1.82%)
PRINT/MAIL	325,193	306,613	330,742	314,622	314,622	2.61%
COMMUNICATIONS	498,051	534,999	533,201	541,888	592,776	10.80%
GENERAL & ADMIN. TRANSFERS	16,400	256,535	264,535	266,541	270,404	5.41%
OTHER	0	0	0	0	0	N/A
OPERATING EXPENSES	288,782	201	0	0	0	N/A
CONTINGENCY	0	16,711	0	8,573	8,573	(48.70%)
TOTAL EXPENDITURES	<u>\$ 2,207,767</u>	<u>\$ 2,239,601</u>	<u>\$ 2,250,840</u>	<u>\$ 2,235,653</u>	<u>\$ 2,290,404</u>	2.27%
GAAP ADJUSTMENTS	<u>\$ (10,620)</u>					
INCREASE (DECREASE) IN WORKING CAPITAL	<u>\$ (69,692)</u>	<u>\$ (18,457)</u>	<u>\$ 9,756</u>	<u>\$ 133,650</u>	<u>\$ 129,699</u>	
BEGINNING WORKING CAPITAL	\$ 77,246	\$ (3,066)	\$ (3,066)	\$ 6,690	\$ 6,690	
ENDING WORKING CAPITAL	<u>\$ (3,066)</u>	<u>\$ (21,523)</u>	<u>\$ 6,690</u>	<u>\$ 140,340</u>	<u>\$ 136,389</u>	



**CITY OF COLLEGE STATION
FLEET SERVICES
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PARTS	\$ 74,741	\$ 78,945	\$ 87,719	\$ 80,501	\$ 81,735	3.41%
ADMINISTRATION	1,004,600	1,045,597	1,034,643	1,012,636	1,022,294	(2.28%)
DEPARTMENT TOTAL	\$ 1,079,341	\$ 1,124,542	\$ 1,122,362	\$ 1,093,137	\$ 1,104,029	(1.86%)

DEPARTMENT SUMMARY BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 562,684	\$ 622,268	\$ 624,700	\$ 612,490	\$ 623,382	0.18%
SUPPLIES	458,490	410,476	408,664	410,476	410,476	0.00%
MAINTENANCE	21,504	25,781	25,740	27,216	27,216	5.27%
PURCHASED SERVICES	36,663	53,017	52,669	42,955	42,955	(23.42%)
CAPITAL OUTLAY	0	13,000	10,589	0	0	N/A
DEPARTMENT TOTAL	\$ 1,079,341	\$ 1,124,542	\$ 1,122,362	\$ 1,093,137	\$ 1,104,029	(1.86%)

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PARTS	2.0	2.0	2.0	2.0	2.0	0.00%
ADMINISTRATION	13.0	13.0	13.0	13.0	13.0	0.00%
DEPARTMENT TOTAL	15.0	15.0	15.0	15.0	15.0	0.00%

**CITY OF COLLEGE STATION
PRINT/MAIL
DIVISION SUMMARY**

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PRINT/MAIL	\$325,195	\$306,613	\$ 330,742	\$311,659	\$ 314,622	2.61%
DIVISION TOTAL	\$325,195	\$306,613	\$ 330,742	\$311,659	\$ 314,622	2.61%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$163,035	\$167,195	\$ 183,438	\$169,215	\$ 172,178	2.98%
SUPPLIES	88,269	72,310	76,787	72,310	72,310	0.00%
MAINTENANCE	9,498	9,089	9,376	9,245	9,245	1.72%
PURCHASED SERVICES	47,404	58,019	48,545	60,889	60,889	4.95%
CAPITAL OUTLAY	16,989	0	12,596	0	0	N/A
DIVISION TOTAL	\$325,195	\$306,613	\$ 330,742	\$311,659	\$ 314,622	2.61%

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
PRINT/MAIL	5.0	5.0	5.0	5.0	5.0	0.00%
DIVISION TOTAL	5.0	5.0	5.0	5.0	5.0	0.00%

**CITY OF COLLEGE STATION
COMMUNICATION SERVICES
DIVISION SUMMARY**

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
COMMUNICATION SERV.	\$ 498,052	\$ 534,999	\$ 533,201	\$ 537,305	\$ 592,776	10.80%
DIVISION TOTAL	\$ 498,052	\$ 534,999	\$ 533,201	\$ 537,305	\$ 592,776	10.80%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 274,241	\$ 277,489	\$ 289,140	\$ 278,106	\$ 326,577	17.69%
SUPPLIES	95,054	84,415	88,669	84,415	89,415	5.92%
MAINTENANCE	65,683	118,740	101,072	120,189	120,189	1.22%
PURCHASED SERVICES	63,074	54,355	54,320	54,595	56,595	4.12%
CAPITAL OUTLAY	0	0	0	0	0	0.00%
DIVISION TOTAL	\$ 498,052	\$ 534,999	\$ 533,201	\$ 537,305	\$ 592,776	10.80%

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
COMMUNICATION SERV	5.0	5.0	5.0	5.0	6.0	20.00%
DIVISION TOTAL	5.0	5.0	5.0	5.0	6.0	20.00%

SERVICE LEVEL ADJUSTMENT

COMMUNICATIONS	Communications Technician	\$ 50,888
		<u>\$ 50,888</u>

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund is an internal service fund that provides equipment and fleet replacements within the City of College Station. In an effort to better control costs, the fund receives rental charges from departments based on the economic life of their equipment and vehicles. The fund then purchases replacement scheduled and/or as conditions warrant.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Specific rental charges are based upon the estimated replacement price of the individual items. Specific approved replacement policies include the following:

1. All qualified existing fleet equipment will be replaced through the equipment replacement fund. Other equipment will be replaced through the budget process.
2. Each department will be charged an annual replacement fee based on the useful life and anticipated replacement cost of each vehicle assigned to that department. A team made up of representatives from user departments and Fiscal Services will review fleet replacement lists to ensure that the guidelines are being met and that funds are available to replace needed equipment.
3. Each department will be charged for the phone system based on the number of phones it is assigned. Charges for the 800 MHz radio system will be prorated in the same manner. These charges will continue after the interfund loan has been recovered in order to replace the phone and radio systems in the future.
4. The Police and Fire Department will be charged for the Mobile Data Terminal system being installed. These changes will ensure that the system can be replaced in the future.
5. Each department will be charged an annual copier replacement rental fee based upon the number of authorized copiers. Fiscal Services and Office of Technology and Information

Services representatives will evaluate each department's copier needs on a case by case basis to determine whether the purchase or continual rental of a copier is the most efficient course of action. Replacement copiers will be purchased through the Equipment Replacement Fund. New (additions to the inventory) copiers will be funded through individual department's operating budget.

6. Other equipment, not specifically detailed above, will be handled in a similar manner. Representatives of affected departments will be responsible for meeting with Fiscal Services to determine if inclusion in the Equipment Replacement Fund is warranted.

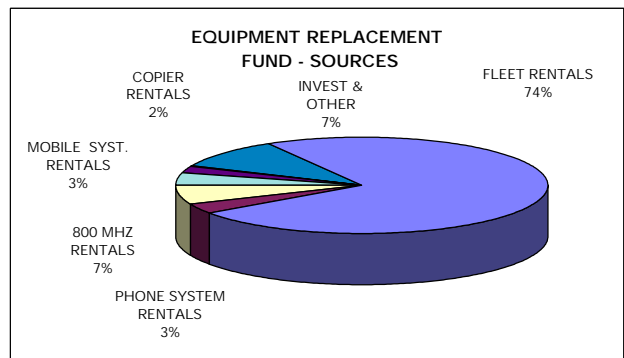
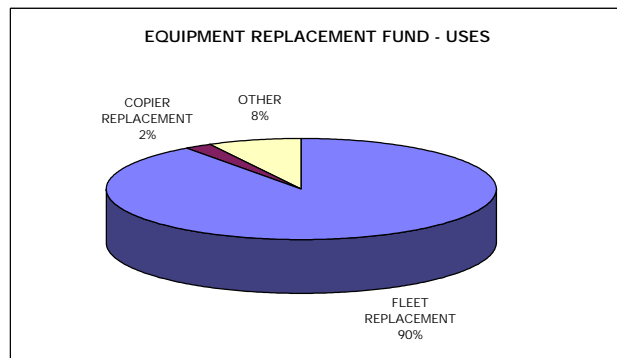
Base budget revenues for the fund reflect the above policies. The revenues are automatically transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund expenses related to the specific functions. The approved FY 03 total revenues are \$2,341,201, 23.65% lower than the FY 02 revised budget. This decrease is due to policy change that allows for new vehicles and equipment to be purchased via the Equipment Replacement Fund without a transfer of the purchase amount from the departmental budget. The new items are accounted in this manner so the equipment and vehicles become assets in the Equipment Replacement Fund. The amount set aside for equipment replacement was lowered after reviewing the status of the fund.

The approved FY 03 total expenditures are \$2,810,460, a 14.05 % increase over the FY 02 revised budget. \$216,000 of this increase is to debt service for debt issued in FY 02, when interest rate made issuing debt for expensive equipment purchases advantageous to the city.

Approved SLA's include: \$17,500 for vehicle for a new code enforcement officer, \$378,875 for a fire engine for fire station #5, \$45,000 for a track excavator for the Electric department, \$73,160 for a refuse truck to service a rural route, and \$47,500 for 4 truck for the meter readers. Also included is \$14,000 to accelerate the replacement of a Police Department motorcycle.

CITY OF COLLEGE STATION EQUIPMENT REPLACEMENT

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
BEGINNING WORKING CAPITAL	\$ 3,617,517	\$ 4,464,731	\$ 4,464,731	\$ 6,197,135	\$ 6,197,135	
REVENUES						
FLEET RENTALS	\$ 1,859,016	\$ 2,469,874	\$ 2,469,874	\$ 1,664,535	\$ 1,725,445	(30.14%)
PHONE SYSTEM RENTALS	100,411	49,971	49,974	74,587	74,587	49.26%
800 MHZ RENTALS	201,383	180,000	180,000	152,914	152,914	(15.05%)
MOBILE DATA SYSTEM RENTALS	89,100	80,180	80,180	93,500	93,500	16.61%
COPIER RENTALS	18,081	46,797	46,797	55,855	55,855	19.36%
OTHER EQUIPMENT RENTALS	0	4,730	4,730	3,900	3,900	(17.55%)
RESERVE FOR FUTURE VEHICLE PURCHASE	200,000	0	0	0	0	
INVESTMENT & OTHER	214,288	235,000	235,000	235,000	235,000	0.00%
CERTIFICATE OF OBLIGATION	0	0	868,800	0	0	
OTHER NONOPERATING	56,125	0	69,819	0	0	N/A
TOTAL REVENUES	\$ 2,738,404	\$ 3,066,552	\$ 4,005,174	\$ 2,280,291	\$ 2,341,201	(23.65%)
EXPENDITURES						
FLEET REPLACEMENT	\$ 1,896,421	\$ 2,410,975	\$ 2,213,352	\$ 1,957,000	\$ 2,533,035	5.06%
PHONE SYSTEM REPLACEMENT	0	0	0	0	0	N/A
800 MHZ SYSTEM REPLACEMENT	0	0	0	0	0	N/A
MOBILE DATA SYSTEM REPLACEMENT	0	7,178	9,703	0	0	(100.00%)
COPIER REPLACEMENT	34,011	46,000	41,115	61,425	61,425	33.53%
OTHER EQUIPMENT REPLACEMENT	79,525	0	4,100	0	0	N/A
DEBT SERVICE TRANSFER	0	0	0	216,000	216,000	
DEBT ISSUANCE COST	0	0	4,500	0	0	
TOTAL NET EXPENDITURES	\$ 2,009,957	\$ 2,464,153	\$ 2,272,770	\$ 2,234,425	\$ 2,810,460	14.05%
GAAP ADJUSTMENTS	\$ 118,767					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ 728,447	\$ 602,399	\$ 1,732,404	\$ 45,866	\$ (469,259)	
ENDING WORKING CAPITAL	\$ 4,464,731	\$ 5,067,130	\$ 6,197,135	\$ 6,243,001	\$ 5,727,876	



Fleet and Equipment Replacement

Department	Vehicle #	Year	Fleet and Equipment Scheduled Replacements	Cost
Police	4169	1999	Patrol Car	\$ 30,000
Police	4170	1999	Patrol Car	30,000
Police	4172	1999	Patrol Car	30,000
Police	4173	1999	Patrol Car	30,000
Police	4174	1999	Patrol Car	30,000
Police	4157	1997	Kawasaki Motorcycle	14,000
Police	4158	1997	Kawasaki Motorcycle	14,000
Police	4159	1997	Kawasaki Motorcycle	14,000
Police	4160	1997	Kawasaki Motorcycle	14,000
Police	4192	2001	Harley Davidson	4,500
Police	4193	2001	Harley Davidson	4,500
Police	4201	1993	Chevrolet Lumina	18,500
Police	4204	1993	Chevrolet Lumina	18,500
Police	4205	1994	Chevrolet Lumina	18,500
Police	4337	1992	Ford Taurus Wagon	18,500
Police Total				\$ 289,000
Code Enforcement	5202	1993	GMC 1/2 Ton Pickup	\$ 17,500
Fire Total				\$ 17,500
Engineering	6101	1992	4X4 Jeep	\$ 22,500
Engineering	6102	1994	Chevrolet 1/2 Ton Pickup	22,500
Engineering	6104	1995	Chevrolet 1/2 Ton Pickup	17,500
Building	6303	1994	Chevrolet S10 Pickup	17,500
Development Services Total				\$ 80,000
Facilities	1903	1992	Chevrolet 1/2 Pickup	\$ 17,500
Facilities	1907	1995	Chevrolet 1/2 Pickup	17,500
Streets	3102	1990	John Deere Excavator	175,000
Streets	3117	1995	Entyre Lowboy Trailer	50,000
Streets	3139	1994	GMC 3/4 Ton Pickup	19,500
Streets	3147	1997	Chevrolet 1/4 Ton Pickup	22,500
Streets	3161	1995	Chevrolet 1/2 Ton Pickup	17,500
Fleet	3323	1992	Jeep Cherokee	19,500
Sanitation	7110	1995	Chevrolet Brush Truck	100,000
Sanitation	7131	1997	Ford Brush Truck	100,000
Sanitation	7207	1995	International Roll-Off Truck	115,000
Public Works Total				\$ 654,000
Parks	8101	1992	Mini Van	\$ 18,500
Parks	8108	1990	Dodge Van	18,500
Parks	8201	1992	Chevrolet 1/2 Ton Pickup	17,500
Parks	8320	1992	Chevrolet 1/2 Ton Pickup	17,500
Parks	8333	1992	Chevrolet 1/2 Ton Pickup	17,500
Parks Total				\$ 89,500
Meter Services	2705	1993	1/2 Ton Extended Cab Pickup	\$ 18,500
OTIS Total				\$ 18,500

Fleet and Equipment Replacement

Department	Vehicle #	Year	Fleet and Equipment Scheduled Replacements	Cost
Electric	9201	1991	GMC 1/2 Ton Pickup	\$ 17,500
Electric	9219	1994	GMC 1/2 Ton Pickup	17,500
Water	9426	1994	Ford Extended Cab Pickup	19,500
Water	9428	1995	Ford 1-Ton Pickup	32,000
Wastewater	9506	1991	GMC 1/2 Ton Pickup	17,500
Wastewater	9507	1992	GMC 1/2 Ton Pickup	19,500
Wastewater	9513	1994	GMC 1/2 Ton Pickup	17,500
Wastewater	9514	1992	Dump Truck (replace with Utility Truck)	22,500
Wastewater	9521	1992	Honda 4-Wheeler	8,500
Wastewater	9523	1993	GMC 1/2 Ton Pickup	17,500
Wastewater	9569	1990	Chevrolet 1/2 Ton Pickup	17,500
Wastewater	9570	1992	GMC 1/2 Ton Pickup	17,500
Wastewater	9571	1993	GMC Utility Truck (replace with Dump Truck)	32,000
Public Utilities Total			\$	256,500
BVSWMA	7332	1986	Roll-Off Truck	\$ 12,000
BVSWMA	7320	1991	JD Motorgrader	145,000
BVSWMA	7339	1993	GMC Service Truck	45,000
BVSWMA	7358	1998	Aljohn Compactor	350,000
BVSWMA Total			\$	552,000
Total Replacement for the FY03 Base Budget			\$	1,957,000

Department	Fleet and Equipment Proposed SLA's	Cost
Police Department	Accelerated Motorcycle Replacement	\$ 14,000
Fire Department	Code Enforcement Officer Vehicle	17,500
Fire Department	Fire Truck - Station #5	378,875
Electric	Track Excavator	45,000
Sanitation	Rural Residential Truck	73,160
Utility Billing	4 Meter Reader Pick Ups	47,500
Total New Fleet and Equipment for the FY03 Approved Budget		\$ 576,035

UTILITY BILLING FUND

The Utility Billing Fund is used to account for expenditures associated with meter services, billing, and collection for the City's Electric, Water, Wastewater, Sanitation and Drainage utilities.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Revenues in the Utility Billing Fund are received as service charges from the various enterprise funds. Revenues are projected to be \$2,110,250.

FY 03 projected expenditures are \$2,307,802 a decrease of 3.3% from the FY 02 revised budget.

Utility Billing has two service level adjustments totaling \$67,600 in the Utility Billing Fund. The \$50,000 is to cover costs of a consultant to evaluate the various automated meter reading options for the city. Additionally, the approved budget includes \$17,600 to cover fleet rental, repair, and fuel costs associated with the purchase of 4 vehicles for the meter readers.

CITY OF COLLEGE STATION UTILITY BILLING SUMMARY

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
BILLING COLLECTIONS	\$ 1,023,281	\$ 1,158,252	\$ 1,074,041	\$ 1,207,893	\$ 1,223,541	5.64%
METER SERVICES	402,130	400,308	393,218	391,904	464,834	16.12%
UTILITY BILLING FUND TOTAL	\$ 1,425,411	\$ 1,558,560	\$ 1,467,259	\$ 1,599,797	\$ 1,688,375	8.33%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 01	REVISED BUDGET FY 02	ESTIMATED YEAR END FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
SALARIES & BENEFITS	\$ 1,062,167	\$ 1,144,817	\$ 1,131,045	\$ 1,152,139	\$ 1,173,117	2.47%
SUPPLIES	63,832	62,440	61,311	62,590	64,390	3.12%
MAINTENANCE	28,846	39,200	38,744	40,791	46,791	19.36%
PURCHASED SERVICES	239,371	312,103	236,159	344,277	404,077	29.47%
CAPITAL OUTLAY	31,195	0	0	0	0	0.00%
UTILITY BILLING FUND TOTAL	\$ 1,425,411	\$ 1,558,560	\$ 1,467,259	\$ 1,599,797	\$ 1,688,375	8.33%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 00	ACTUAL FY 01	REVISED BUDGET FY 02	BASE BUDGET FY 03	APPROVED BUDGET FY 03	% CHANGE IN BUDGET FROM FY 02 TO FY 03
BILLING COLLECTIONS	20.5	21	21	21	21	0.00%
METER SERVICES	9.5	9.5	9.5	9.5	9.5	0.00%
UTILITY BILLING FUND TOTAL	30.0	30.5	30.5	30.5	30.5	0.00%

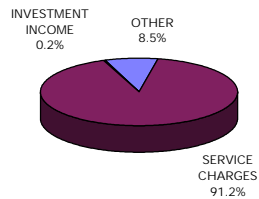
SERVICE LEVEL ADJUSTMENTS

4 Vehicles for meter reader	\$ 17,600
Automated meter reading option	50,000
	<u>\$ 67,600</u>

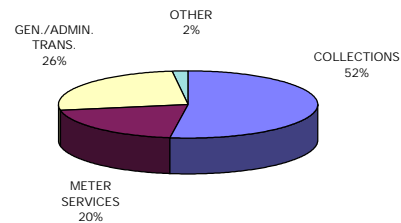
**CITY OF COLLEGE STATION
UTILITY BILLING FUND
FUND SUMMARY**

	<u>FY 01 ACTUAL</u>	<u>FY 02 REVISED BUDGET</u>	<u>FY 02 YEAR-END ESTIMATE</u>	<u>FY 03 BASE BUDGET</u>	<u>FY 03 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 02 TO FY 03</u>
REVENUES & SERVICE CHARGES						
SERVICE CHARGES	\$ 2,009,685	\$ 1,995,200	\$ 1,995,200	\$ 1,925,000	\$ 1,925,000	-4%
OTHER OPERATING REVENUE	174,954	175,100	175,000	180,250	180,250	3%
INVESTMENT INCOME	3,456	4,200	5,200	5,000	5,000	19%
NONOPERATING	289	0	100	0	0	N/A
TOTAL REVENUES	<u>\$ 2,188,384</u>	<u>\$ 2,174,500</u>	<u>\$ 2,175,500</u>	<u>\$ 2,110,250</u>	<u>\$ 2,110,250</u>	-3%
TOTAL FUNDS AVAILABLE	<u>\$ 2,684,829</u>	<u>\$ 2,649,638</u>	<u>\$ 2,650,638</u>	<u>\$ 2,698,142</u>	<u>\$ 2,698,142</u>	2%
DEPT. EXPENDITURES						
COLLECTIONS	\$ 1,023,279	\$ 1,158,252	\$ 1,074,041	\$ 1,207,893	\$ 1,223,541	6%
METER SERVICE	402,127	400,308	393,218	391,904	464,834	16%
PAY ADJUSTMENTS	0	0	0	13,943	0	N/A
GENERAL AND ADMIN. TRANSF	739,580	595,487	595,487	590,112	596,712	0%
CONTINGENCY	0	30,671	0	30,000	22,715	-26%
EMPLOYEE BENEFITS TRANSF	21,000	0	0	0	0	N/A
CAPITAL OUTLAY	32,763	49,664	0	0	0	-100%
TOTAL EXPENDITURES	<u>\$ 2,218,749</u>	<u>\$ 2,234,382</u>	<u>\$ 2,062,746</u>	<u>\$ 2,233,852</u>	<u>\$ 2,307,802</u>	3%
GAAP ADJUSTMENT	<u>\$ 9,058</u>					
TOTAL EXPENDITURES INCREASE (DECREASE) IN FUND BALANCE	<u>\$ (30,365)</u>	<u>\$ (59,882)</u>	<u>\$ 112,754</u>	<u>\$ (123,602)</u>	<u>\$ (197,552)</u>	
BEGINNING WORKING CAPITAL	\$ 496,445	\$ 475,138	\$ 475,138	\$ 587,892	\$ 587,892	
ENDING WORKING CAPITAL	<u>\$ 475,138</u>	<u>\$ 415,256</u>	<u>\$ 587,892</u>	<u>\$ 464,290</u>	<u>\$ 390,340</u>	

UTILITY BILLING FUND - SOURCES



UTILITY BILLING FUND - USES



SELF INSURANCE FUND

The City of College Station is partially self-insured for property casualty and general liability, worker's compensation and unemployment compensation. The City participates in an HMO for employee and dependent health care. The City moved to the HMO in January 2002. This move was made as a result of the escalating health insurance costs seen in recent years.

Actuarially-based charges are made to each of the operating funds using relevant bases (i.e., health insurance is charged monthly per full-time participating employee, while unemployment and worker's compensation are charged as a percentage of gross salary). This method of funding allows the City to more accurately reflect the costs of claims against the various funds and to minimize potential risks.

The City is making changes to the risk management program, which are designed to control costs in the Property Casualty Fund and the Workers Compensation Fund. Property casualty costs are anticipated to increase in the future as the cost of insurance increases. Changes being considered include increasing the deductibles for the City and implementing a proactive risk management and safety program in order to better control claims and therefore control costs. This effort includes implementing a citywide safety training program, as well as other revisions in the way risk is managed in the City.

This Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

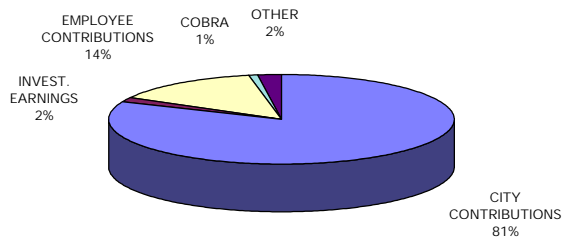
FY 03 approved revenues are based on the actual amounts assigned to the various operating activity centers. There is an 13.4% increase in expected FY 03 revenues over FY 02 budgeted revenues due to changes in rates, number of employees, covered equipment, buildings and other factors. It is important to note that in FY 02 in the Employee Benefits Fund that an attempt is being made to create a reserve in the fund so that future cost increases can be moderated. An increase in health insurance premiums is approved in FY 03 as part of the effort to address continued cost increase in health insurance costs. The approved budget includes an increase in the City contribution to the Employee Benefits Fund of \$70 per month per employee. Full family dependant, dependent only, and spouse only coverage are projected to increase by \$35 per month per family in January 2003. The actual increase will depend on the cost of insurance in 2003. These changes will continue to move the Employee Benefits Fund to a position of being self-sufficient. If the rate of growth continues to increase in health care costs, then the employee benefits fund will have to be re evaluated to determine what additional changes will need to be recommended. These changes may include charging employees for a portion of their health insurance cost.

FY 03 expenditures are based on estimates of future claims, premiums, and other miscellaneous costs. Total approved expenditures are \$4,872,330, an increase of 19% over the FY 02 year end estimate. This increase is a result primarily of rising medical costs. Through education and training programs, efforts are being made to reduce the claims incurred. The City will continue to monitor claims to determine what additional plan changes need to be made.

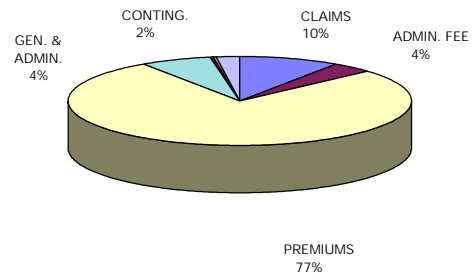
**CITY OF COLLEGE STATION
SELF INSURANCE FUND
SUMMARY**

	FY 01 ACTUAL	FY 02 REVISED BUDGET	FY 02 YEAR-END ESTIMATE	FY 03 BASE BUDGET	FY 03 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 02 TO FY 03
BEGINNING WORKING CAPITAL	\$ 991,625	\$ 764,074	\$ 764,074	\$ 1,398,775	\$ 1,398,775	
REVENUES						
CITY CONTRIBUTIONS	\$ 2,958,516	\$ 3,595,237	\$ 3,783,768	\$ 4,133,840	\$ 4,133,840	14.98%
EMPLOYEE CONTRIB.	631,489	716,000	712,500	715,000	715,000	(0.14%)
COBRA	56,635	57,300	36,000	36,000	36,000	(37.17%)
INVESTMENT EARNINGS	60,382	39,272	74,937	83,500	83,500	112.62%
OTHER	660,629	75,000	115,000	70,450	115,450	53.93%
TOTAL REVENUES	\$ 4,367,651	\$ 4,482,809	\$ 4,722,205	\$ 5,038,790	\$ 5,083,790	13.41%
TOTAL FUNDS AVAILABLE	\$ 5,359,276	\$ 5,246,883	\$ 5,486,279	\$ 6,437,565	\$ 6,482,565	23.55%
EXPENDITURES AND TRANSFERS						
CLAIMS	\$ 3,392,416	\$ 3,563,800	\$ 1,391,880	\$ 465,000	\$ 465,000	(86.95%)
ADMINISTRATION FEE	179,403	271,500	135,000	174,000	189,000	(30.39%)
PREMIUMS	788,411	644,200	2,391,296	3,760,400	3,760,400	483.73%
GENERAL & ADMINISTRATIVE	135,199	141,128	141,218	218,968	318,930	125.99%
OTHER OPERATING	10,101	5,000	13,600	5,000	18,500	270.00%
OTHER NON-OPERATING	14,672	5,000	14,510	15,500	15,500	210.00%
TRANSFERS	75,000	0	0	0	0	
CONTINGENCY	0	22,000	0	105,000	105,000	377.27%
TOTAL DEPT OPERATING EXPEND. AND TRANSFERS	\$ 4,595,202	\$ 4,652,628	\$ 4,087,504	\$ 4,743,868	\$ 4,872,330	4.72%
GAAP ADJUSTMENTS	\$ 310,228					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (227,551)	\$ (169,819)	\$ 634,701	\$ 294,922	\$ 211,460	
ENDING WORKING CAPITAL	\$ 764,074	\$ 594,255	\$ 1,398,775	\$ 1,693,697	\$ 1,610,235	

SELF INSURANCE FUND - SOURCES



SELF INSURANCE FUND - USES



APPENDIX A

BUDGET ORDINANCES

ORDINANCE NO. 2576

AN ORDINANCE ADOPTING A BUDGET FOR THE 2002-03 FISCAL YEAR AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED.

WHEREAS, a proposed budget for the fiscal year October 1, 2002, to September 30, 2003, was prepared and presented to the City Council and a public hearing held thereon as prescribed by law and the Charter of the City of College Station, Texas, notice of said hearing having first been duly given; and

WHEREAS, the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the proposed budget as amended by the City Council of the City of College Station, which is made a part hereof to the same extent as if set forth at length herein, is hereby adopted and approved, a copy of which is on file in the Office of the City Secretary in College Station, Texas.

PART 2: That authorization is hereby granted for the expenditure of the same under the respective items contained in said budget with the approved fiscal procedures of the City.

PART 3: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby authorized to sign or release utility easements; to negotiate and sign documents related to the settlement of disputed assessments for paving, weed mowing, demolition, and other disputes based on legal questions of whether the assessments are enforceable or other extenuating circumstances; to sign contracts and documents authorizing the payment of funds and to expend public funds for expenditures that are \$50,000 or less; to sign change orders authorizing the expenditure of funds pursuant to SECTION 252.048 of the TEXAS LOCAL GOVERNMENT CODE or as provided in the original contract document. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature.

PART 4: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby, authorized to provide for transfers of any unexpended or unencumbered appropriation balance within each of the various departments in the General Fund and within any other fund of the City in accordance with Section 60.4 of the Charter of the City of College Station and to authorize transfers of Contingent Appropriations within a fund up to an amount equal to expenditures that are \$15,000 or less. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature.

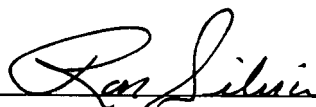
PART 5: That the City Council hereby approves the funding for the outside agencies and organizations in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to sign contracts and documents authorizing the payment of funds, and to expend public expenditures that have been expressly approved and appropriated in this budget, as set out in Appendix G of the 2002-03 Fiscal Year Budget.

PART 6: That the City Council hereby approves the funding and the purchases that are made pursuant to interlocal agreements as provided by CHAPTER 271, SUBCHAPTERS (D) AND (F) of the TEXAS LOCAL GOVERNMENT CODE, in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to sign contracts and documents authorizing the payment of funds, and to expend public funds that have been expressly designated, approved, and appropriated in this budget, as set out in the 2002-03 Fiscal Year Equipment Replacement Fund, and Attachment "A" to this Ordinance.

PART 7: That this ordinance shall become effective immediately after passage and approval.

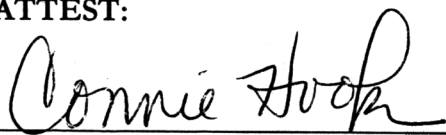
PASSED AND APPROVED THIS 12th DAY OF SEPTEMBER, 2002.

APPROVED:



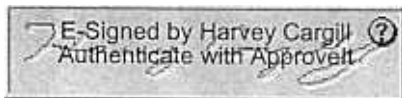
RON SILVÍA, Mayor

ATTEST:



CONNIE HOOKS, City Secretary

APPROVED:



City Attorney

ATTACHMENT "A"

**Potential FY 03 QISV or
Texas Department of Information Resources
Purchases**

ITEM	Quantity	Estimated Unit Cost	Projected Total
Scheduled Replacement			
Replacement PCs w/extended Warranty	60	1,050	63,000
Replacement Monitors	90	270	24,300
Replacement Printers	25	1,500	37,500
Replacement laptops	5	2,000	10,000
Network Support Services (hours)	100	110	11,000
Replace 3 servers	3	15,500	46,500
Replace 2 servers (may use PCs)	2	6,000	12,000
Sever replacement parts (memory, harddrives, array controllers)			10,000
Upgrade WindowsNT server to Windows2000 server software	6	505	3,030
Additional Windows2000 server software	2	505	1,010
Subtotal - Scheduled Replacement			218,340
Service Level Adjustments			
SLA - Installation of Microsoft Office XP	187		60,000
SLA - New Fire engine and equipment - Stat. #5	1	8,150	8,150
Mobile Data Computer			
Premier MDC software			
RF software			
Map Objects software			
SLA - desktop computer setups includes: desktop PC, extended warranty, network card, added memory, monitor standard software	6	2,435	14,610
SLA - HTE Work Order interface module	1	12,000	12,000
SLA - HTE Looking Glass Module (add licenses)	8	1,000	8,000
SLA - SCADA Intellution Web Server	1	5,000	5,000

Subtotal - Service Level Adjustments			107,760
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Unscheduled Replacements/Additions

Estimated Additional PC setups not identified specifically in budget includes: monitor, network card, extended warranty, added memory	10	2,100	21,000
Estimated Standard desktop software not identified specifically in budget includes: Microsoft Office XP Norton AntiVirus	10	335	3,350
Estimated Additional Printers not identified specifically in budget	5	1,500	7,500

Subtotal - Unscheduled Replacements/Additions			31,850
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Network Software on Master License Agreement (MLA)

Border Manager	450	5	2,084
Groupwise	800	17	13,760
ZenWorks	650	10	6,773
Netware	890	21	18,539
Additional licenses to "true up"			
ZenWorks	50	31	1,550
1st year maintenance	50	10	521
GroupWise	50	68	3,400
1st year maintenance	50	17	860

Subtotal - Network Software on MLA			47,486
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IBM Hardware and Software Maintenance

Hardware Maintenance			36,220
AS400 software support			3,425
OS400 subscription			7,200

Subtotal - IBM Hardware and Software Maintenance			46,845
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GIS Software Maintenance

ArcInfo - primary	1	2,358	2,358
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ArcInfo - secondary	3	10,743	3,581
COGO	1	598	598
Arcview concurrent - primary	1	821	821
Arcview concurrent - secondary	3	5,277	1,759
Arcview single use - primary	7	28,742	4,106
Arcview single use - secondary	64	1,441,344	22,521
Spatial Analyst	3	10,410	3,470
3D Analyst	3	10,410	3,470
Network Analyst	3	6,138	2,046
Tracking Analyst	1	682	682
Image Analyst	3	10,410	3,470
ArcIMS	1	1,408	1,408
ArcSDE	1	2,815	2,815
Subtotal - GIS Software Maintenance			
HTE Software Maintenance			
Applicant Tracking	1	2,850	2,850
Document Management Service	1	2,700	2,700
Asset Management	1	3,350	3,350
Fleet Management	1	6,550	6,550
GMBA (general ledger, budget, payables)	1	14,950	14,950
Accounts Receivable	1	2,200	2,200
Purchasing/Inventory	1	8,800	8,800
Payroll/Personnel	1	6,600	6,600
Customer Information Services	1	16,200	16,200
Cash Receipts	1	4,550	4,550
Land Management	1	2,850	2,850
Contact Management	1	4,950	4,950
Contract Billing	1	2,250	2,250
Continuing Property	1	16,850	16,850
Planning/Zoning	1	4,950	4,950
Building Permits	1	4,950	4,950
Code Enforcement	1	2,850	2,850
GUI client licenses (QREP)	50	150	7,500
QREP Admin	1	0	0
Cognos Impromptu	14	250	3,500
Looking Glass Viewer	11	291	3,201
Subtotal - HTE Software Maintenance			122,601
Grand Total			627,987

ORDINANCE NO. 2582

AN ORDINANCE LEVYING THE AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEGE STATION, TEXAS, AND PROVIDING FOR THE GENERAL DEBT SERVICE FUND FOR THE YEAR 2002-03 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

SECTION 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of College Station, Texas, and to provide General Debt Service for the 2002-03 fiscal year upon all property, real, personal and mixed within the corporate limits of said city subject to taxation, a tax of forty-seven and seventy seven hundredths cents (\$0.4777) on each one hundred dollar (\$100.00) valuation of property, and said tax being so levied and apportioned to the specific purpose herein set forth:

For the maintenance and support of the general government (General Fund), nineteen and forty-six hundredths cents (\$0.1946) on each one hundred dollar (\$100.00) valuation of property; and

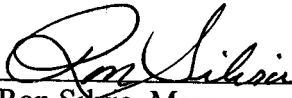
- 2 For the general obligation debt service (Debt Service Fund), twenty-eight and thirty-one hundredths cents (\$0.2831) on each one hundred dollars (\$100.00) valuation of property to be used for principal and interest payments on bonds and other obligations of the fund.

SECTION II. All moneys collected under this ordinance for the specific items therein named, shall be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and the Assessor and Collector of Taxes and the Director of Fiscal Services shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector to deliver a statement at the time of depositing any money, showing from what source such taxes were received and to what account (General Fund or General Debt Service Fund) the funds were deposited.

SECTION III. That this ordinance shall take effect and be in force from and after its passage.

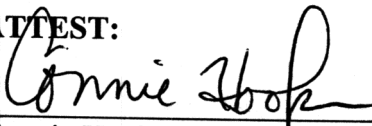
PASSED AND APPROVED THIS 26th DAY OF SEPTEMBER, 2002.

APPROVED:




Ron Silvia, Mayor

ATTEST:



Connie Hooks, City Secretary

APPROVED:



Harvey Cargill Jr., City Attorney

APPENDIX B

SERVICE LEVEL ADJUSTMENTS

FY 03 APPROVED

SERVICE LEVEL ADJUSTMENTS

FY 03
Recommended SLA's

DEPARTMENT	DESCRIPTION	1-T COST	REOC. COST	TOTAL	SAVINGS/ REVENUES	NET TOTAL	
Recommended SLA's							
1	PC & Mktg.	Additional Marketing Program	0	3,000	3,000	0	3,000
2	PC & Mktg.	Fish Camp fliers	0	1,500	1,500	0	1,500
3	PC & Mktg.	Outsourcing televising of Council meetings	25,000	0	25,000	0	25,000
4	Prevention	Code Enforcement Officer	24,400	41,651	66,051	60,801	5,250
5	Planning	2003 BV Transportation Summit	0	7,500	7,500	5,000	2,500
6	Parks Operations	Resurfacing tennis/basketball courts	0	6,800	6,800	0	6,800
7	Parks Operations	Athletic field lighting	0	5,000	5,000	0	5,000
8	Communications	E-Government Implementation	8,000	58,960	66,960	48,896	18,064
9	MIS	Installation of Microsoft Office XP	60,000	0	60,000	15,000	45,000
10	Non Dept.	Representative Public Art	150,000	0	150,000	0	150,000
	Strategic Plan Related SLAs Total		267,400	124,411	391,811	129,697	262,114
11	Community Development	Relocation costs to Fire Admin. Bldg.	7,200	0	7,200	7,200	0
12	Municipal Court	Utility costs for Municipal Court	0	15,858	15,858	0	15,858
13	Fire Administration	New furniture - fire administration	26,000	0	26,000	0	26,000
14	Suppression	Yr 2 Fire Station #5 Operations (3 FTE)	0	142,905	142,905	0	142,905
15	Suppression	New fire engine and equipment- Stat. #5	173,125	7,250	180,375	0	180,375
16	Fac. Maintenance	Maint. Of Municipal Court	0	17,583	17,583	0	17,583
17	Fac. Maintenance	Main. Of water/ww facility, exp., FS #2	0	24,720	24,720	15,720	9,000
18	Fac. Maintenance	Main. Of Parks, Art and Northgate	0	11,400	11,400	0	11,400
19	Traffic Signals	Electricity for new traffic signals	0	4,800	4,800	0	4,800
20	Parks Operations	Maintenance for Thor Guard Lightening Dectector	0	1,600	1,600	0	1,600
21	Forestry	Landscape of Municipal Court Bldg.	0	6,000	6,000	0	6,000
22	Forestry	Crepe Myrtle Maintenance	0	22,000	22,000	0	22,000
	Capital Projects Operations and Maintenance Total		206,325	254,116	460,441	22,920	437,521
23	PC & Mktg.	Advertising and mileage	0	1,450	1,450	0	1,450
			0	15,000	15,000	0	15,000
24	Human Resources	Upgrade temp/seasonal secretary to 3/4 time position	0	18,470	18,470	0	18,470
25	Fiscal Admin	Appraisal District Fee Increase	0	3,100	3,100	0	3,100
26	Municipal Court	Increase in jury fees	0	1,000	1,000	0	1,000
27	Municipal Court	Record storage	0	9,500	9,500	30,000	(20,500)
28	Accounting	Financial Control Services	0	2,000	2,000	0	2,000
29	Accounting	Increased rate for Auditor per contract	0	3,830	3,830	0	3,830
30	Police Administration	Police Reaccrediation	0	8,000	8,000	0	8,000
31	Suppression & EMS	Maintenance	0	2,500	2,500	0	2,500
32	Parks Recreation	Second man lift device for Xmas in the Park	0	500	500	0	500
33	Special Facilities	Drug testing of new employees in aquatics	0	1,000	1,000	0	1,000
34	Special Facilities	Janitorial supplies for Lincoln Center	0	3,000	3,000	0	3,000
35	Special Facilities	Swim lesson increase to Red Cross	0	20,662	20,662	8,413	12,249
36	MIS	Maintenance of software	0	90,012	90,012	38,413	51,599
	Maintenance SLAs Total		0	90,012	90,012	38,413	51,599
37	Community Programs	Teen Court Conference	10,000	0	10,000	10,000	0
38	Community Programs	Decision Making for First Offenders Class	5,265	0	5,265	5,265	0
39	Economic Development	Northgate Stage	2,000	0	2,000	500	1,500
40	Risk Management	Actuarial Study for FY 03	0	8,000	8,000	8,000	0
41	Municipal Court	Furniture for judge	3,000	0	3,000	0	3,000
42	Municipal Court	Half time bailiff position	0	16,810	16,810	50,000	(33,190)
43	Police Administration	Block Grant	19,550	0	19,550	17,378	2,172
44	Uniform Patrol	STEP Grant	63,030	0	63,030	63,030	0
45	Uniform Patrol	Reserve Radios	5,600	0	5,600	0	5,600
46	Uniform Patrol	Bomb dog	25,340	3,750	29,090	10,000	19,090
47	Comm./Jail	Radio Recorder Expansion	6,350	450	6,800	0	6,800
48	Emergency Mgmt.	Emergency Alert System	2,000	250	2,250	0	2,250
49	Suppression	Fire station living equipment	5,000	0	5,000	0	5,000

FY 03
Recommended SLA's

DEPARTMENT	DESCRIPTION	1-T COST	REOC. COST	TOTAL	SAVINGS/ REVENUES	NET TOTAL	
Recommended SLA's							
50	Suppression	ARFF training	3,000	300	3,300	0	3,300
51	EMS	Retrofit ambulance	31,000	0	31,000	0	31,000
52	Fac. Maintenance	Upgrade truck to 3/4 ton	7,510	820	8,330	0	8,330
53	Fac. Maintenance	Additional Fac. Main. Technician	2,350	38,450	40,800	36,000	4,800
54	Parks Recreation	Challenger Basketball Program	0	10,740	10,740	10,740	0
55	Parks Recreation	Music Rights for WPC	0	1,500	1,500	0	1,500
56	Special Facilities	Overhead lighting at pools	16,000	0	16,000	0	16,000
57	Parks Operations	Batting cage and backstop	25,000	0	25,000	0	25,000
58	Parks Operations	Iron fence at soccer field	12,000	0	12,000	0	12,000
59	OTIS Admin.	Consultant for Natural Gas franchise agreement	60,000	0	60,000	0	60,000
60	Non Dept.	Other Unfunded/Unanticipated Costs	0	300,000	300,000	0	300,000
	Other Total	303,995	381,070	685,065	210,913	474,152	
FUND 001	General Fund Total	777,720	849,609	1,627,329	401,943	1,225,386	
61	Xtra Education	Promotional materials and fees	0	13,450	13,450	13,450	0
FUND 003	Xtra Education Fund Total	0	13,450	13,450	13,450	0	
62	Operations	Computer and furniture for garage	5,800	0	5,800	0	5,800
FUND 202	Parking Fund Total	5,800	0	5,800	0	5,800	
63	Administration	H.T.E. Workorder interface module	12,000	0	12,000	0	12,000
64	Administration	Vehicle replacement upgrade (92-19)	2,000	0	2,000	0	2,000
65	Administration	Vehicle replacement upgrade (92-01)	2,000	0	2,000	0	2,000
66	Administration	Track Excavator	45,000	6,700	51,700	51,700	0
67	Administration	Fire retardant employee clothing	31,000	9,000	40,000	0	40,000
68	Transmission	Leased telephone and data circuit	0	34,200	34,200	0	34,200
69	Transmission	Meter Equipment	5,000	0	5,000	0	5,000
FUND-211	Electric Fund Total	97,000	49,900	146,900	51,700	95,200	
70	Production	Maintenance	1,700	0	1,700	0	1,700
71	Production	Ind. Storm Water Prevention Program	8,900	600	9,500	0	9,500
72	Production	EPA Mandate: security assessment	50,000	0	50,000	0	50,000
73	Production	SCADA Intellution Web Server	5,000	0	5,000	0	5,000
74	Production	H.T.E. Looking Glass Module	8,000	0	8,000	0	8,000
75	Production	Security checks of wellfield fac.	0	15,000	15,000	0	15,000
76	Production	Well #6 Annual Operating Costs	0	41,653	41,653	0	41,653
77	Production	Inspection and cleaning of tanks	0	16,000	16,000	3,000	13,000
78	Production	Replac. protective coating water production	0	20,000	20,000	0	20,000
79	Distribution Support	Transfer of waster customer prof services	50,000	0	50,000	0	50,000
80	Distribution Support	Constuction of additional work space	30,000	0	30,000	0	30,000
81	Distribution Support	Dist. system study	0	50,000	50,000	0	50,000
82	Distribution Support	Outsource replac. protective coating hydrants	0	30,000	30,000	0	30,000
83	Distribution Support	Outsource landscape restoration	0	30,000	30,000	0	30,000
84	Water Fund	Operating costs for CC facility	0	16,100	16,100	0	16,100
FUND-212	Water Fund Total	153,600	219,353	372,953	3,000	369,953	
85	Collection	3 PC Workstations	0	5,000	5,000	0	5,000
86	Collection	I & I Reduction Program	0	200,000	200,000	0	200,000
87	Collection	Pretreatment for lab monitoring	0	12,000	12,000	0	12,000
88	Collection	Luther Lift Station maintenance	0	6,210	6,210	0	6,210
89	Treatment	TNRCC fees	0	6,480	6,480	0	6,480
90	Treatment	Ind. Storm Water Prevention Program	17,800	1,200	19,000	0	19,000
91	Treatment	Replac. Protective coatings for ww fac.	0	25,000	25,000	0	25,000
92	Treatment	Lick Creek Plant operating expenses	0	90,086	90,086	0	90,086
93	Treatment	Operating costs for CC Facility	0	16,100	16,100	0	16,100
94	Treatment	Install sludge transfer lines	25,000	0	25,000	5,500	19,500
FUND-213	Wastewater Fund Total	42,800	362,076	404,876	5,500	399,376	

FY 03
Recommended SLA's

DEPARTMENT	DESCRIPTION	1-T COST	REOC. COST	TOTAL	SAVINGS/ REVENUES	NET TOTAL
Recommended SLA's						
95 Commercial	Additional commercial container leases	0	5,000	5,000	0	5,000
96 Residential	Additional residential container	0	30,000	30,000	0	30,000
97 Residential	Residential route vehicle and driver	2,000	63,793	65,793	0	65,793
98 Residential	Routing software	40,000	0	40,000	0	40,000
60 FUND-214	Sanitation Fund Total	42,000	98,793	140,793	0	140,793
99 Billing Collection	4 vehicles for meter service	0	17,600	17,600	0	17,600
100 Billing Collection	Automated meter reading opetion	50,000	0	50,000	0	50,000
FUND-226	Utility Billing Total	50,000	17,600	67,600	0	67,600
101 Communications	Communcations Technician	5,000	45,888	50,888	0	50,888
FUND-229	Communications Total	5,000	45,888	50,888	0	50,888
102 Landfill Operations	Rock Priarie Road Landfill	1,896,430	0	1,896,430	0	1,896,430
FUND-999	BVSWMA Total	1,896,430	0	1,896,430	0	1,896,430
103 Recreation	Field Redevelopment Fund	31,400	0	31,400	31,400	0
	Parks CIP Total	31,400	0	31,400	31,400	0
104 Risk Management	Broker of Records	0	15,000	15,000	0	15,000
105 Risk Management	Building Appraisal Service	13,500	0	13,500	0	13,500
	Insurance Fund Total	13,500	15,000	28,500	0	28,500
	Total All Funds	3,115,250	1,671,669	4,786,919	506,993	4,279,926

FY 03 NOT RECOMMENDED

SERVICE LEVEL ADJUSTMENTS

FY 03 NOT Recommended SLA's

DEPARTMENT	DESCRIPTION	1-T COST	REOC. COST	TOTAL	SAVINGS/ REVENUES	NET TOTAL
Not Recommended SLA's						
1 City Secretary	Electronic Voting System	\$ -	\$ 17,000	\$ 17,000	\$ 8,500	8,500
2 PC & Mktg.	Audio/video consultant	7,500	0	7,500	0	7,500
3 PC & Mktg.	TV Equipment	77,550	0	77,550	0	77,550
4 PC & Mktg.	Cell/software	1,043	480	1,523	0	1,523
5 PC & Mktg.	Media Specialist	0	47,500	47,500	0	47,500
6 PC & Mktg.	TV Portable	31,029	0	31,029	0	31,029
7 Human Resources	Full-time Secretary	0	29,044	29,044	8,633	20,411
8 Municipal Court	Furniture	1,650	0	1,650	0	1,650
9 Municipal Court	Full-time customer svc. Rep.	0	29,043	29,043	0	29,043
10 Municipal Court	Overtime	0	4,100	4,100	0	4,100
11 Municipal Court	Credit card fees	2,800	20,000	22,800	2,800	20,000
12 Municipal Court	Furniture	3,000	0	3,000	0	3,000
13 Municipal Court	Temp/seasonal salaries	0	9,600	9,600	0	9,600
14 Municipal Court	Rental fees	0	4,680	4,680	0	4,680
15 Risk Management	Insurance Certificate Tracking Syst.	0	2,500	2,500	2,500	0
16 Risk Management	Convention and memberships	1,230	2,230	3,460	0	3,460
17 Risk Management	Training materials	0	1,200	1,200	0	1,200
18 Risk Management	Safety and Training Specialist	10,400	62,183	72,583	0	72,583
19 Uniform Patrol	Police Assistants	5,600	71,849	77,449	0	77,449
20 Comm./Jail	Communications Accreditations	8,250	2,252	10,502	0	10,502
21 Comm./Jail	Communications Overhire	0	30,000	30,000	0	30,000
22 CID	CID Sergeant	25,697	13,195	38,892	0	38,892
23 Uniform Patrol	HNT Trailer	19,000	1,400	20,400	0	20,400
24 Uniform Patrol	Tactical Equipment	22,300	0	22,300	0	22,300
25 Prevention	Part-time public education officer	33,900	34,550	68,450	0	68,450
26 Suppression	Radio intercom systems	10,500	0	10,500	0	10,500
27 Suppression	Upgrading of 3 pumper apparatus	12,000	1,000	13,000	0	13,000
28 EMS	Maintenance line item account	0	17,000	17,000	0	17,000
29 Admin	2003 Fed. Emer. Mgmt. Grant	52,500	0	52,500	0	52,500
30 Emergency Mgmt.	Facilities and equipment grant	15,000	0	15,000	7,500	7,500
31 Emergency Mgmt.	Local Emerg. Planning Committee	0	4,500	4,500	0	4,500
32 Building	Plans examiner	3,060	41,399	44,459	0	44,459
33 Traffic Signs/Markings	1 certified Technician	0	32,225	32,225	0	32,225
34 Streets	Overtime	0	10,000	10,000	0	10,000
35 Public Works Admin	Travel and training budget	0	3,500	3,500	0	3,500
36 Parks Admin	Software & equipment	4,800	4,500	9,300	0	9,300
37 Recreation	Personnel for senior programs	0	5,372	5,372	0	5,372
38 Special Facilities	Repairs of aging equipment	0	2,000	2,000	0	2,000
39 MIS	Replace/maintenance for PCs	0	112,524	112,524	0	112,524
40 MIS	Overtime	0	10,490	10,490	0	10,490
41 Library	Independent review of library services	120,000	0	120,000	0	120,000
42 Library	Open on Sundays	0	69,400	69,400	0	69,400
FUND-001	General Fund Total	468,809	696,716	1,165,525	29,933	1,135,592
43 Safety Training	Vehicle for coordinator	20,500	4,000	24,500	0	24,500
44 Safety Training	Incident investigation program	5,065	3,735	8,800	0	8,800
45 Warehouse	Warehouse assistant	0	31,875	31,875	0	31,875
FUND-211	Electric Fund Total	25,565	39,610	65,175	0	65,175
46 Commercial	Multi-family recycling center	1,091,100	0	1,091,100	0	1,091,100
FUND-214	Sanitation Fund Total	1,091,100	0	1,091,100	0	1,091,100
47 Print/Mail	PT Mail Clerk	0	15,446	15,446	0	15,446
48 Print/Mail	Full time mail clerk	0	10,778	10,778	0	10,778
FUND-228	Print/Mail Fund Total	0	26,224	26,224	0	26,224

FY 03 NOT Recommended SLA's

DEPARTMENT	DESCRIPTION	1-T COST	REOC. COST	TOTAL	SAVINGS/ REVENUES	NET TOTAL	
Not Recommended SLA's							
49	Communications	e-Government (3 FTEs)	80,000	136,842	216,842	28,000	188,842
50	Communications	e-Government (1 FTE and Temp Seasonal)	70,000	81,960	151,960	28,000	123,960
51	Communications	e-Government (2 FTEs)	76,000	97,901	173,901	28,000	145,901
FUND-229		Communications Fund Total	226,000	316,703	542,703	84,000	458,703
52	Drainage	Full-time operator, 2 pt workers	49,690	68,655	118,345	0	118,345
		Full-time Herbicide	21,110	38,594	59,704	0	59,704
53	Drainage	Applicator/operator					
54	Drainage	2 Drainage Inspectors	56,000	86,407	142,407	0	142,407
FUND-912		Drainage Fund Total	126,800	193,656	320,456	0	320,456
55	Landfill Operations	Heavy Duty Utility Vehicle	11,000	0	11,000	0	11,000
FUND-999		BVSWMA Fund Total	11,000	0	11,000	0	11,000
56	All Operating Funds	Retirement Plan Enhancement - 7% TMRS	0	433,337	433,337	0	433,337
		ALL FUNDS	0	433,337	433,337	0	433,337
		Total All Funds	1,949,274	1,706,246	3,655,520	113,933	3,541,587

APPENDIX C

PERSONNEL SUMMARIES

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
General Fund						
Police Department						
Administration Division						
Police Chief	1.0	1.0	1.0	\$ 82,206	\$ 92,159	\$ 93,856
Major	2.0	1.0	1.0	126,908	76,179	79,748
Assistant Chief	0.0	2.0	2.0	0	143,996	152,497
Secretary	2.0	2.0	2.0	38,729	45,823	48,511
Sergeant	2.0	1.0	0.0	103,235	47,071	0
Staff Assistant	1.0	1.0	1.0	32,640	32,641	34,376
Lieutenant	0.0	0.0	1.0	0	0	63,788
Criminal Intelligence Analyst	0.0	0.0	1.0	0	0	46,366
Tech. Svcs. Coordinator	0.0	1.0	1.0	0	51,047	55,575
Total	8.0	9.0	10.0	\$ 383,718	\$ 488,916	\$ 574,718
Uniform Patrol Division						
Lieutenant	3.0	3.0	3.0	\$ 153,280	\$ 172,190	\$ 172,528
Master Officer	13.0	10.0	13.0	529,479	442,387	577,316
Police Officer	34.0	36.0	31.0	1,138,926	1,268,522	1,205,413
* School Crossing Guard	2.5	2.5	2.5	37,322	37,425	36,200
Senior Officer	8.0	9.0	11.0	270,255	346,979	413,919
Sergeant	7.0	7.0	7.0	320,897	339,234	345,691
Total	67.5	67.5	67.5	\$ 2,450,159	\$ 2,606,737	\$ 2,751,068
Criminal Investigation Division						
Lieutenant	1.0	1.0	1.0	52,194	58,918	56,665
Master Officer	8.0	6.0	5.0	345,427	263,764	180,963
Police Officer	1.0	1.0	3.0	32,569	34,492	107,618
Senior Officer	4.0	5.0	4.0	137,291	188,778	150,513
Sergeant	1.0	1.0	1.0	46,098	47,070	48,633
Total	15.0	14.0	14.0	\$ 613,579	\$ 593,022	\$ 544,392
Professional Standards Division						
Lieutenant	1.0	1.0	1.0	\$ 48,499	\$ 54,093	\$ 56,761
Sergeant	1.0	1.0	2.0	46,034	50,174	101,989
Master Officer	1.0	1.0	0.0	40,029	45,630	0
Police Officer	0.0	1.0	0.0	0	35,486	0
Total	3.0	4.0	3.0	\$ 134,562	\$ 185,383	\$ 158,750
Quartermaster Division						
Quartermaster	1.0	1.0	1.0	\$ 18,919	\$ 22,554	\$ 24,033
Total	1.0	1.0	1.0	\$ 18,919	\$ 22,554	\$ 24,033
Communication/Jail Division						
Communication Manager	1.0	1.0	1.0	\$ 40,100	\$ 44,809	\$ 47,483
Communication Supervisor	3.0	3.0	3.0	107,134	127,190	141,011
Sr. Communications Operator	0.0	0.0	3.0	0	0	92,069
Communications Operator	16.0	16.0	13.0	389,877	463,337	357,271
Tech. Services Coordinator	1.0	0.0	0.0	46,241	0	0
Public Safety Officer	7.0	7.0	7.0	155,586	257,726	181,880
Total	28.0	27.0	27.0	\$ 738,938	\$ 893,062	\$ 819,714
Special Services Division						
Lieutenant	1.0	1.0	1.0	\$ 51,158	\$ 58,217	\$ 60,920
Master Officer	5.0	6.0	5.0	205,627	218,098	228,291
Senior Officer	1.0	1.0	1.0	33,838	37,024	37,647
Sergeant	0.0	0.0	1.0	0	0	31,297
Police Officer	0.0	0.0	1.0	0	0	35,397
Animal Control Officer	2.0	3.0	3.0	41,536	63,361	68,226
Total	9.0	11.0	12.0	\$ 332,159	\$ 376,700	\$ 461,778
Information Services Division						
Lieutenant	1.0	1.0	0.0	\$ 52,293	\$ 54,602	\$ 0
Records Supervisor	1.0	1.0	1.0	40,434	42,128	43,358
Evidence Technician	1.0	1.0	1.0	25,050	25,466	26,715
Records Technician	4.0	4.0	4.0	76,862	89,361	103,399
Crime Analyst	1.0	1.0	0.0	38,037	44,555	0
Permit Coordinator	1.0	0.0	0.0	26,034	0	0
Police Assistant	1.0	1.0	1.0	20,800	25,265	31,476
Total	10.0	9.0	7.0	\$ 279,510	\$ 281,377	\$ 204,948
Police						
Full Time Total	139.0	140.0	139.0			
Part-Time/Seasonal Total	2.5	2.5	2.5			
Department Totals	141.5	142.5	141.5	\$ 4,951,544	\$ 5,447,751	\$ 5,539,400
General Fund						
Fire Department						
Fire Administration						
Fire Chief	1.0	1.0	1.0	\$ 71,058	\$ 82,792	\$ 87,667
Planning and Research Coordinator	1.0	1.0	1.0	45,299	48,201	49,839
Staff Assistant	1.0	1.0	1.0	31,318	32,499	33,480
Secretary	1.0	1.0	1.0	19,878	24,256	25,654
Total	4.0	4.0	4.0	\$ 167,553	\$ 187,748	\$ 196,640

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
Emergency Management:						
Emergency Management Coordinator	0.0	1.0	1.0	\$ 0	\$ 42,991	\$ 45,648
Total	0.0	1.0	1.0	\$ 0	\$ 42,991	\$ 45,648
Administration Division Total	4.0	5.0	5.0	\$ 167,553	\$ 230,739	\$ 242,288
Fire Suppression Division						
Asst. Fire Chief	1.0	1.0	1.0	\$ 57,311	\$ 68,871	\$ 73,520
Battalion Chief	3.0	3.0	3.0	148,083	169,696	176,768
Lieutenant	11.0	11.0	11.0	490,162	523,501	535,638
Fire Training Coordinator	1.0	1.0	0.0	34,929	41,695	0
Apparatus Operator	9.0	9.0	10.0	350,225	379,685	428,545
Firefighter I	19.0	22.0	19.0	554,346	856,096	709,217
Firefighter II	6.0	3.0	6.0	180,613	91,784	201,471
Firefighter III	0.0	4.0	6.0	0	145,388	200,269
Total	50.0	54.0	56.0	\$ 1,815,669	\$ 2,276,716	\$ 2,125,157
EMS Division						
Apparatus Operator	3.0	3.0	5.0	\$ 114,110	\$ 124,172	\$ 208,410
EMS Coordinator	1.0	1.0	1.0	37,518	44,468	47,448
Firefighter I	21.0	21.0	22.0	689,184	867,084	825,464
Firefighter II	5.0	5.0	1.0	150,145	165,767	37,250
Firefighter III	0.0	0.0	1.0	0	0	32,788
Lieutenant- Fire	1.0	1.0	1.0	45,544	49,760	51,321
Sr. Secretary	1.0	0.0	0.0	23,672	0	0
Total	32.0	31.0	31.0	\$ 1,060,173	\$ 1,251,251	\$ 1,202,682
Fire Prevention Division						
Fire Marshal	1.0	1.0	1.0	\$ 54,017	\$ 65,442	\$ 70,384
Fire Prevention Officer	3.0	3.0	3.0	135,665	183,559	140,038
Code Enforcement Officer	3.0	3.0	4.0	87,840	87,537	115,790
Parking Enforcement Officer	2.0	2.0	2.0	38,088	41,242	43,461
Public Education Officer	1.0	1.0	1.0	35,959	42,768	44,949
Total	10.0	10.0	11.0	\$ 351,569	\$ 420,548	\$ 414,623
Fire						
Full Time Total	96.0	100.0	103.0			
*Part-Time/Seasonal Total	0.0	0.0	0.0			
Department Totals	96.0	100.0	103.0	\$ 3,394,964	\$ 4,179,254	\$ 3,984,750
General Fund						
Public Works Department						
Public Works Admin. Division						
Director of Public Works	1.0	1.0	1.0	\$ 81,884	\$ 85,905	\$ 87,212
Staff Assistant	2.0	2.0	2.0	49,439	60,521	63,079
Asst. Public Works Director	1.0	1.0	1.0	53,901	64,857	69,633
Greenways Program Manager	1.0	1.0	1.0	44,611	46,964	49,939
Assistant City Engineer	0.0	1.0	1.0	0	44,802	59,479
Customer Service Representative	1.0	1.0	1.0	19,019	24,219	25,526
Total	6.0	7.0	7.0	\$ 248,854	\$ 327,268	\$ 354,868
Facilities Maintenance Division						
Facility Maint. Superintendent	1.0	1.0	1.0	\$ 44,245	\$ 53,044	\$ 57,358
Sr. Facility Maint. Technician	1.0	1.0	1.0	35,311	37,603	39,493
Facility Maint. Technician	4.0	4.0	5.0	119,764	128,770	161,936
Total	6.0	6.0	7.0	\$ 199,320	\$ 219,417	\$ 258,787
Streets Maintenance Division						
Street Superintendent	1.0	1.0	1.0	\$ 47,787	\$ 56,911	\$ 59,479
Foreman	2.0	2.0	1.0	72,223	70,825	36,819
Crew Leader	0.0	1.0	1.0	0	374,324	30,749
Equipment Operator	12.0	15.0	15.0	290,112	28,408	376,723
Public Service Worker	4.0	4.0	4.0	79,446	75,568	76,368
Total	19.0	23.0	22.0	\$ 489,568	\$ 606,036	\$ 580,138
Drainage Division						
Foreman	0.0	0.0	1.0	\$ 0	\$ 0	\$ 36,819
Equipment Operator	5.0	5.0	5.0	121,784	127,342	129,521
Total	5.0	5.0	6.0	\$ 121,784	\$ 127,342	\$ 166,340
Traffic Division						
Signs Technician	2.0	2.0	2.0	\$ 48,072	\$ 50,932	\$ 48,688
Total	2.0	2.0	2.0	\$ 48,072	\$ 50,932	\$ 48,688

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
Public Works Engineering						
City Engineer	1.0	1.0	1.0	\$ 62,857	\$ 71,164	\$ 73,516
Assistant City Engineer	1.0	1.0	1.0	58,866	61,417	63,180
Graduate Civil Engineer	3.0	3.0	3.0	127,242	147,928	148,079
Engineering Technician	4.0	4.0	4.0	134,629	139,453	145,740
* Public Works Intern	0.5	0.5	0.5	3,842	3,853	987
* Engineering Aide	1.0	1.0	1.0	22,241	22,302	22,402
* Field Data Technician	0.5	0.5	0.5	10,178	10,203	9,865
Total	11.0	11.0	11.0	\$ 419,855	\$ 456,320	\$ 463,769
Traffic Signal Systems						
Traffic Systems Superintendent	1.0	1.0	1.0	\$ 52,773	\$ 57,419	\$ 59,479
Traffic Systems Foreman	1.0	1.0	1.0	42,850	45,366	46,607
Traffic Signal Technician	3.0	3.0	3.0	103,320	114,344	108,928
Total	5.0	5.0	5.0	\$ 198,943	\$ 217,129	\$ 215,014
Public Works						
Full Time Total	52.0	57.0	58.0			
*Part-Time/Seasonal Total	2.0	2.0	2.0			
Department Totals	54.0	59.0	60.0	\$ 1,726,396	\$ 2,004,444	\$ 2,087,604

General Fund

Parks & Recreation Department

Parks & Recreation Administration Division

Director of Parks & Rec.	1.0	1.0	1.0	\$ 77,108	\$ 86,984	\$ 89,281
Asst. Director of Parks & Rec.	1.0	1.0	1.0	60,364	69,957	73,911
Sr. Parks Planner	1.0	1.0	1.0	43,136	50,272	52,779
Parks Planner	2.0	2.0	2.0	75,166	88,055	92,882
Staff Assistant	1.0	1.0	1.0	25,483	30,058	31,711
Sr. Secretary	2.0	1.0	1.0	52,749	24,261	25,590
Secretary	0.5	2.0	2.0	14,181	39,140	44,100
* Receptionist	0.5	0.5	0.5	3,685	3,695	1,805
Total	9.0	9.5	9.5	\$ 351,872	\$ 392,422	\$ 412,059
Emergency Management						
Asst. Emergency Management Coordinator	1.0	0.0	0.0	\$ 36,640	\$ 0	\$ 0
Total	1.0	0.0	0.0	\$ 36,640	\$ 0	\$ 0
Admin. Division Total	10.0	9.5	9.5	\$ 388,512	\$ 392,422	\$ 412,059
Recreation Division						
Hotel/Motel Programs Activity Center						
* Special Events Workers	0.5	0.5	0.5	\$ 2,605	\$ 2,610	\$ 2,617
Total	0.5	0.5	0.5	\$ 2,605	\$ 2,610	\$ 2,617
Recreation Administration Activity Center						
Recreation Superintendent	1.0	1.0	1.0	\$ 49,621	\$ 56,737	\$ 55,569
Recreation Supervisor	0.0	1.0	1.0	0	43,470	46,060
Total	1.0	2.0	2.0	\$ 49,621	\$ 100,207	\$ 101,628
Recreation Athletics Activity Center						
Recreation Supervisor	2.0	2.0	2.0	\$ 82,865	\$ 93,432	\$ 96,116
Asst. Recreation Supervisor	1.0	1.0	1.0	42,458	32,289	32,447
* Special Events Worker	3.0	3.0	3.0	56,656	56,811	56,967
Total	6.0	6.0	6.0	\$ 181,979	\$ 182,532	\$ 185,530
Special Events Activity Center						
Recreation Supervisor	1.0	1.0	1.0	\$ 38,674	\$ 47,445	\$ 49,776
* Recreation Assistant/ Special Events	1.5	1.5	1.5	13,200	9,865	13,272
Total	2.5	2.5	2.5	\$ 51,874	\$ 57,310	\$ 63,048
Hotel/Motel Programs Activity Center						
* Special Events Workers	1.0	1.0	1.0	\$ 23,547	\$ 23,612	\$ 23,676
Total	1.0	1.0	1.0	\$ 23,547	\$ 23,612	\$ 23,676
Senior Services Activity Center						
Senior Services Coordinator	0.0	0.5	0.5	\$ 0	\$ 16,300	\$ 19,395
* Temp/Seasonal Workers	0.0	0.5	0.5	0	2,506	2,514
Total	0.0	1.0	1.0	\$ 0	\$ 2,506	\$ 21,909

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
Recreation Youth Activity Center						
Youth Services Coordinator	0.0	0.0	0.0	\$ 0	\$ 0	\$ 0
Recreation Supervisor	2.0	0.0	0.0	78,151	0	0
* Teen Center Staff Attendant	3.0	0.0	0.0	52,752	0	0
Total	5.0	0.0	4.0	\$ 130,903	\$ 0	\$ 0
Recreation Division Totals	16.0	13.0	13.0	\$ 440,529	\$ 368,777	\$ 398,408
Special Facilities Division:						
Special Facilities Administration Activity Center						
Recreation Superintendent	1.0	1.0	1.0	\$ 46,968	\$ 54,227	\$ 56,830
Total	1.0	1.0	1.0	\$ 46,968	\$ 54,227	\$ 56,830
Instruction Activity Center						
Recreation Supervisor	1.0	1.0	1.0	\$ 40,336	\$ 47,353	\$ 49,766
Asst. Recreation Supervisor	1.0	1.0	1.0	27,468	32,736	28,230
Senior Services Coordinator	0.5	0.0	0.0	16,050	0	0
* Tennis Workers	0.5	0.5	0.5	12,910	12,947	12,983
* Water Safety Aides	2.0	2.0	2.0	33,809	33,902	33,995
* Swim Coach	2.0	2.0	2.0	25,599	24,666	24,734
Total	7.0	6.5	6.5	\$ 156,172	\$ 151,604	\$ 149,708
Special Facilities Aquatic Activity Center						
Pools Supervisor	1.0	1.0	1.0	\$ 42,676	\$ 47,445	\$ 49,776
Pool Technician	1.0	1.0	1.0	28,635	27,272	30,698
* Pool Manager/ Asst. Manager	6.0	6.0	6.0	103,716	104,004	104,289
* Lifeguards	10.0	10.0	10.0	160,417	160,860	161,301
* Other Pool Seasonal Employees	2.0	2.0	2.0	22,070	22,130	22,181
Total	20.0	20.0	20.0	\$ 357,514	\$ 361,711	\$ 368,245
Special Facilities Conference Center Activity Center						
Conference Center Supervisor	1.0	1.0	1.0	\$ 40,476	\$ 46,633	\$ 49,070
Assist. Conference Center Supervisor	1.0	1.0	1.0	25,169	27,353	31,284
Secretary	1.0	1.0	1.0	21,955	20,620	21,709
* Part-time Receptionist	1.0	1.0	1.0	9,654	9,681	7,019
* Building Attendant	2.5	2.5	2.5	34,401	34,495	27,576
Total	6.5	6.5	6.5	\$ 131,655	\$ 138,782	\$ 136,657
Special Facilities Lincoln Center Activity Center						
Center Supervisor	1.0	1.0	1.0	\$ 37,000	\$ 43,539	\$ 45,848
Center Assistant Supervisor	0.0	0.0	1.0	0	0	33,264
Building Attendant	1.0	1.0	0.0	17,259	19,097	0
Gym Attendant- Lincoln Center	0.5	0.5	0.0	11,471	12,671	237
Secretary	1.0	1.0	1.0	19,114	21,737	23,073
* Recreation Assistant	3.5	3.5	3.5	50,143	58,281	44,116
Total	7.0	7.0	6.5	\$ 134,987	\$ 155,325	\$ 146,538
Youth Recreation						
Recreation Supervisor	0.0	1.0	1.0	\$ 0	\$ 45,546	\$ 43,385
* Teen Center Staff Attendant	0.0	3.0	3.0	0	52,896	53,041
Total	0.0	4.0	4.0	\$ 0	\$ 98,442	\$ 96,426
Special Fac. Division Totals	41.5	45.0	44.5	\$ 827,296	\$ 960,091	\$ 954,404
Parks Operations Division:						
Operations Administration Activity Center						
Parks Superintendent	1.0	1.0	1.0	\$ 46,013	\$ 53,138	\$ 55,911
Total	1.0	1.0	1.0	\$ 46,013	\$ 53,138	\$ 55,911
East District Operations Activity Center						
Parks Operations Supervisor	1.0	1.0	1.0	\$ 32,422	\$ 36,982	\$ 40,146
Parks Crew Leader	2.0	3.0	3.0	57,444	85,608	68,515
Light Equipment Operator	2.0	3.0	3.0	46,009	70,395	68,222
Grounds Worker	3.0	4.0	4.0	61,759	82,477	68,414
* Part-time Groundswoker	1.0	2.0	2.0	14,339	30,148	30,148
Total	9.0	13.0	13.0	\$ 211,973	\$ 305,610	\$ 275,445
South District Operations Activity Center						
Parks Operations Supervisor	1.0	1.0	1.0	\$ 36,149	\$ 38,714	\$ 40,169
Parks Crew Leader	2.0	2.0	2.0	51,411	57,241	59,342
Light Equipment Operator	2.0	2.0	2.0	40,381	45,383	47,417
Grounds Worker	4.0	4.0	4.0	74,596	79,081	84,469
* Part-time Groundswoker	1.0	1.0	1.0	14,339	14,378	14,418
Total	10.0	10.0	10.0	\$ 216,876	\$ 234,797	\$ 245,814

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
West District Parks Operations Activity Center						
Parks Operations Supervisor	1.0	1.0	1.0	\$ 34,918	\$ 38,085	\$ 38,813
Parks Crew Leader	2.0	2.0	2.0	48,891	54,585	59,376
Light Equipment Operator	2.0	2.0	2.0	43,173	45,817	45,918
Grounds Worker	5.0	5.0	5.0	98,698	98,985	106,398
* Part-time Groundsworker	1.0	1.0	1.0	14,339	14,378	14,379
Total	11.0	11.0	11.0	\$ 240,019	\$ 251,850	\$ 264,885
Operations Division Totals						
	31.0	35.0	35.0	\$ 714,881	\$ 845,395	\$ 842,055
Forestry Division: Wolf Pen Creek Activity Center						
* Maintenance Worker	0.5	0.5	0.5	\$ 3,911	\$ 3,922	\$ 3,933
Total	0.5	0.5	0.5	\$ 3,911	\$ 3,922	\$ 3,933
Cemetery Activity Center						
Cemetery Sexton	1.0	1.0	1.0	\$ 40,985	\$ 41,678	\$ 41,678
Groundsworker	2.0	2.0	2.0	39,651	40,320	41,423
Total	3.0	3.0	3.0	\$ 80,636	\$ 81,998	\$ 83,101
Forestry Activity Center						
Forestry Superintendent	1.0	1.0	1.0	\$ 45,934	\$ 52,656	\$ 55,517
Forestry Supervisor	1.0	1.0	1.0	31,363	35,329	40,169
Forestry/Horticulture Crew Leader	2.0	2.0	2.0	46,813	55,790	62,121
Forestry/Horticulture Worker	4.0	6.0	5.0	91,803	128,584	114,799
Irrigation Specialist	1.0	1.0	2.0	23,538	24,024	47,626
Total	9.0	11.0	11.0	\$ 239,451	\$ 296,383	\$ 320,232
Forestry Division Totals						
	12.5	14.5	14.5	\$ 323,998	\$ 382,303	\$ 407,266
Parks & Recreation						
Full Time Total	68.5	73.0	72.5			
*Part-Time/Seasonal Total	42.5	44.0	44.0			
Department Totals	111.0	117.0	116.5	\$ 2,695,216	\$ 2,948,988	\$ 3,014,193

General Fund

Development Services Department

Development Services Administration Division

Dir. of Development Services	1.0	1.0	1.0	\$ 68,985	\$ 79,895	\$ 82,020
Staff Planner	3.0	3.0	3.0	105,885	126,474	134,593
Staff Assistant	2.0	2.0	2.0	55,030	57,784	61,182
Customer Service Representative	3.0	3.0	3.0	56,785	72,600	74,873
Asst Dev. Review Manager	1.0	1.0	1.0	35,295	43,405	46,650
Development Review Manager	1.0	1.0	1.0	42,413	53,728	57,065
Secretary	1.0	1.0	1.0	18,693	21,054	22,967

Total	12.0	12.0	12.0	\$ 383,086	\$ 454,940	\$ 479,349
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Development Services Engineering Activity Center

Assistant City Engineer- Dev.	1.0	1.0	1.0	\$ 54,664	\$ 57,662	\$ 59,770
Graduate Civil Engineer	2.0	2.0	2.0	96,181	100,393	99,155

Total	3.0	3.0	3.0	\$ 150,845	\$ 158,055	\$ 158,925
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Planning Administration Activity Center

City Planner	1.0	1.0	1.0	\$ 66,664	\$ 70,945	\$ 74,049
Sr. Planner	3.0	2.0	2.0	137,504	106,561	111,937
Staff Planner	2.0	1.0	1.0	71,400	43,499	43,450
Transportation Planner	1.0	1.0	1.0	54,549	50,584	59,770
Transportation Analyst	1.0	0.0	0.0	39,457	0	0
Land Database Technician	1.0	1.0	1.0	28,562	29,390	29,794
Mapping Technician	0.5	0.5	0.5	10,059	11,184	10,558
* Planning Intern	1.0	0.0	0.0	17,619	0	0

Total	10.5	6.5	6.5	\$ 425,814	\$ 312,163	\$ 329,558
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Neighborhood Services Activity Center

Sr. Planner	0.0	1.0	0.0	\$ 0	\$ 48,285	\$ 0
Staff Planner	0.0	1.0	1.0	0	39,919	41,561
* Planning Intern	0.0	1.0	1.0	0	17,668	17,668

Total Salaries & Benefits	0.0	3.0	2.0	\$ 0	\$ 105,872	\$ 59,229
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* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
Building Inspection Activity Center						
Building Official	1.0	1.0	1.0	\$ 50,075	\$ 56,969	\$ 59,770
Plans Examiner	1.0	1.0	1.0	40,481	40,484	42,629
Combination Building Inspector	4.0	4.0	4.0	129,461	138,417	131,000
Staff Assistant	1.0	1.0	1.0	22,761	30,163	31,774
Total	7.0	7.0	7.0	\$ 242,778	\$ 266,033	\$ 265,173
Development Services						
Full Time Total	31.5	30.5	29.5			
*Part-Time/Seasonal Total	1.0	1.0	1.0			
Department Totals	32.5	31.5	30.5	\$ 1,202,523	\$ 1,297,063	\$ 1,292,234

General Fund

Office of Technology and Information Services

OTIS Administration Division						
Director of OTIS	1.0	1.0	1.0	\$ 80,997	\$ 85,769	\$ 90,057
Comm/Info Mgr.	1.0	1.0	1.0	60,179	65,484	68,112
Action Center Coordinator	1.0	1.0	1.0	36,139	35,270	41,605
Action Center Representative	3.0	3.0	2.0	66,115	73,075	46,406
Total	6.0	6.0	5.0	\$ 243,430	\$ 259,598	\$ 246,180

E-Government

E-Government Coordinator	0.0	0.0	1.0	\$ 0	\$ 0	\$ 41,000
Total	0.0	0.0	1.0	\$ 0	\$ 0	\$ 41,000

Geographic Information Services

GIS Coordinator	1.0	1.0	1.0	\$ 43,884	\$ 50,432	\$ 53,012
GIS Technician	1.0	1.0	1.0	32,294	32,405	32,405
* Part-time GIS Technician	0.5	0.5	0.5	11,129	11,160	11,191
Total	2.5	2.5	2.5	\$ 87,307	\$ 93,997	\$ 96,607

Management Information Systems Division

MIS Director/ Asst Dir of OTIS	1.0	1.0	0.0	\$ 75,183	\$ 79,273	\$ 0
Sr. Systems Analyst	1.0	0.0	0.0	61,413	0	0
Systems Analyst	5.0	6.0	6.0	204,887	287,477	295,780
Systems Operator	1.0	1.0	1.0	25,409	30,218	31,284
Micro Computer Coordinator	1.0	1.0	1.0	36,615	41,898	42,952
MicroComputer Specialist	4.0	4.0	4.0	120,256	151,120	155,254
Network Systems Analyst	2.0	2.0	2.0	79,800	100,459	102,915
Total	15.0	15.0	14.0	\$ 603,563	\$ 690,445	\$ 628,184

Office of Tech. and Information Systems

Full Time Total	23.0	23.0	22.0			
*Part-Time/Seasonal Total	0.5	0.5	0.5			
Department Totals	23.5	23.5	22.5	\$ 934,300	\$ 1,044,040	\$ 1,011,972

General Fund

Fiscal Services Department

Fiscal Administration Division

Fiscal Services Director	1.0	1.0	1.0	\$ 68,230	\$ 84,856	\$ 88,938
Staff Assistant	1.0	1.0	1.0	22,395	30,163	32,619
Secretary	1.0	1.0	1.0	19,474	20,692	21,865
Total	3.0	3.0	3.0	\$ 110,099	\$ 135,711	\$ 143,422

Risk Management Division

Risk Manager/Safety Coord.	1.0	1.0	1.0	\$ 56,801	\$ 55,690	\$ 60,490
Safety and Training Coordinator	0.0	0.0	1.0	0	0	48,853
Risk Analyst	1.0	1.0	1.0	29,530	44,128	45,966
Staff Assistant	0.5	0.5	0.0	10,162	14,048	0
Total	2.5	2.5	3.0	\$ 96,493	\$ 113,866	\$ 155,309

Accounting Division

Asst Fiscal Svs Dir/Accounting Mgr	1.0	1.0	1.0	\$ 55,670	\$ 67,099	\$ 71,011
Acct. Customer Service Supervisor	1.0	1.0	1.0	41,130	47,443	50,006
Staff Accountant	1.0	1.0	1.0	36,220	42,796	44,975
Investment Officer	1.0	1.0	1.0	40,649	44,569	46,844
Acct. Customer Service Rep.	4.0	5.0	4.0	86,312	115,957	83,134
Accounting Assistant	1.0	1.0	1.0	28,095	30,240	34,653
Staff Assistant	1.5	1.5	2.0	30,487	41,328	63,399
Total	10.5	11.5	11.0	\$ 318,563	\$ 389,432	\$ 394,023

Purchasing Division

Purchasing Services Manager	1.0	1.0	1.0	\$ 49,488	\$ 57,357	\$ 59,480
Sr. Buyer	1.0	1.0	0.0	43,508	50,434	1,153
Buyer	1.0	1.0	2.0	29,822	43,588	97,623
Purchasing Assistant	1.0	1.0	1.0	21,366	30,163	31,732
* Purchasing Intern	0.5	0.5	0.5	7,320	7,320	7,320
Total	4.5	4.5	4.5	\$ 151,504	\$ 188,862	\$ 197,308

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
Municipal Court Division						
Municipal Court Administrator	1.0	1.0	1.0	\$ 39,298	\$ 52,190	\$ 55,045
Sr. Court Customer Service Reps.	3.0	0.0	0.0	41,301	0	0
Court Customer Service Reps.	6.0	6.0	6.0	107,891	131,836	161,417
Lead Customer Service Reps.	0.0	3.0	2.0	0	52,266	55,253
Staff Assistant	1.0	1.0	2.0	19,475	28,095	58,218
Bailiff	1.0	1.0	1.5	19,381	21,143	38,652
Total	12.0	12.0	12.5	\$ 227,346	\$ 285,530	\$ 368,586
Municipal Court Judges Division						
Municipal Court Judge	1.0	1.0	1.0	\$ 61,649	\$ 56,260	\$ 61,654
* Part-time Municipal Court Judge	0.5	0.5	0.5	10,035	10,008	10,063
Total Salaries & Benefits	1.5	1.5	1.5	\$ 71,684	\$ 66,268	\$ 71,716
Fiscal Services						
Full Time Total	33.0	34.0	34.5			
*Part-Time/Seasonal Total	1.0	1.0	1.0			
Department Totals	34.0	35.0	35.5	\$ 975,689	\$ 1,179,669	\$ 1,330,363
General Fund						
General Government						
City Secretary Division						
City Secretary	1.0	1.0	1.0	\$ 48,500	\$ 53,146	\$ 53,146
Assistant City Secretary	1.0	1.0	1.0	29,641	31,284	32,222
Staff Assistant	1.0	1.0	1.0	22,714	25,680	27,296
Records Technician	1.0	1.0	1.0	18,919	23,665	25,078
Temp/Seasonal	0.0	0.0	0.0	309	310	310
Total	4.0	4.0	4.0	\$ 120,083	\$ 134,085	\$ 138,053
City Manager Division						
City Manager	1.0	1.0	1.0	\$ 115,640	\$ 125,344	\$ 131,611
Assistant City Manager	1.0	1.0	1.0	95,441	105,288	121,082
Assistant to CM	1.0	1.0	1.0	37,496	44,780	42,035
Secretary	1.0	1.0	0.0	21,639	18,907	0
Staff Assistant	0.0	1.0	1.0	0	26,178	28,640
Land Agent	1.0	1.0	1.0	35,700	46,830	48,692
Community Program Coord.	1.0	0.0	0.0	51,117	0	0
Volunteer Coordinator	0.5	0.0	0.0	12,495	0	0
Total	6.5	6.0	5.0	\$ 369,528	\$ 367,327	\$ 372,059
Community Programs						
Community Program Coord.	0.0	1.0	1.0	\$ 0	\$ 51,851	\$ 54,595
Volunteer Coordinator	0.0	0.5	0.5	0	16,072	15,353
Total	0.0	1.5	1.5	\$ 0	\$ 67,923	\$ 69,949
Legal Division						
City Attorney	1.0	1.0	1.0	\$ 87,300	\$ 97,267	\$ 102,506
First Asst. City Attorney	1.0	1.0	1.0	78,327	86,573	89,338
Senior Asst. City Attorney	0.0	1.0	1.0	0	52,021	71,767
Asst. City Attorney	3.0	2.0	2.0	130,418	98,576	103,064
Legal Assistant	2.0	2.0	2.0	66,566	71,295	75,256
Legal Clerk	0.75	0.75	0.75	11,639	13,715	14,490
Total	7.75	7.75	7.75	\$ 374,250	\$ 419,447	\$ 456,421
Public Comm & Marketing Division						
Public Comm. and Marketing Mgr	1.0	1.0	1.0	\$ 55,460	\$ 64,260	\$ 66,743
Public Comm. And Marketing Asst.	1.0	1.0	1.0	30,904	35,922	37,852
Total	2.0	2.0	2.0	\$ 86,364	\$ 100,182	\$ 104,595
Human Resources Division						
Human Resources Director	1.0	1.0	1.0	\$ 66,890	\$ 76,451	\$ 79,982
Asst. Human Resources Dir.	1.0	1.0	1.0	42,890	50,296	53,647
Human Resources Analyst	1.0	1.0	1.0	38,703	45,664	48,497
Benefits Coordinator	1.0	1.0	1.0	36,456	42,957	45,600
Staff Assistant	1.0	1.0	1.0	24,345	26,230	29,429
Secretary	0.0	0.0	0.75	0	0	15,512
Receptionist	1.0	0.5	0.00	8,609	8,633	0
Total	6.0	5.5	5.75	\$ 217,893	\$ 250,231	\$ 272,666
Economic Development Division						
Director of Economic Dev.	1.0	1.0	1.0	\$ 65,255	\$ 78,100	\$ 81,729
Sr. Econ. Develop. Analyst	1.0	1.0	1.0	41,247	48,249	52,195
* Economic Development Intern	0.5	0.5	0.0	9,360	9,360	0
Total	2.5	2.5	2.0	\$ 115,862	\$ 135,709	\$ 133,924

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
Community Development Division						
CD Budget Analyst	1.0	1.0	1.0	\$ 38,306	\$ 44,996	\$ 47,802
CD Project Specialist	2.0	1.0	1.0	68,955	38,088	37,561
Comm. Dev. Administrator	1.0	1.0	1.0	48,852	57,917	60,763
Staff Assistant	1.0	1.0	1.0	22,315	26,420	27,829
Housing Development Coordinator	1.0	1.0	1.0	41,783	48,999	49,802
CD Housing Analyst	1.0	1.0	1.0	38,306	45,012	46,882
Housing Programs Coordinator	1.0	1.0	1.0	42,403	48,999	49,802
CD Projects Coordinator	1.0	1.0	1.0	41,794	49,032	51,548
* Part-time Receptionist	0.5	0.5	0.5	0	0	752
Total	9.5	8.5	8.5	\$ 342,714	\$ 359,463	\$ 372,743
Office of Budget & Strategic Planning						
Budget & Strategic Planning Director	1.0	1.0	1.0	\$ 52,065	\$ 63,664	\$ 70,112
Budget Assistant	1.0	1.0	1.0	22,986	26,216	27,190
Budget/Management Analyst	2.0	2.0	2.0	76,754	87,566	87,100
* Part Time - Intern	0.5	0.5	0.5	8,048	14,088	12,294
Total	4.5	4.5	4.5	\$ 159,853	\$ 191,534	\$ 196,695
General Government						
Full Time Total	40.25	40.25	40.00			
*Part-Time/Seasonal Total	2.50	2.00	1.00			
Department Totals	42.75	42.25	41.00	\$ 1,786,547	\$ 2,025,901	\$ 2,117,105
General Fund Position Totals						
Full Time Total	483.25	497.75	498.50			
Part-Time/Seasonal Total	52.00	53.00	52.00			
GENERAL FUND TOTALS	535.25	550.75	550.50	\$17,667,179	\$20,127,110	\$20,377,620
Parking Enterprise Fund						
Fire Department						
Parking Lot Activity Center						
Parking Enforcement Officer	3.0	3.0	3.0	\$ 56,871	\$ 57,880	\$ 70,009
Parking Supervisor	1.0	1.0	1.0	35,700	38,969	46,630
* Parking Attendants/P I	2.0	4.0	4.0	30,835	68,649	63,296
Total	6.0	8.0	8.0	\$ 123,406	\$ 165,498	\$ 179,935
Parking Fund Position Totals						
Full Time Total	4.0	4.0	4.0			
Part-Time/Seasonal Total	4.0	4.0	4.0			
PARKING FUND TOTALS	8.0	8.0	8.0	\$ 123,406	\$ 165,498	\$ 179,935
Electric Fund						
Public Utilities Department						
Operations Administration Division						
Warehouse Operations Activity Center						
Warehouse Supervisor	1.0	1.0	1.0	\$ 31,162	\$ 36,253	\$ 41,477
Warehouse Assistant	2.0	2.0	2.0	45,635	58,178	54,898
* Warehouse Clerk	0.5	0.5	0.5	7,725	7,746	8,396
* Facility Attendant	0.5	0.5	0.5	5,284	5,298	5,314
Total	4.0	4.0	4.0	\$ 89,806	\$ 107,475	\$ 110,085
Administration Activity Center						
Director of Public Utilities	1.0	1.0	1.0	\$ 100,034	\$ 110,731	\$ 116,086
Utilities Admin. Mgr.	1.0	1.0	1.0	43,771	52,786	55,054
Customer Service Rep	1.0	1.0	1.0	19,098	26,176	25,590
Senior Secretary	2.0	1.0	1.0	52,121	26,148	25,590
Secretary	1.0	2.0	2.0	21,951	49,787	46,809
Staff Assistant	1.0	1.0	1.0	23,626	31,342	31,753
* PUD Intern	0.5	0.5	0.5	6,954	6,973	6,992
Total	7.5	7.5	7.5	\$ 267,555	\$ 303,943	\$ 307,874
Safety and Training						
Safety and Training Coordinator	0.0	1.0	0.0	\$ 0	\$ 37,284	\$ 1,096
Total	0.0	1.0	0.0	\$ 0	\$ 37,284	\$ 1,096
Operations Adm. Div. Totals	11.5	12.5	11.5	\$ 357,361	\$ 448,702	\$ 419,055
Electrical Transmission & Distribution Division						
Asst. Dir. PUD/Division Manager	1.0	1.0	1.0	\$ 72,582	\$ 79,201	\$ 81,559
Electrical Trans./Dist Superintendent	1.0	1.0	1.0	65,137	65,512	68,690
Elec Trans./Dist Supervisor	1.0	1.0	1.0	45,366	47,193	49,581
Elec Trans./Dist Foreman	2.0	2.0	2.0	80,463	89,864	94,257
Line Technician	19.0	19.0	19.0	597,569	667,028	648,658
Elec. Planning/Projects Coord.	1.0	1.0	1.0	32,164	37,967	46,659
Work Order/Prop. Rec. Coord.	1.0	1.0	1.0	30,630	34,518	36,466

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
* Part-time Utility Technician	1.0	1.0	1.0	8,347	8,340	8,369
Metering Supervisor	1.0	0.0	0.0	40,232	0	0
Substation Supervisor	1.0	0.0	0.0	38,303	0	0
Metering/Substation Supervisor	0.0	2.0	2.0	0	88,521	92,206
Elec. Sub/ Metering Superintendent	1.0	1.0	1.0	61,508	65,512	65,617
Substation/Metering Elec. Technician	6.0	6.0	6.0	211,978	187,006	223,278
Utility Dispatch Ops Superint.	1.0	1.0	1.0	50,289	57,684	59,671
Public Utility Dispatcher	5.0	5.0	5.0	175,342	156,033	154,214
Utility Dispatch Ops Assistant	1.0	1.0	1.0	38,303	41,169	45,529
Mapping Coordinator	1.0	1.0	1.0	32,164	34,612	34,612
Energy Auditor	2.0	1.0	1.0	57,564	30,834	32,405
Energy Coordinator	0.0	1.0	1.0	0	44,338	49,469
Line Locator/ Inspector	1.0	1.0	1.0	32,857	36,402	37,880
Safety and Training Coordinator	1.0	0.0	0.0	30,971	0	0
Total	48.0	47.0	47.0	\$ 1,701,769	\$ 1,771,734	\$ 1,829,118
 Full Time Total	 57.0	 57.0	 56.0			
Part-Time/Seasonal Total	2.5	2.5	2.5			
ELECTRIC FUND TOTALS	59.5	59.5	58.5	\$ 2,059,130	\$ 2,220,436	\$ 2,248,173
 Water Fund						
Public Utilities Department						
Water Division:						
Water Production Activity Center						
Chief Water Production Operator	1.0	1.0	1.0	\$ 33,337	\$ 36,908	\$ 36,140
SCADA Technician	1.0	0.0	0.0	30,243	0	0
Pump Station Operator	4.0	4.0	4.0	107,032	115,821	118,993
Graduate Civil Engineer	0.0	1.0	1.0	0	49,810	53,011
Field Operations Superintendent	0.0	0.0	1.0	0	0	54,412
Crew Leader	0.0	0.0	5.0	0	0	159,309
Maint. Foreman	0.0	0.0	2.0	0	0	79,060
W/WW Systems Operator	0.0	0.0	7.0	0	0	189,118
Division Manager - Water/WW	0.0	0.0	1.0	0	0	74,097
Environ. Compliance/Training Coord.	0.0	0.0	1.0	0	0	53,189
GIS Technician	0.0	0.0	2.0	0	0	64,851
Environmental Technician	0.0	0.0	4.0	0	0	127,065
Water Resource Coordinator	0.0	0.0	1.0	0	0	45,381
* Part-time GIS Technician	0.0	0.0	1.0	0	0	10,544
Total	6.0	6.0	31.0	\$ 170,612	\$ 202,539	\$ 1,065,173
 Water Distribution Activity Center						
Field Operations Superintendent	1.0	1.0	0.0	\$ 52,309	\$ 50,944	\$ 0
Crew Leader	5.0	5.0	0.0	155,264	171,606	0
Maint. Foreman	2.0	2.0	0.0	66,975	77,253	0
W/WW Systems Operator	7.0	7.0	0.0	169,141	178,087	0
Total	15.0	15.0	0.0	\$ 443,689	\$ 477,890	\$ 0
 Environmental Services Activity Center						
Division Manager - Water/WW	1.0	1.0	0.0	\$ 66,428	\$ 70,263	\$ 0
Environ. Compliance/Training Coord.	1.0	1.0	0.0	41,818	50,193	0
GIS Technician	2.0	2.0	0.0	58,298	64,453	0
Environmental Technician	2.0	2.0	0.0	63,045	63,803	0
Crew Leader	1.0	1.0	0.0	31,029	33,657	0
GPS Technician	1.0	1.0	0.0	28,152	32,044	0
Water Resource Coordinator	1.0	1.0	0.0	35,269	42,650	0
* Part-time GIS Technician	1.0	1.0	0.0	10,486	10,515	0
Total	10.0	10.0	0.0	\$ 334,525	\$ 367,578	\$ 0
 Water Fund Position Totals						
Full Time Total	30.0	30.0	30.0			
Part-Time/Seasonal Total	1.0	1.0	1.0			
WATER FUND TOTALS	31.0	31.0	31.0	\$ 948,826	\$ 1,048,007	\$ 1,065,173
 Wastewater Fund						
Public Utilities Department						
Wastewater Division:						
Wastewater Treatment Activity Center						
Plant Operations Superintendent	1.0	1.0	0.0	\$ 60,698	\$ 51,097	\$ 0
Chief WWTP Operator	1.0	1.0	0.0	42,461	43,567	0
System Analyst	0.0	1.0	0.0	0	46,157	0
SCADA Technician	2.0	1.0	0.0	58,198	32,969	0
WW Plant Operator	10.0	12.0	0.0	284,126	340,397	0
Electrical Technician	1.0	1.0	0.0	33,671	38,071	0
Elec. Technician I	1.0	1.0	0.0	29,617	32,634	0
Sr. Lab Technician	1.0	1.0	0.0	31,582	33,482	0
Lab Technician	2.0	2.0	0.0	48,645	51,462	0
Total	19.0	21.0	0.0	\$ 588,998	\$ 669,836	\$ 0

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
Wastewater Collection Activity Center						
Plant Operations Superintendent	0.0	0.0	1.0	\$ 0	\$ 51,097	\$ 58,159
Chief WWTP Operator	0.0	0.0	1.0	0	43,567	43,567
Systems Analyst	0.0	0.0	1.0	0	46,157	47,430
SCADA Technician	0.0	0.0	1.0	0	32,969	32,914
WW Plant Operator	0.0	0.0	12.0	0	340,397	101,854
Electrical Technician	0.0	0.0	1.0	0	38,071	36,267
Elec. Technician I	0.0	0.0	1.0	0	32,634	32,638
Sr. Lab Technician	0.0	0.0	1.0	0	33,482	34,102
Lab Technician	0.0	0.0	2.0	0	51,462	49,912
Maintenance Foreman	1.0	1.0	1.0	30,654	36,489	38,814
Crew Leader	4.0	4.0	4.0	115,372	126,151	125,881
W/WW Systems Operator	12.0	12.0	12.0	272,434	257,748	292,852
Total	17.0	17.0	38.0	\$ 418,460	\$ 1,090,224	\$ 894,390
Wastewater Fund Position Totals						
Full Time Total	36.0	38.0	38.0			
Part-Time/Seasonal Total	0.0	0.0	0.0			
WASTEWATER FUND TOTALS	36.0	38.0	38.0	\$ 1,007,458	\$ 1,760,060	\$ 894,390
Utilities Full-time Position Totals	123.0	125.0	124.0			
PUBLIC UTILITIES DEPT. TOTALS	126.5	128.5	127.5	\$ 4,015,414	\$ 5,028,503	\$ 4,207,735
Sanitation Fund						
Public Services Department						
Residential Collection Activity Center						
Sanitation Superintendent	1.0	1.0	1.0	\$ 43,116	\$ 51,878	\$ 55,875
Sanitation Foreman	1.0	1.0	1.0	30,250	34,662	35,142
Route Manager	16.0	16.0	17.0	325,428	413,715	461,578
Equipment Operator	2.0	2.0	2.0	43,666	48,986	49,233
Recycling Coordinator	1.0	1.0	1.0	35,880	41,131	44,459
Customer Service Representative	1.0	1.0	1.0	19,003	24,645	25,526
* Part-time Graduate Intern	1.0	1.0	1.0	14,317	14,356	14,356
* Part-time Route Manager	1.5	1.5	1.5	19,613	19,666	19,667
Total	24.5	24.5	25.5	\$ 531,273	\$ 649,039	\$ 705,837
Commercial Collection Activity Center						
Container Coordinator	2.0	2.0	2.0	\$ 48,626	\$ 55,558	\$ 55,047
Sanitation Foreman	1.0	1.0	1.0	32,999	37,979	36,819
Route Manager	7.0	8.0	8.0	187,240	234,862	199,960
Total	10.0	11.0	11.0	\$ 268,865	\$ 328,399	\$ 291,826
Sanitation Fund Position Totals						
Full Time Total	32.0	33.0	34.0			
Part-Time/Seasonal Total	2.5	2.5	2.5			
SANITATION FUND TOTALS	34.5	35.5	36.5	\$ 800,138	\$ 977,438	\$ 997,663
Utility Billing Fund						
Office of Technology and Information Services						
Utility Billing Activity Center						
Utilities Office Manager	1.0	1.0	1.0	\$ 56,949	\$ 60,117	\$ 61,921
Customer Service Supervisor	1.0	1.0	1.0	39,160	46,441	50,264
Utilities Analyst	1.0	1.0	1.0	37,913	43,697	47,278
Senior Customer Serv. Rep.	3.0	3.0	3.0	83,123	92,299	100,171
Customer Service Rep.	13.0	13.0	13.0	306,885	329,852	331,837
Part-time Cust. Serv. Rep.	1.5	2.0	1.5	32,337	32,954	22,279
* Temp. Customer Service Rep.	0.5	0.0	0.0	12,095	0	0
Total	21.0	21.0	20.5	\$ 568,462	\$ 605,360	\$ 613,750
Meter Services Activity Center						
Meter Services Supervisor	1.0	1.0	1.0	\$ 39,748	\$ 41,968	\$ 43,079
Meter Services Technician	2.0	2.0	2.0	56,855	59,871	59,493
Meter Reading Coordinator	1.0	1.0	1.0	31,184	32,690	33,672
Meter Services Field Rep.	5.0	5.0	6.0	98,792	89,211	120,735
Meter Services Field Rep- PT	0.5	0.5	0.0	9,773	9,868	169
Total	9.5	9.5	10.0	\$ 236,352	\$ 233,608	\$ 257,149
Utility Billing Position Totals						
Full Time Total	30.0	30.5	30.5			
Part-Time/Seasonal Total	0.5	0.0	0.0			
UTILITY BILLING FUND TOTALS	30.5	30.5	30.5	\$ 804,814	\$ 838,968	\$ 870,899

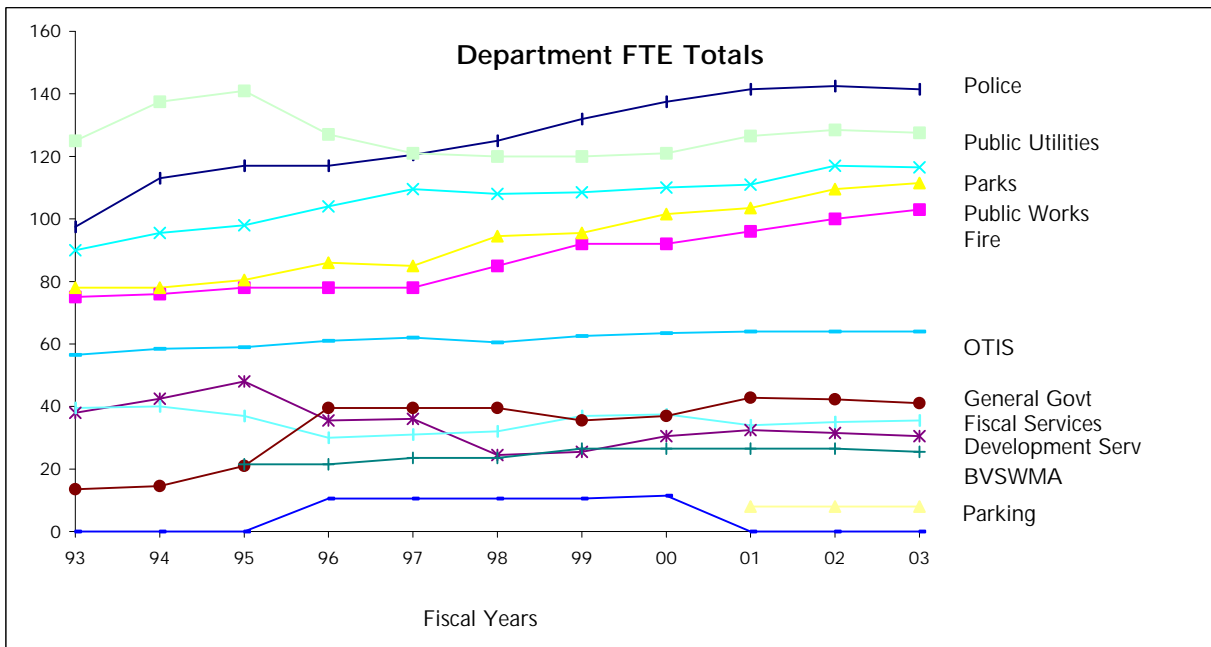
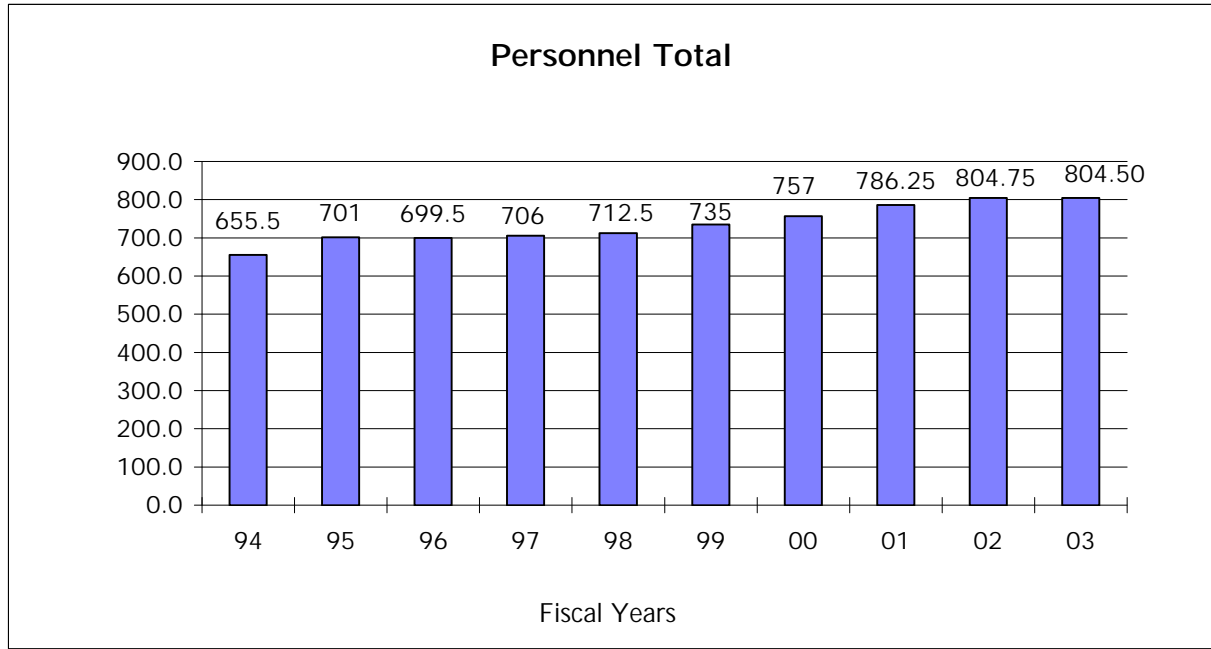
* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03	Actual FY 00-01	Revised Budget FY 01-02	Approved Budget FY 02-03
Fleet Maintenance Fund						
Public Services Department						
Fleet Services Parts Activity Center						
Assistant Buyer	1.0	1.0	1.0	\$ 32,738	\$ 34,333	\$ 35,357
Warehouse Assistant	1.0	1.0	1.0	20,888	24,157	24,977
Total	2.0	2.0	2.0	\$ 53,626	\$ 58,490	\$ 60,334
Fleet Services Admin. Activity Center						
Fleet Services Superintendent	1.0	1.0	1.0	\$ 47,819	\$ 56,924	\$ 59,562
Customer Service Rep.	1.0	1.0	1.0	19,328	23,970	25,398
Shop Foreman	1.0	1.0	1.0	41,544	43,162	42,463
Mechanic	10.0	10.0	10.0	268,208	297,658	284,422
Total	13.0	13.0	13.0	\$ 376,899	\$ 421,714	\$ 411,845
Fleet Fund Full-time Position Totals						
Full Time Total	15.0	15.0	15.0			
Part-Time/Seasonal Total	0.0	0.0	0.0			
FLEET FUND TOTALS	15.0	15.0	15.0	\$ 430,525	\$ 480,204	\$ 472,179
Print Mail Fund						
Office of Technology and Information Services						
Print Mail Activity Center						
Printing Coordinator	1.0	1.0	1.0	\$ 37,958	\$ 40,175	\$ 41,605
Printing Assistant	1.0	1.0	1.0	32,321	32,978	33,736
Printing/Graphics Tech.	1.0	1.0	1.0	27,784	30,408	31,774
Part-time Mail Clerk	0.5	0.5	0.5	10,302	10,483	9,337
* Print/Mail Aide	1.5	1.5	1.5	12,254	12,288	12,322
Total	5.0	5.0	5.0	\$ 120,619	\$ 126,332	\$ 128,775
Print Mail Fund Full-time Position Totals						
Full Time Total	3.5	3.5	3.5			
Part-Time/Seasonal Total	1.5	1.5	1.5			
PRINT MAIL FUND TOTALS	5.0	5.0	5.0	\$ 120,619	\$ 126,332	\$ 128,775
Communications Fund						
Office of Technology and Information Services						
Communication Services Division						
Wireless Coordinator	1.0	1.0	1.0	\$ 42,064	\$ 44,330	\$ 44,331
Network Systems Analyst	1.0	1.0	1.0	44,172	50,451	52,993
Communications Technician	3.0	3.0	4.0	113,727	117,227	147,033
Total	5.0	5.0	5.0	\$ 199,963	\$ 212,008	\$ 244,358
Communications Full-time Position Totals						
Full Time Total	5.0	5.0	6.0			
Part-Time/Seasonal Total	0.0	0.0	0.0			
COMMUNICATIONS FUND TOTALS	5.0	5.0	6.0	\$ 199,963	\$ 212,008	\$ 244,358
Brazos Valley Solid Waste Management Agency Fund						
Operations Activity Center						
Sanitary Landfill Manager	1.0	1.0	1.0	\$ 47,728	\$ 56,926	\$ 59,829
Landfill Operations Supervisor	1.0	1.0	1.0	33,080	40,058	41,477
Landfill Crew Leader	2.0	2.0	2.0	52,903	59,779	57,764
Equipment Operator	11.0	11.0	10.0	262,625	257,010	259,694
Environmental Compliance Officer	1.0	1.0	1.0	35,678	43,425	46,909
Spotter	1.0	1.0	1.0	18,896	21,042	21,115
Secretary/Scale Operator	2.0	2.0	2.0	45,752	24,223	43,994
Mechanic	2.0	2.0	2.0	53,784	58,409	48,612
* Landfill Groundskeeper	0.5	0.5	0.5	7,631	7,652	7,674
* Part-time Equip. Operator III	0.5	0.5	0.5	7,653	7,674	7,674
* Field Service Person	0.5	0.5	0.5	7,653	7,674	7,695
Waste Screener	0.0	0.0	1.0	0	0	24,977
Total	22.5	22.5	22.5	\$ 573,383	\$ 583,872	\$ 627,414
Administration Activity Center						
Asst Dir Public Works/BVSWMA	1.0	1.0	1.0	\$ 66,137	\$ 71,364	\$ 74,098
Staff Assistant	1.0	1.0	1.0	22,749	30,748	31,327
Secretary - Full-time	1.0	1.0	0.0	18,948	21,662	0
* BVSWMA Intern	1.0	1.0	1.0	14,657	14,697	14,737
Total	4.0	4.0	3.0	\$ 122,491	\$ 138,471	\$ 120,161
BVSWMA Fund Full-time Position Totals						
Full Time Total	24.0	24.0	23.0			
Part-Time/Seasonal Total	2.5	2.5	2.5			
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY FUND TOTALS	26.5	26.5	25.5	\$ 695,874	\$ 722,343	\$ 747,576
All Funds Full-time Position Total						
	719.75	737.75	738.50			
ALL FUNDS TOTAL	786.25	804.75	804.50	\$ 28,678,404	\$ 28,226,741	

* Denotes a Temporary/Seasonal position

Personnel History



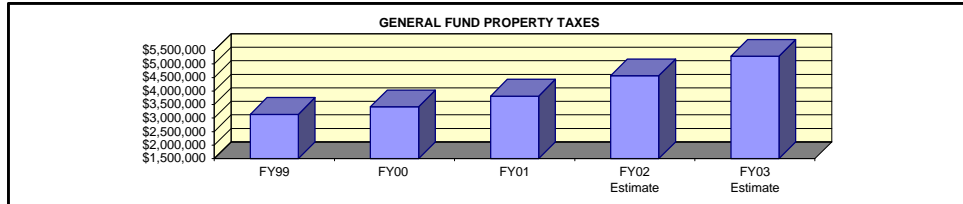
The above graphs are based on Full-Time Equivalents (FTEs) which includes both temporary/seasonal and full-time regular positions.

APPENDIX D

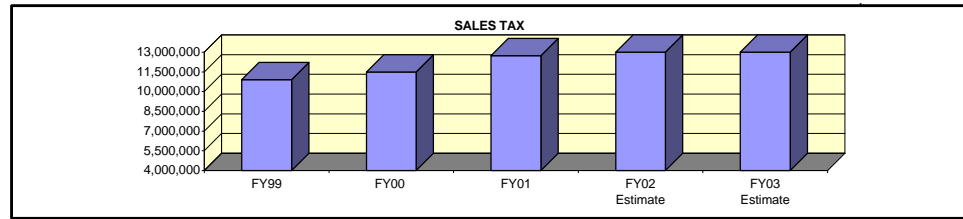
REVENUE HISTORY AND FY 03 BUDGET ESTIMATES

REVENUE HISTORY AND FY 03 ESTIMATES

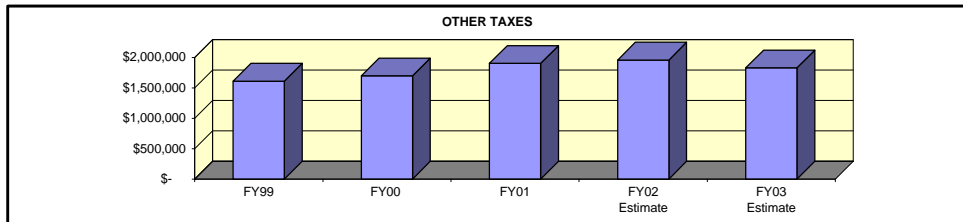
DESCRIPTION	FY99	FY00	FY01	Estimate FY02	Estimate FY03
GENERAL FUND					
CURRENT TAXES	\$ 3,095,772	\$ 3,381,936	\$ 3,761,364	\$ 4,525,172	\$ 5,240,461
DELINQ. TAX	22,957	18,528	28,205	25,000	25,000
PENALTY & INT.	20,630	20,256	23,598	18,000	18,000
GENERAL Appr. TAX	\$ 3,139,359	\$ 3,420,720	\$ 3,813,167	\$ 4,568,172	\$ 5,283,461



LOCAL SALES TAX	\$ 10,912,466	\$ 11,489,702	\$ 12,733,403	\$ 13,465,574	\$ 13,869,500
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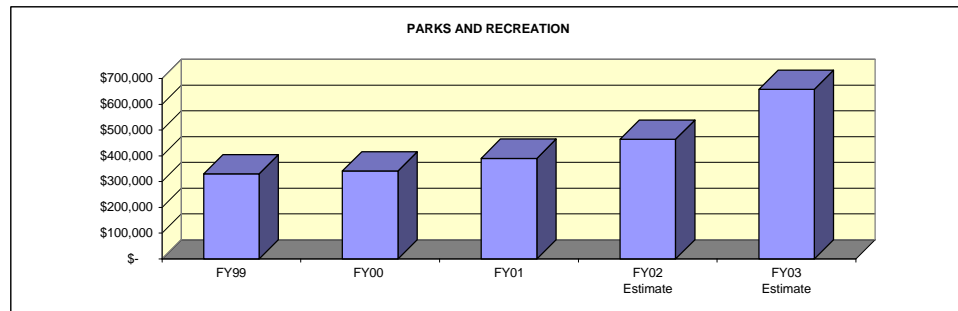
MIXED DRINK TAX	\$ 194,980	\$ 172,842	\$ 257,357	\$ 240,000	\$ 247,200
BANK FRANCHISE	0	0	812	0	0
NAT. GAS FRANCHISE	129,113	105,359	130,207	188,105	150,000
CABLE FRANCHISE	280,306	332,051	434,971	480,000	415,000
PHONE FRANCHISE	967,092	1,055,029	1,044,986	1,006,000	980,000
OIL/GAS FRANCHISE	30,900	26,921	19,584	27,000	20,000
USE OF STREETS	8,053	4,376	14,063	15,000	16,000
OTHER TAXES	\$ 1,610,444	\$ 1,696,578	\$ 1,901,980	\$ 1,956,105	\$ 1,828,200



MIX DRINK LICENSE	\$ 11,270	\$ 16,895	\$ 25,532	\$ 27,000	\$ 28,000
GAME MACHINES	0	2,310	615	700	700
BLDG. CONTRACTORS	20,855	17,904	13,986	14,422	14,500
ELEC. LICENSE	2,365	3,359	6,418	6,500	6,500
TAXI	25	0	130	100	100
ITIN. VENDOR	576	705	570	500	500
LAWN SPRINKLER	2,325	504	0	0	0
MECHANICAL	22,061	11,634	2,597	3,500	3,600
PLUMBING	192	1,415	2,313	2,000	2,100
GRAVE CLOSERS	0	75	0	0	0
AMBULANCE	1,400	600	867	1,000	1,000
WRECKER	3,300	4,120	5,570	3,500	3,500
MINERAL DRILLING	2,600	0	0	0	0
BUILDERS PERMITS	353,263	422,299	516,657	520,000	511,000
ELECTRICAL PERMITS	34,926	31,500	42,171	55,000	70,500
PLUMBING PERMITS	59,204	51,159	62,025	85,000	102,800
MECHANICAL PERMITS		13,874	27,436	42,000	40,500
STREET CUT PERMITS	3,200	3,300	2,950	3,600	3,600
IRRIGATION PERMITS		2,288	5,559	8,500	6,400
CHILD SAFETY PROGRAMS	59,471	60,004	63,666	65,000	65,200
BICYCLE PERMITS	0	25	0	0	0
LIVESTOCK	0	0	95	100	100
LICENSES & PERMITS	\$ 577,033	\$ 643,970	\$ 779,157	\$ 838,422	\$ 860,600

REVENUE HISTORY AND FY 03 ESTIMATES

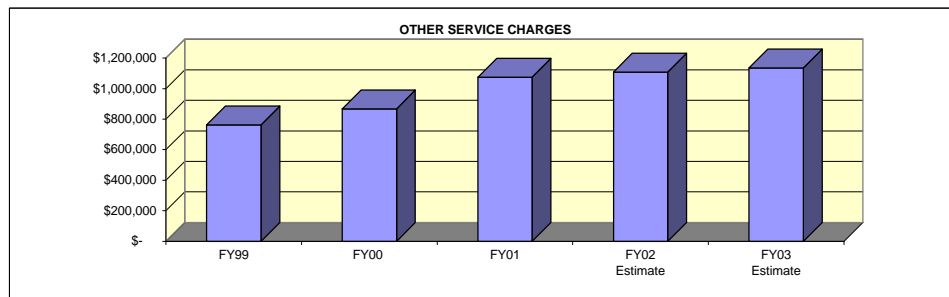
DESCRIPTION	FY99	FY00	FY01	Estimate FY02	Estimate FY03
<div> <p>LICENSES AND PERMITS</p> </div>					
CONCESSIONS	\$ -	\$ -	\$ -	\$ -	\$ 16,120
ADAMSON POOL	128,518	133,067	154,838	159,483	164,267
NATATORIUM	3,768	1,548	2,089	3,000	3,090
HALLARAN POOL	53,031	54,682	63,138	90,000	66,950
THOMAS POOL	15,683	14,824	18,380	18,540	19,096
SPORTS INST.: SWIM	69,041	66,110	73,479	77,000	79,310
SPORTS INST: SWIM TM	7,377	11,215	19,134	21,735	22,387
TENNIS PROGRAM	11,563	14,972	20,173	22,235	22,902
MISC SPORTS INST.	2,900	2,857	5,050	6,050	196,162
FITNESS RUN	787	100	60	0	0
TEEN CENTER	1,111	3,795	4,739	3,900	3,600
TEEN CENTER MEMBERS	0	275	624	1,000	1,350
TEEN CENTER MISC	0	0	1,465	1,200	1,230
LINCOLN CENTER PASSES	1,588	2,783	5,286	3,000	3,090
OTHER PARKS REVENUE (NT)	0	7,961	21,801	16,300	16,700
MISC PARKS	11,712	4	50	0	0
PARKS AND RECREATION	\$ 329,686	\$ 340,930	\$ 390,306	\$ 464,443	\$ 657,614



HAZARD MATERIALS RESP.	\$ 0	\$ 0	\$ 67	\$ 0	\$ 0
FINGERPRINTING	3,328	4,396	3,222	3,400	3,500
POLICE REPORTS	13,898	8,750	14,539	12,000	12,500
RECORDS CHECKS	1,466	1,294	1,291	1,250	1,250
ARREST FEES	61,100	87,391	143,681	104,000	107,000
WARRANT SERVICE FEES	65,064	10,642	86,689	100,000	103,000
ESCORT SERVICES	9,400	15,972	30,458	35,000	36,000
FALSE ALARMS	23,370	25,950	22,923	23,000	24,000
ALARM FEES	0	0	0	0	0
RESTITUTION	0	12,197	(208)	4,000	1,000
OTHER	76,184	75,576	166,999	180,000	185,000
POLICE DEPARTMENT	253,810	242,168	469,661	462,650	473,250

REVENUE HISTORY AND FY 03 ESTIMATES

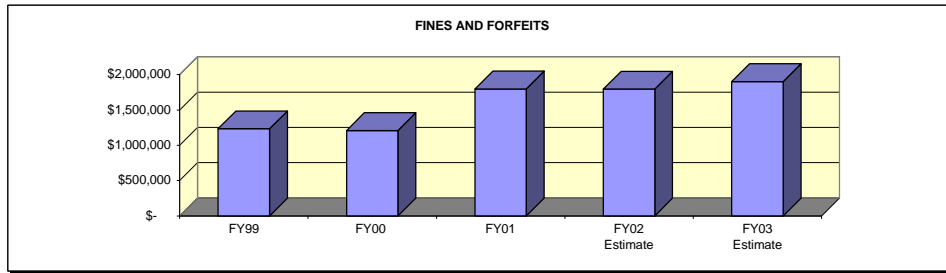
DESCRIPTION	FY99	FY00	FY01	Estimate FY02	Estimate FY03
EMS TRANSPORT	257,776	312,583	318,361	415,000	423,300
EMS BASIC TREATMENT	10,359	8,068	5,455	0	0
EMS ATHLETIC STANDBY	168	0	0	350	300
EMS REPORTS	75	81	175	150	150
HAZARD MATERIALS RESP.	3,131	2,883	4,607	0	3,000
AUTO HOOD TEST	510	750	680	400	500
AUTO FIRE ALARM	1,680	2,095	1,220	1,245	1,200
DAY CARE CENTERS	630	600	510	270	500
HEALTH CARE FACILITIES	250	200	100	30	100
NURSING HOMES	0	50	100	100	100
SPRINKLER/STANDPIPE	4,355	3,695	2,650	3,800	4,000
FUEL LINE LEAK	180	50	100	100	100
FUEL TANK LEAK	90	0	50	150	100
CODE ENFORCEMENT ADMIN FE	0	1,200	2,394	3,000	3,060
MOWING FEE CHARGES	0	819	2,572	1,800	1900
RESTITUTION	0	60	0	0	0
FIRE REPORTS	489	547	362	125	100
OTHER	14,367	7,997	1,183	0	1,000
FIRE DEPARTMENT	294,060	341,678	340,519	426,520	439,410
STREET CUT REPAIRS	800	850	0	900	900
MISCELLANEOUS	0	150	925	50	50
PUBLIC WORKS	800	1,000	925	950	950
TIME PMT FEE/EFFICIENCY	1,030	2,737	1,042	0	0
TIME PMT/UNRESERVED	4,031	11,161	23,150	11,500	12,000
WARRANT SERVICE FEES	3,063	50,590	0	0	0
GENERAL ADMIN. FEES	37,277	52,213	75,508	34,500	36,000
TEEN COURT	297	459	0	1,000	1,000
COURT DISMISSAL FEES	18,719	18,605	14,220	6,500	7,000
MUNICIPAL COURT	64,417	135,765	113,920	53,500	56,000
LOT MOWING	4,430	(160)	0	0	0
GENERAL ADMIN. FEES	0	0	0	0	0
MAPS/PLANS/ORDINANCE	0	20	0	0	0
MISC. CHARGES	5,289	3,576	13,421	22,500	23,100
FILING FEES	28,790	49,955	58,438	72,000	74,160
XEROX/REPRO CHARGES	560	0	0	0	0
MISC PLANNING CHARGES	5,554	4,097	2,923	5,000	4,000
O&G PIPELINE ADMIN. FEES	75,330	62,453	60,313	52,551	52,000
MAPS/PLANS/ORDINANCES	910	1,386	1,051	700	500
MISC ENGINEERING	15,853	8,102	341	180	200
MISCELLANEOUS	0	5,000	0	60	0
DEVELOPMENT SERVICES	136,716	134,429	136,487	152,991	153,960
CERTIFICATE SEARCHES	11,649	10,978	12,739	11,500	12,000
FILING FEES	44	0	0	0	0
XEROX/REPRO CHARGES	581	1,308	333	1,300	1,000
GENERAL GOVT.	12,274	12,286	13,072	12,800	13,000
OTHER SERVICE CHARGES	\$ 762,077	\$ 867,326	\$ 1,074,584	\$ 1,109,411	\$ 1,136,570



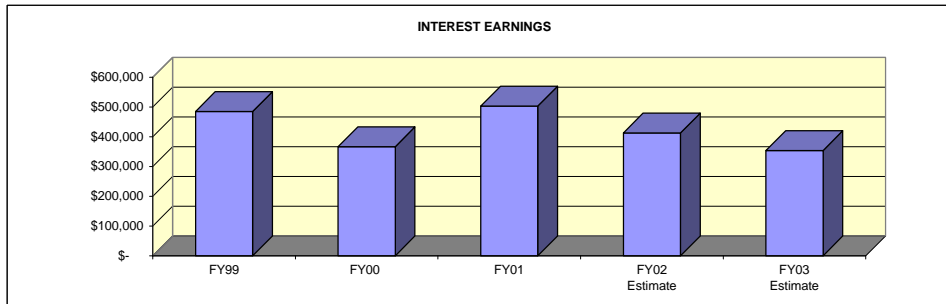
CHILD SAFETY	\$ 1,300	\$ 104	\$ 1,235	\$ 4,000	\$ 3,000
CITY PARKING FINES	66,329	21,701	19,912	15,000	16,000
CITY PEDESTRIAN FINES	0	0	0	0	0
TRAFFIC FINES	24,002	49,868	70,267	40,000	45,000
OTHER MUN. COURT FINES	1,140,298	1,135,150	1,704,788	1,737,000	1,839,110
MISC. FINES AND PENALTIES	1,675	1,675	0	0	0
FINES/FORFEITS	\$ 1,233,604	\$ 1,208,498	\$ 1,796,202	\$ 1,796,000	\$ 1,903,110

REVENUE HISTORY AND FY 03 ESTIMATES

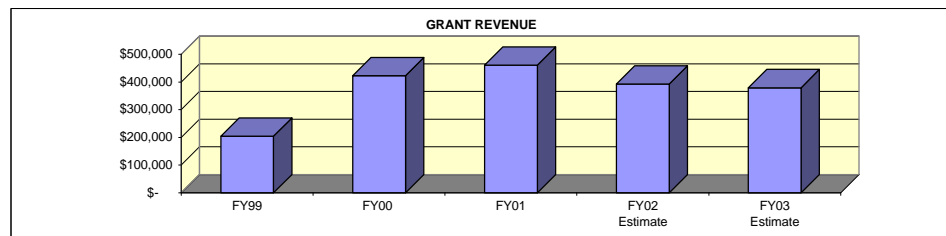
DESCRIPTION	FY99	FY00	FY01	Estimate FY02	Estimate FY03
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BANK ACCOUNT INTEREST	\$ 1,935	\$ 3,745	\$ 2,852	\$ 600	\$ 1,000
INTEREST ON INVESTMENTS	383,520	362,504	494,883	420,000	350,000
BVSWMA/ROLLER	0	0	0	0	0
OTHER	49,314	244	0	0	0
REALIZED GAIN/LOSS	50,640	553	5,868	(7,500)	3,000
TOTAL INTEREST	\$ 485,409	\$ 367,046	\$ 503,603	\$ 413,100	\$ 354,000

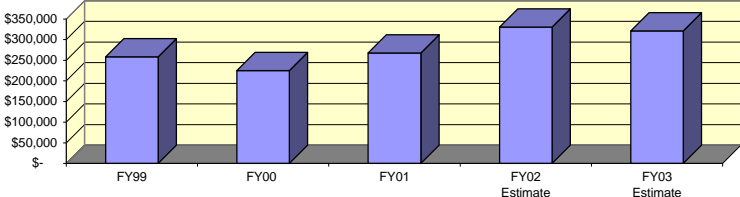


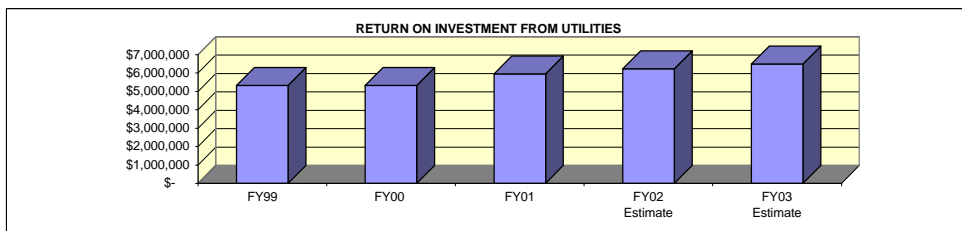
PARKS GRANT	\$ 0	\$ 6,410	\$ 0	\$ 0	\$ 0
POLICE GRANTS	182,398	395,546	272,859	206,000	212,808
FED GRANT: PLANNING	4,667	0	0	0	0
STATE GRANT: PARKS	2,605	0	0	25,000	0
STATE GRANT: POLICE	0	3,814	1,817	0	0
OTHER INTERGOVERN. REV	14,786	16,794	186,219	162,000	166,650
INTER. GOV'T. REVENUE *	\$ 204,456	\$ 422,564	\$ 460,895	\$ 393,000	\$ 379,458



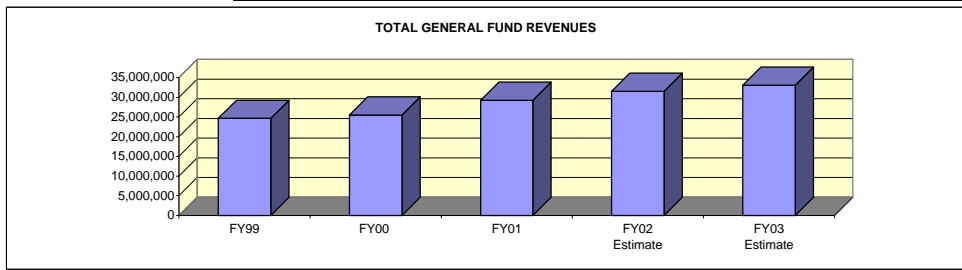
CAPITAL IMPRV. ASSESSMENT	\$ 36,566	\$ 503	\$ 350	\$ 0	\$ 0
MINERAL ROYALTY INTERESTS	1,850	2,340	4,280	1,500	2,000
BALLFIELD RENTALS	4,048	2,802	0	9,000	9,000
LINCOLN RENTALS	1,775	4,786	0	12,000	12,360
PARK PAVILION RENTALS	16,784	18,855	0	20,000	20,000
TEEN CENTER RENTALS	0	294	0	0	0
MISC. RENTS AND ROYALTIES	19,119	26,516	83,407	68,000	70,500
ROLLER (PRINCIPAL)	0	0	0	0	0
CRIME PREVENTION	135	0	0	650	500
CO-SPONSORED EVENTS	3,736	50	0	700	16,000
MISC. DONATIONS	0	421	0	500	0
DAMAGE REIMBURSEMENT	2,251	15,555	3,807	9,000	3,500
OTHER REIMBURSED EXP.	1,530	4,602	0	25,100	3,000
CASH OVER/SHORT	36	422	69	1,000	250
COLLECTION SERVICE FEES	33,928	63,548	3,716	7,600	4,500
MUNICIPAL COURT COLLECTION	0	0	112,725	85,000	117,400
CRIMINAL INVEST. REVENUES	0	0	0	0	0
SALE OF ABANDONED Appr.	1,917	2,765	2,766	1,400	2,000
SALE OF CEMETERY LOTS	0	(23)	1,817	0	0
SALE OF SCRAP	3,224	612	3,497	0	500
OTHER	99,322	30,161	26,939	59,500	29,000
OTHER MISC REV NT	0	0	0	0	0
SALE OF FIXED ASSETS	32,375	51,082	24,328	30,000	30,900
MISCELLANEOUS	\$ 258,596	\$ 225,291	\$ 267,701	\$ 330,950	\$ 321,410

REVENUE HISTORY AND FY 03 ESTIMATES

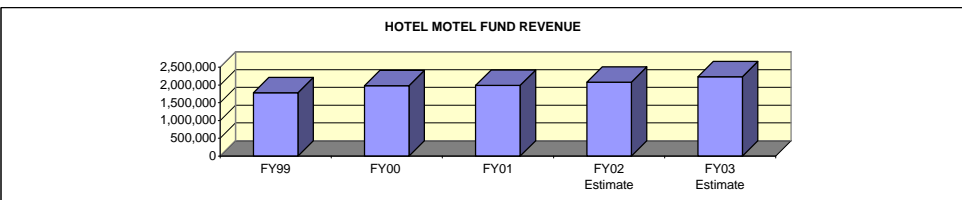
DESCRIPTION	FY99	FY00	FY01	Estimate FY02	Estimate FY03
<div style="text-align: center;"> MISCELLANEOUS REVENUE  </div>					
ROI: ELECTRIC	\$ 3,773,500	\$ 3,773,500	\$ 3,998,000	\$ 4,360,000	\$ 4,470,000
ROI: WATER	708,000	726,000	925,000	861,300	893,200
ROI: SEWER	661,000	658,000	751,500	719,500	817,000
ROI: SOLID WST	188,000	176,475	273,000	294,200	310,000
RETURN ON INVESTMENT	\$ 5,330,500	\$ 5,333,975	\$ 5,947,500	\$ 6,235,000	\$ 6,490,200



TOTAL GENERAL FUND:	\$ 24,660,328	\$ 25,523,275	\$ 29,276,051	\$ 31,529,177	\$ 33,069,268
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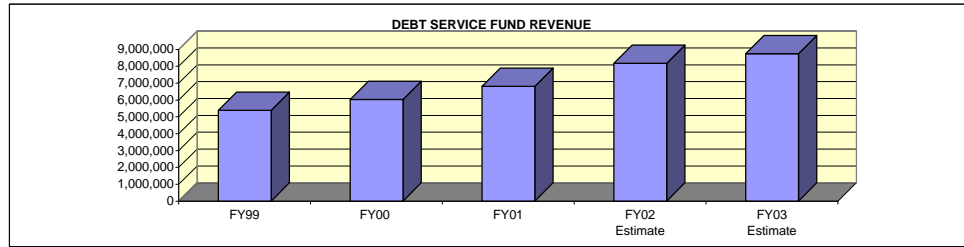


HOTEL/MOTEL FUND										
HOTEL/MOTEL TAX REV.	\$	1,555,051	\$	1,749,521	\$	1,843,419	\$	1,865,000	\$	2,015,000
PENALTY AND INTEREST		2		673		2,667		0		0
WPC CONCESSION (TAX)		0		7,026		46		0		0
WPC CONCESSION (NT)		3,199		4,930		3,974		12,800		13,200
WPC TICKETS (TAX)		(2,183)		(16,212)		0		100		100
WPC TICKETS (NT)		30,613		18,526		1,675		100		100
REIMBURSED EXPENSES		7,487		10,907		4,154		4,000		4,120
FINES AND FORFEITS		316		0		0		0		0
INTEREST		64,842		72,380		0		77,000		75,000
CONFERENCE CENTER		83,552		94,222		103,064		100,000		103,000
WPC AMPHITHEATER		0		0		2,225		0		0
BUILDINGS		0		0		0		0		0
EQUIPMENT ROYALTIES (TAX)		5,234		3,101		186		0		0
EQUIPMENT ROYALTIES (NT)		10,668		13,807		13,316		11,500		11,800
CASH OVER/SHORT		9		0		28		0		0
CO-SPONSORED EVENTS		10,000		0		0		0		0
HIST PRES PROJ.		1,003		870		176		580		580
OTHER		12,656		5,130		897		10		10
OTHER MISC REV TAXABLE		0		3,163		442		400		410
OTHER MISC REV NON TAXABLE		0		12,426		13,291		5,700		5,900
TOTAL HOTEL/MOTEL FUND	\$	1,782,449	\$	1,980,470	\$	1,989,560	\$	2,077,190	\$	2,229,220

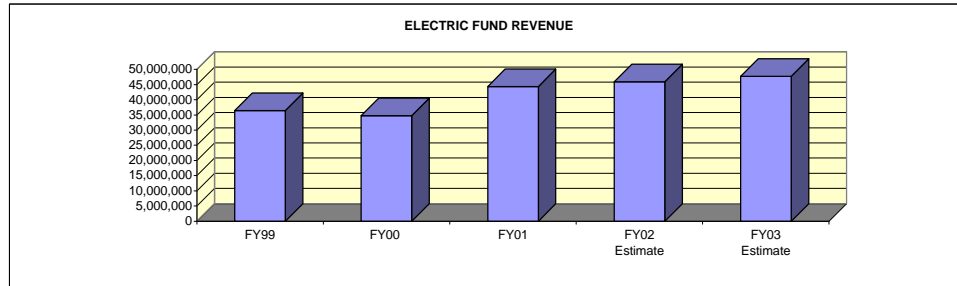


REVENUE HISTORY AND FY 03 ESTIMATES

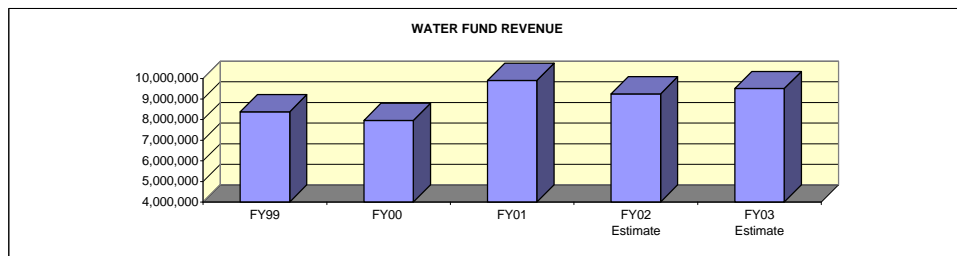
DESCRIPTION	FY99	FY00	FY01	Estimate FY02	Estimate FY03
DEBT SERVICE FUND					
CURRENT TAXES	\$ 4,968,916	\$ 5,068,391	\$ 5,922,674	\$ 7,196,601	\$ 7,623,713
DELINQUENT TAXES	31,611	36,137	34,682	40,000	40,000
PENALTY AND INTEREST	23,500	28,590	28,758	26,000	26,000
INTEREST ON INVESTMENTS	186,581	268,313	300,359	200,000	100,000
REALIZED GAIN/LOSS	21,713	0	3,843	0	0
INTEREST ON BONDS	45,484	0	32,911	0	0
BVSWMA/EQUIPMENT	9,771	0	0	0	0
LOAN/NOTE PAYMENTS	89,743	95,208	0	0	0
OTHER	283	264,569	0	0	0
HOTEL/MOTEL TRANSFERS	0	11,101	148,052	0	958,500
WPC TRANSFERS	0	253,468	330,000	230,000	0
NGATE GARAGE TRANSFERS	0	0	0	478,091	0
PROCEEDS - GO BONDS	0	0	0	0	0
PREMIUM ON BONDS	0	0	0	0	0
TOTAL DEBT SERVICE FUND	\$ 5,377,602	\$ 6,025,777	\$ 6,801,279	\$ 8,170,692	\$ 8,748,213



ELECTRIC FUND					
TOTAL ELECTRIC FUND	\$ 36,431,055	\$ 34,796,393	\$ 44,315,462	\$ 45,934,000	\$ 47,759,000



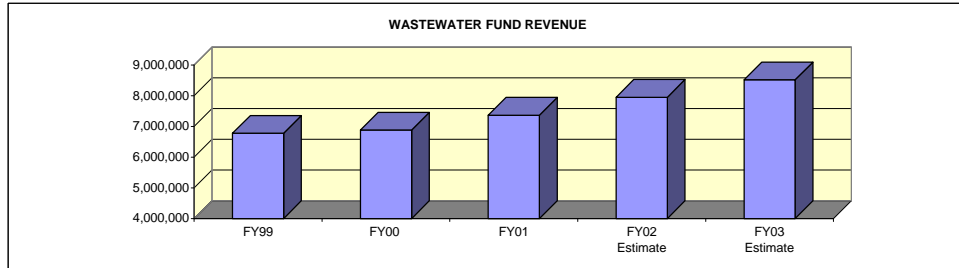
WATER FUND					
RESIDENTIAL	\$ 3,717,170	\$ 4,630,827	\$ 6,133,383	\$ 6,340,000	\$ 6,530,000
COMMERCIAL	4,045,370	2,599,931	1,920,323	1,900,000	1,957,000
FORF DISCOUNTS/PENALTIES	97,738	44,765	0	0	0
CONNECT FEES	33,680	42,349	46,780	50,000	55,000
WATER TAPS	275,500	328,150	395,163	400,000	400,000
MISC OPERATING REVENUES	0	0	1,943	0	0
INTEREST ON INVESTMENTS	187,095	309,905	533,934	550,000	550,000
REALIZED GAIN / (LOSS)	0	722	6,532	0	0
DAMAGE REIMB.	3,970	1,269	28,318	3,000	3,000
SUBROGATION RECOVERED	0	6,994	0	2,000	2,000
OTHER REIMB.	6,537	817	0	0	0
LAND RENTALS/LEASES	300	0	300	0	0
SALE OF SCRAP	436	331	0	0	0
SALE OF SURPLUS APPRERTY	8,950	39	821,970	3,000	3,000
MISC NONOPERATING REVENUE	560	262	10,675	8,000	8,000
TOTAL WATER FUND	\$ 8,377,306	\$ 7,966,361	\$ 9,899,321	\$ 9,256,000	\$ 9,508,000



WASTEWATER FUND					
RESIDENTIAL	\$ 5,432,402	\$ 5,502,738	\$ 5,867,817	\$ 6,400,000	\$ 6,987,500
COMMERCIAL	1,016,717	1,047,272	1,121,465	1,060,000	1,157,500
FORF DISCOUNTS/PENALTIES	82,355	46,826	0	0	0
SEWER TAPS	144,950	177,750	227,400	350,000	225,000
MISC OPERATING REVENUES	0	0	0	0	0
INTEREST ON INVESTMENTS	79,182	99,574	146,805	115,000	150,000
REALIZED GAIN/LOSS	11,830	193	1,752	0	0
RESRVD INT: REV BOND I&S	0	0	0	0	0
DAMAGE REIMBURSEMENT	0	0	0	0	0

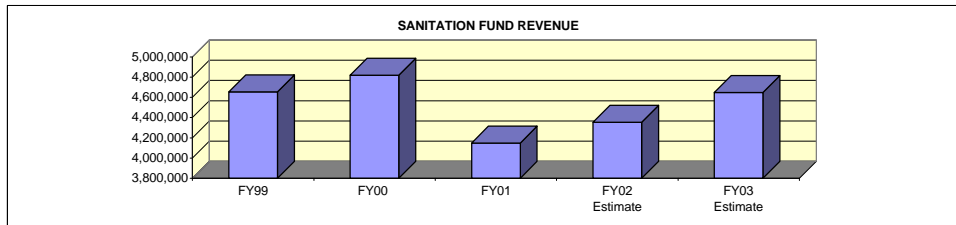
REVENUE HISTORY AND FY 03 ESTIMATES

DESCRIPTION	FY99	FY00	FY01	Estimate FY02	Estimate FY03
SUBROGATION RECOVERED	0	4,223	0	0	0
SALE OF SCRAP	0	0	0	0	0
SALE OF SURPLUS ApprERTY	7,725	0	40	26,000	0
MISC. NONOPERATING REVENUE	257	0	(7)	0	0
TOTAL WASTEWATER FUND	\$ 6,775,418	\$ 6,878,576	\$ 7,365,272	\$ 7,951,000	\$ 8,520,000



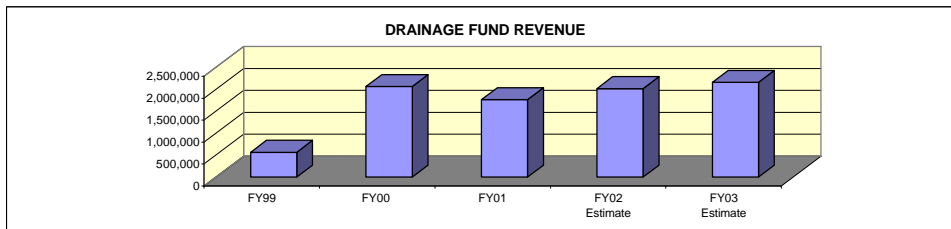
SANITATION FUND

RESIDENTIAL	\$ 2,259,357	\$ 2,198,481	\$ 2,511,985	\$ 2,574,600	\$ 2,817,060
COMMERCIAL	1,431,377	1,271,183	1,453,819	1,446,500	1,489,890
COMMERCIAL/NONTAXABLE	9,633	14,792	14,958	220,500	227,110
INFECTIOUS WASTE	(55)	595	0	0	0
STATE SURCHARGE	1,882	1,986	2,180	2,000	2,000
DEAD ANIMAL PICKUP	908	182	0	0	0
ROLLOFF RENTAL - TAXABLE	0	0	13,414	11,500	10,700
ROLLOFF RENTAL - NON-TAXAB	0	0	2,824	1,800	2,000
MISC. FEES	22,786	5,507	5,330	5,000	4,000
MISC FEES (NT)	0	0	788	1,200	800
FORF DISCOUNTS/PENALTIES	46,272	25,109	0	0	0
OTHER OPRTNG; RECYCLING	16,477	15,336	40,308	32,000	32,000
MISC OPERATING REVENUES	2,368	2,438	645	1,500	1,500
INTEREST ON INVESTMENTS	98,974	159,347	96,842	54,000	55,000
REALIZED GAIN/LOSS	12,837	368	1,109	(1,000)	0
BVSWMA/ASSET TRANSFER	27,847	18,399	0	0	0
EARNINGS IN JOINT VENTURE	723,578	1,071,370	0	0	0
CASH OVER/SHORT	0	(29)	0	0	0
COLLECTION SERVICE FEES	0	575	1,547	1,300	1,500
SALE OF SCRAP	0	0	0	0	0
SALE OF SURPLUS ApprERTY	0	33,977	2,050	0	0
MISC. NONOPERATING REVENUE	97	392	615	3,700	4,500
GRANTS	0	0	0	0	0
TOTAL SANITATION FUND	\$ 4,654,338	\$ 4,820,008	\$ 4,148,414	\$ 4,354,600	\$ 4,648,060



DRAINAGE FUND

RESIDENTIAL	\$ 0	\$ 350,232	\$ 736,546	\$ 780,000	\$ 803,500
COMMERCIAL	0	99,785	201,080	200,070	206,000
INTEREST ON INVESTMENTS	90,823	178,357	323,539	250,000	150,000
REALIZED GAIN/(LOSS)	10,968	56	3,376	0	0
OTHER MISC REVENUE	(3)	0	0	0	0
PROCEEDS - GO BONDS	462,000	1,432,900	500,000	785,000	1,000,000
TOTAL DRAINAGE FUND	\$ 563,788	\$ 2,061,330	\$ 1,764,541	\$ 2,015,070	\$ 2,159,500



APPENDIX E

CITY OF COLLEGE STATION CHARTER

ARTICLE V - THE BUDGET

ARTICLE V

THE BUDGET

Fiscal Year;

Section 45. The fiscal year of the City of College Station shall be determined by ordinance of the Council. Such fiscal year shall also constitute the budget and accounting year.

Preparation and Submission of Budget;

Section 46. The City Manager, between thirty (30) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget which shall provide a complete financial plan for the fiscal year, and shall contain the following:

- (1) A budget message, explanatory of the budget, which shall contain an outline of the proposed financial policies of the city for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items and shall explain any major changes in financial policy.
- (2) A consolidated statement of receipts and expenditures for all funds.
- (3) An analysis of property valuations and the tax rate, which may be based on an estimated tax roll prepared by the Central Appraisal District, if the final roll has not been certified.
- (4) All operating funds and resources in detail.
- (5) Detailed estimates of expenditures shown separately for each activity. Such estimates of expenditures are to include an itemization of position showing the number of persons having each title and the total regular pay for each position.
- (6) A revenue and expense statement for all types of bonds and other obligations of the city.
- (7) A description of all outstanding bonds and other obligations of the city, showing as to each issue, the rate or rates of interest, the date of the issue, the maturity date or dates, the amount authorized, the amount issued, and the amount outstanding.

(8) A schedule of requirements for the principal and interest on each issue of bonds and other obligations of the city.

(9) A special funds section.

(10) The appropriation ordinance.

(11) The tax levying ordinance.

Anticipated Revenues Compared With Other Years in Budget;

Section 47. In preparing the budget the City Manager shall, in the form which he presents to the City Council, place in parallel columns opposite the several items of revenue the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Proposed Expenditures Compared With Other Years;

Section 48. The City Manager shall, in the preparation of the budget, place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Budget a Public Record;

Section 49. The budget and all supporting schedules shall be filed with the City Secretary when submitted to the City Council and shall be a public record for inspection by anyone. The City Manager shall cause copies to be made for distribution to all interested persons.

Notice of Public Hearing on Budget;

Section 50. At the meeting at which the budget is submitted, the city council shall fix the time and place of a public hearing on the budget and shall cause to be published a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of the hearing.

Public Hearing on Budget;

Section 51. At the time and place set for a public hearing on the budget, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or

against any item or the amount of any item therein contained.

Proceedings on Budget After Public Hearing Amending Or Supplementing Budget;

Section 52. After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation which will increase the total budget by ten percent or more, it must cause to be published a notice setting forth the nature of the proposed increases and fixing a place and time, not less than five (5) days after publication, at which the city council will hold a public hearing thereon.

Proceedings on Adoption of Budget;

Section 53. After such further hearing, the City Council may insert the additional item or items, and make the increase or increases, to the amount in each case indicated by the published notice, or to a lesser amount; but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

Vote Required for Adoption;

Section 54. The budget shall be adopted by the favorable vote of a majority of the members of the entire city council.

Date of Final Adoption; Failure to Adopt;

Section 55. The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the City Council take no final action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted.

Effective Date of Budget; Certification; Copies Made Available;

Section 56. Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the City Secretary, the County Clerk of Brazos County and the State Comptroller of Public Accounts at Austin. The final budget shall be printed, mimeographed or otherwise reproduced, and a reasonable number of copies shall be made available for the use of all officers, departments and agencies, and for the use of interested persons and civic organizations.

Budget Establishes Appropriations;

Section 57. From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become

appropriated to the several objects and purposes therein named.

Budget Establishes Amount to be Raised by Property Tax;

Section 58. From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the city in the corresponding tax year.

Contingent Appropriation;

Section 59. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three (3) percent of the total budget expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriation, the spending of which shall be charged to the departments or activities for which the appropriations are made.

Estimated Expenditures Shall Not Exceed Estimated Resources;

Section 60. The total estimated expenditures of the general fund and debt fund shall not exceed the total estimated resources of each fund. The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the Governmental Accounting Standards Board, or some other nationally accepted classification.

1. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council, by ordinance, may make supplemental appropriations for the year up to the amount of such excess. Before approval, the council shall fix the time and place of a public hearing on the supplemental appropriation and shall cause to be published a notice in the official newspaper of the City of College Station of the hearing setting the time and place at least five (5) working days before the date of the hearing.
2. To meet a public emergency affecting life, health and property of the public peace, the

city council may make emergency appropriations. Such appropriations may be made by emergency ordinance. To the extent that there are no available unappropriated revenues or a sufficient fund balance to meet such appropriations, the council may by such emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals of any such notes made during a fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

3. If at any time during the fiscal year it appears probable to the City Manager that the revenues or fund balances available will be insufficient to meet the amounts appropriated, he shall report to the city council without delay, indicating the estimated amount of the deficit, any remedial action taken by him and his recommendations as to any other steps to be taken. The council shall then take such further action as it deems necessary to prevent or reduce any deficit and for that purpose it may by ordinance reduce one or more appropriations.
4. The City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency. At the request of the City Manager, the City Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another.
5. No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof. The supplemental and emergency appropriations and reduction of transfer of appropriations authorized by this section may be made effective immediately upon adoption.

Emergency Appropriations;

Section 61. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

APPENDIX F

FISCAL AND BUDGETARY POLICY STATEMENTS

FISCAL AND BUDGETARY POLICY STATEMENTS

I. STATEMENT OF PURPOSE

The broader intent of the following Fiscal and Budgetary Policy Statements is to enable the City to achieve a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The more specific purpose is to provide guidelines to the Director of Fiscal Services otherwise known as the Director of Fiscal Services in planning and directing the City's day-to-day financial affairs and in developing recommendations to the City Manager and City Council.

The scope of these policies generally spans, among other issues, accounting, purchasing, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, debt management, and planning concepts, in order to:

- A. Present fairly and with full disclosure the financial position and results of the financial operations of the City in conformity with generally accepted accounting principles (GAAP), and
- B. Determine and demonstrate compliance with finance related legal and contractual issues in accordance with provisions of the Texas Local Government Code and other pertinent legal documents and mandates.

The City Council will annually review and approve the Fiscal and Budgetary Policy Statements as part of the budget process.

II. OPERATING BUDGET

- A. **PREPARATION.** Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan. The budget includes all of the operating departments of the City, the debt service fund, all capital projects funds, and the internal service funds of the City. The budgets for the General Funds and Special Revenue Funds are prepared in the Office of Budget and Strategic Planning on a modified accrual basis. Under this basis revenues are

recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of: unmatured interest on long term debt which is recognized when due, and certain compensated absences and claims and judgments such as accrued vacation leave which are recognized when the obligations are expected to be liquidated with expendable resources.

The budgets for the Enterprise and Internal Service Funds are similarly prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

The budget is prepared with the cooperation of all City Departments, and is submitted to the City Manager who makes any necessary changes and transmits the document to the City Council. The budget shall be presented to the City Council no later than six weeks prior to fiscal year end, and shall be enacted by the City Council on or before the twenty-seventh day of the last month of the preceding fiscal year.

1. **PROPOSED BUDGET.** A proposed budget shall be prepared by the Manager with the participation of all of the City's Department Directors within the provisions of the City Charter.
 - a. The budget shall include four basic segments for review and evaluation: (1) personnel costs, (2) base budget for operations and maintenance costs, (3) service level adjustments for increases or decreases to existing service levels, and (4) revenues.
 - b. The budget review process shall include Council participation in the development of each of the four segments of the proposed budget and a public hearing to allow for citizen participation in the budget preparation.

- c. The budget process shall span sufficient time to address policy and fiscal issues by the Council.
- d. A copy of the proposed budget shall be filed with the City Secretary when it is submitted to the City Council in accordance with the provisions of the City Charter.

2. ADOPTION. Upon the presentation of a proposed budget document to the Council, the Council shall call and publicize a public hearing. The Council will subsequently adopt by ordinance such budget as it may have been amended as the City's Annual Budget, effective for the fiscal year beginning October 1.

3. Budget Award. The operating budget will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Award for Distinguished Budget Presentation.

B. BALANCED BUDGET. The operating budget will be balanced with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses. Excess balances shall be used as capital funds or other non-recurring expenditures.

C. PLANNING. The budget process will be coordinated so as to identify major policy issues for City Council. The budget process will be a part of an overall strategic planning process for the City.

D. REPORTING. Periodic financial reports will be prepared to enable the Department Directors to assess their budgetary and operational performance and to enable the Office of Budget and Strategic Planning to monitor and control the budget as authorized by the City Manager. Summary financial reports will be presented to the City Council quarterly within thirty (30) working days after the end of each quarter. Such reports will be in a format appropriate to enable the City Council to understand the big picture budget status.

E. CONTROL. Operating expense control is addressed in Section IV.C. of these Policies.

F. CONTINGENT APPROPRIATION. Pursuant to Section 59 of the Charter of the City of College

Station, the City will establish an adequate contingent appropriation in each of the operating funds. The expenditure for this appropriation shall be made only in cases of emergency, and a detailed account shall be recorded and reported. The proceeds shall be disbursed only by transfer to departmental appropriation. The transfer of this budget appropriation shall be under the control of the City Manager and may be distributed by him in amounts not exceeding \$15,000 or such amount as shall be provided by Article 2368a V.T.C.S. as amended from time to time. Any transfer involving more than such amounts must be expressly approved in advance by the City Council.

All transfers from the contingent appropriation will be evaluated using the following criteria:

- 1. Is the request of such an emergency nature that it must be made immediately?
- 2. Why was the item not budgeted in the normal budget process?
- 3. Why can't the transfer be made within the division or department?

III. REVENUE MANAGEMENT.

A. OPTIMUM CHARACTERISTICS. The City will strive for the following optimum characteristics in its revenue system:

1. SIMPLICITY. The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient. A corresponding decrease in the City's cost of collection and a reduction in avoidance to pay will thus result. The City will avoid nuisance taxes or charges as revenue sources.

2. CERTAINTY. A knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budgets and plans.

3. EQUITY. The City shall make every effort to maintain equity in its revenue system; i.e., the City shall seek to minimize or eliminate all

forms of subsidization between entities, funds, services, utilities, and customer classes.

4. REVENUE ADEQUACY. The City shall require that there be a balance in the revenue system; i.e., the revenue base will have the characteristic of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

5. ADMINISTRATION. The benefits of a revenue source will exceed the cost of levying and collecting that revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost and cost of service analysis. Where appropriate, the City will use the administrative processes of State or Federal collection agencies in order to reduce administrative costs.

6. DIVERSIFICATION AND STABILITY. A diversified revenue system with a stable source of income shall be maintained. This approach will help avoid instabilities in particular revenue sources due to factors such as fluctuations in the economy and variations in the weather. Stability is achieved by a balance between elastic and inelastic revenue sources.

B. OTHER CONSIDERATIONS. The following considerations and issues will guide the City in its revenue policies concerning specific sources of funds:

1. COST/BENEFIT OF INCENTIVES FOR ECONOMIC DEVELOPMENT. The City will use due caution in the analysis of any tax or fee incentives that are used to encourage development. Ideally, a cost/benefit (fiscal impact) analysis will be performed as part of such evaluation.

2. NON-RECURRING REVENUES. One-time or non-recurring revenues will not be used to finance ongoing operations. Non-recurring revenues should be used only for one-time expenditures such as long-lived capital needs. They will not be used for budget balancing purposes.

3. PROPERTY TAX REVENUES. All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Brazos County Appraisal District. Reappraisal

and reassessment shall be done at a minimum of once every three years.

A ninety-six and one half percent (96.5%) collection rate shall serve each year as a minimum goal for tax collections. The City Manager may, for budget and forecasting purposes, use up to the tax rate in effect for the current year's budget. This policy will require that the City Manager justify a tax rate that is different from the current tax rate. The justification will be based on City Council directions, needs arising from voter authorized bonds, or other extraordinary conditions as may arise from time to time.

4. INVESTMENT INCOME. Earnings from investment (both interest and capital gains) of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which monies were provided to be invested.

5. USER-BASED FEES AND SERVICE CHARGES. For services associated with a user fee or charge, the direct and indirect costs of that service will be offset by a fee where possible. There will be a review of fees and charges no less than once every three years to ensure that fees provide adequate coverage of costs of services. User charges may be classified as "full cost recovery," partial cost recovery," and "minimal cost recovery," based upon City Council policy.

- a. Full fee support (80-100%) will be obtained from enterprise operations such as utilities, sanitation service, landfill, cemetery and licenses and permits.
- b. Partial fee support (50-80%) will be generated by charges for emergency medical services, miscellaneous licenses and fines, and all adults sports programs.
- c. Minimum fee support (0-50%) will be obtained from other parks, recreational, cultural, and youth programs and activities.

6. ENTERPRISE FUND RATES. The City will review and adopt utility rates as needed to generate revenues required to fully cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

Additionally, enterprise activity rates will include transfers to and receive credits from other funds as follows:

- a. General and Administrative (G&A) Charges. G&A costs will be charged to all funds for services of general overhead, such as administration, finance, customer billing, personnel, data processing, engineering, legal counsel, and other costs as appropriate. The charges will be determined through an indirect cost allocation study following accepted practices and procedures.
- b. Payment for Return on Investment. The intent of this transfer is to provide a benefit to the citizens for the ownership of the various utility operations they own. This transfer will be made in accordance with the following two methods, not to exceed 10% of the total estimated operating revenues for the Water and Wastewater Funds, 10.5% for the Electric fund, and 7.0% for the Sanitation Fund:

(1) *In-Lieu-of-Franchise-Fee*. In-lieu-of-franchise fee will be included as a part of the rate computation at 4% of gross sales consistent with the franchise rates charged to investor owned utilities franchised to operate within the City.

(2) *Return on Investment*. The Return on Investment will be calculated at 8% of total Fund Equity.

7. INTERGOVERNMENTAL REVENUES.

Reliance on intergovernmental revenues (grants) will be eliminated or reduced. Any potential grants will be examined for matching and continuation of program requirements. These revenue sources should be used only for projects and programs where operating and maintenance costs that have been included in the financial forecast and their ultimate effect on operations and revenue requirements are anticipated.

- 8. REVENUE MONITORING.** Revenues as they are received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

IV. EXPENDITURE CONTROL

A. APPROPRIATIONS. The point of budgetary control is at the department level in the General Fund and at the fund level in all other funds. When budget adjustments among Departments and/or funds are necessary, they must be approved by the City Council and must meet other requirements as outlined in the City Charter. Budget appropriation amendments at lower levels of control shall be made in accordance with the applicable administrative procedures.

B. AMENDMENTS TO THE BUDGET. In accordance with the City Charter, the budget may be amended after the following conditions are met:

1. The City Manager certifies that there are available revenues in excess of those estimated in the Budget.
2. The City Council holds a public hearing on the supplemental appropriation.
3. The City Council approves the supplemental appropriation.

C. CENTRAL CONTROL. Modifications within the operating categories (salaries, supplies, maintenance, services, capital etc.) can be made with the approval of the City Manager. Modifications to reserve categories and interdepartmental budget totals will be done only by City Council consent with formal briefing and council action.

D. PURCHASING. All City purchases and contracts shall conform to a competitive bidding process as set forth in Chapter 252 as amended from time to time in the Local Government Code of Texas. If the sealed competitive bidding requirement applies to the contract, the contract shall be submitted to the Council for approval. The purchase of goods or services by the City totaling \$3,000 to \$@5,000 shall be awarded to the successful bidder through an informal bidding process culminating in the issuance of a purchase order when deemed appropriate.

Any payment for the purchase of goods or services by the City at a total cost of less than \$3,000 may be approved by the applicable department in accordance with the department's internal control procedures.

E. PROMPT PAYMENT. All invoices approved for payment by the proper City authorities shall be

paid within thirty (30) calendar days of receipt of goods or services or invoice date, whichever is later, in accordance with the provisions of Article 601f, Section 2 of the State of Texas Civil Statutes.

The Director of Fiscal Services shall establish and maintain proper procedures which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

F. RISK MANAGEMENT. The City will aggressively pursue every opportunity to provide for the Public's and City employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to finance risks. Such options may include risk transfer, insurance, and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and not be used for purposes other than for financing losses.

G. REPORTING. Summary reports will be prepared showing actual expenditures as compared to the original budget and prior year expenditures.

V. CAPITAL BUDGET AND PROGRAM

A. PREPARATION. The City's capital budget will include all capital projects funds and all capital resources. The budget will be prepared annually on a project basis. The capital budget will be prepared by the Office of Budget and Strategic Planning with the involvement of responsible departments.

B. CONTROL. All capital project expenditures must be appropriated in the capital budget. The Director of Fiscal Services must certify the availability of resources before any capital project contract is presented to the City Council for approval.

C. PROGRAM PLANNING. The capital budget will be taken from the capital improvements project plan for future years. The planning time frame for the capital improvements project plan should normally be five years, with a minimum of at least three years. The replacement and maintenance for capital items should also be projected for the next five years. Future

maintenance and operational costs will be considered so that these costs can be included as appropriate in the annual budget.

D. FINANCING PROGRAMS. Where applicable, assessments, impact fees, pro-rata charges, or other fees should be used to fund capital projects which have a primary benefit to specific, identifiable property owners.

Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives which equal or exceed the average life of the debt issue.

E. REPORTING. Periodic financial reports will be prepared to enable the Department Managers to manage their capital budgets and to enable the Office of Budget and Strategic Planning to monitor and control the capital budget as authorized by the City Manager. Summary capital project status reports will be presented to the City Council monthly.

VI. CAPITAL MAINTENANCE & REPLACEMENT

The City recognizes that deferred maintenance and not anticipating capital replacements increases future capital costs. In order to address these issues, the City Council has approved a number of policies to address these issues.

A. STREETS CAPITAL MAINTENANCE AND REPLACEMENT. It is the policy of the City to annually provide significant funding for the Streets Division within the Public Works Department to use for a residential street maintenance program.

B. BUILDING CAPITAL MAINTENANCE AND REPLACEMENT. It is the policy of the City to annually provide significant funding for major maintenance on its buildings such as roof air conditioning, flooring and other replacements.

C. PARKING LOTS AND INTERNAL ROADWAYS. It is the policy of the City to annually provide significant funding to pay for major maintenance of parking lots and internal roadways.

D. TECHNOLOGY. It is the policy to plan and fund the maintenance and replacement of its computer network. The funding for the computer network is 10% (changed in fiscal year 2001) of the original cost of the equipment. Additionally funding for additions and upgrades to the mid range systems is \$90,000 annually.

Major replacements for the computer systems including hardware and software will be anticipated for a five-year period and included with the capital projects lists presented in the annual budget.

E. FLEET REPLACEMENT. The City has a major investment in its fleet of cars, trucks, tractors, backhoes, and other equipment. The City will anticipate replacing existing equipment, as necessary and will establish charges that are assigned to departments to account for the cost of that replacement. The replacement fund may be used to provide funding for new equipment providing a charge to departments that recovers the initial investment and lost opportunity costs and maintains the ability of the fund to provide for replacement of all covered equipment.

F. RADIOS, COPIERS, OTHER EQUIPMENT, AND TELEPHONES. The City has a major investment in its radios, copiers, and telephone equipment. As a part of the on going infrastructure maintenance and replacement, the City has anticipated the useful life of such equipment and established a means of charging the cost of replacement of that equipment to the various departments in order to recognize the city's continuing need.

VII. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. ACCOUNTING. The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Director of Fiscal Services is the City's Chief Fiscal Officer and is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.

B. AUDITING.

1. QUALIFICATIONS OF THE AUDITOR. In conformance with the City's Charter and according to the provisions of Texas Local Government Code, Title 4, Chapter 103, the City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA firm of regional reputation and must demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards (GAAS) and contractual requirements. The auditor must be registered as a partnership or corporation of certified public accountants, holding a license under Article 41 a-1, Section 9, of the Civil Statutes of Texas, capable of demonstrating that it has sufficient staff which will enable it to conduct the City's audit in accordance with generally accepted auditing standards as required by the City Charter and applicable state and federal laws. The auditor's report on the City's financial statements will be completed and filed with the City Secretary within 120 days of the City's fiscal year end, and the auditor will jointly review the management letter with the City Council within 30 days of its receipt by the staff.

In conjunction with their review, the Director of Fiscal Services shall respond in writing to the City Manager and City Council regarding the auditor's Management Letter, addressing the issues contained therein. The Council shall schedule its formal acceptance of the auditor's report upon the resolution of any issues resulting from the joint review.

2. RESPONSIBILITY OF AUDITOR TO CITY COUNCIL. The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

3. ROTATION OF AUDITOR. The City will not require an auditor rotation, but will circulate requests for proposal for audit services at least every three to five years. Year to year authorization to continue shall be done by May 31 of each year.

C. FINANCIAL REPORTING.

1. EXTERNAL REPORTING. The City's auditors, the City shall prepare a written Comprehensive Annual Financial Report (CAFR) which shall be presented to the Council within 120 calendar days of the City's fiscal year end. Accuracy and timeliness of the CAFR are the responsibility of City staff. The CAFR shall be prepared in accordance with GAAP and shall be presented annually to the Government Finance Officer's Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting. If City staffing limitations preclude such timely reporting, the Director of Fiscal Services will inform the City Council of the delay and the reasons therefor.

2. INTERNAL REPORTING. The Fiscal Services Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Internal financial reporting objectives are addressed throughout these policies.

VIII. ASSET MANAGEMENT

A. INVESTMENTS. The Director of Fiscal Services shall promptly invest all City funds with the depository bank in accordance with the provisions of the current Bank Depository Agreement or in any negotiable instrument authorized by the City Council under the provisions of the Public Funds Investment Act of 1987 as amended, and in accordance with the City Council's approved Investment Policies.

An investment report will be provided to the City Council quarterly. This report shall provide both summary and detailed information on the City's investment portfolio.

B. CASH MANAGEMENT. The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, including utility bills, building and related permits and licenses, fines, fees, and other collection offices as appropriate.

Periodic review of cash flow position will be performed to determine performance of cash management and conformance to investment policies. The underlying theme will be that idle cash will be invested with the intent to 1)

safeguard assets, 2) maintain liquidity, and 3) maximize return. Where legally permitted, pooling of investments will be done.

C. FIXED ASSETS AND INVENTORY. These assets will be reasonably safeguarded and properly accounted for, and prudently insured.

A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land, buildings or accessioned Library materials which has an original cost or value of at least \$3,000 and a useful life of more than three years. All expenditures related to specific capital projects are exceptions to the rule. Assets owned by the electric utility will be capitalized in accordance with Federal Energy Regulatory Commission (FERD) guidelines. Furthermore, assets owned by either the water or wastewater utilities will be capitalized in accordance with the National Association of Regulatory Utility Commissioners (NARUC) guidelines.

The City's fixed assets shall be reasonably safeguarded and properly accounted for and sufficiently insured. Responsibility for the safeguarding of the City's fixed assets lies with the department director in whose department the fixed asset is assigned. The Fiscal Services Department shall maintain the permanent records of the City's fixed assets including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life.

D. COMPUTER SYSTEM/DATA SECURITY. The City shall provide security of its computer system and data files through physical security. The computer system shall be in a location inaccessible to unauthorized personnel.

IX. DEBT MANAGEMENT

A. DEBT ISSUANCE. The City will issue debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens and to allow it to fulfill its various missions as a city. Debt may be issued for the purposes of purchasing land or rights-of-way and/or improvements to land, for construction projects to provide for the general good, for capital equipment...

1. GENERAL OBLIGATION BONDS (GO's).

GO's will be used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. GO's are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City, to the extent allowed by law. The term of a bond issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than twenty (20) years. General obligation bonds must be authorized by a vote of the citizens of the City of College Station.

2. REVENUE BONDS (RB's). RB'S will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces a revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation should not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than twenty (20) years.

3. CERTIFICATES OF OBLIGATION, Contract Obligations, etc. (CO's). CO's will be used in order to fund capital requirements that are not otherwise covered under either revenue bonds or general obligation bonds. Debt service for CO's may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. Generally CO's will be used to fund capital assets when GO's and RB's are not appropriate and when authorized under law. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than ten (10) years, but may extend to twenty (20) years when the asset is of a nature that its anticipated useful life exceeds 20 years.

B. METHOD OF ISSUANCE AND BIDDING PARAMETERS.

1. METHOD OF SALE. The City will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected,

the City will publicly present the reasons why, and the City will participate with the financial advisor in the selection of the underwriter or direct purchaser.

2.BIDDING PARAMETERS. The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors.

C. ANALYSIS OF FINANCING ALTERNATIVES.

Staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, 1) grants in aid, 2) use of reserves, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.

D. DISCLOSURE. Full disclosure of operating costs along with capital costs will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies, will aid in the production of Preliminary Official Statements, and will take responsibility for the accuracy of all financial information released.

E. FEDERAL REQUIREMENTS. The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

F. DEBT STRUCTURING. The City will issue bonds for 20 years or less, not to exceed the life of the asset acquired.

The structure should approximate level annual debt service unless operational matters dictate otherwise or if market conditions indicate potential savings could result from modifying the level payment stream.

Consideration of market factors, such as the tax-exempt qualification, minimum tax alternative, and so forth will be given during the structuring of long-term debt instruments.

X. FINANCIAL CONDITIONS, RESERVES, AND STABILITY RATIOS

A. OPERATIONAL COVERAGE. (NO OPERATING DEFICITS). The City will maintain an operational coverage of 1.00, such

that current operating revenues will at least equal or exceed current operating expenditures.

Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies or non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums as stated in Paragraph B, following.

B. OPERATING RESERVES/FUND BALANCES

1. The unobligated fund balance in the General Fund should be at least 15% of the annual budgeted General Fund expenses. This percentage is the equivalent of 55 days expenditures. An additional amount of up to 3.0% should be maintained for extraordinary items or contingencies. Cash and investments alone should be equivalent to 30 days of operating expenditures.
2. The working capital (current assets less current liabilities) in the enterprise funds should be maintained at 15% of total operating expenses or the equivalent of 55 days. Cash and Investments alone should be equivalent to 30 days of operations.
3. The Hotel/Motel Tax Fund fund balance should be at least 15% of the annual budgeted expenditures. -Adequate reserves are essential due to the nature of this revenue source and the reliance organizations have on this revenue source to maintain ongoing operations.
4. The Internal Service Funds will attain and retain fund balance/working capital balances appropriate for the fund.
 - (a) Some funds such as Fleet Maintenance, Communications, Print-Mail and Utility Billing need only a minimal working capital balance in order to meet the needs of the fund.
 - (b) Other funds-such as the various insurance funds where risk is retained by the City in a self-insurance mode, a reserve will be established based upon an actuarial determination. Such reserve will be used for no other purposes than for financing losses under the insurance program.

- (c) The Replacement Fund will have a working capital balance that will provide resources to replace covered equipment when it is necessary to be replaced. The funds will be replenished based on anticipated life of equipment and adjusted based on changes in the costs the covered equipment.

C. LIABILITIES AND RECEIVABLES.

Procedures will be followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of the invoice date or on receipt of the goods or services, whichever is later. Accounts Receivable procedures will target collection for a maximum of 30 days from service, with any receivables aging past 90 days to go to a collection agency. The Director of Fiscal Services is authorized to write-off uncollectible accounts that are delinquent for more than 365 days, if the proper delinquency procedures have been followed.

D. CAPITAL AND DEBT SERVICE FUNDS.

1. Monies in the capital projects funds will be used within 36 months of receipt. Balances will be used to generate interest income to offset increases in construction costs or other associated costs. Capital project funds are intended to be expended.
2. Revenues in the General Debt Service Fund are stable, based on property tax revenues and transfers from other funds. Remaining balances are maintained to meet contingencies and to make certain that the next year's debt service payments may be met in a timely manner. The fund balance should not fall below $8\frac{1}{3}\%$ (one month) of average budgeted expenditures (in line with IRS guidelines).

XI. INTERNAL CONTROLS

A. WRITTEN PROCEDURES. Wherever possible, written procedures will be established and maintained by the Director of Fiscal Services for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

- B. DEPARTMENT DIRECTORS' RESPONSIBILITIES.** Each department Director is responsible for ensuring that good internal controls are followed throughout his or her Department, that all Fiscal Services Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed. Departments will develop and periodically update written internal control procedures.
- C. INTERNAL REVIEWS/AUDITS.** The Accounting Division will complete a review/audit of any department or procedure as directed by the Director of Fiscal Services. Audits of petty cash and cash receipts will be randomly scheduled and conducted on an annual basis.

APPENDIX G

OUTSIDE AGENCY FUNDING

OUTSIDE AGENCY FUNDING

The City funds a number of outside agencies and organizations each fiscal year to provide services for the citizens of College Station. The amount of funding provided depends on the funds available. This year organizations and agencies are receiving funds from the General Fund, Community Development Fund, Hotel/Motel Fund, Electric Fund and Sanitation Fund.

Organizations submit requests for funding to the City during the budget process. They are asked to provide financial information including a budget showing revenues and expenditures, goals and objectives of the organization, and the projected uses of the funds being requested. Also submitted are service levels and performance measures.

Community Development eligible agencies go through a selection process through the Joint Relief Funding Committee. This committee is made up of members from College Station and Bryan and reviews all requests for Community Development Funds available for public agencies and makes recommendations to both cities on which agencies should receive funding.

The following is a summary of the agencies recommended for funding in FY 03. The General Fund approved agencies include the following: Brazos Animal Shelter, \$53,392; the Brazos County Appraisal District, \$133,000; and the Brazos County Health District, \$113,498.

In the past a number of other agencies have also been funded through the General Fund. For the past two years these requests have been reviewed by the College Station members of the Joint Funding Relief Review Committee. This year the committee recommended \$89,000 for 5 organizations.

- Retired Senior Volunteer Program - \$5,000
- Dispute Resolution Center - \$10,000
- African American History Museum - \$34,000
- Children's Museum of the Brazos Valley - \$30,000
- *I Love America* 4th of July Celebration Fireworks Display (Noon Lions Club) - \$10,000

The FY 03 Approved Budget includes funding for recommended agencies for the recommended amount. Additionally, the budget includes \$4,500 in funding for the Sister Cities Association. The

budget also adds \$10,000 to the committee recommendation for the Noon Lions Club 4th of July Celebration Fireworks Display, for a total funding of \$20,000. However, the \$20,000 in funding for the Noon Lions Club is allocated in the Brazos Valley Solid Waste Management Fund and not the General Fund.

The Community Development funded agencies were recommended by the Joint Relief Funding Committee. A total of \$183,000 is approved to be distributed to 7 agencies. These agencies include: the Brazos Food Bank, \$16,640; the BVCASA, \$15,931; the College Station Department Programs, \$69,222; Elder Aid, \$12,745; Hospice of the Brazos Valley, \$28,422; and LULAC, \$20,000. Also included is the Twin City Mission's Phoebe's Home funded at \$20,040.

Hotel/Motel funds are approved for 3 organizations. The Arts Council approved budget for FY 03 is \$260,400. Another agency is the Convention & Visitors Bureau approved budget is \$668,000. In FY 03 the new Convention and Visitor Bureau will begin operation. The approved budget for the Brazos Valley Sports Foundation is \$200,000. The Sports Foundation was created to market sporting events in the Bryan/College Station area. The Sports Foundation receives most of its funding from the City of College Station.

The Economic Development Corporation, funded from the Electric Fund, is approved at \$243,287. The EDC is an organization to promote economic development in the area and is funded by the Cities of College Station and Bryan, and Brazos County.

Funding for Brazos Beautiful is approved to be \$40,000. This funding is approved to come from the Sanitation Fund. Brazos Beautiful promotes litter abatement and beautification programs.

**CITY OF COLLEGE STATION
OUTSIDE AGENCY FUNDING**

	FY 97 ACTUAL	FY98 ACTUAL	FY 99 ACTUAL	FY 00 ACTUAL	FY 01 ACTUAL	FY 02 YEAR END ESTIMATE	FY 02-03 TOTAL APPROVED
GENERAL FUND							
RSVP	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$5,000	\$ 5,000	\$ 5,000
AFRICAN AMERICAN NATIONAL HERITAGE SOC	0	0	0	0	0	34,000	34,000
BVCASA	25,000	25,000	25,000	25,000	25,000	0	0
BRAZOS ANIMAL SHELTER	31,460	27,014	45,623	45,700	52,346	53,392	53,392
BRAZOS BEAUTIFUL-FM2818 CREPE	0	0	0	50,000	0	0	0
BRAZOS COUNTY APPRAISAL DISTRICT	104,376	108,821	90,564	96,484	108,700	114,530	133,000
BRAZOS CO. HEALTH DISTRICT	80,584	83,002	85,500	89,775	113,498	113,498	113,498
BRAZOS COUNTY SR CITIZENS ASSOC.	0	10,000	0	3,300	0	0	0
DISPUTE RESOLUTION CENTER	0	0	0	2,500	5,000	10,000	10,000
EDC INCENTIVE FUNDING	50,000	0	0	0	0	0	0
VETERAN'S PARK MEMORIAL	0	0	0	0	25,000	25,000	0
CHILDREN'S MUSEUM OF THE BRAZOS VALLEY	0	0	0	0	0	30,000	30,000
NOON LIONS CLUB - 4TH OF JULY	6,850	7,175	8,000	8,000	8,000	10,000	0
SCA STUDENT AMBASSADOR PROGRAM	9,000	9,000	9,000	9,000	9,000	4,500	4,500
	<u>\$ 312,270</u>	<u>\$ 275,012</u>	<u>\$ 268,687</u>	<u>\$ 334,759</u>	<u>\$ 351,544</u>	<u>\$ 399,920</u>	<u>\$ 383,390</u>
COMMUNITY DEVELOPMENT							
BLUEBONNET GIRL SCOUT COUNCIL	\$ 0	\$ 0	\$ 0	\$ 8,000	\$ 0	\$ 0	\$ 0
BRAZOS COUNTY COMMUNITY COUNCIL	0	6,400	0	0	0	0	0
BRAZOS COUNTY RAPE CRISIS CENTER	0	0	0	0	0	0	0
BRAZOS FOOD BANK	24,926	0	30,000	0	20,734	0	16,640
BRAZOS MATERNAL & CHILD HEALTH CTR	20,000	0	0	0	0	21,600	0
BVCAA DENTAL CLINIC	0	0	0	0	15,000	10,000	0
BVCASA	0	0	0	0	0	0	15,931
COLLEGE STATION DEPARTMENT	0	68,050	42,688	43,000	55,008	66,540	69,222
ELDER AID	24,320	0	21,840	25,079	16,550	0	12,745
FAMILY MEDICINE CENTER	0	0	0	25,000	0	0	0
GIRLS CLUB OF BRAZOS VALLEY	0	24,900	0	0	0	0	0
HEALTH FOR ALL	45,010	40,000	30,000	0	0	19,575	0
HOSPICE OF BRAZOS VALLEY	0	0	20,122	0	30,000	0	28,422
INFANT PROGRAM	0	0	0	0	0	0	0
INTERFAITH OUTREACH	32,800	24,600	30,000	0	0	0	0
LITERACY VOLUNTEERS OF AMERICA	0	0	0	0	0	5,102	0
LULAC	0	0	0	0	0	0	20,000
SALVATION ARMY	0	0	0	15,000	0	0	0
SCOTTY'S HOUSE	0	18,300	0	24,680	0	23,000	0
TCM - THE BRIDGE	0	0	2,200	37,141	6,654	0	0
TCM - COMMUNITY SUPPORT	0	0	0	0	33,654	0	0
TCM - PHOEBE'S HOME	0	0	0	0	0	19,033	20,040
TCM - SHELTERING ARMS	0	0	0	0	0	19,200	0
	<u>\$ 147,056</u>	<u>\$ 182,250</u>	<u>\$ 176,850</u>	<u>\$ 169,900</u>	<u>\$ 177,600</u>	<u>\$ 184,050</u>	<u>\$ 183,000</u>
HOTEL/MOTEL FUND							
ARTS COUNCIL	\$ 170,000	\$ 184,000	\$ 209,029	\$ 245,400	\$255,400	\$ 260,400	\$ 260,400
ATHLETIC FEDERATION	7,900	7,900	0	0	0	0	0
CONVENTION AND VISITORS BUREAU	602,450	534,523	621,260	665,000	645,000	668,000	668,000
BRAZOS VALLEY SPORTS FOUNDATION	0	99,500	122,000	125,660	150,000	192,000	200,000
AGGIE SWIM CLUB	6,850	2,602	0	0	0	0	0
BUSH LIBRARY COMMITTEE	95,760	50,000	50,000	50,000	0	0	0
NOON LIONS CLUB - 4TH OF JULY	0	0	0	0	0	0	0
HOLIDAY ON THE BRAZOS	0	0	0	0	0	0	0
	<u>\$ 882,960</u>	<u>\$ 878,525</u>	<u>\$ 1,002,289</u>	<u>\$ 1,086,060</u>	<u>\$ 1,050,400</u>	<u>\$ 1,120,400</u>	<u>\$ 1,128,400</u>
ELECTRIC FUND							
ECONOMIC DEVELOPMENT CORPORATION	\$ 157,000	\$ 160,000	\$ 170,000	\$ 209,494	\$ 246,167	\$ 246,951	\$ 243,287
	<u>\$ 157,000</u>	<u>\$ 160,000</u>	<u>\$ 170,000</u>	<u>\$ 209,494</u>	<u>\$ 246,167</u>	<u>\$ 246,951</u>	<u>\$ 243,287</u>
SANITATION FUND							
BRAZOS BEAUTIFUL	\$ 17,000	\$ 17,000	\$ 37,000	\$ 37,000	\$ 37,800	\$ 40,000	\$ 40,000
	<u>\$ 17,000</u>	<u>\$ 17,000</u>	<u>\$ 37,000</u>	<u>\$ 37,000</u>	<u>\$ 37,800</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>
BVSWMA FUND							
NOON LIONS CLUB-4TH OF JULY	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 20,000</u>
TOTAL AGENCY FUNDING	#####	#####	#####	#####	#####	#####	\$ 1,998,077

APPENDIX H

MISCELLANEOUS STATISTICAL DATA

CITY OF COLLEGE STATION, TEXAS

CONSTRUCTION PERMITS LAST TEN CALENDAR YEARS

Year	Residential Construction		Commercial Construction		Total	
	Number of Permits	Value	Number of Permits	Value	Number of Permits	Value
1991	370	18,933,748	164	17,319,566	534	36,253,314
1992	475	31,503,185	153	11,648,580	628	43,151,765
1993	598	44,396,336	316	35,378,164	914	79,774,500
1994	614	74,312,947	346	21,336,839	960	95,649,786
1995	634	58,192,760	102	22,577,442	736	80,770,202
1996	656	58,501,690	131	20,856,558	787	79,358,248
1997	584	50,488,222	114	46,243,177	698	96,731,399
1998	691	83,593,022	320	59,342,043	1011	142,935,065
1999	1057	87,917,466	296	27,723,105	1353	115,640,571
2000	793	87,144,173	328	52,569,645	1121	139,713,818
2001	975	101,703,574	313	44,592,967	1288	146,296,541
2002*	979	71,909,596	200	31,088,867	1179	102,998,463

* NOTE: 2002 data are for Jan. - August 2002
 Residential Construction includes: Single family dwellings, Duplexes and Apartments as well as residential remodels, slabs, roofs, storage/accessory, and swimming pools.
 Commercial Construction includes: Commercial new construction, slab, and remodel as well as Hotel/Motel/Inn, demolition and sign permits.

Source: The City of College Station, Development Services

CITY OF COLLEGE STATION
PRINCIPAL TAXPAYERS
July 2002

<u>College Station- Top 10 Taxpayers</u>	<u>Type of Business</u>	<u>2001 Assessed Valuation</u>	<u>Percent of Total Assesse Valuation</u>
C.B.L. & Associates	Retail Mall	\$48,617,375	1.95%
W9/JP-M Real Estate Ltd.	Housing	40,630,000	1.63%
Verizon Communications, Inc.	Utility	35,241,110	1.42%
Universal Computer Services, Inc.	Retail	31,696,491	1.27%
Alkosser/Weinberg	Housing	30,674,775	1.23%
College Station Hospital LP	Medical	25,132,560	1.01%
Wal-Mart/Sam's	Retail	19,667,890	0.79%
University Commons	Housing	18,408,250	0.74%
SHP-The Callaway House LP	Housing	16,200,000	0.65%
Melrose Apartments	Housing	16,000,000	0.64%
Total		\$282,268,451	11.34%

<u>Top 5 Commercial Taxpayers</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Valuation</u>
C.B.L. & Associates	Retail Mall	48,617,375	1.95%
College Station Hospital LP	Medical	25,132,560	1.01%
Wal-Mart/Sam's	Retail	19,667,890	0.79%
Lane College Station Limited	Retail	14,000,000	0.56%
R&S Leasing	Retail	10,495,946	0.42%
Total		\$117,913,771	4.74%

<u>Top 5 Industrial Taxpayers</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Valuation</u>
Universal Computer Services, Inc.	Retail	31,696,491	1.27%
O I Corporation	Retail	5,556,480	0.22%
Red Oak Sportswear/GCS-CCC Real	Retail	4,762,975	0.19%
ARC/AMS	Retail	5,657,865	0.23%
Aggieland Ready Mix Co.	Retail	750,000	0.03%
Total		\$48,423,811	1.95%

Source: Brazos County Appraisal District

CITY OF COLLEGE STATION, TEXAS

PRINCIPAL UTILITY CUSTOMERS

July 2002

Utility Customer	Type of Business	Oct. 00 to Sept. 01 KWH Consumption	Total Percent of KWH Consumed
CSISD	Schools	16,892,390	2.89
CBL & Associates	Retail Mall	14,625,093	2.50
City of College Station	Municipality	14,330,746	2.45
Wal-Mart	Retail	7,886,037	1.35
Albertsons	Retail Grocery	7,588,281	1.30
Krogers	Retail Grocery	7,449,600	1.27
State Headquarters/TAMU	University	7,413,019	1.27
College Station Medical	Hospital	6,724,480	1.15
Lane C/S Ltd	Hotel	5,134,800	0.88
Dealer Computer Services	Technical Support	4,656,400	0.80
TOTAL		92,700,846	15.86

Source: City of College Station Utility Billing Department

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA October 2002

Date incorporated	October, 1938
Date first charter adopted	October, 1938
Date present charter adopted	May, 1992
Date of last charter amendment	May, 1998
Form of government	Council-Manager

Area in square miles	
Year	Square Miles
1938	1.50
1948	4.20
1958	7.30
1968	17.3
1978	22.6
1988	27.7
1989	27.7
1990	27.7
1992	28.1
1994	30.0
1995	38.2
1996	38.2
1998	40.8

Miles of streets: Paved	711 Lane Miles
Unpaved	1.3 Lane Miles
Miles of sanitary sewer	249.5 Miles

Fire Protection:

Number of stations	4
Number of full-time employees	103

Police Protection:

Number of employees	141.5
Number of patrol units	25
One jail facility with a capacity of 20	

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA

July 2002

Recreation:	Number of basketball courts	22
	Number of gyms	3
	Number of jogging/walking trails	19
	Number of nature trails	5
	Number of picnic pavilions	10
	Number of picnic shelters	17
	Number of playgrounds	36
	Number of soccer fields	19
	Number of softball/baseball fields	18
	Number of swimming pools	4
	Number of tennis courts	14
	Number of volleyball courts	8

Parks:

Facility	Acres	Facility	Acres
Anderson Park	8.94	Merry Oaks Park	4.60
Arboretum	17.00	Oaks Park	7.50
Bee Creek Park	26.50	Parkway Park	1.90
Billie Madeley Park	5.13	Pebble Creek Park	10.20
Brison Park	9.20	Raintree Park	12.98
Brother's Pond	16.12	Richard Carter Park	7.14
Castlegate Park	4.35	Sandstone Park	15.21
College Station Central Park	47.22	Shenandoah Park	8.06
Conference Center	2.30	Southeast Community Park	62.00
Cy Miller Park	2.50	Southwest Park Site	4.78
Eastgate Park	1.80	Southwood Athletic Complex	44.70
Edelweiss Gartens Park Site	7.74	Steeplechase Park	8.90
Edelweiss Park	12.30	Thomas Park	16.10
Emerald Forest Park	4.59	University Park Site	10.20
Gabbard Park	10.67	Veterans Athletic Park	150.00
Georgie K. Fitch Park	11.30	W.A. Tarrow	21.26
Hensel Park -TAMU	29.70	W. A. Tarrow Park-Lincoln C	8.20
Jack and Dorothy Miller Par	10.00	Westfield Park Site	4.29
Lemon Tree Park	15.43	Windwood Park	1.37
Lick Creek Park	515.50	Wolf Pen Creek Park	19.49
Lions Park	1.50	Woodcreek Park	6.60
Longmire Park	4.16	Woodland Hills Park Site	3.21
Luther Jones	1.80	Woodway Park	9.26

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA July 2002

Utility Fund:

Electric Users (Connections)	31,678
Water Users (Connections)	21,721
Average Electrical Consumption:	51,409,703 Kwh/mo.
Average Water Consumption:	262,790 MGW/Mo.

Number of Employees:

Electric	60
Water	31
Sewer	36

Water Capacity:

Number of Wells	5
Combined Capacity of Wells	19,000,000 GAL/day
Number of Ground Storage Tanks	2
Total capacity 8,000,000 GALS	
Number of Elevated Storage Tanks	2
Total capacity 5,000,000 GALS*	
Miles of Water Lines	287.06

Electric System:

Maximum Demand	162 megawatts**
Number of Stations	4
Miles of Distribution Lines	344

Sanitation Fund:

Number of users (units served)	22,258
Landfill size	119
Methodology	Curbside pickup using automated containers.

*New well will not be completed until January 2003

**Maximum demand for 2002 will not be reached until September

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA July 2002

Education:

Attendance centers	11
Number of classrooms	550
Number of teachers	600
Number of students	7,300

Elections:

Number of registered voters:	
Last municipal election.	45,024
Number of votes cast in:	
Last municipal election	3,703
Percentage of registered voters voting in:	
Last municipal election	8.22%

Population:

Actual		
Census Count	2000	67,890
	1990	52,456
	1980	37,296
	1970	17,676
	1960	11,396
	1950	7,925

SOURCE: Education: College Station Independent School District
Elections: City Secretary's Office
Population: Development Services

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA July 2002

<u>YEAR</u>	<u>TEXAS A & M UNIVERSITY PROJECTIONS</u>
1988	39,163
1989	40,492
1990	41,131
1991	40,997
1992	41,092
1993	42,524
1994	42,018
1995	41,790
1996	41,892
1997	41,461
1998	42,635
1999	43,442
2000	44,026
2001	44,618
2002	45,143

PRIMARY LABOR FORCE FOR COLLEGE STATION 1990 - 2002

<u>YEAR</u>	<u>TOTAL LABOR FORCE</u>	<u>NUMBER EMPLOYED</u>	<u>NUMBER UNEMPLOYED</u>	<u>PERCENT UNEMPLOYED</u>
1990	24,567	23,190	1,377	5.6
1991	24,824	23,944	880	3.5
1992	25,561	24,777	784	3.1
1993	26,490	25,745	745	2.8
1994	27,378	26,611	767	2.8
1995	27,492	26,622	870	3.2
1996	27,465	26,751	714	2.6
1997	28,051	27,421	630	2.2
1998	29,371	28,846	525	1.8
1999	30,059	29,506	553	1.8
2000	30,538	30,051	487	1.6
2001	30,881	30,349	532	1.7
2002	29,734	29,105	629	2.1

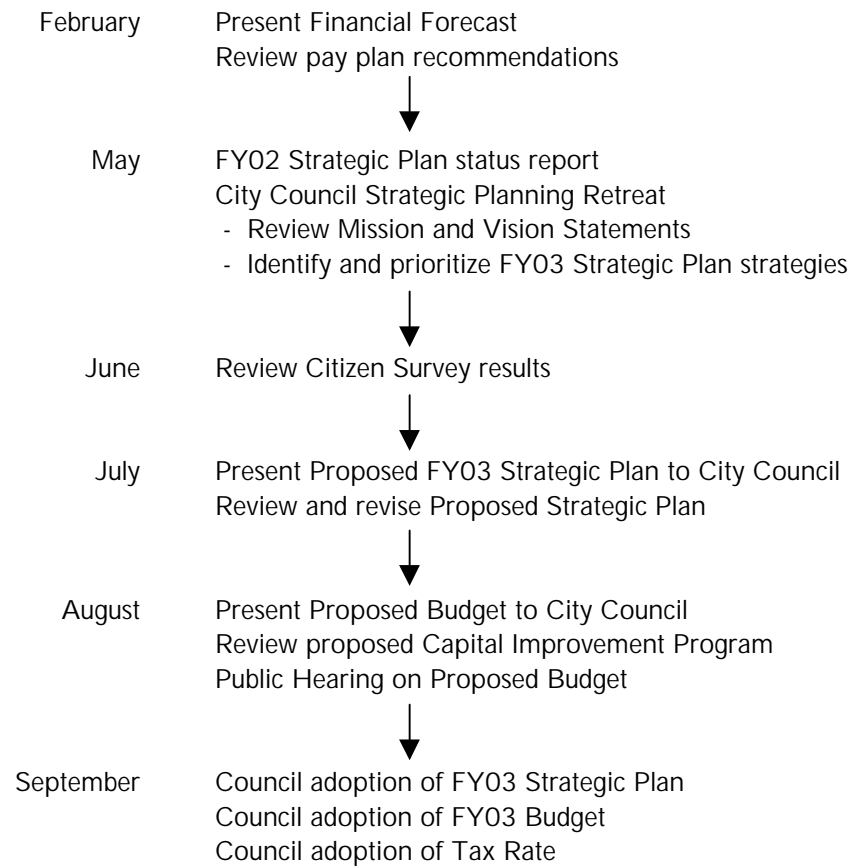
* NOTE: 2002 represents average labor force and employment through August.

SOURCE: Texas Workforce Commission

APPENDIX I

THE 2002-2003 STRATEGIC PLANNING AND BUDGET PROCESS

Strategic Planning and Budget Process Flowchart



APPENDIX J

SCHEDULE OF REQUIREMENTS FOR:

**GENERAL OBLIGATION BONDS
CERTIFICATES OF OBLIGATION
UTILITY REVENUE BONDS**

DEBT SERVICE

GENERAL OBLIGATION BONDS

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
General Obligation And Refunding Bond Series 1991
December 23, 1991 -- \$4,625,000

Street Construction and Improvements - \$2,750,000; Parks Construction and Improvements - \$750,000
Refund Series 1991 Public Property Finance Contractual Obligations - \$1,125,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-03	225,000	5.80%	28,000	253,000		
8-15-03			21,250	21,250	274,250	750,000
2-15-04			21,250	21,250		
8-15-04			21,250	21,250	42,500	750,000
2-15-05			21,250	21,250		
8-15-05			21,250	21,250	42,500	750,000
2-15-06			21,250	21,250		
8-16-06			21,250	21,250	42,500	750,000
2-15-07			21,250	21,250		
8-15-07			21,250	21,250	42,500	750,000
2-15-08			21,250	21,250		
8-15-08			21,250	21,250	42,500	750,000
2-15-09			21,250	21,250		
8-15-09			21,250	21,250	42,500	750,000
2-15-10	250,000	6.00%	21,250	271,250		
8-15-10			13,750	13,750	285,000	500,000
2-15-11	250,000	5.50%	13,750	263,750		
8-15-11			6,875	6,875	270,625	250,000
2-15-12	250,000	5.50%	6,875	256,875	256,875	0

Effective Interest Rate: 5.95% Moody's: A-1
Net Interest Cost: \$2,130,113 S & P's: A+

Paying Agent: Texas Commerce Bank, N.A.

Underwriting Group: Stephens, Inc.
First Southwest Company
Nations Bank
Eugene C. Palma
FSW Co.

Call Provisions: All Bonds maturing on or after February 15, 2005 are optional for redemption in whole or in part on February 15, 2004 or any date thereafter at par and accrued interest to the date fixed for redemption. If less than all of the Bonds are redeemed at any time, the particular Bonds to be redeemed shall be selected by the City in integral multiples of \$8,000 within any one maturity.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
General Obligation And Refunding Bond Series 1994
August 15, 1994 -- \$6,250,000

Street Construction - \$1,750,000; Parks (1990 Authorization) - \$250,000
Oversize Bridge (1984 Authorization) - \$500,000; Drainage Improvements - \$350,000
Refund C.O. Series 1994 - \$3,400,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-03	300,000	7.30%	94,825	394,825		
8-15-03			83,875	83,875	478,700	3,050,000
2-15-04	300,000	5.50%	83,875	383,875		
8-15-04			75,625	75,625	459,500	2,750,000
2-15-05	275,000	5.50%	75,625	350,625		
8-15-05			68,063	68,063	418,688	2,475,000
2-15-06	275,000	5.50%	68,063	343,063		
8-16-06			60,500	60,500	403,563	2,200,000
2-15-07	275,000	5.50%	60,500	335,500		
8-15-07			52,938	52,938	388,438	1,925,000
2-15-08	275,000	5.50%	52,938	327,938		
8-15-08			45,375	45,375	373,313	1,650,000
2-15-09	275,000	5.50%	45,375	320,375		
8-15-09			37,813	37,813	358,188	1,375,000
2-15-10	275,000	5.50%	37,813	312,813		
8-15-10			30,250	30,250	343,063	1,100,000
2-15-11	275,000	5.50%	30,250	305,250		
8-15-11			22,688	22,688	327,938	825,000
2-15-12	275,000	5.50%	22,688	297,688		
8-15-12			15,125	15,125	312,813	550,000
2-15-13	275,000	5.50%	15,125	290,125		
8-15-13			7,563	7,563	297,688	275,000
2-15-14	275,000	5.50%	7,563	282,563		
8-15-14			0	0	282,563	0

Effective Interest Rate: 5.95% Moody's: A-1
Net Interest Cost: \$3,421,100 S & P's: A+

Paying Agent: Texas Commerce Bank, N.A.

Underwriting Group: Stephens, Inc.
First Southwest Company
Nations Bank
Eugene C. Palma
FSW Co.

Call Provisions: All Bonds maturing on or after February 15, 2005 are optional for redemption in whole or in part on February 15, 2004 or any date thereafter at par and accrued interest to the date fixed for redemption. If less than all of the Bonds are redeemed at anytime, the particular Bonds to be redeemed shall be selected by the City in integral multiples of \$5,000 within any one maturity.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B 1995 SERIES**

August 1, 1995 -- \$4,700,000

Street Projects - \$1,140,000; Northgate - \$400,000; Traffic Signals - \$420,000;
Misc. Drainage - \$395,000; Library - \$700,000; Fire Station Relocation - \$935,000;
Park Development and Improvements - \$280,000; Land Purchase - \$430,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-03	250,000	7.00%	94,963	344,963		
8-15-03			86,213	86,213	431,175	3,250,000
2-15-04	300,000	6.00%	86,213	386,213		
8-15-04			77,213	77,213	463,425	2,950,000
2-15-05	300,000	5.10%	77,213	377,213		
8-15-05			69,563	69,563	446,775	2,650,000
2-15-06	300,000	5.25%	69,563	369,563		
8-16-06			61,688	61,688	431,250	2,350,000
2-15-07	300,000	5.25%	61,688	361,688		
8-15-07			53,813	53,813	415,500	2,050,000
2-15-08	300,000	5.25%	53,813	353,813		
8-15-08			45,938	45,938	399,750	1,750,000
2-15-09	350,000	5.25%	45,938	395,938		
8-15-09			36,750	36,750	432,688	1,400,000
2-15-10	350,000	5.25%	36,750	386,750		
8-15-10			27,563	27,563	414,313	1,050,000
2-15-11	350,000	5.25%	27,563	377,563		
8-15-11			18,375	18,375	395,938	700,000
2-15-12	350,000	5.25%	18,375	368,375		
8-15-12			9,188	9,188	377,563	350,000
2-15-13	350,000	5.25%	9,188	359,188		
8-15-13			0	0	359,188	0

Effective Interest Rate:	5.5334%	Moody's:	Aaa
Net Interest Cost:	\$2,795,038	S & P's:	AAA

Paying Agent: Texas Commerce Bank National Association

Underwriting Group: Merrill Lynch, Pierce, Ferris & Smith, Inc.
Robert W. Baird & Co., Inc.
Raymond James & Associates, Inc.
DLS Securities
Service Asset Management

Call Provisions: All Bonds maturing on or after February 15, 2006 are optional for redemption in whole or in part on February 15, 2005 or any date thereafter at par and accrued interest to the date fixed for redemption. If less than all of the Bonds are redeemed at any time, the particular Bonds to be redeemed shall be selected by the City in integral multiples of \$5,000 within any one maturity.

Streets, Sidewalks, and Traffic - \$2,580,000; Drainage - \$370,000; Library - \$1,200,000;
Park - \$1,150,000; Refund Series 1987 - \$3,795,000; Refund Series 1989 G.O. - \$1,350,000;
Refund Series 1991 G.O. - \$1,425,000

Net Interest:	\$	5,458,206	Moody's:	Aaa
			S & P's:	AAA

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2008 through and including february 15, 2015, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2007, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption . The City reserves the right, at its option, to redeem the Term Bonds having a stated maturity date of February 15,2017 and subject to mandatory redemption as described herein, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 1999, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. 1998 SERIES
April 1, 1998 - \$6,200,000**

Streets, Sidewalks, and Traffic - \$3,303,000; Drainage Improvements - \$462,000;
Library - \$735,000; Land and Fire Station - \$430,000; Parks - \$1,270,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING	YEARLY INTEREST AMOUNT
2-15-03	255,000	6.50%	141,478	396,478			
8-15-03			133,191	133,191	529,669	5,260,000	274,669
2-15-04	265,000	6.50%	133,191	398,191			
8-15-04			124,578	124,578	522,769	4,995,000	257,769
2-15-05	280,000	6.50%	124,578	404,578			
8-15-05			115,478	115,478	520,056	4,715,000	240,056
2-15-06	295,000	4.50%	115,478	410,478			
8-15-06			108,841	108,841	519,319	4,420,000	224,319
2-15-07	310,000	4.55%	108,841	418,841			
8-15-07			101,788	101,788	520,629	4,110,000	210,629
2-15-08	325,000	4.65%	101,788	426,788			
8-15-08			94,232	94,232	521,020	3,785,000	196,020
2-15-09	340,000	4.70%	94,232	434,232			
8-15-09			86,242	86,242	520,474	3,445,000	180,474
2-15-10	360,000	4.75%	86,242	446,242			
8-15-10			77,692	77,692	523,934	3,085,000	163,934
2-15-11	380,000	4.85%	77,692	457,692			
8-15-11			68,477	68,477	526,169	2,705,000	146,169
2-15-12	395,000	5.00%	68,477	463,477			
8-15-12			58,602	58,602	522,079	2,310,000	127,079
2-15-13	415,000	5.00%	58,602	473,602			
8-15-13			48,227	48,227	521,829	1,895,000	106,829
2-15-14	440,000	5.00%	48,227	488,227			
8-15-14			37,227	37,227	525,454	1,455,000	85,454
2-15-15	460,000	5.10%	37,227	497,227			
8-15-15			25,497	25,497	522,724	995,000	62,724
2-15-16	485,000	5.13%	25,497	510,497			
8-15-16			13,069	13,069	523,566	510,000	38,566
2-15-17	510,000	5.13%	13,069	523,069	523,069	0	13,069

Net Interest Cost: \$ 3,694,415 Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2009, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2008, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 1999
APRIL 15, 1999 - PRINCIPAL - \$6,230,000**

Streets - \$2,707,000; Thoroughfare and Sidewalk Improvements - \$220,000;
Traffic Management - \$540,000; Drainage - \$1,458,000; City Facilities - \$275,000;
Park Improvements - \$930,000; Fire Station Improvements - \$100,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						6,230,000
2-15-03	260,000	3.8000%	125,096	385,096		
8-15-03			120,156	120,156	505,253	5,335,000
2-15-04	275,000	3.9000%	120,156	395,156		
8-15-04			114,794	114,794	509,950	5,060,000
2-15-05	290,000	4.0000%	114,794	404,794		
8-15-05			108,994	108,994	513,788	4,770,000
2-15-06	300,000	4.0000%	108,994	408,994		
8-15-06			102,994	102,994	511,988	4,470,000
2-15-07	320,000	4.1000%	102,994	422,994		
8-15-07			96,434	96,434	519,428	4,150,000
2-15-08	335,000	5.0000%	96,434	431,434		
8-15-08			88,059	88,059	519,493	3,815,000
2-15-09	350,000	5.4000%	88,059	438,059		
8-15-09			78,609	78,609	516,668	3,465,000
2-15-10	365,000	4.2500%	78,609	443,609		
8-15-10			70,853	70,853	514,461	3,100,000
2-15-11	385,000	4.3000%	70,853	455,853		
8-15-11			62,575	62,575	518,428	2,715,000
2-15-12	400,000	4.4000%	62,575	462,575		
8-15-12			53,775	53,775	516,350	2,315,000
2-15-13	420,000	4.5000%	53,775	473,775		
8-15-13			44,325	44,325	518,100	1,895,000
2-15-14	440,000	4.6000%	44,325	484,325		
8-15-14			34,205	34,205	518,530	1,455,000
2-15-15	460,000	4.6500%	34,205	494,205		
8-15-15			23,510	23,510	517,715	995,000
2-15-16	485,000	4.7000%	23,510	508,510		
8-15-16			12,113	12,113	520,623	510,000
2-15-17	510,000	4.7500%	12,113	522,113	522,113	0

Interest Cost: \$ 3,027,827

Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2010, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2009, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2000
April 13, 2000 - \$8,460,000**

Streets - \$4,690,000; Traffic Management - \$1,100,000
Parks - \$1,570,000; Sidewalks and Bike Trails - \$290,000; Fire Station 2 - \$810,000

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						8,460,000
2-15-03	295,000	7.00%	199,665	494,665		
8-15-03			189,340	189,340	684,005	6,915,000
2-15-04	310,000	7.00%	189,340	499,340		
8-15-04			178,490	178,490	677,830	6,605,000
2-15-05	325,000	7.00%	178,490	503,490		
8-15-05			167,115	167,115	670,605	6,280,000
2-15-06	340,000	5.25%	167,115	507,115		
8-15-06			158,190	158,190	665,305	5,940,000
2-15-07	360,000	5.00%	158,190	518,190		
8-15-07			149,190	149,190	667,380	5,580,000
2-15-08	380,000	5.00%	149,190	529,190		
8-15-08			139,690	139,690	668,880	5,200,000
2-15-09	400,000	5.10%	139,690	539,690		
8-15-09			129,490	129,490	669,180	4,800,000
2-15-10	420,000	5.15%	129,490	549,490		
8-15-10			118,675	118,675	668,165	4,380,000
2-15-11	445,000	5.20%	118,675	563,675		
8-15-11			107,105	107,105	670,780	3,935,000
2-15-12	470,000	5.30%	107,105	577,105		
8-15-12			94,650	94,650	671,755	3,465,000
2-15-13	500,000	5.35%	94,650	594,650		
8-15-13			81,275	81,275	675,925	2,965,000
2-15-14	525,000	5.40%	81,275	606,275		
8-15-14			67,100	67,100	673,375	2,440,000
2-15-15	560,000	5.50%	67,100	627,100		
8-15-15			51,700	51,700	678,800	1,880,000
2-15-16	590,000	5.50%	51,700	641,700		
8-15-16			35,475	35,475	677,175	1,290,000
2-15-17	625,000	5.50%	35,475	660,475		
8-15-17			18,288	18,288	678,763	665,000
2-15-18	665,000	5.50%	18,288	683,288	683,288	0

Interest Cost: \$ 4,642,079

Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2011, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2010, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2001
August 1, 2001 - \$4,140,000**

Streets - \$780,000; Traffic Management - \$720,000
Parks - \$2,140,000; Drainage - \$500,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						4,140,000
2-15-03	125,000	4.00%	62,373	187,373		
8-15-03			59,873	59,873	247,245	2,675,000
2-15-04	130,000	3.50%	59,873	189,873		
8-15-04			57,598	57,598	247,470	2,545,000
2-15-05	140,000	4.00%	57,598	197,598		
8-15-05			54,798	54,798	252,395	2,405,000
2-15-06	145,000	4.00%	54,798	199,798		
8-15-06			51,898	51,898	251,695	2,260,000
2-15-07	155,000	4.00%	51,898	206,898		
8-15-07			48,798	48,798	255,695	2,105,000
2-15-08	165,000	4.00%	48,798	213,798		
8-15-08			45,498	45,498	259,295	1,940,000
2-15-09	170,000	4.10%	45,498	215,498		
8-15-09			42,013	42,013	257,510	1,770,000
2-15-10	180,000	4.60%	42,013	222,013		
8-15-10			37,873	37,873	259,885	1,590,000
2-15-11	190,000	5.50%	37,873	227,873		
8-15-11			32,648	32,648	260,520	1,400,000
2-15-12	205,000	4.40%	32,648	237,648		
8-15-12			28,138	28,138	265,785	1,195,000
2-15-13	215,000	4.50%	28,138	243,138		
8-15-13			23,300	23,300	266,438	980,000
2-15-14	225,000	4.63%	23,300	248,300		
8-15-14			18,097	18,097	266,397	755,000
2-15-15	240,000	4.75%	18,097	258,097		
8-15-15			12,397	12,397	270,494	515,000
2-15-16	250,000	4.75%	12,397	262,397		
8-15-16			6,459	6,459	268,856	265,000
2-15-17	265,000	4.88%	6,459	271,459	271,459	0

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2002
PRINCIPAL - \$6,445,000

Streets - \$3,781,000; Traffic Management/Signals - \$720,000; Fire Station 5 - \$250,000
Parks - \$129,000; Drainage - \$785,000; and City Center Land - \$780,000

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						6,445,000
2-15-03	695,000	6.25%	164,943	859,943		
8-15-03			143,224	143,224	1,003,168	5,750,000
2-15-04	195,000	6.25%	143,224	338,224		
8-15-04			137,131	137,131	475,355	5,555,000
2-15-05	210,000	6.25%	137,131	347,131		
8-15-05			130,568	130,568	477,699	5,345,000
2-15-06	220,000	6.25%	130,568	350,568		
8-15-06			123,693	123,693	474,261	5,125,000
2-15-07	230,000	4.50%	123,693	353,693		
8-15-07			118,518	118,518	472,211	4,895,000
2-15-08	245,000	4.25%	118,518	363,518		
8-15-08			113,312	113,312	476,830	4,650,000
2-15-09	255,000	4.25%	113,312	368,312		
8-15-09			107,893	107,893	476,205	4,395,000
2-15-10	270,000	4.40%	107,893	377,893		
8-15-10			101,953	101,953	479,846	4,125,000
2-15-11	285,000	4.50%	101,953	386,953		
8-15-11			95,541	95,541	482,494	3,840,000
2-15-12	300,000	4.63%	95,541	395,541		
8-15-12			88,603	88,603	484,144	3,540,000
2-15-13	315,000	4.88%	88,603	403,603		
8-15-13			80,925	80,925	484,528	3,225,000
2-15-14	335,000	5.00%	80,925	415,925		
8-15-14			72,550	72,550	488,475	2,890,000
2-15-15	350,000	5.00%	72,550	422,550		
8-15-15			63,800	63,800	486,350	2,540,000
2-15-16	370,000	5.00%	63,800	433,800		
8-15-16			54,550	54,550	488,350	2,170,000
2-15-17	390,000	5.00%	54,550	444,550		
8-15-17			44,800	44,800	489,350	1,780,000
2-15-18	410,000	5.00%	44,800	454,800		
8-15-18			34,550	34,550	489,350	1,370,000
2-15-19	435,000	5.00%	34,550	469,550		
8-15-19			23,675	23,675	493,225	935,000
2-15-20	455,000	5.00%	23,675	478,675		
8-15-20			12,300	12,300	490,975	480,000
2-15-21	480,000	5.13%	12,300	492,300		
8-15-21			-	0	492,300	0
2-15-22	0	5.13%	-	0	0	0

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2003 Estimate

Principal- \$3,950,000
Business Park - \$3,900,000;
Debt Issuance Cost \$50,000

PAYMENT DATE	ESTIMATE PRINCIPAL AMOUNT	ESTIMATE INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	ESTIMATE PRINCIPAL AMOUNT OUTSTANDING
						3,950,000
2-15-04	30,000	6.00%	118,500	148,500		
8-15-04			117,600	117,600	266,100	3,920,000
2-15-05	115,000	6.00%	117,600	232,600		
8-15-05			114,150	114,150	346,750	3,805,000
2-15-06	120,000	6.00%	114,150	234,150		
8-15-06			110,550	110,550	344,700	3,685,000
2-15-07	130,000	6.00%	110,550	240,550		
8-15-07			106,650	106,650	347,200	3,555,000
2-15-08	135,000	6.00%	106,650	241,650		
8-15-08			102,600	102,600	344,250	3,420,000
2-15-09	145,000	6.00%	102,600	247,600		
8-15-09			98,250	98,250	345,850	3,275,000
2-15-10	155,000	6.00%	98,250	253,250		
8-15-10			93,600	93,600	346,850	3,120,000
2-15-11	165,000	6.00%	93,600	258,600		
8-15-11			88,650	88,650	347,250	2,955,000
2-15-12	175,000	6.00%	88,650	263,650		
8-15-12			83,400	83,400	347,050	2,780,000
2-15-13	185,000	6.00%	83,400	268,400		
8-15-13			77,850	77,850	346,250	2,595,000
2-15-14	195,000	6.00%	77,850	272,850		
8-15-14			72,000	72,000	344,850	2,400,000
2-15-15	210,000	6.00%	72,000	282,000		
8-15-15			65,700	65,700	347,700	2,190,000
2-15-16	215,000	6.00%	65,700	280,700		
8-15-16			59,250	59,250	339,950	1,975,000
2-15-17	235,000	6.00%	59,250	294,250		
8-15-17			52,200	52,200	346,450	1,740,000
2-15-18	250,000	6.00%	52,200	302,200		
8-15-18			44,700	44,700	346,900	1,490,000
2-15-19	265,000	6.00%	44,700	309,700		
8-15-19			36,750	36,750	346,450	1,225,000
2-15-20	280,000	6.00%	36,750	316,750		
8-15-20			28,350	28,350	345,100	945,000
2-15-21	295,000	6.00%	28,350	323,350		
8-15-21			19,500	19,500	342,850	650,000
2-15-21	315,000	6.00%	19,500	334,500		
8-15-21			10,050	10,050	344,550	335,000
2-15-22	335,000	6.00%	10,050	345,050	345,050	
8-15-22			0	0		0

Net Interest: \$ 2,882,100

DEBT SERVICE

CERTIFICATES OF OBLIGATION

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates Of Obligation, SERIES 1998
April 1, 1998, \$5,500,000

Convention Center

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
02/15/2003	225,000	7.30%	127,529	352,529		
08/15/2003			119,316	119,316	471,845	4,665,000
02/15/2004	235,000	7.30%	119,316	354,316		
08/15/2004			110,739	110,739	465,055	4,430,000
02/15/2005	250,000	4.55%	110,739	360,739		
08/15/2005			105,051	105,051	465,790	4,180,000
02/15/2006	260,000	4.60%	105,051	365,051		
08/15/2006			99,071	99,071	464,123	3,920,000
02/15/2007	275,000	4.70%	99,071	374,071		
08/15/2007			92,609	92,609	466,680	3,645,000
02/15/2008	290,000	4.80%	92,609	382,609		
08/15/2008			85,649	85,649	468,258	3,355,000
02/15/2009	300,000	4.90%	85,649	385,649		
08/15/2009			78,299	78,299	463,948	3,055,000
02/15/2010	320,000	5.00%	78,299	398,299		
08/15/2010			70,299	70,299	468,598	2,735,000
02/15/2011	335,000	5.05%	70,299	405,299		
08/15/2011			61,840	61,840	467,139	2,400,000
02/15/2012	350,000	5.10%	61,840	411,840		
08/15/2012			52,915	52,915	464,755	2,050,000
02/15/2013	370,000	5.10%	52,915	422,915		
08/15/2013			43,480	43,480	466,395	1,680,000
02/15/2014	390,000	5.15%	43,480	433,480		
08/15/2014			33,438	33,438	466,918	1,290,000
02/15/2015	410,000	5.15%	33,438	443,438		
08/15/2015			22,880	22,880	466,318	880,000
02/15/2016	430,000	5.20%	22,880	452,880		
08/15/2016			11,700	11,700	464,580	450,000
02/15/2017	450,000	5.20%	11,700	461,700	461,700	0

T.I.C.:	5.2202%	Moody's:	Aaa
Net Interest:	\$ 3,346,627	S.&P.'s:	AAA

Paying Agent: First Interstate Bank of Texas, N.A., Houston

Call Provisions: The City reserves the right, at its option, to redeem Certificates having stated maturates on and after February 15, 2004, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2003, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2000
April 13, 2000 - \$4,050,000

Street Projects - \$2,390,000; Park Projects - \$726,000

Technology and Fiber Optic Projects - \$348,000; Business Park - \$250,000; Fire Station #2 - \$210,000

Neighborhood CIP - \$50,000; Debt Issuance - \$76,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-03	340,000	7.00%	94,938	434,938		
8-15-03			83,038	83,038	517,976	3,105,000
2-15-04	340,000	6.00%	83,038	423,038		
8-15-04			72,838	72,838	495,876	2,765,000
2-15-05	345,000	5.00%	72,838	417,838		
8-15-05			64,213	64,213	482,051	2,420,000
2-15-06	130,000	5.00%	64,213	194,213		
8-15-06			60,963	60,963	255,176	2,290,000
2-15-07	140,000	5.00%	60,963	200,963		
8-15-07			57,463	57,463	258,426	2,150,000
2-15-08	145,000	5.00%	57,463	202,463		
8-15-08			53,838	53,838	256,301	2,005,000
2-15-09	155,000	5.10%	53,838	208,838		
8-15-09			49,886	49,886	258,724	1,850,000
2-15-10	165,000	5.13%	49,886	214,886		
8-15-10			45,658	45,658	260,543	1,685,000
2-15-11	170,000	5.20%	45,658	215,658		
8-15-11			41,238	41,238	256,895	1,515,000
2-15-12	180,000	5.30%	41,238	221,238		
8-15-12			36,468	36,468	257,705	1,335,000
2-15-13	190,000	5.35%	36,468	226,468		
8-15-13			31,385	31,385	257,853	1,145,000
2-15-14	205,000	5.40%	31,385	236,385		
8-15-14			25,850	25,850	262,235	940,000
2-15-15	215,000	5.50%	25,850	240,850		
8-15-15			19,938	19,938	260,788	725,000
2-15-16	230,000	5.50%	19,938	249,938		
8-15-16			13,613	13,613	263,550	495,000
2-15-17	240,000	5.50%	13,613	253,613		
8-15-17			7,013	7,013	260,625	255,000
2-15-18	255,000	5.50%	7,013	262,013	262,013	0

Net Interest: \$ 1,932,554

Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

Call Provisions: The City reserves the right, at its option, to redeem Obligations having stated maturates on and after February 15, 2011, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2010, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2000 A
Principal - \$8,100,000

Northgate Parking Garage - \$6,385,000; Land Acquisition - \$1,600,000
Debt Issuance - \$115,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
						8,100,000
2-15-03	535,000	4.75%	196,214	731,214		
8-15-03			183,508	183,508	914,721	6,765,000
2-15-04	560,000	5.70%	183,508	743,508		
8-15-04			167,548	167,548	911,055	6,205,000
2-15-05	590,000	6.75%	167,548	757,548		
8-15-05			147,635	147,635	905,183	5,615,000
2-15-06	250,000	6.75%	147,635	397,635		
8-15-06			139,198	139,198	536,833	5,365,000
2-15-07	265,000	4.75%	139,198	404,198		
8-15-07			132,904	132,904	537,101	5,100,000
2-15-08	280,000	4.75%	132,904	412,904		
8-15-08			126,254	126,254	539,158	4,820,000
2-15-09	290,000	4.80%	126,254	416,254		
8-15-09			119,294	119,294	535,548	4,530,000
2-15-10	310,000	4.85%	119,294	429,294		
8-15-10			111,776	111,776	541,070	4,220,000
2-15-11	325,000	4.90%	111,776	436,776		
8-15-11			103,814	103,814	540,590	3,895,000
2-15-12	340,000	5.00%	103,814	443,814		
8-15-12			95,314	95,314	539,128	3,555,000
2-15-13	360,000	5.10%	95,314	455,314		
8-15-13			86,134	86,134	541,448	3,195,000
2-15-14	380,000	5.20%	86,134	466,134		
8-15-14			76,254	76,254	542,388	2,815,000
2-15-15	405,000	5.25%	76,254	481,254		
8-15-15			65,623	65,623	546,876	2,410,000
2-15-16	425,000	5.30%	65,623	490,623		
8-15-16			54,360	54,360	544,983	1,985,000
2-15-17	455,000	5.40%	54,360	509,360		
8-15-17			42,075	42,075	551,435	1,530,000
2-15-18	480,000	5.50%	42,075	522,075		
8-15-18			28,875	28,875	550,950	1,050,000
2-15-19	510,000	5.50%	28,875	538,875		
8-15-19			14,850	14,850	553,725	540,000
2-15-20	540,000	5.50%	14,850	554,850	554,850	0

Interest: \$ 4,141,330

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2001
August 2, 2001- \$3,650,000

Technology and Fiber Optic Projects - \$1,843,000; Business Park - \$200,000
Veterans Park - \$865,000; Neighborhood CIP - \$75,000
2nd Street - \$490,000; Debt Issuance - \$52,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
						3,650,000
2-15-03	435,000	4.00%	67,093	502,093		
2-15-03			58,393	58,393	560,486	2,730,000
2-15-04	455,000	3.50%	58,393	513,393		
8-15-04			50,431	50,431	563,824	2,275,000
2-15-05	485,000	4.00%	50,431	535,431		
8-15-05			40,731	40,731	576,161	1,790,000
2-15-06	465,000	4.38%	40,731	505,731		
8-15-06			30,559	30,559	536,289	1,325,000
2-15-07	60,000	4.00%	30,559	90,559		
8-15-07			29,359	29,359	119,918	1,265,000
2-15-08	65,000	4.00%	29,359	94,359		
8-15-08			28,059	28,059	122,418	1,200,000
2-15-09	70,000	4.10%	28,059	98,059		
8-15-09			26,624	26,624	124,683	1,130,000
2-15-10	75,000	4.20%	26,624	101,624		
8-15-10			25,049	25,049	126,673	1,055,000
2-15-11	80,000	4.30%	25,049	105,049		
8-15-11			23,329	23,329	128,378	975,000
2-15-12	85,000	4.40%	23,329	108,329		
8-15-12			21,459	21,459	129,788	890,000
2-15-13	90,000	4.50%	21,459	111,459		
8-15-13			19,434	19,434	130,893	800,000
2-15-14	95,000	4.63%	19,434	114,434		
8-15-14			17,237	17,237	131,671	705,000
2-15-15	100,000	4.75%	17,237	117,237		
8-15-15			14,862	14,862	132,099	605,000
2-15-16	105,000	4.75%	14,862	119,862		
8-15-16			12,368	12,368	132,230	500,000
2-15-17	115,000	4.88%	12,368	127,368		
8-15-17			9,565	9,565	136,933	385,000
2-15-18	120,000	4.90%	9,565	129,565		
8-15-18			6,625	6,625	136,190	265,000
2-15-19	130,000	5.00%	6,625	136,625		
8-15-19			3,375	3,375	140,000	135,000
2-15-20	135,000	5.00%	3,375	138,375		0

Net Interest: \$ 965,724

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2002
Principal- \$14,480,000

Equipment and Technology - \$967,000;
City Facilities - \$2,255,000; Wolf Pen Creek - \$2,300,000
Street Projects - \$8,891,000
Debt Issuance Cost \$67,000

PAYMENT DATE	ESTIMATE PRINCIPAL AMOUNT	ESTIMATE INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	ESTIMATE PRINCIPAL AMOUNT OUTSTANDING
						14,480,000
2-15-03	1,000,000	3.50%	333,019	1,333,019		
2-15-03			315,519	315,519	1,648,538	13,480,000
2-15-04	1,025,000	5.50%	315,519	1,340,519		
8-15-04			287,331	287,331	1,627,850	12,455,000
2-15-05	1,045,000	4.25%	287,331	1,332,331		
8-15-05			265,125	265,125	1,597,456	11,410,000
2-15-06	1,070,000	4.25%	265,125	1,335,125		
8-15-06			242,388	242,388	1,577,513	10,340,000
2-15-07	1,100,000	4.25%	242,388	1,342,388		
8-15-07			219,013	219,013	1,561,400	9,240,000
2-15-08	880,000	4.25%	219,013	1,099,013		
8-15-08			200,313	200,313	1,299,325	8,360,000
2-15-09	515,000	4.25%	200,313	715,313		
8-15-09			189,369	189,369	904,681	7,845,000
2-15-10	540,000	4.25%	189,369	729,369		
8-15-10			177,894	177,894	907,263	7,305,000
2-15-11	570,000	4.38%	177,894	747,894		
8-15-11			165,425	165,425	913,319	6,735,000
2-15-12	600,000	4.50%	165,425	765,425		
8-15-12			151,925	151,925	917,350	6,135,000
2-15-13	635,000	4.63%	151,925	786,925		
8-15-13			137,241	137,241	924,166	5,500,000
2-15-14	665,000	4.75%	137,241	802,241		
8-15-14			121,447	121,447	923,688	4,835,000
2-15-15	705,000	5.00%	121,447	826,447		
8-15-15			103,822	103,822	930,269	4,130,000
2-15-16	740,000	5.00%	103,822	843,822		
8-15-16			85,322	85,322	929,144	3,390,000
2-15-17	780,000	5.00%	85,322	865,322		
8-15-17			65,822	65,822	931,144	2,610,000
2-15-18	825,000	5.00%	65,822	890,822		
8-15-18			45,197	45,197	936,019	1,785,000
2-15-19	870,000	5.00%	45,197	915,197		
8-15-19			23,447	23,447	938,644	915,000
2-15-20	915,000	5.13%	23,447	938,447		
8-15-20			0	0	938,447	0

Net Interest: \$ 5,926,213

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2003 Estimate

Principal- \$3,950,000
Business Park - \$3,900,000;
Debt Issuance Cost \$50,000

PAYMENT DATE	ESTIMATE PRINCIPAL AMOUNT	ESTIMATE INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	ESTIMATE PRINCIPAL AMOUNT OUTSTANDING
						3,950,000
2-15-04	30,000	6.00%	118,500	148,500		
8-15-04			117,600	117,600	266,100	3,920,000
2-15-05	115,000	6.00%	117,600	232,600		
8-15-05			114,150	114,150	346,750	3,805,000
2-15-06	120,000	6.00%	114,150	234,150		
8-15-06			110,550	110,550	344,700	3,685,000
2-15-07	130,000	6.00%	110,550	240,550		
8-15-07			106,650	106,650	347,200	3,555,000
2-15-08	135,000	6.00%	106,650	241,650		
8-15-08			102,600	102,600	344,250	3,420,000
2-15-09	145,000	6.00%	102,600	247,600		
8-15-09			98,250	98,250	345,850	3,275,000
2-15-10	155,000	6.00%	98,250	253,250		
8-15-10			93,600	93,600	346,850	3,120,000
2-15-11	165,000	6.00%	93,600	258,600		
8-15-11			88,650	88,650	347,250	2,955,000
2-15-12	175,000	6.00%	88,650	263,650		
8-15-12			83,400	83,400	347,050	2,780,000
2-15-13	185,000	6.00%	83,400	268,400		
8-15-13			77,850	77,850	346,250	2,595,000
2-15-14	195,000	6.00%	77,850	272,850		
8-15-14			72,000	72,000	344,850	2,400,000
2-15-15	210,000	6.00%	72,000	282,000		
8-15-15			65,700	65,700	347,700	2,190,000
2-15-16	215,000	6.00%	65,700	280,700		
8-15-16			59,250	59,250	339,950	1,975,000
2-15-17	235,000	6.00%	59,250	294,250		
8-15-17			52,200	52,200	346,450	1,740,000
2-15-18	250,000	6.00%	52,200	302,200		
8-15-18			44,700	44,700	346,900	1,490,000
2-15-19	265,000	6.00%	44,700	309,700		
8-15-19			36,750	36,750	346,450	1,225,000
2-15-20	280,000	6.00%	36,750	316,750		
8-15-20			28,350	28,350	345,100	945,000
2-15-21	295,000	6.00%	28,350	323,350		
8-15-21			19,500	19,500	342,850	650,000
2-15-21	315,000	6.00%	19,500	334,500		
8-15-21			10,050	10,050	344,550	335,000
2-15-22	335,000	6.00%	10,050	345,050	345,050	
8-15-22			0	0		0

Net Interest: \$ 2,882,100

DEBT SERVICE

UTILITY REVENUE BONDS

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds, 1993 SERIES
June 30, 1993 - \$5,850,000

Electric Projects - \$1,000,000; Sewer Projects \$3,700,000;
Refunding Bonds (Series 1985) - \$1,150,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-1-03	250,000	5.00%	74,313	324,313		
8-1-03			68,063	68,063	392,375	2,500,000
2-1-04	250,000	5.10%	68,063	318,063		
8-1-04			61,688	61,688	379,750	2,250,000
2-1-05	250,000	5.25%	61,688	311,688		
8-1-05			55,125	55,125	366,813	2,000,000
2-1-06	250,000	5.40%	55,125	305,125		
8-1-06			48,375	48,375	353,500	1,750,000
2-1-07	250,000	5.40%	48,375	298,375		
8-1-07			41,625	41,625	340,000	1,500,000
2-1-08	250,000	5.50%	41,625	291,625		
8-1-08			34,750	34,750	326,375	1,250,000
2-1-09	250,000	5.50%	34,750	284,750		
8-1-09			27,875	27,875	312,625	1,000,000
2-1-10	250,000	5.50%	27,875	277,875		
8-1-10			21,000	21,000	298,875	750,000
2-1-11	250,000	5.60%	21,000	271,000		
8-1-11			14,000	14,000	285,000	500,000
2-1-12	250,000	5.60%	14,000	264,000		
8-1-12			7,000	7,000	271,000	250,000
2-1-13	250,000	5.60%	7,000	257,000	257,000	0

Net Interest Cost: \$2,982,148 Moody's: Aaa
S & P's: AAA

Paying Agent: Texas Commerce Bank National Association, Houston, TX

Underwriting Group: Rauscher Pierce Refsnes, Inc.
Masterson Moreland Sauer Whisman, Inc.
Alex. Brown & Sons, Inc.

Call Provisions: All Bonds maturing on or after February 1, 2004 are optional for redemption in whole or in part on February 1, 2003 or any date thereafter at par and accrued interest to the date fixed for redemption. If less than all of the Bonds are redeemed at any time, the particular Bonds to be redeemed shall be selected by the City in integral multiples of \$5,000 within any one maturity.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 1994
October 1, 1994, \$16,500,000

Electric Projects \$6,500,000; Wastewater Project \$10,000,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-1-03	825,000	5.40%	291,431	1,116,431		
8-1-03			269,156	269,156	1,385,588	9,075,000
2-1-04	825,000	5.50%	269,156	1,094,156		
8-1-04			246,469	246,469	1,340,625	8,250,000
2-1-05	825,000	5.70%	246,469	1,071,469		
8-1-05			222,956	222,956	1,294,425	7,425,000
2-1-06	825,000	5.75%	222,956	1,047,956		
8-1-06			199,238	199,238	1,247,194	6,600,000
2-1-07	825,000	5.85%	199,238	1,024,238		
8-1-07			175,106	175,106	1,199,344	5,775,000
2-1-08	825,000	5.90%	175,106	1,000,106		
8-1-08			150,769	150,769	1,150,875	4,950,000
2-1-09	825,000	6.00%	150,769	975,769		
8-1-09			126,019	126,019	1,101,788	4,125,000
2-1-10	825,000	6.10%	126,019	951,019		
8-1-10			100,856	100,856	1,051,875	3,300,000
2-1-11	825,000	6.15%	100,856	925,856		
8-1-11			75,488	75,488	1,001,344	2,475,000
2-1-12	825,000	6.20%	75,488	900,488		
8-1-12			49,913	49,913	950,400	1,650,000
2-1-13	825,000	6.10%	49,913	874,913		
8-1-14			24,750	24,750	899,663	825,000
2-1-14	825,000	6.00%	24,750	849,750	849,750	0

Net Interest Cost: \$9,757,825 Moody's: Aaa
Effective Interest Rate: 6.0140% S & P's: AAA

Paying Agent: Texas Commerce Bank, N.A.

Underwriting Group: Prudential Securities, Inc.

Call Provisions: All Bonds maturing on or after February 1, 2005 are optional for redemption in whole or in part on February 1, 2004 or any date thereafter at par and accrued interest to the date fixed for redemption. If less than all of the Bonds are redeemed at any time, the particular Bonds to be redeemed shall be selected by the City in integral multiples of \$5,000 within any one maturity.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 1995
August 1, 1995, \$6,000,000

Electric Projects - \$3,000,000; Water Projects - \$1,800,000;
Wastewater Projects - \$1,200,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-1-03	300,000	6.25%	118,050	418,050		
8-1-03			108,675	108,675	526,725	3,900,000
2-1-04	300,000	6.25%	108,675	408,675		
8-1-04			99,300	99,300	507,975	3,600,000
2-1-05	300,000	6.25%	99,300	399,300		
8-1-05			89,925	89,925	489,225	3,300,000
2-1-06	300,000	5.25%	89,925	389,925		
8-1-06			82,050	82,050	471,975	3,000,000
2-1-07	300,000	5.30%	82,050	382,050		
8-1-07			74,100	74,100	456,150	2,700,000
2-1-08	300,000	5.40%	74,100	374,100		
8-1-08			66,000	66,000	440,100	2,400,000
2-1-09	300,000	5.50%	66,000	366,000		
8-1-09			57,750	57,750	423,750	2,100,000
2-1-10	300,000	5.50%	57,750	357,750		
8-1-10			49,500	49,500	407,250	1,800,000
2-1-11	300,000	5.50%	49,500	349,500		
8-1-11			41,250	41,250	390,750	1,500,000
2-1-12	300,000	5.50%	41,250	341,250		
8-1-12			33,000	33,000	374,250	1,200,000
2-1-13	300,000	5.50%	33,000	333,000		
8-1-13			24,750	24,750	357,750	900,000
2-1-14	300,000	5.50%	24,750	324,750		
8-1-14			16,500	16,500	341,250	600,000
2-1-15	300,000	5.50%	16,500	316,500		
8-1-15			8,250	8,250	324,750	300,000
2-1-16	300,000	5.50%	8,250	308,250	308,250	0

Net Interest Cost: \$3,722,850 Moody's: Aaa
Effective Interest Rate: 5.64% S & P's: AAA

Paying Agent & Registrar: Texas Commerce National Bank National Association

Underwriting Group: Merrill Lynch, Pierce, Ferris & Smith, Inc.
Robert W. Baird & Co., Inc.
Raymond James & Associates, Inc.
DLS Securities
Service Asset Management

Call Provisions: All Bonds maturing on or after February 1, 2006 are optional for redemption in whole or in part on February 1, 2005 or any date thereafter at par and accrued interest to the date fixed for redemption. If less than all of the Bonds are redeemed at any time, the particular Bonds to be redeemed shall be selected by the City in integral multiples of \$5,000 within any one maturity.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 1996
December 1, 1996, \$10,110,000

Electric Projects - \$3,700,000; Water Projects - \$3,200,000;
Wastewater Projects - \$500,000; Refunding (URB SERIES 1990, Years 2001 - 2006) - \$2,710,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-03	690,000	4.60%	205,425	895,425		
8-1-03			189,555	189,555	1,084,980	7,275,000
2-1-04	700,000	4.70%	189,555	889,555		
8-1-04			173,105	173,105	1,062,660	6,575,000
2-1-05	805,000	4.80%	173,105	978,105		
8-1-05			153,785	153,785	1,131,890	5,770,000
2-1-06	810,000	4.90%	153,785	963,785		
8-1-06			133,940	133,940	1,097,725	4,960,000
2-1-07	340,000	5.05%	133,940	473,940		
8-1-07			125,355	125,355	599,295	4,620,000
2-1-08	360,000	5.05%	125,355	485,355		
8-1-08			116,265	116,265	601,620	4,260,000
2-1-09	375,000	5.15%	116,265	491,265		
8-1-09			106,609	106,609	597,874	3,885,000
2-1-10	400,000	5.25%	106,609	506,609		
8-1-10			96,109	96,109	602,718	3,485,000
2-1-11	420,000	5.35%	96,109	516,109		
8-1-11			84,874	84,874	600,983	3,065,000
2-1-12	445,000	5.45%	84,874	529,874		
8-1-12			72,748	72,748	602,621	2,620,000
2-1-13	470,000	5.50%	72,748	542,748		
8-1-13			59,823	59,823	602,570	2,150,000
2-1-14	495,000	5.50%	59,823	554,823		
8-1-14			46,210	46,210	601,033	1,655,000
2-1-15	520,000	5.55%	46,210	566,210		
8-1-15			31,780	31,780	597,990	1,135,000
2-1-16	550,000	5.60%	31,780	581,780		
8-1-16			16,380	16,380	598,160	585,000
2-1-17	585,000	5.60%	16,380	601,380	617,760	0

Net Interest Cost: \$ 5,702,533 Moody's: Aaa
S & P's: AAA

Paying Agent: Texas Commerce Bank National Association

Underwriters: Southwest Securities

Rauscher Pierce Refsnes, Inc.

Coastal Securities

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 1, 2008 through and including February 1, 2017, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 1, 2007, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

WasteWater Projects

Net Interest Cost:	\$ 1,610,150	Moody's:	Aaa
		S & P's:	AAA

Underwriting Group: First Southwest

The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 1, 2009, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 1, 2008, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption. If less than all the Bonds are to be redeemed, the City may select the maturities of Bonds to be redeemed. If less than all the Bonds of any maturity are to be redeemed, the Paying Agent/Registrar will determine by lot the Bonds, or portions thereof, within such maturity to be redeemed.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 2000
April 13, 2000 - \$10,500,000

Water Projects - \$4,500,000; Wastewater Projects - \$6,000,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						10,500,000
2-15-03	405,000	7.00%	278,570	683,570		
8-15-03			264,395	264,395	947,965	9,525,000
2-15-04	425,000	7.00%	264,395	689,395		
8-15-04			249,520	249,520	938,915	9,100,000
2-15-05	445,000	7.00%	249,520	694,520		
8-15-05			233,945	233,945	928,465	8,655,000
2-15-06	470,000	7.00%	233,945	703,945		
8-15-06			217,495	217,495	921,440	8,185,000
2-15-07	495,000	5.00%	217,495	712,495		
8-15-07			205,120	205,120	917,615	7,690,000
2-15-08	525,000	5.00%	205,120	730,120		
8-15-08			191,995	191,995	922,115	7,165,000
2-15-09	550,000	5.10%	191,995	741,995		
8-15-09			177,970	177,970	919,965	6,615,000
2-15-10	580,000	5.10%	177,970	757,970		
8-15-10			163,180	163,180	921,150	6,035,000
2-15-11	615,000	5.20%	163,180	778,180		
8-15-11			147,190	147,190	925,370	5,420,000
2-15-12	650,000	5.25%	147,190	797,190		
8-15-12			130,128	130,128	927,318	4,770,000
2-15-13	685,000	5.30%	130,128	815,128		
8-15-13			111,975	111,975	927,103	4,085,000
2-15-14	725,000	5.40%	111,975	836,975		
8-15-14			92,400	92,400	929,375	3,360,000
2-15-15	770,000	5.50%	92,400	862,400		
8-15-15			71,225	71,225	933,625	2,590,000
2-15-16	815,000	5.50%	71,225	886,225		
8-15-16			48,813	48,813	935,038	1,775,000
2-15-17	865,000	5.50%	48,813	913,813		
8-15-17			25,025	25,025	938,838	910,000
2-15-18	910,000	5.50%	25,025	935,025	935,025	0

Net Interest Cost: \$ 6,099,459 Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas National Association

Underwriting Group: First Southwest

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 1, 2011, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 1, 2010, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption. If less than all of the Bonds are to be redeemed, the City may select the maturities of Bonds to be redeemed. If less than all the Bonds of any maturity are to be redeemed, the Paying Agent/Registrar will determine by lot the Bonds, or portions thereof, within such maturity to be redeemed.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2001**

August 1, 2001 - \$23,500,000 AT 5.5% INTEREST

Water Projects \$12,400,000, Wastewater Projects \$11,100,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						23,500,000
2-15-03	705,000	3.50%	542,769	1,247,769		
2-15-03			530,431	530,431	1,778,200	22,185,000
2-15-04	740,000	3.50%	530,431	1,270,431		
8-15-04			517,481	517,481	1,787,913	21,445,000
2-15-05	785,000	4.50%	517,481	1,302,481		
8-15-05			499,819	499,819	1,802,300	20,660,000
2-15-06	830,000	4.50%	499,819	1,329,819		
8-15-06			481,144	481,144	1,810,963	19,830,000
2-15-07	875,000	4.50%	481,144	1,356,144		
8-15-07			461,456	461,456	1,817,600	18,955,000
2-15-08	925,000	4.50%	461,456	1,386,456		
8-15-08			440,644	440,644	1,827,100	18,030,000
2-15-09	975,000	5.00%	440,644	1,415,644		
8-15-09			416,269	416,269	1,831,913	17,055,000
2-15-10	1,030,000	5.50%	416,269	1,446,269		
8-15-10			387,944	387,944	1,834,213	16,025,000
2-15-11	1,090,000	5.50%	387,944	1,477,944		
8-15-11			357,969	357,969	1,835,913	14,935,000
2-15-12	1,150,000	4.40%	357,969	1,507,969		
8-15-12			332,669	332,669	1,840,638	13,785,000
2-15-13	1,215,000	4.50%	332,669	1,547,669		
8-15-13			305,331	305,331	1,853,000	12,570,000
2-15-14	1,285,000	4.60%	305,331	1,590,331		
8-15-14			275,776	275,776	1,866,108	11,285,000
2-15-15	1,360,000	4.70%	275,776	1,635,776		
8-15-15			243,816	243,816	1,879,593	9,925,000
2-15-16	1,435,000	4.75%	243,816	1,678,816		
8-15-16			209,735	209,735	1,888,551	8,490,000
2-15-17	1,515,000	4.80%	209,735	1,724,735		
8-15-17			173,375	173,375	1,898,110	6,975,000
2-15-18	1,600,000	4.875%	173,375	1,773,375		
8-15-18			134,375	134,375	1,907,750	5,375,000
2-15-19	1,695,000	5.00%	134,375	1,829,375		
8-15-19			92,000	92,000	1,921,375	3,680,000
2-15-20	1,790,000	5.00%	92,000	1,882,000		
8-15-20			47,250	47,250	1,929,250	1,890,000
2-15-21	1,890,000	5.00%	47,250	1,937,250	1,937,250	0

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2002 ESTIMATE
PRINCIPAL - \$18,215,000 AT 5.5% INTEREST

Electric Projects \$4,440,000; Water Projects \$6,300,000, Wastewater Projects \$10,000,000

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						18,215,000
2-15-03	530,000	4.00%	448,572	978,572		
8-15-03			437,972	437,972	1,416,543	17,685,000
2-15-04	555,000	4.00%	437,972	992,972		
8-15-04			426,872	426,872	1,419,843	17,130,000
2-15-05	585,000	4.00%	426,872	1,011,872		
8-15-05			415,172	415,172	1,427,043	16,545,000
2-15-06	620,000	4.00%	415,172	1,035,172		
8-15-06			402,772	402,772	1,437,943	15,925,000
2-15-07	650,000	4.00%	402,772	1,052,772		
8-15-07			389,772	389,772	1,442,543	15,275,000
2-15-08	685,000	4.00%	389,772	1,074,772		
8-15-08			376,072	376,072	1,450,843	14,590,000
2-15-09	725,000	4.13%	376,072	1,101,072		
8-15-09			361,118	361,118	1,462,190	13,865,000
2-15-10	765,000	6.00%	361,118	1,126,118		
8-15-10			338,168	338,168	1,464,287	13,100,000
2-15-11	805,000	6.00%	338,168	1,143,168		
8-15-11			314,018	314,018	1,457,187	12,295,000
2-15-12	850,000	6.00%	314,018	1,164,018		
8-15-12			288,518	288,518	1,452,537	11,445,000
2-15-13	895,000	4.67%	288,518	1,183,518		
8-15-13			267,620	267,620	1,451,139	10,550,000
2-15-14	940,000	4.77%	267,620	1,207,620		
8-15-14			245,201	245,201	1,452,821	9,610,000
2-15-15	995,000	4.88%	245,201	1,240,201		
8-15-15			220,923	220,923	1,461,124	8,615,000
2-15-16	1,045,000	4.98%	220,923	1,265,923		
8-15-16			194,903	194,903	1,460,826	7,570,000
2-15-17	1,100,000	5.08%	194,903	1,294,903		
8-15-17			166,963	166,963	1,461,865	6,470,000
2-15-18	1,160,000	5.13%	166,963	1,326,963		
8-15-18			137,209	137,209	1,464,171	5,310,000
2-15-19	1,225,000	5.19%	137,209	1,362,209		
8-15-19			105,420	105,420	1,467,629	4,085,000
2-15-20	1,290,000	5.24%	105,420	1,395,420		
8-15-20			71,622	71,622	1,467,042	2,795,000
2-15-21	1,360,000	5.13%	71,622	1,431,622		
8-15-21			36,772	36,772	1,468,394	1,435,000
2-15-22	1,435,000	5.13%	36,772	1,471,772	1,471,772	0
Total Interest	10,842,740					

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2003 ESTIMATE
PRINCIPAL - \$4,720,000 AT 5.5% INTEREST

Electric Projects \$4,720,000

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						4,720,000
2-15-04	140,000	5.50%	129,800	269,800		
8-15-04			125,950	125,950	395,750	4,580,000
2-15-05	140,000	5.50%	125,950	265,950		
8-15-05			122,100	122,100	388,050	4,440,000
2-15-06	150,000	5.50%	122,100	272,100		
8-15-06			117,975	117,975	390,075	4,290,000
2-15-07	160,000	5.50%	117,975	277,975		
8-15-07			113,575	113,575	391,550	4,130,000
2-15-08	170,000	5.50%	113,575	283,575		
8-15-08			108,900	108,900	392,475	3,960,000
2-15-09	180,000	5.50%	108,900	288,900		
8-15-09			103,950	103,950	392,850	3,780,000
2-15-10	190,000	5.50%	103,950	293,950		
8-15-10			98,725	98,725	392,675	3,590,000
2-15-11	200,000	5.50%	98,725	298,725		
8-15-11			93,225	93,225	391,950	3,390,000
2-15-12	210,000	5.50%	93,225	303,225		
8-15-12			87,450	87,450	390,675	3,180,000
2-15-13	220,000	5.50%	87,450	307,450		
8-15-13			81,400	81,400	388,850	2,960,000
2-15-14	230,000	5.50%	81,400	311,400		
8-15-14			75,075	75,075	386,475	2,730,000
2-15-15	240,000	5.50%	75,075	315,075		
8-15-15			68,475	68,475	383,550	2,490,000
2-15-16	260,000	5.50%	68,475	328,475		
8-15-16			61,325	61,325	389,800	2,230,000
2-15-17	270,000	5.50%	61,325	331,325		
8-15-17			53,900	53,900	385,225	1,960,000
2-15-18	290,000	5.50%	53,900	343,900		
8-15-18			45,925	45,925	389,825	1,670,000
2-15-19	300,000	5.50%	45,925	345,925		
8-15-19			37,675	37,675	383,600	1,370,000
2-15-20	320,000	5.50%	37,675	357,675		
8-15-20			28,875	28,875	386,550	1,050,000
2-15-21	340,000	5.50%	28,875	368,875		
8-15-21			19,525	19,525	388,400	710,000
2-15-22	360,000	5.50%	19,525	379,525		
8-15-22			9,625	9,625	389,150	350,000
2-15-23	350,000	5.50%	9,625	359,625	359,625	0

APPENDIX K

GENERAL & ADMINISTRATIVE TRANSFERS

GENERAL AND ADMINISTRATIVE TRANSFERS

The General and Administrative Transfers are used to reflect the cost of 2 types of activities.

The first is to recover the costs of administrative services to the areas which are using those services. For example, transfers are used to reflect the cost of services received from administrative activities in the General Fund, such as accounting, purchasing, technology, and human resources services.

Costs are allocated based on the results of an annual cost allocation plan done in the early part of the budget process.

The transfers are also used as a mechanism to recover the cost of projects that may be budgeted in an operating fund, but are being funded from a different source. For example, the Parks Department budgets for a number of activities that are funded from the Hotel/Motel Fund through the General and Administrative Transfer.

The following page includes the schedule for the General and Administrative Transfers for FY 03. Most of the transfers come into the General Fund from other operating funds receiving the services.

Over \$6.1 million is approved to be allocated to the General Fund from various other funds. This includes over \$400,000 for drainage maintenance activities from the Drainage Utility Fund. It also includes \$155,614 related to approved service level adjustments in the General Fund that are approved to be funded in part by sources other than the General Fund.

\$1.93 million is approved to be allocated to the Utility Billing Fund from the five utility funds. Funds are also transferred from the Water and Wastewater Funds to the Electric Fund for administrative services provided by the Electric Fund; and from the Wastewater Fund to the Water Fund. Also, it is approved that \$50,800 be transferred to the Communications Fund for an additional Communications Technician.

FY 03 Approved General and Administrative Transfer Worksheet

	FY 02 Approved Budget	FY 03 Base Budget	FY 03 Approved Budget
To General Fund:			
Community Development	\$ 574,317	\$ 621,826	\$ 689,827
Parks Xtra Education	26,735	30,590	30,590
Hotel Motel	265,936	265,848	265,848
Wolf Pen Creek	87,760	77,199	77,199
Conf Center	254,560	276,936	276,936
Drainage Operations	341,495	410,748	410,748
Electric	703,130	643,217	665,884
Water	278,343	311,145	329,139
Wastewater	252,225	274,854	292,247
Sanitation	314,631	336,369	344,465
BVSWMA	334,893	342,748	348,148
Parking Enterprise	49,300	0	0
Utility Billing	595,487	590,112	595,212
Court Security Fund	25,483	30,327	30,327
Insurance Funds			0
Empl. Benefits	16,000	54,949	54,949
Prop. Casualty	70,564	127,990	131,990
Worker's Comp	70,564	127,991	131,991
Fleet	130,397	134,214	137,177
Print/Mail	41,138	47,327	47,327
Communications	85,000	85,000	85,000
General Capital Projects			0
Street Projects	260,000	250,000	250,000
Parks Projects	55,000	20,000	20,000
General Government	55,000	60,000	60,000
Parks Escrow Projects	15,000	5,000	5,000
New Conference Center	50,000	50,000	50,000
Northgate Parking Garage	0	0	0
Business Park	70,000	50,000	50,000
Utility Capital Projects			
Electric Projects	90,000	90,000	90,000
Water Projects	275,000	275,000	275,000
Wastewater Projects	325,000	200,000	200,000
Drainage	185,000	185,000	185,000
General Fund Total	\$ 5,897,958	\$ 5,974,390	\$ 6,130,004
 To Utility Billing			
Electric	\$ 1,111,800	\$ 1,132,658	\$ 1,132,658
Water	611,100	622,531	622,531
Wastewater	71,100	72,406	72,406
Drainage	25,000	25,000	25,000
Sanitation	71,100	72,406	72,406
Utility Billing Total	\$ 1,890,100	\$ 1,925,000	\$ 1,925,000
 To Electric Fund			
Water	\$ 221,100	\$ 213,000	\$ 213,000
Wastewater	147,400	213,000	213,000
Electric Fund Total	\$ 368,500	\$ 426,000	\$ 426,000
 To Water Fund			
Wastewater	\$ 271,300	\$ 279,400	\$ 279,400
Water Fund Total	\$ 271,300	\$ 279,400	\$ 279,400
 To: Communications Fund			
General	0	0	38,100
Electric	0	0	4,500
Water	0	0	1,500
Wastewater	0	0	1,800
Sanitation	0	0	1,000
BVSWMA	0	0	1,500
Utility Billing	0	0	1,500
Fleet	0	0	700
Print/Mail	0	0	200
Communications Fund Total	\$ 0	\$ 0	\$ 50,800
 Total All Funds	\$ 8,427,858	\$ 8,604,790	\$ 8,811,204

APPENDIX L

FY 2002-2003 STRATEGIC PLAN STRATEGIES AND IMPLEMENTATION PLANS

FY 2002-03 STRATEGIC PLAN STRATEGIES & IMPLEMENTATION PLANS

Vision Statement #1 - Core Services

We will provide high quality customer focused basic city services at a reasonable cost.

Strategy #1 We will provide reliable and high quality streets, utilities, technology, with the capacity to meet current and projected needs.

Implementation Plans

- a. Provide effective street programs
 - b. Provide effective traffic programs
 - c. Provide effective drainage programs
 - d. Provide effective electric, water, and wastewater services
 - e. Provide effective technology services
 - f. Provide effective Solid Waste / Landfill programs
-

Strategy #2 We will provide high quality public health and safety.

Implementation Plans

- a. Provide effective police protection
 - b. Improve interagency public safety coordination
 - c. Provide effective Fire / EMS services
 - d. Pursue effective emergency management services
 - e. Provide health services through the Brazos County Health Department
 - f. Provide animal control and adoption through the Brazos Animal Shelter
-

Strategy #3 We will promote well-planned neighborhoods suited to community interests and lifestyles.

Implementation Plans

- a. Proactive effective code enforcement services
 - b. Upgrade older infrastructure
-

Strategy #4 We will promote revitalization and redevelopment of declining areas

Implementation Plans

- a. Target CDBG funds to infrastructure rehabilitation
 - b. Develop an approach for addressing multi-family complex decline
 - c. Develop an approach for addressing single family residential decline
 - d. Target CDBG home funds for housing projects and improvements
-

Strategy #5 We will promote effective communication (interdepartmentally and to the public)

Implementation Plans

- a. Televising City Council meetings
 - b. Implementation of city marketing plan
 - c. Maintain modern up to date web-site
 - d. E-Government implementation
-

FY 2002-03 STRATEGIC PLAN STRATEGIES & IMPLEMENTATION PLANS

Vision Statement #2 - Parks and Leisure Services

We will provide a large range of recreational and cultural arts opportunities.

Strategy #1 We will maintain a high quality parks system.

Implementation Plans

- a. Continue implementation of Park Maintenance Standards
 - b. Urban forestry plan
-

Strategy #2 We will promote comprehensive programs and related facilities that target all age groups.

Implementation Plans

- a. Continue efforts to make parks more intergenerational
 - b. Review senior and teen programs
 - c. Pursue cooperative efforts with the City of Bryan on joint programming
 - d. Complete Development of Veterans Park Phase I
 - e. Develop new five-year Parks Capital Improvement Projects
-

Strategy #3 We will integrate the community with a system of greenways and bikeways.

Implementation Plans

- a. Acquire greenways, pursue grants for acquisition of greenways and bikeways
-

Strategy #4 We will promote cultural arts.

Implementation Plans

- a. Promote the Performing Arts
 - b. Promote public art
 - c. Library services improvement
 - d. Performing arts center development
 - e. Develop a museum
-

FY 2002-03 STRATEGIC PLAN STRATEGIES & IMPLEMENTATION PLANS

Vision Statement #3 - Planning and Development We will provide a well-planned community

Strategy #1 We will approve and implement the Unified Development Ordinance (UDO)
(Revise and guide development process).

Implementation Plans

- a. Pass / implement UDO
-

Strategy #2 We will regularly update the Comprehensive Plan.

Implementation Plans

- a. Small area planning
 - b. Guide growth through planned annexation
 - c. Integrate subsidiary plans with Comprehensive Plan
 - d. Update Parks Plan
 - e. Update Greenways and Bikeway master plan
-

Strategy #3 We will generate an intermodal transportation action plan
(We will improve transportation).

Implementation Plans

- a. Develop an intermodal transportation action plan
-

FY 2002-03 STRATEGIC PLAN STRATEGIES & IMPLEMENTATION PLANS

Vision Statement #4 - Economic Development **We will provide a strong and diverse economic environment.**

Strategy #1 We will promote the 30 / 60 Corridor Plan.

Implementation Plans

- a. Continue development of Hotel / Conference Center and Corporate Headquarters
 - b. Achieve zoning and development standards for TIF areas
 - c. Achieve zoning of remainder of 30 / 60 Corridor area
 - d. Implement infrastructure plan for 30 / 60 Corridor
 - e. Recruit mixed use businesses as per plan
-

Strategy #2 We will promote and strengthen diversification of the tax and job base.

Implementation Plans

- a. Monitor EDC performance and programs
 - b. Pursue development of second class "A" business park
 - c. Promote development in targeted areas
 - d. Promote redevelopment of targeted properties and areas
-

Strategy #3 We will promote tourism.

Implementation Plans

- a. Develop and support the operations of a stand alone Brazos Valley Convention & Visitors Bureau
-

APPENDIX M

FIVE YEAR TECHNOLOGY PLAN

Five Year Technology Plan Fiscal Year 2002-2003 Through Fiscal Year 2007-2008

Statement of Purpose

A five-year technology plan is developed and reviewed annually and used to provide a comprehensive approach to the implementation of technology for College Station. The projects listed in this five-year plan will be reviewed annually to determine if each project is still needed or feasible. The City of College Station's goal in the deployment of technology is to improve the delivery of services to citizens and customers. The following provides a brief summary of each element of the plan.

The five-year technology plan is in the process of being reviewed and updated at the City staff level. The final five-year technology plan will be included in the final budget document.

APPENDIX N

FY 03 COMBINED FUND SUMMARY

Combined Summary by Fund Type

	FY 03 Governmental Funds	FY 03 Enterprise Funds	FY 03 Special Revenue Funds	FY 03 Internal Service Funds
Beginning Balance/ Working Capital	\$ 35,465,745	\$ 59,146,231	\$ 4,847,924	\$ 8,190,492
Revenues				
Taxes	\$ 28,670,874	\$ -	\$ 2,513,000	\$ -
Licenses and Permits	860,600	-	-	-
Intergovernmental	1,253,963	270,000	4,054,682	-
Charges for Services	1,926,584	75,055,840	117,000	6,451,304
Fines	2,042,710	82,000	-	-
Premiums	-	-	-	4,848,840
Investment Income	1,421,000	3,105,000	137,000	323,500
Other	411,050	141,000	42,220	331,700
Total Revenues	<u>\$ 36,586,781</u>	<u>\$ 78,653,840</u>	<u>\$ 6,863,902</u>	<u>\$ 11,955,344</u>
Total Funds Available	<u>\$ 72,052,526</u>	<u>\$ 137,800,071</u>	<u>\$ 11,711,826</u>	<u>\$ 20,145,836</u>
Expenditures/Expenses				
Operating				
Salaries and Benefits	\$ 27,672,715	\$ 8,762,268	\$ -	\$ 2,295,254
Supplies	1,996,111	2,439,155	-	636,591
Maintenance	3,267,924	1,184,309	-	203,441
Purchased Services	5,722,949	41,160,979	-	564,516
Capital	315,610	56,700	-	-
Total Operating Expend/Exp	<u>\$ 38,975,309</u>	<u>\$ 53,603,411</u>	<u>\$ -</u>	<u>\$ 3,699,802</u>
Non Departmental				
Community Development	\$ -	\$ -	\$ 3,871,282	\$ -
Reimbursed Administrative	(5,676,314)	4,321,359	303,400	1,186,046
Contributions	196,998	303,287	1,128,400	-
Claims	-	-	-	465,000
Premiums	-	-	-	3,760,400
Other	2,190,354	426,151	1,182,883	359,288
Capital Outlay	9,812,938	12,863,310	2,006,000	2,594,460
Debt Service	9,464,758	7,456,540	492,500	-
Total Non Departmental	<u>\$ 15,988,734</u>	<u>\$ 25,370,647</u>	<u>\$ 8,984,465</u>	<u>\$ 8,365,194</u>
Other Sources (Uses)				
Proceeds From Long Term Debt	\$ 19,147,000	\$ 5,720,000	\$ -	\$ -
Operating Transfers In	7,590,000	2,080,000	-	-
Operating Transfers Out	-	(8,820,100)	(640,000)	(216,000)
Total Other Sources (Uses)	<u>\$ 26,737,000</u>	<u>\$ (1,020,100)</u>	<u>\$ (640,000)</u>	<u>\$ (216,000)</u>
Increase(Decrease) Fund Balance	<u>\$ 8,359,738</u>	<u>\$ (1,340,318)</u>	<u>\$ (2,760,563)</u>	<u>\$ (325,652)</u>
Fund Balance/Working Capital	<u>\$ 43,825,483</u>	<u>\$ 57,805,913</u>	<u>\$ 2,087,361</u>	<u>\$ 7,864,840</u>

APPENDIX O

GLOSSARY

GLOSSARY

Activity Center: The lowest level at which costs for operations are maintained.

Ad Valorem Tax: A tax based on the value of property.

Appropriation: A legal authorization granted by the Council to make or incur expenditures/expenses for specific purposes.

Budget: A plan, approved by the Council, of financial operation embodying an estimate of proposed expenditures/expenses for the fiscal year and the proposed means of funding these expenditure estimates.

BVSWMA: Brazos Valley Solid Waste Management Agency. BVSWMA was formed under a joint solid waste management agreement between the cities of College Station and Bryan to cooperatively operate a joint landfill facility for the proper disposal of solid waste for the two cities and outside customers.

Capital/Major Project Expenditure/Expense: An expenditure/expense that results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset.

Cash Basis: Method of accounting and budgeting that recognizes revenues when received and expenditures when paid.

Certificate of Obligation (C.O.): Long-term debt that is authorized by the City Council and does not require prior voter approval.

Certified Annual Financial Report (CAFR): The published results of the City's annual audit.

Charter of Accounts: A chart detailing the system of general ledger accounts.

City Council: The current elected officials of the City as set forth in the City's Charter.

City Manager: The individual appointed by the City Council who is responsible for the administration of City affairs.

Capital Improvement Program (CIP): A multi-year program of projects that address both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

Competitive bidding process: The process following State law requiring that for purchases of \$15,000 or more, a city must advertise, solicit, and publicly open sealed bids from prospective vendors. After a review period, the Council then awards the bid to the successful bidder.

Contract Obligation Bonds: Long-term debt that places the assets purchased or constructed as a part of the security for the issue.

Current Expense: An obligation as a result of an incurred expenditure/expense due for payment within a twelve (12) month period.

Current Revenue: The revenues or resources of a City convertible to cash within a twelve (12) month period.

Debt Service: The annual amount of money necessary to pay the interest and principal (or sinking fund contribution) on outstanding debt.

Department: Separate branch of operation in the organization structure.

Division: Unit of a department.

Effectiveness Measure: Measure that demonstrates whether a program is accomplishing its intended results. These should show the impact of the program.

Efficiency Measure: This is a ratio of inputs to outputs. For example: cost per inspection, calls for service per officer.

Emergency: An unexpected occurrence, i.e., damaging weather conditions, that require the unplanned use of City funds.

Encumbrance: Obligation to expend appropriated monies as a result of a processed purchase order or a contract for purchases legally entered on behalf of the City.

Enterprise Funds: Funds that are used to represent the economic results of activities that are maintained similar to those of private business, where revenues are recorded when earned and expenses are recorded as resources are used.

Equity: See Fund Balance.

Expenditure/Expense: Decrease in net financial resources for the purpose of acquiring goods or services. The General Fund recognizes expenditures and the Proprietary Funds recognize expenses.

Fiscal year: 12 month budget period, generally extending from October 1st through the following September 30th.

Fixed Assets: Asset of a long-term nature which are intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

FTE: Full Time Equivalent. A position that is equivalent to a full-time 40 hour work week. This is the method by which temporary/seasonal and part-time workers are accounted for.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance (Equity): The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

GAAP: See Generally Accepted Accounting Principles.

General and Administrative Costs: Costs associated with the administration of City services.

General Fund: The City fund used to account for all financial resource and expenditures of the City except those required to be accounted for in another fund.

General Ledger: The collection of accounts reflecting the financial position and results of operations for the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting as set forth by the Governmental Accounting Standards Board (GASB).

General Obligation Bonds: Bonds for whose payment the full faith and credit of the City has been pledged.

GFOA: Government Finance Officers Association of the United States and Canada.

Governmental Accounting Standards Board (GASB): The authoritative accounting and financial reporting standard-setting body of government agencies.

Governmental Funds: Funds that are maintained on a modified accrual basis with an emphasis on when cash is expended or obligated and revenues are recorded when measurable and available.

Internal Service Funds: Generally accounted for similar to enterprise funds. These funds are used to account for enterprise types of activities for the benefit of city departments such as fleet maintenance, self insurance, and print/mail.

Implementation Plan: The specific actions that will be taken to implement a strategy within the City's strategic plan.

Investments: Securities held for the production of income, generally in the form of interest.

Line Item Budget: The presentation of the City's adopted budget in a format presenting each Department's approved expenditure/expense by specific account.

Long-Term Debt: Obligation of the City with a remaining maturity term of more than one (1) year.

Mission Statement: Purpose of the organization; why the organization exists and whom it benefits.

Net Working Capital: Current Assets less Current Liabilities in an enterprise or internal service fund.

Non-Recurring Revenues: Resources recognized by the City that are unique and occur only one time or without pattern.

Official Budget: The budget as adopted by the Council.

One-Time Revenues: See Non-Recurring Revenues.

Operating Budget: A plan, approved by the Council, of financial operations embodying an estimate of proposed expenditures/expenses for the fiscal year and the proposed means of financing them.

Output Measure: This is the quantity of work produced or generated.

Performance Measure: Tool to determine the levels of service are being provided by the organization.

Proprietary Funds: See Utility Funds.

Reserves: An account used to designate a portion of the fund balance (equity) as legally segregated for a specific future use.

Retained Earnings: The equity account reflecting the accumulated earnings of the Utility Funds.

Revenues (Resources): An increase in assets due to the performance of a service or the sale of goods. in the General Fund, revenues are recognized when earned, measurable, and reasonably assured to be received within 60 days.

Risk: The liability, either realized or potential, related to the City's daily operations.

Service Level: The current outcomes and services provided to citizens and customers by the City as approved in the annual budget.

Service Level Adjustment (SLA): Request for additional resources requiring a decision by management and council and justified on the basis of adding to or reducing services and/or performance improvements.

Sinking Fund: A fund which is accumulated through periodic contributions which must be placed in the sinking fund so that the total

contributions plus their compounded earnings will be sufficient to redeem the sinking fund bonds when they mature.

Strategy: A policy choice that identifies purposes, policies, programs, actions, decisions, or resource allocations that define what path the City will take to move toward the visions and why that path has been chosen.

Tax Levy: The total amount of taxes imposed by the City on taxable property, as determined by the Brazos County Appraisal District, within the City's corporate limits.

User-Based Fee/Charge: A monetary fee or charge placed upon the user of services of the City.

Utility Funds: The funds used to account for the operations of the City's electric, water, sanitary sewer, and solid waste disposal activities.

Undesignated Fund Balance: The portion of the fund balance that is unencumbered from any obligation of the City.

Utility Revenue Bond: Debt issued by the City and approved by the Council for which payment is secured by pledged utility revenue.

Vision Statements: Description of what the community should look like in the future. Based on the Council's values, they provide direction about the intended impact the organization should have on the community. Provide answers to the preamble, "As a result of our efforts, citizens will..."